



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Tuesday, September 6, 2022, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. REPORTS/COMMUNICATIONS

- a. Mayor/Council members
- b. City Clerk/Department Heads

4. CONSENT AGENDA The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: August 2, 2022
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for July 2022 by Auditing Committee
- d. SENDD request for membership dues: Membership and Housing.
- e. Hire Heather Muller as Adult Coed Volleyball Coordinator for 2022-2023

- 208537
- f. Approve registration increase for baseball and softball program as presented at 8/4/22 Recreation Board meeting.
 - g. Approve increase in Field Rental Price as presented at 8/4/22 Recreation Board meeting.

5. CURRENT BUSINESS

- a. Agenda item request from James Palensky to pro-rate six months of his promissory note for 2022 and arrangement to pay off bill.
- b. SCCDP Annual Report
 - 1. Consider SCCDP Funding Agreement request for 2022-2023
 - 2. SCCDP Annual Membership Agreement
- c. Consider proposed One & Six Year Street Improvement Plan – Julie Ogden
- d. Consider options for addressing costs of private health insurance plans maintained by City employees or their family members, including regular HRAs, individual coverage HRAs, and direct reimbursement.
- e. Consider reimbursement to Administrative Assistant for private health insurance expenditures.
- f. Consider approval of OOR Projects #006, #008 and #010 – Per Housing Committee Recommendation.
- g. Consider filing lien against the following properties for delinquent water/sewer bill:
 - 501 S. D St. #7
 - 315 S. Hwy 6 #25
- h. Consider Sr. Center meal contract with Great Western Dining
- i. Consider Agreement with Little Leaps of Faith and use of Splash Pad
- j. Consider authorization of post season use of the pool for water aerobics class.
- k. Hire full time Administrative Secretary to fulfill Deputy Clerk Position and set wage.
- l. Appointment to Milford Aging Services Commission

6. RESOLUTIONS AND ORDINANCES

RESOLUTION NO 641 - Authorizing Mayor to sign the Municipal Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2022.

7. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
SEPTEMBER 6, 2022
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 6th day of September 2022 at 7:00 pm. Present were Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, Kelli Keib; Attorney Anthony Aerts; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Absent: Councilmember Mike Roth and Maintenance Supt. Gary TeSelle. Also present: Kevin Keib, Susie Huber, Jan Bell, Cheryl Bontrager, Misty Ahmic, Amy Salistean, Tony & Patricia Brown, James Palensky, Connie Miller, Julie Ogden with JEO, Roy Cast, Jonathan Jank and Roger Reemer with SCCDP, Sharon Bender, Linda Nelson, Lana Carter, Marian Eicher, and Prue Coccidrilli.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by Keib and seconded by Freeman to approve the agenda as submitted. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS: Mayor Kelley shared that the forms are available.

REPORTS/COMMUNICATIONS: Written reports received: Milford Housing Authority minutes for July 19, 2022; Police Dept. Activity Report for July 2022; Milford Aging Services Commission minutes from August 16, 2022. Fire and Rescue report for August 2022.

Keib – Public use of the pool is done for the year. Season went very well. There are a few things we want to adjust for the next year. Seniors would like to continue to use the pool for their Water Aerobics Class, something that will be discussed later on the agenda. End of Season Pool Board Meeting is Wednesday, September 7th at 7:00 pm. Next meeting for the SSCSWMA is September 15th @ 7:00 pm at City Hall.

Freeman – Recreation season went for baseball and softball. One tournament was held. Soccer is being moved to Monday evening so it will no longer interfere with youth football. Rate increases for baseball and softball registration and field use is on the agenda. Sr. Center has NE football and volleyball parties planned. Meal contract will be discussed later. Great news – the Elevator works! Thank you to Amy for all her hard work.

DeLong - Additional panels to be replaced with patching project. Speed bumps are installed, waiting for signs and paint. Sidewalk and trees have been removed in the park to prep for the splash pad construction. Plans to start are slated for mid to end of September.

Mayor Kelley – Fielding calls on properties with code enforcement issues. Receiving mixed reviews on the speed bumps. It is causing people to slow down which is the purpose.

208547
Chief Siebken – July activity report has been submitted. New Patrol unit is in, and it will take 6-8 weeks to outfit.

Roth provided his report which was distributed to the board members.

Clerk Hoggins: *Sales tax received for the month of June 2022 in the amount of \$23,639.68. *NPPD lease payment for July 2022 received in the amount of \$24,919.62. *JEO Project Status Report thru August 31, 2022. *Updated FAQ sheet from Linden Village. *Invite to NE Emergency Management Agency Disaster training. *ALLO Groundbreaking ceremony on Monday, September 12th @ 3:00 pm, City Hall Building. *Budget Public Hearings scheduled for Monday, September 19th @ 6:15 pm. *Second payment of ARPA funds received on August 11, 22 in the amount of \$184,952.20.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: August 2, 2022
- b. Approval of Claims: Accounts Payable - \$126,449.93; Payroll - \$53,945.56; Totaling \$180,395.49 by the Auditing Committee.
- c. Approve Treasurer's Report for July 2022 by Auditing Committee.
- d. SENDD request for membership dues: Membership \$1,832.00 and Housing \$647.00
- e. Hire Heather Muller as Adult Coed Volleyball Coordinator for 2022-2023
- f. Approve registration increase for baseball and softball program as presented at 8/4/22 Recreation Board meeting.
- g. Approve increase in Field Rental Price as presented at 8/4/22 Recreation Board meeting. (Board minutes attached)

A motion was made by DeLong and seconded by Freeman to approve items on the consent agenda as read. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

SALARIES:

