



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

TUESDAY, SEPTEMBER 3, 2024, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. PUBLIC COMMENT Members of the public wishing to present to the Mayor and City Council on any matter of public interest will be invited to do so during this segment of the meeting. Each individual presenter will be limited to no more than three (3) minutes of speaking time.

4. CONSENT AGENDA The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: August 6, 2024
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for July 2024 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City personnel.
- e. SENDD request for membership dues: General Membership - \$1832.00 and Housing - \$647.00 for the 2024-2025 Fiscal Year.

- f. Approve League of NE Municipalities membership dues for 9/1/24 thru 8/31/25 in the amount of \$6,780.00.

5. CURRENT BUSINESS

- a. SCCDP Annual Report
 - i. Consider SCCDP Funding Agreement request for 2024-2025.
 - ii. Consider SCCDP Annual Membership Agreement for 2024-2025.
- b. Consider request from Sr. Center Board to use \$2500.00 from the donation fund to install a new speaker system at the Sr. Center.

6. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
SEPTEMBER 3, 2024
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 3rd day of September 2024 at 7:00 pm. Present were Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, Mike Roth, Maintenance Supt. Gary TeSelle, Chief of Police Darrin Kremer and City Clerk Jeanne Hoggins. Absent: Kelli Keib. Also present: Whitney Parks, Jonathan Jank, Scott Gierhan and Misty Ahmic.

Notice of the meeting was given in advance thereof by publishing in the Milford Times a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. The availability of the agenda was communicated in advance and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by Freeman and seconded by DeLong to approve the agenda as submitted. Roll call vote: Freeman yes, DeLong yes, Keib absent, Roth yes. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS: Mayor Kelley shared that the forms are available on the east table.

PUBLIC COMMENT Members of the public wishing to present to the Mayor and City Council on any matter of public interest will be invited to do so during this segment of the meeting. Each individual presenter will be limited to no more than three (3) minutes of speaking time. (No comments)

REPORTS/COMMUNICATIONS: Written reports received: Milford Sr Center Board minutes from August 8, 2024; Cemetery Board minutes from August 8, 2024.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: August 6, 2024.
- b. Approval of Claims: Accounts Payable - \$119,675.04; Payroll - \$53,179.25; Totaling \$172,854.29 by the Auditing Committee.
- c. Approve Treasurer's Report for July 2024 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City Personnel.
- e. SENDD request for membership dues: General Membership - \$1832.00 and Housing - \$647.00 for the 2024-2025 Fiscal Year.
- f. Approve League of NE Municipalities membership dues for 9/1/24 thru 8/31/25 in the amount of \$6,780.00.

A motion was made by DeLong and seconded by Roth to approve items on the consent agenda as read. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib absent. Motion carried.

SALARIES:

5467	Mark Frey	610.86
5468	Mavis Ferris	116.36

5469	Jeanne Hoggins	1675.45
5470	Gary Teselle	1211.87
5471	Whitney Parks	1058.49
5472	George Matzen	760.81
5473	Craig Carritt	16.97
5474	Jessica Swanson	675.64
5475	Ardella Huber	1093.66
5476	Lisa Wiedemeyer	1116.09
5477	Rebecca Freeman	658.89
5478	Darrin Kremer	2028.01
5479	Addison Sample	454.32
5480	Lance Sprouse	1795.56
5481	Katherine Pauley	202.24
5482	Adyson Kroese	401.61
5483	Sarah Reynolds	483.22
5484	Klaus Schachtschabel	1822.41
5485	Mystique Lauer	1331.23
5486	Tanner Paap	1345.44
5487	Michelle Richards	132.98
5488	Dominic Rocolo	924.65
5489	Maeli Kubicek	590.11
5490	Elizabeth Struwe	943.89
5491	Kylie Jakub	429.43
5492	Johnathan Deriso	193.93
5493	Brooklyn Michaels	212.48
5558	Mark Frey	864.28
5559	Mavis Ferris	123.64
5560	Jeanne Hoggins	1675.45
5561	Gary Teselle	1211.87
5562	Whitney Parks	1058.49
5563	George Matzen	737.53
5564	Craig Carritt	26.67
5565	Jessica Swanson	566.46
5566	Jon Wiedemeyer	116.30
5567	Ardella Huber	1107.27
5568	Lisa Wiedemeyer	980.36
5569	Rebecca Freeman	45.89
5570	Darrin Kremer	2028.01
5571	Addison Sample	51.72
5572	Lance Sprouse	1859.62
5573	Katherine Pauley	218.87
5574	Adyson Kroese	42.42
5575	Klaus Schachtschabel	2018.28
5576	Mystique Lauer	1193.84
5577	Tanner Paap	1311.26
5578	Michelle Richards	66.50
5579	Dominic Rocolo	304.75
5580	Maeli Kubicek	44.32
5581	Elizabeth Struwe	132.98

