

January 2, 2018 Milford Aging Services Commission Meeting Minutes

Meeting called to order by President Roy Cast.

Roy Cast indicated that Open Meeting Act Requirements have been met.

Roll call: Roy Cast, Susan Burkey, Amy Salistean, Ray Hostetler, Jeff Baker, Elna Lambert and Joyce Daake present.

Ray Hostetler moved to accept the minutes of the November 28, 2017 meeting as published. Susan Burkey, second. All in favor. Motion carried.

Amy Salistean presented the manager's report to include update on elevator repair and problem with the remote. The need for a breakdown of attendance at the various Sr Center activities was discussed and would allow tracking the success of Sr Center events. Joyce Daake moved to accept the manager's report as presented. Susan Burkey, second. All in favor. Motion carried.

Copies of the Budget Report were provided for review.

New Business:

Elna Lambert presented her letter of resignation. Roy Cast thanked her for her loyal years of service, patience and dedication. Motion to accept Elna's resignation and the appointment of Vi Stutzman to complete Elna's term made by Ray Hostetler. Susan Burkey, second. Motion carried.

Roy Cast's first term is complete and he is willing to serve a second term on the board.

Gift certificates/Linden Village/Newsletters were discussed. It is recommended that we expand our use of gift certificates and hand deliver Monthly Newsletters to residents of Linden Village instead of mailing them. Amy Saleistean will take charge of this.

Sr Center procedures for flu outbreak were discussed. Other centers will be contacted to see if they have a specific guidelines they follow. Until we have further notice, Amy will post notice in the entryway advising people to remain at home if they have flu like symptoms.

Foot Care/Aging Partners/Medical Screenings were discussed. Due to heightened interest in Foot Care, the number of appointment times available has been increased.

The price charged for meals will remain the same.

Susan Burkey moved that our monthly board meeting be scheduled on the 4th Tuesday of the month at 5:30 pm. Joyce Daake second. All in favor. Motion carried. Beginning in February 20218, this Commission will meet the 4th Tuesday of the month at 5:30 pm.

Secretary, Joyce Daake will send a test email to Commission members tonight to verify email addresses.

Election of officers will be held at our next meeting.

Meeting adjourned 6:50pm

Respectfully submitted,

Joyce Daake, secretary