1524	Mark Frey	475.77
1525	Forrest Siebken	1752.51
1526	Mavis Ferris	155.16
1527	Jeanne Hoggins	1430.15
1528	Gary TeSelle	1113.10
1529	George Matzen	681.32
1530	Craig Carritt	9.00
1531	Jon Wiedemeyer	243.03
1532	Amy Salistean	970.62
1533	Cathleen Fosler	293.67
1534	Ardella Huber	998.10
1535	Owen Eickhoff	151.62
1536	Cole Toovey	876.56
1537	Lisa Huschka	1351.89
1538	Jeremiah Taylor	708.02
1539	Kaitlyn Klug	525.71
1540	Charles Wergin	200.86
1541	Hannah Fougeron	51.36
1542	Dustin Hultgrien	1089.40
1543	Madaux DeLong	487.60
1544	Rebecca Freeman	659.25
1545	Madison Stutzman	114.80
1546	Jackson Toovey	680.54
1547	Kaitlin Kontor	374.02

1548	Steven Fiala	1085.55
1549	Travis Keilig	1150.85
1550	Darrin Kremer	1553.63
1551	Maizie Kolb	492.44
1552	Avery Roth	269.78
1553	Addison Sample	334.96
1554	Hailey Jones	432.34
1555	Brecken Yoder	372.87
1556	Izabelle Yeackley	265.39
1557	Carissa Mines	413.28
1682	Mark Frey	636.00
1683	Forrest Siebken	1752.51
1684	Forrest Siebken	2178.80
1685	Mavis Ferris	168.66
1686	Jeanne Hoggins	1430.15
1687	Gary TeSelle	1313.10
1688	George Matzen	681.32
1689	Craig Carritt	22.49
1690	Jon Wiedemeyer	211.38
1691	Amy Salistean	1094.78
1692	Cathleen Fosler	316.98
1693	Ardella Huber	1034.40
1694	Owen Eickhoff	226.25
1695	Cole Toovey	77.93
1696	Lisa Wiedemeyer	1351.89
1697	Kaitlyn Klug	114.17
1698	Charles Wergin	145.45
1699	Dustin Hultgrien	1076.79
1700	Rebecca Freeman	160.24
1701	Madison Stutzman	45.02
1702	Jackson Toovey	135.46
1703	Kaitlin Kontor	120.05
1704	Steven Fiala	1346.41
1705	Travis Keilig	1393.68
1706	Darrin Kremer	1056.34
1707	Maizie Kolb	115.99
1708	Hailey Jones	94.32
1709	Brecken Yoder	131.59
1710	Izabelle Yeackley	142.57
1711	Carissa Mines	35.09
1714	Patrick Kelley	184.70
1715	Waylon DeLong	138.52
1716	Becky Freeman	138.52
1717	Kelli Keib	138.52
1718	Michael Roth	138.52

GENERAL FUND:

1521	ZACHARY BARNHART	UB Refund	37.14
1522	LORI HAGEMAN	UB Refund	35.21
1523	UNITED STATES POSTMASTER	AUG UTILITY BILLS/JULY USEAGE	252.59

208549

1558	RETIREMENT PLANS DIVISION	PENSION	1,712.73
1559	UNION BANK	HSA	478.00
1560	AFLAC	JULY SUPPLEMENTAL INSURANCE	432.8
1561	AMERITAS LIFE INSURANCE CORP.	SEPT. DENTAL COVERAGE	676.64
1562	ARAMARK	4 INVOICES-TOWELS/RUGS, PANTS	619.50
1563	BLACK HILLS ENERGY	CITY HALL	344.72
1610	BONSALL POOL CO	POOL CHEMICALS	193.88
1611	CONCRETE WORKS, INC	D ST. 50' CURB REPAIR	6,450.00
1612	CULLIGAN WATER CONDITIONING	SR.CTR.FILTERS/RENTALS, SALT	261.28
1613	DAN PEARSON	8 INSPECTIONS/APRIL-AUG.	280.00
1614	DANKO EMERGENCY EQUIPMENT	8 PR. GAUNTLET/GRAGON GLOVES	786.00
1615	DAS STATE ACCTG-CENTRAL FINANC	JULY 2022 SRS RADIO FEE	104.00
1616	DOLLAR GENERAL-REGIONS 410526	POSTERS, BALLOONS, IODIZED SALT	100.35
1617	DRAGONFLY	26 SR. CTR.MEALS ON 8-3-22	143.00
1618	EAKES OFFICE SOLUTIONS	PARCHMENT PAPER	97.23
1619	ELECTRIC PUMP	REBUILD MOTOR	3,564.86
1620	FARMERS COOPERATIVE	FUEL	2,267.58
1621	GREAT WESTERN DINING	JULY 28,29, AUG.1,2 SR. CTR.	996.80
1622	GREEN THUMB LAWN SERV. LLC	CITY PARK 4 MOWINGS	2,120.00
1623	HAWKINS INC.	WATER CHEMICALS	3,811.54
1624	HBE LLP	BUDGET PREP WORKSHOPE	6,875.00
1625	JER'S REPAIR	UNIT 50 GENERATOR CARB.WORK	134.83
1626	JOHN DEERE FINANCIAL	WINDSHIELD	208.6'
1627	MATHESON TRI-GAS, INC	GASES	219.79
1628	MIDWEST AUTO PARTS	OIL/AIR FILTERS/BATTERIES	274.22
1629	MIDWEST AUTOMOTIVE	UNIT 99/BATTERIES	480.77
1630	MILFORD A/C & APPLIANCE, INC.	CONCESSION STAND MINISPLIT HD	8,554.46
1631	NASC/ SENIOR CENTER	NASC CONV.REG.AMY SALISTEAN	90.00
1632	NATIONWIDE	J. HOGGINS NOTARY RENEWAL	50.00
1633	NEBRASKA DEPT OF AGRICULTURE	ANNUAL ANIMAL SHELTER FEE	175.00
1634	NEBRASKA PUBLIC POWER DISTRICT	WELL CONTROLS	8,406.00
1635	NORRIS PUBLIC POWER DIST	NORTH WELL	625.27
1636	ONE CALL CONCEPTS	41 LOCATES MINUS DISCOUNT	36.60
1637	REDIGER AUTOMOTIVE	COMPRESSOR REPLACED/OIL	1,760.03
1638	REMBOLT LUDTKE LLP	JULY LEGAL SERVICE	4,568.50
1639	SACK LUMBER - SEWARD	COMPACTOR RAMMER/CONCRETE MIX	169.75
1640	SAM'S CLUB	CONCESSION STAND CANDY	727.23
1641	SEWARD COUNTY INDEPENDENT	WAGE NOTICES	29.46
1642	SHARON BENDER	SR.CTR.REIMB. SUPPLIES	17.95
1643	TRASH PANDA REFUSE	POOL AUG. TRASH PICKUP -626	49.00
1644	UNION BANK	5 EMPLOYEES HSA @ \$2.00 EACH	10.00
1645	UNIVERSAL PREMIUM	POLICE FUEL 7-6 TO 8-5	976.13
1646	URIBE REFUSE SERVICES, IN	JULY 5 RECYCLING/DISPOSAL	557.00
1647	VERIZON WIRELESS	FIRE DEPT. 7-2/8-1	93.6
1648	VERIZON WIRELESS-P-CITY OFFICE	CHIEF/CELL	54.31