GENERAL FUND:

5414	FRANCISCO MENDEZ	UB Refund	29.33
5415	JILL PTACEK	UB Refund	21.14
5416	LAURIE WALES	UB Refund	53.19
5417	LOREN WISSMAN	UB Refund	55.85
5461	UNITED STATES POSTMASTER	JULY BILLING/AUG.MAIL. U.B.	281.20
5494	OMNIFY BENEFITS	HSA	560.00
5495	AFLAC	JULY SUPPLEMENTAL INSURANCE	1138.74
5496	AMERITAS LIFE INSURANCE CORP.	SEPT. DENTAL INSURANCE	418.32
5497	ASSURED FIRE PROTECTION	SERVICE 17 FIRE EXTINGUISHERS	517.00
5498	BARCO MUNICIPAL PRODUCTS	STREET SIGNS & TAPE	506.53
5499	BEL-CON REFUSE	AUG. TRASH PICKUP AT POOL	55.00
5500	BLACK HILLS ENERGY	CITY HALL	384.11
5501	BPI BENEFITPLANSINC.	ADM.FEE-RETIREMENT/IRS/MIN.DIS	207.50
5502	CANON FINANCIAL SERVICES	COPIER CONTRACT FOR CITY HALL	177.90
5503	CASH-WA DISTRIBUTING	KITCHEN SUPPLIES	506.05
5504	COMPANY CARE	R.FREEMAN/B.MICHAEL DRUG SCREE	78.00
5505	CONCRETE WORKS, INC	425 COTTONWD.GUTTER/DRIVEWAY	4418.00
5506	CULLIGAN WATER CONDITIONING	SR.CTR.SOFTENER	45.00
5507	CUMMINS INC.	SERV.2018 #3 UNIT	1206.20
5508	DAN PEARSON	PLUMBING INSPECT.	210.00
5509	DAS STATE ACCTG	JULY STATE RADIO FEE	104.00
5510	DATAVIZION	NEW TOWER SERVER	5232.23
5511	DOLLAR GENERAL	AIR FRESHNERS,HIGHLIGHTERS	31.45
5512	EAKES OFFICE SOLUTIONS	APPT. BOOK & 6 DESK CALENDARS	47.93
5513	EMC INSURANCE COMPANIES	INLAND MARINE,END OF YR.BALANC	20.00
5514	EQUIPPED AUTO REPAIR	2005 F450 REFRIGERANT/OIL	149.36
5515	FARMERS COOPERATIVE	GAS AND ROUND UP CHEMICALS	1140.42
5516	FIRSTAR FIBER INC.	JUNE RECYCLING SERVICE	208.50
5517	GREEN THUMB LAWN SERV. LLC	CITY PARK 5 MOWINGS IN JULY	3425.00
5518	HAWKINS INC.	WATER CHEMICALS	7611.62
5519	HBE LLP	BUDGET PREP.	9520.00
5520	JOHN DEERE FINANCIAL	WEED EATER TRIMMER LINE	38.54
5521	JOHN SMITH	UMP.10U & 12U	120.00
5522	JR WELDING	METAL GRATE FOR SUPPORT	67.80
5523	KELLY HANEY	SR.CTR. YOGA	160.00
5524	LEAGUE OF NE MUNICIPALITIES	ANNUAL MEMBERSHIP	874.00
5525	MARY WIESE	PHOTO COPYING/LAMINATING	8.46
5526	MASON WISNIESKI	JUNE 3/JULY 8, 14U UMPIRING	240.00
5527	MIDWEST AUTO PARTS	HEADLAMP,BATTERIES/WASHER FLUI	176.17
5528	MOTOROLA SOLUTIONS	CITY PARTIAL PAY/COUNTY BALANC	4465.60
5529	MOTION PICTURE LICENSING	UMBRELLA LICENSE SR. CTR.	441.36
5530	MUNICIPAL SUPPLY,INC.	REPAIR CLAMPS	699.58
5531	MYSTIQUE LAUER	SR.CTR. SUPPLIES	888.05
5532	NATIONWIDE	PARKS SURETY BOND	175.00