1649	WERGIN'S LAWN SERVICE	GRUB FERTILIZER	1,143.00
1650	WINDSTREAM NEBRASKA INC	JULY 25 TO AUG. 24	59.14
1651	ZITO MEDIA	AUG.TV. SERV.FIRE HALL	6.09
1712	RETIREMENT PLANS DIVISION	PENSION	1,712.73
1713	UNION BANK	HSA	478.00
1719	ADDISON SAMPLE	2022 LIFEGUARD REIMB.	87.50
1720	AMANDA HROMEK	11 HRS/RED.BANK CASHING 2 CKS.	432.27
1721	ASSURED FIRE PROTECTION	SERVICE FIRE EXTINGUISHERS	105.00
1722	AVERY ROTH	2022 LIFEGUARD REIMB.	87.50
1723	BRECKEN YODER	2022 LIFEGUARD REIMB.	87.50
1724	BLUE RIVER UMPIRE ASSOCIATION	FEES UMP SCHEDULING	304.00
1725	CANON FINANCIAL SERVICES	AUG. COPIER CONTRACT	165.00
1726	CAPITAL ONE (WALMART)	SR. CTR. GROCERIES	682.07
1727	CARD SERVICE CENTER	GARY-LODGING, SPRINKLER PARTS	1,003.70
1728	CARISSA MINES	2022 LIFEGUARD REIMB.	87.50
1729	COLE TOOVEY	2022 POOL LIFEGUARD REIMB.	40.00
1730	CONCRETE WORKS, INC	SIDEWALK/ST.REPAIR/BRICK REPAI	29,177.00
1731	CULLIGAN WATER CONDITIONING	LIBRARY-BOTT.WATER/COOLER RENT	35.75
1732	CUMMINS INC.	GENERAL SERVICE	704.56
1733	DEARBORN GROUP	SEPT. FIREMENS INSURANCE	130.72
1734	EMERGENCY MEDICAL PROD, INC	MASKS, GLOVES, SHEETS, IV KIT	763.70
1735	HAILEY JONES	2022 LIFEGUARD REIMB.	87.50
1736	HAMPTON INN-KEARNEY	EMS LODG-J.DINGES/T.STEWART	519.80
1737	HAWKINS INC.	CHEMICALS FOR POOL	110.77
1738	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	352.99
1739	IZABELLE YEACKLEY	2022 LIFEGUARD REIMB.	87.50
1740	JACKSON TOOVEY	2022 POOL LIFEGUARD REIMB.	130.00
1741	JR WELDING	SAFETY CONE STAND REPAIR	45.00
1742	KAITLIN KONTER	2022 POOL LIFEGUARD	130.00
1743	KAITLYN KLUG	2022 POOL OPERATOR REIMB.	60.50
1744	KELLI KEIB	POOL OPERATOR CERTIFICATE	40.00
1745	KELLY HANEY	6 YOGA LESSONS FOR SR. CTR.	120.00
1746	LINCOLN WINWATER WORKS	CULVERT & CLAMP	930.16
1747	MADISON STUTZMAN	2022 POOL REIMB.	90.00
1748	MAIN STREET MARKET	SR. CTR. LUNCHES FOR 8-17	164.42
1749	MAIZIE KOLB	2022 LIFEGUARD REIMB.	87.50
1750	MATHESON TRI-GAS, INC	GAS RENTALS FOR FIRE DEPT.	213.15
1751	MEGHAN ROLON	REFUND FALL SOCCER/WRONG MILFO	25.00
1752	MOTION PICTURE LICENSING	OCT.4/22 TO 10-4-23 LICENSE	382.30
1753	MUNICIPAL SUPPLY, INC. OF OMAHA	4- 1' METERS	1,711.10
1754	NE PUBLIC HEALTH ENV. LAB	WATER TESTS	94.00
1755	NEBRASKA PUBLIC POWER DISTRICT	JULY 26 TO AUG.24	2,842.17
1756	PETTY CASH	MAILINGS/RECORDING LIEN	70.21
1757	PIZZA KITCHEN	7-27- 38 BIRTHDAY MEALS	343.21
1758	REBECCA FREEMAN	2022 POOL LIFEGUARD REIMB.	130.00

1759	REBEKAH FREY	8-1,8-15,8-29,6 HRS @ \$25/HR	150.00
1760	SACK LUMBER - SEWARD	MASK.TAPE/BRONZE SCREWS	80.45
1761	SHARON BENDER	SR.CTR. CANDY-HUSKER GAME	27.7
1762	TAN-AIRE INC.	VACUUM TRUCK SERV/LIFT STATION	975.00
1763	TRUCK CENTER COMPANIES	UNIT 30 ENGINE REBUILT	14,120.89
1764	GARY TESELLE	GARY TESELLE ACCT.	476.70
1765	URIBE REFUSE SERVICES, IN	AUG/SEPT.SOFTBL.PARK	710.00
1766	VERIZON WIRELESS-P-CITY OFFICE	CITY OFFICE	235.16
1767	VERIZON WIRELESS	JULY 10/AUG. 10 -	150.91
1768	WINDSTREAM NEBRASKA INC	2 MONTHS LIBRARY PH	338.99
1769	ZITO MEDIA	SEPT. TV SERVICE-FIRE HALL	5.59
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,731.96
	NE DEPT OF REVENUE	STATE TAX	815.22
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,335.05
	NE DEPT OF REVENUE	STATE TAX	827.15
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
	NE DEPT OF REVENUE	SALES TAX FOR JULY 2022	1,250.20
	JEO CONSULTING GROUP	SPLASH PAD ENGINEERING SERVICES	958.75
	Total Payroll On: 8/15/22		21,765.15
	Total Payroll On: 8/29/22		18,609.81
	Total Payroll On: 9/01/22		738.78
	***** REPORT TOTAL *****		180,395.49

CURRENT BUSINESS:

Agenda item request from James Palensky to pro-rate six months of his promissory note for 2022 and arrangement to pay off bill. James Palensky approached the council asking to pro-rate the amount of his contract for the 6 months in which he worked during his 3rd year of employment. He stated he worked a lot of mandatory overtime due to short staffing, was readily available to be on call and interacted in the community, which he understood had been lacking in the past with the Milford P.D. Chief Siebken noted, Officers that are sent to the Academy sign a 4-year employment contract agreeing to provide services for the city to pay back the training expense incurred. The promissory note states ¼ of the principal amount would be forgiven over a four-year period with each successful year of employment. Palensky completed 2 successful years and then resigned July 5, 2022 of his 3rd year. Chief Siebken also shared that he was very disappointed when Palensky resigned. He had sent Palensky to Iowa for DARE Training and prior to sending him he asked Palensky about his commitment to Milford. Palensky said he was committed. Shortly after becoming DARE Certified, he resigned. If we pro-rate, we are setting precedence for the future.

Palensky stated, the Chief is hard to work for and he stuck it out longer than most in the last 5 years.

Mayor Kelley stated the contract is in place for a reason, Palensky did not fulfill the requirements of the contract and encouraged the council to deny the request.

DeLong noted that Palensky did a great job and did a good job with the kids. He agreed with the comments regarding setting precedence. A motion was made by DeLong and seconded by Freeman to deny the request to pro-rate six months of Officer Palensky's promissory note for 2022. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Chief Siebken and Palensky will work out payment arrangements on the remaining amount of the promissory note.

SCCDP Annual Report

SCCDP Director Jonathan Jank thanked the Milford city council for their investment in the organization financially as well as their time. Special thanks to Mayor Kelley for his active board membership, he represents the community well. Jonathan briefly reviewed the public sector funding agreement as well as shared highlights of projects around the county. He also shared a quote from Erika Staffer, owner of Ana Patricia Boutique. The document presented is attached to these minutes.

Board Chair Roger Reemer shared his involvement with the SCCDP board and noted his privilege of working to serve Seward County. He has been on the board since the beginning. Countywide Economic Development has great volunteers. They are pillars for success. We are one of 6 accredited Chambers in the State, and he acknowledges Jonathan and his incredible team for this recognition. Housing and jobs have been upfront and foremost for years and now childcare services are surfacing. Jonathan is working to fill those gaps. He is focused on each community across the county.

Jonathan noted last year there was no increase in the funding ask. This year with new staff members SCCDP is asking for a 3% increase for a total of \$12,200.00.

Mayor Kelly praised Jonathan and his team. As ideas are presented, he makes them happen. He thanked them for their investment in Milford.

Consider SCCDP Funding Agreement request for 2022-2023: A motion was made by Freeman and seconded by Keib to approve the SCCDP Funding Agreement request for 2022-2023 in the amount of \$12,200.00, a 3% increase. Roll call vote: Freeman yes, Keib yes, DeLong yes, Roth absent. Motion carried.

SCCDP Annual Membership Agreement: A motion was made by Keib and seconded by Freeman to approve the SCCDP Annual Membership Agreement. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried.

Consider proposed One & Six Year Street Improvement Plan – Julie Ogden: Julie Ogden with JEO shared that the annual review of the One & Six Year Street Improvement Plan is required so the city can receive the Highway Allocation funding. These funds are generated from the gas tax. She reviewed the projects completed in the last year: city wide street patching project, alley's within the business district and speed tables. Projects we are currently planning for include continue with street patching, alley behind city hall and the rebuild of Highway 6 thru town by NDOT. Even though the city will not fund this project they still need to include it on the 1 & 6 year plan. 6-Year projects include continued patching and Oak Avenue between F Street and Welch Park Rd. This has been on the radar for quite some time and the council will continue to consider this proposed street project. This is a targeted area for future growth and Julie shared the steps involved with the process. (Attached to these minutes) Julie will revise the plan for the upcoming public hearing.

Consider options for addressing costs of private health insurance plans maintained by City employees or their family members, including regular HRAs, individual coverage HRAs, and direct reimbursement. A few months ago, a cost differential was approved by the council for Chief Siebken as he went onto Medicare to reduce the expenses to his department. He then came to the council and asked to be compensated for the difference. Mayor Kelley wanted to do something that covered all the employees as he had a previous request of an employee that was using a different health care provider. At that time, he stated the city would not reimburse, either the employee chooses to use the city group plan or not. Over that time, which was about a year ago and the difference

between Chief and getting him to the end of the fiscal year Mayor Kelley had indicated to the council that we need to do something that covers all city employees equally and across the board. Mayor Kelley advised Clerk Hoggins to look into options related to HRA's. Hoggins discovered that the original HRA is not designed for premium reimbursement. An ICHRA (Individual Coverage Health Reimbursement Account) is designed for small businesses that cannot offer group policies. Example: The employee would find their own health plan coverage; the city would set a specific amount that could be used for the employee to pay the premium. In this situation the city would need to forgo their group plan for all employees. The other option is a double bonus program where the city would pay the premium, which is taxed, and then pay the approximate tax amount to make up the difference. The council asked Hoggins to try and invite Mr. Daubert again to our October meeting to gather more information. A motion was made Keib and seconded by DeLong to table the item to a future meeting and gather more information. Roll call vote: Keib yes, DeLong yes, Freeman yes, Roth absent. Motion carried.

Consider reimbursement to Administrative Assistant for private health insurance expenditures. Susie Huber shared that she was the only fulltime employee that was not receiving city paid health coverage. It saves the city approximately \$15,000.00 per year. By reimbursing her for what she is paying for her health insurance it would be a tremendous savings to the city. She had asked a year ago to be reimbursed and at that time the item was tabled. Since then, other fulltime employees have been reimbursed for their health insurance premiums. She would like to be considered with the same consideration.

Mayor Kelley did have a conversation with Susie and at that time in life he noted they would not entertain a reimbursement, you either use the city insurance or not. Mayor Kelley asked for clarification and Susie shared that she is currently paying around \$2500.00 for her own health insurance. She could take the city insurance as she is a fulltime employee which would cost the city \$12,000 to \$15,000. This is a considerable savings to the city. Mayor Kelley asked what the total request would be to the council. Susie stated, the amount for the last year would be less than \$2500.00, she did not have an exact total but believed it to be around \$2,200. Mayor Kelley appreciated Susie coming to him but by no means did he foresee another request coming to the council, but it did. With the Chief's situation we decided to get him through this fiscal year in order to make a more informed decision to cover everyone collectively the same. For roughly \$2,000. Mayor Kelley encouraged the council to move forward with this request.

Susie asked if the money would be taxed? The only way the city can reimburse is to run it through payroll and it will be taxed.

A motion was made by DeLong and seconded by Freeman to move forward with reimbursing Administrative Assistant Susie Huber for private health insurance expenditures, finishing out this fiscal year in an amount not to exceed \$2500.00. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Consider approval of OOR Projects #006, #008 and #010 – Per Housing Committee Recommendation. A motion was made by Keib and seconded by Freeman to approve the OOR Projects #006, #008 and #010 per the Housing Committee review and recommendation. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried.

Consider filing lien against the following properties for delinquent water/sewer bill: 501 S. D St. #7 and 315 S. Hwy 6 #25: A motion was made by DeLong and seconded by Freeman to authorize filing liens against the properties listed for delinquent water/sewer bills. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Consider Sr. Center meal contract with Great Western Dining: Amy Salistean presented the revised meal contract for the Senior Center with Great Western Dining. They removed the minimum number of meals purchased (20) per day. The biggest change is Great Western Dining will not provide meals on the days that SCC is closed. Amy is working with local restaurants to cover these dates. She has already contacted Dragon Fly Café and Main Street Market for meals 1 day a week. There is an increase in meal cost of \$6.60. The Board approved a change in suggested contribution of \$6.00 as they receive .70 per meal from USDA. The cost to someone not eating at the center or having their meal delivered is \$7.00. The Board also recommended an addition to the contract, removing meals provide by Great Western Dining on the 3rd and 4th Wednesday of each month.

A motion was made by Freeman and seconded by Keib to approve the Sr. Center meal contract with Great Western Dining adding that no meals will be provided on the 3rd and 4th Wednesday of each month, removing item 2C from the contract along with the appropriate edits as presented. Roll call vote: Freeman yes, Keib yes, DeLong yes, Roth absent. Motion carried.

Consider Agreement with Little Leaps of Faith and use of Splash Pad: Mayor Kelley noted this is something that has been in the works with Little Leaps since their large contribution towards the project was received. They had asked for priority use several days a week, several hours per day. Mayor Kelley supported this at the beginning and still does. He encourages the council to approve the agreement. Areas of concern were how to police this request. The city is not in any position to enforce any type of priority use. The legal teams of both Little Leaps and the City of Milford worked together to draft the agreement presented with respect of the large donation. A motion was made by DeLong and seconded by Freeman to enter into an agreement with Little Leaps of Faith for use of the splash pad. Discussion: Lana Carter stated, we own the park and yet you are going to allow people to own a certain part to operate and use it when they can. Mayor Kelley stated, this is not someone taking ownership of a certain aspect, this is saying they have given a sizeable donation and they have priority use, but the city is not enforcing or encouraging the community members not to use the facility. Clerk Hoggins read the language for the sign that will be posted after construction of the splash pad. There were other requests made by Little Leaps but were not included in this agreement.

The splash pad is going to be quite large, and it has two sections of play area. Given the size of the Little Leap attendance once they see how much space they need and how much is still available there won't be an issue. There may be some tension at the beginning, but things should filter out over time. This is being built for the public use and yet we need to recognize that a large portion of this project is being funded by them because of the location. The city will not police or enforce use, if there are other issues in the park that warrant police presence then that can be addressed at that time. Mayor Kelley stated, we hope that when it is all said and done it will be something we can all be proud of. With no further comments, roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Consider authorization of post season use of the pool for water aerobics class: Keib noted that last year the Sr. community begged the city to keep the pool open so they could continue the aerobics class. The city believed at that time a lifeguard was required to be on duty. They were all college or high school students and were not available. Keib researched the regulations for a Class A pool and discovered an exemption. Section 008.04(G) of the State regulations states: *SWIMMING CLASSES AND MEETS. Class A pools where swimming classes or swimming meets are conducted are exempt from the lifeguard requirement during classes or meets, if the class or meet in session is under the*

direct supervision of an individual responsible for supervising the group and capable of taking the necessary actions in the case of an emergency. There is a requirement to have Pool Operator Certified personnel on sight if the pool is open/occupied. Keib is Pool Operator Certified so she can be there for the seniors. Keib was notified on August 30th to cease classes due to lack of lifeguard. Keib contacted Attorney Aerts to get his opinion on the matter. From the city standpoint he suggested having a liability waiver signed by all individuals attending the class. Attorney Aerts provided the liability waiver. Keib also contacted Chris Sukstorf with NDEE and he stated the regulation is written to give communities the ability to determine the necessary actions per event. Walking in 3 foot of water around a lazy river is different than an event which involves swimming to the bottom of the 12-foot-deep end. The water aerobics class is probably a step up from walking around in a 3' lazy river. Keib would be in charge of the event since she is Pool Op Certified. The council will need to determine if they want to allow this class to proceed with current oversight as presented.

A motion was made by Keib and seconded by DeLong to approve the post season use of the pool for the senior's water aerobics class until the weather no longer allows. Discussion: Mayor Kelley did send the email to halt the class as he was very confident that a lifeguard was needed on duty. He has read the State regulations and he doesn't necessarily like or agree with the exemption, as it is drafted. It puts the cities responsible for these events. One section specifically states: "Every Class A swimming pool must have lifeguards on duty whenever the pool is open." It is what it is, and the state does allow for certain situations to be handled differently. His biggest concern is safety! Lifeguard testing requires the ability to pull someone from the pool onto the deck and to be CPR certified. These are important skills required at the pool. If Councilmember Keib is going to be in charge than Mayor Kelley strongly suggests she get CPR Certified. There is a member attending the class that is an RN and has her CPR certification. Keib will also become CPR certified.

DeLong asked other than being CPR certified, what other equipment is available to the class? They have kickboards, the lifesaving rings and hooks are all available.

Attorney Aerts requested confirmation of liability coverage in this situation from the city's insurance.

A subsidiary motion was made by Keib and seconded by DeLong to authorize the post season use of the pool for water aerobics as long a liability waiver is signed and subject to liability coverage for this situation is approved by the insurance company. Roll call vote: Keib yes, DeLong yes, Freeman yes, Roth absent. Motion carried.

Roll call on the original motion: Keib yes, DeLong, Freeman yes, Roth absent. Motion carried.

Hire full time Administrative Secretary to fulfill Deputy Clerk Position and set wage.

Interviews were conducted and one applicant stood out. Whitney Parks obtained her degrees through SCC in Office Technology, Business and AAS – Business Administration, Marketing. She is currently employed at Union Bank as a Processor and has advanced in positions within this department. She is very personable, graduated from Milford and knows the community. Working in town would allow her to become vested and more involved in the community. Mayor Kelley and Clerk Hoggins researched salaries for this type of position thru the Clerk's Networking Association. Clerk Hoggins would like to make an offer of employment to Whitney Parks as a fulltime Administrative Secretary at \$18.00 per hour. She will learn all aspects of the office, be required to attend 4 years of Clerks School to receive her Clerks Certification and then at that time be appointed as Deputy City Clerk.

A motion was made by DeLong and seconded by Freeman to extend an offer of employment to Whitney Parks as Administrative Secretary at \$18.00 per hour pending a background check and pre-employment drug test. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Appointment to Milford Aging Services Commission: Sr. Manger Amy Salistean noted the board was hesitant to discuss recommending someone because there is no position open to be filled. The board meets again in two weeks, and they normally recommend someone. They are just inquiring on how to handle this situation. Mayor Kelley understands the position the board is in but if you haven't showed up to a meeting for some time now and openly stated that they are not interested in continuing on the board. There doesn't necessarily need to be a formal resignation on a voluntary board. If someone loses interest, then we need to move on. Amy shared that one of the board members will be gone starting November thru March and the reality of making a quorum is sometimes difficult with limited members.


Sharon Bender noted there are two sides to this story, and she suggested reaching out to this person who is involved. Mayor Kelley has no problem having a conversation with this individual, but he thinks there are 2 different issues here. They have already shown that they no longer want to fulfill the duties of the position. County Commissioner Misty Ahmic has been thru this before, they wait 6 months, contact the person and determine an outcome at that point. A letter can be sent to thank the individual for their services. Mayor Kelley will reach out to the individual and a letter can be sent. The Board will take action to recommend a replacement.


RESOLUTIONS AND ORDINANCES:

RESOLUTION NO 641 - Authorizing Mayor to sign the Municipal Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2022.

A motion was made by DeLong and seconded by Keib to authorize the mayor's signature on the Municipal Annual Certification of Program Compliance to the NE Board of Public Roads Classification and Standards 2022. Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth absent. Motion carried. Copy of Resolution No. 641 is attached to these minutes.

ADJOURNMENT: A motion was made by Keib and seconded by Freeman to adjourn the meeting. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried and meeting adjourned at 9:17 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 6, 2022 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public

inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.



Jeanne Hoggins
Jeanne Hoggins, City Clerk

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to return both pages of the original document by the filing deadline (October 31, 2022) may result in the suspension of Highway Allocation funds until the documents are filed.

RESOLUTION
SIGNING OF THE
MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
2022

Resolution No. 641

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor ☒ Village Board Chairperson ☐ of MILFORD, NE
(Check one box) (Print name of municipality)
is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this 6TH day of SEPTEMBER, 20 22 at MILFORD Nebraska.
(Month)

City Council/Village Board Members

TONY DELONG

BECKY FREEMAN

KELLI KEIB

MIKE ROTH

City Council/Village Board Member DELONG

Moved the adoption of said resolution

Member KEIB Seconded the Motion

Roll Call: 3 Yes 0 No 0 Abstained 1 Absent

Resolution adopted, signed and billed as adopted.

Attest:

Jeannie Haggard
(Signature of Clerk)

208559

RECREATION BOARD

August 4, 2022

MINUTES:

A meeting of the Recreation Board of the City of Milford, Nebraska was held at City Hall on the 4th day of August at 7:00 pm. Present were: Tom McCall, Jodi Roth, Leslie Toovey, Mike Langenberg, Rec. Coordinator Amanda Hromek. Council liaison Becky Freeman. Absent: Marci DeLong and Cami Erb.

Notice of the meeting was simultaneously given to the members of the Recreation Board. Availability of the agenda was communicated in the advance notice and in the notice to the members of the meeting. All proceedings herein after shown were taken while the meeting was open to the attendance of the public.

Update on Summer Baseball and Softball Program: Amanda gave an update on baseball & softball umbers. Only 1 softball team this past year.

Update on Basketball Program: Amanda reported that they will be having a basketball camp instead of basketball skills & drills. They will do a girl's camp next year. Camps will be moved up next year so its not late in the summer.

Soccer Update: Soccer will move to September 12th, a Monday for 5 weeks so as not to interfere with flag football. This will be a trial to see if Monday work better than Saturday. Registration will begin on Monday for 2 weeks.

Consider Registration Increase for Baseball and Softball Program: The city is looking for updated bleachers, etc... A rate increase could be helpful for upkeep, increase in umpires and new/better equipment. A proposal of a rate increase of \$65.00 for T-Ball, \$75.00 for 8 & Under and \$95.00 for 10 and 12's up, and \$105.00 for Pony League. Both Baseball and Softball. A motion was made by Toovey and seconded by Langenberg to approve the proposal as presented. Roll call vote: Toovey yes, Langenberg yes, McCall yes, Roth yes. Absent and not voting: DeLong and Erb. Motion carried.

Consider increase in Field Rental Price: Amanda shared that most other fields in the area are around \$200, like Crete, Garland was \$175.00, Seward was well over \$100.00. A motion was made by Langenberg and seconded by Roth to raise the field rental to \$125.00 from the current \$75.00. Roll call vote: Langenberg yes, Roth yes, Toovey yes, McCall yes. Absent and not voting: DeLong and Erb. Motion carried.

ADJOURNMENT: Motion to adjourn the meeting was made by Toovey and seconded by Roth. Motion Carried 4-0. Meeting Adjourned at 7:40 p.m.

208561

SEWARD COUNTY DEVELOPMENT PROJECTS 2021-2022



208562

"As I considered starting a new child care business in Utica, it was challenging to find the right piece of land. Jacob and Jonathan at SCCDP supported us throughout the special user permit approval process to ensure our business could locate on our preferred site in the community."

- Abby Redfield

COMMUNITY DEVELOPMENT

- The SCCDP led the Village of Utica's recertification application to the Leadership Certified Community program through the Nebraska Department of Economic Development to remain one of only 30 total designated in the state.
- The SCCDP assisted the City of Milford to select a professional consulting firm to conduct their Phase 1 Downtown Revitalization planning process.
- The SCCDP supported the City of Seward's Downtown Revitalization Phase 3 implementation grant application to be funded for \$435,000 (from Nebraska Department of Economic Development) to continue a revitalization plan that is addressing slum and blight conditions within the historic downtown district. Planned activities include commercial façade improvements and repairs related to code, infrastructure, and ADA accessibility.
- The SCCDP supported TIF application to renovate the former Milford Nails & Spa building in downtown Milford to convert to women's clothing store, Ana Patricia Boutique.
- The SCCDP hosted the 4th Annual Ignite the Flight at the Nebraska National Guard Museum to highlight local and statewide beer, wine, and whiskey providing networking and music entertainment by celebrating arts and culture. The event will be transitioning to the Seward County Arts Gathering in 2022 to further grow and highlight the assets of local arts and culture.
- The SCCDP hosted the 11th annual Seward Christmas Festival on November 27, 2021 (hosted over 950 children to meet Santa and Mrs. Claus) and the Annual Awards Banquet to celebrate the accomplishments of members, business leaders, and citizens in Seward County.
- The SCCDP hosted two events including Seward County Clean Up Day on April 23, 2022 and Annual Business Anniversaries Luncheon to celebrate the five-year increment anniversaries of businesses in Seward County on April 28, 2022.
- The SCCDP informed primary election voters through providing online answers to candidate questions on SCCDP website, offered regular information about Seward Wellness Center ballot issue, and supported Seward County League of Women Voters Candidate Nights on April 25 and April 26.
- Sold \$75,625.00 in Chamber Bucks between June 2021 and June 2022 to encourage spending at local businesses. The Chamber Bucks program was modernized in June 2022 to the Seward County Gift Card.

"When choosing to move our business to downtown Milford, there were a lot of important decisions to consider. The SCCDP assisted us in navigating the various community programs and connections we needed to ensure our business location transition was as smooth as possible."

- Erika Stauffer, Owner of Ana Patricia Boutique

2085123

SEWARD COUNTY DEVELOPMENT PROJECTS 2021-2022



"The Seward County Chamber & Development Partnership (SCCDP) continues to be instrumental in assisting Beck's Hybrid's expansion into Nebraska. Jonathan Jank was willing to partner with the Beck Family and leadership as we identified the right location to grow our company. He attended multiple public meetings to advocate for our project's specific needs and strategically introduced us to local leaders to move our project forward. This exciting next step for our company would have been much more challenging if not for SCCDP providing key insights and community-level support."

- Caleb Bruner, Beck's Hybrids

ECONOMIC DEVELOPMENT

- The SCCDP became an Accredited Chamber through the U.S. Chamber of Commerce. The SCCDP is now only one of six Accredited Chambers in the state of Nebraska and one of less than 200 in the U.S. out of approximately 7,000.
- The SCCDP supported LB 840 application to expand Jimmy John's in downtown Seward (\$473,000 investment and 8-10 FTE)
- Coordinated archeological study with History Nebraska for Seward Rail Campus to support completion of BNSF Site Certification application requirements.
- The SCCDP supported LB 840 and TIF applications to renovate the former Bakery building in historic downtown Seward to convert to home goods store, 14tin.
- The SCCDP organized and hosted the Southeast Nebraska 2021 Housing Summit at Concordia University's campus, which was attended by 70 leaders from across the state.
- The SCCDP assisted with the Petsource expansion project which was announced on November 30, 2021. This project will be the single largest economic development project investment in the history of Seward County at \$75 million. Petsource anticipates creating 80 new jobs.
- The SCCDP was awarded a \$30,000 Communities for Kids grant from Nebraska Children and Families Foundation to work on filling child care services gap in Seward County in partnership with child care providers (workforce development issue). Seward County has an identified service gap of 150 children.
- Supported Ironhide Construction's 35,000 square foot building project on Seward Rail Campus through TIF application for WCR, a heat exchanger manufacturing company. WCR anticipates creating 10-15 by 2023.
- Presented at Seward City Council meeting and supported the largest residential subdivision (170 lots – Prairie View Addition) in the history of Seward County.
- Wrote and received Two NPPD grants through Site Ready Assistance Program for Seward Rail Campus (Phase 1 ESA – \$3,000) and Pitsch Property in Seward (Master Plan – \$4,600).
- The SCCDP was awarded a \$78,500 grant in 2022 and potential \$73,300 in 2023 by the Nebraska Children and Families Foundation to fill the identified child care service gap of 150 children in Seward County.

"The SCCDP was a guiding hand in helping me build my business. From providing resources, and making introductions I was able to put the pieces together efficiently."

- Sam Nixon, Owner of Seward Jimmy Johns



MEMO

To: Mayor & City Council – City of Milford
 Thru: Jeanne Hoggins, Clerk & Gary Teselle, Supt.
 From: Julie Ogden
 Date: August 19, 2022
 Subject: Oak Avenue

As discussed during the review of the 1 & 6 year plan, to extend Oak Avenue west of its current end to F Street, the following steps would be required. This plan has been reviewed by the City's Fiscal Agent who would coordinate with Bond Council and provide the documents required to create the street improvement district.

The purpose of the proposed street district would be to provide another entry/exit to the residential area on F Street and Cottonwood Avenue. The map below provides the proposed limits of the street improvement. The estimated total project cost is \$690,000.

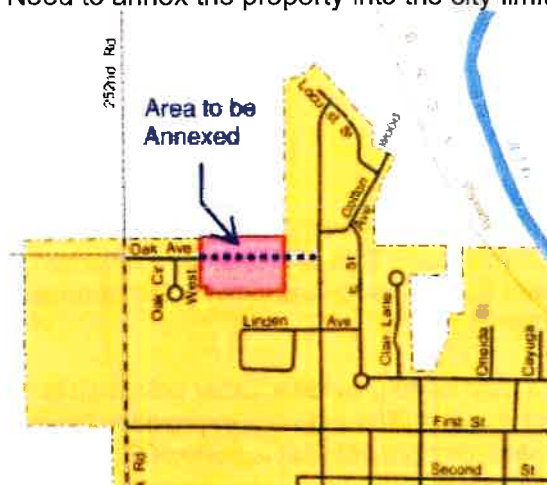


With both ends of the proposed project currently being paved, it is our understanding that a gap paving district could be used for these improvements and allow for assessments. The benefit of a gap paving district over a traditional paving district is the fact that adjacent property owners do not have the right to object to its creation. Keep in mind that as long as the adjacent property is used for agriculture, the property owner can request that the assessment repayment be deferred until the time of development.

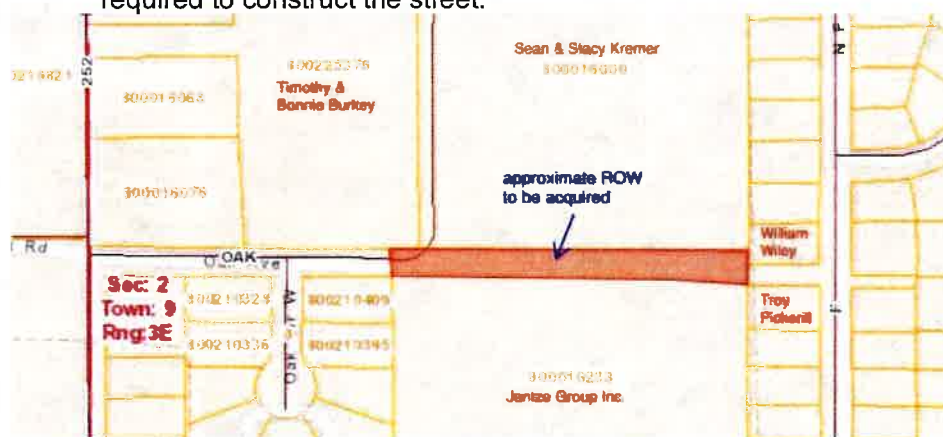
Mayor & Council – City of Milford
 August 19, 2022
 RE: Oak Avenue
 Page 2 of 2

If the City is interested in proceeding with improvements on this street, the following steps would be required:

1. Need to annex the property into the city limits



2. Acquire the ROW
 - a. Preliminary Design may be needed to determine the property that would be required to construct the street.



3. Create the district (Gap Street District or Street Improvement District)
4. Issue interim financing (if needed)
5. Design and bid project
6. Award project to contractor
7. Construct project
8. Issue permanent financing
9. Levee assessments