5533	NEBRASKA PUBLIC POWER	ELECTRIC.ALL CITY	5008.78
5534	NEBRASKA SOD CO., INC.	SOD FOR PARK/GRADING PARK	10494.00
5535	NORRIS PUBLIC POWER DIST	#1 NORTH WELL	563.96
5536	ONE CALL CONCEPTS	107 LOCATES MINUS DISCOUNT	88.64
5537	OVERHEAD DOOR CO. OF LINCOLN	2.25 HRS.LABOR.TRIP CHG/SPRING	812.75
5538	POWERPLAN	LABOR CHARGE	1768.15
5539	REDIGER AUTOMOTIVE	BRAKE ROTORS/OIL CHANGE	522.71
5540	REMBOLT LUDTKE LLP	MONTHLY -ZITO/ROAD CLOSING	4556.00
5541	RON OSWALD	REIMB.APPLIANCE LIGHT BULB	4.24
5542	SAM'S CLUB	CANDY,CHIPS,CRACKERS	187.16
5543	SCHUMACHER ELEVATOR CO.	SR.CTR.ELEV.MAINT.	369.42
5544	SEWARD COUNTY INDEPENDENT	BUDGET WORK SESSION/SUB./ENVEL	361.36
5545	STUTZMAN DIGGING	119 S.C.ST.LABOR/MATERIAL	4800.00
5546	SUNSET LAW ENFORCEMENT	AMMUNITION/LESS CREDIT INVOICE	89.98
5547	TAN-AIRE INC.	VAC.LIFE STATION	700.00
5548	TCA OUTDOOR POWER	2 BELTS	317.47
5549	THE SPRINKLER GUY	300' 18 GA. WIRE-FIELD 3 SPRINK	1948.70
5550	OMNIFY BENEFITS	JULY - 7 EMPLOYEES HSA	14.00
5551	UNIVERSAL PREMIUM	FUEL FOR POLICE DEPT. CARS	814.13
5552	VERIZON WIRELESS	FIRE INTERNET	95.55
5553	VESTIS	4 INV.CITY MAIN.PANTS/TOWELS	626.45
5554	WERGIN'S LAWN SERVICE	STARTER FERTILIZER FOR PARK	80.00
5555	WHITNEY PARKS	REIM.ELEMENTS/POOL SHUT DOWN	127.44
5556	WINDSTREAM NEBRASKA INC	IT. OFFICE ALARM	57.76
5557	CITY OF MILFORD	FLIGHT 1, 1ST PLACE-GOLF FUNDRAIS	800.00
5582	OMNIFY BENEFITS	HSA	560.00
5588	AFLAC	AUGUST SUPPLEMENTAL INSURANCE	759.16
5589	ALLO COMMUNICATIONS	PHONES & INTERNET	517.67
5590	AMANDA HROMEK	AUG. REC. COORDINATOR SALARY	500.00
5591	BLACK HILLS ENERGY	POOL GAS SERVICE	65.87
5592	BONSALL POOL CO	POOL FLOATS & ROPE	232.68
5593	CAPITAL ONE (WALMART)	SR. CTR. FOOD	1014.21
5594	CARD SERVICE CENTER	FLAGS, LABELS, LABEL MAKER	731.70
5595	CULLIGAN WATER CONDITIONING	3-5 GAL WATER	40.75
5596	DATAVIZION	MANAGEMENT SERV, LICENSING	1260.60
5597	DEARBORN GROUP	SEPT. FIREMENS INSURANCE	123.84
5598	EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES LISTED ABOVE	142.86
5599	FEDEX FREIGHT	CYLINDER SHIPPING FIRE DEPT.	78.75
5600	FELD FIRE	2 SETS BUNKER GEAR-FIRE DEPT.	5640.00
5601	FIRST WIRELESS, INC.	FIRE DEPT. RADIO & INSTALLAT.	1580.91
5602	FIRSTAR FIBER INC.	JULY RECYCLING SERVICES	194.90
5603	HARTMANN CONSTRUCTION LLC	17.09 TONS CRUSH CONCRETE	398.20
5604	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	672.80
5605	JOHN DEERE FINANCIAL	REPLACE RADIATOR/TREE DAMAGE	7395.70
5606	JOSEPH HALL	ELVIS PERSONATOR	500.00

5607	JR WELDING	LABOR	135.00
5608	MILFORD A/C & APPLIANCE, INC.	AIR CONDITIONER SERVICE	155.00
5609	MYSTIQUE LAUER	8 ROLLS STAMPS	597.96
5610	NATALIE YODER	AUGUST FIREBARN CLEANING	150.00
5611	NATIONWIDE	24/25 SURETY EMPLOYEE THEFT	100.00
5612	PETTY CASH	PLATES,NAPKINS, FORKS	29.70
5613	POLICE OFFICERS' ASSOC OF NE	HANDBOOKS POLICE DEPT.	42.00
5614	REBEKAH FREY	6 HR. CLEANING	150.00
5615	SARGENT DRILLING	WELL TESTING	3066.59
5616	SEWARD COUNTY INDEPENDENT	PUBLICATION NOTICE PRINTING	63.63
5617	SHERWIN WILLIAMS CO.	5-5 GAL. WHITE MARKING PAINT	97.00
5618	SID DILLON	FREON AIR CONDITIONER LEAK	242.55
5619	SUSAN TRABERT	REIMB. SR.CT5. BINGO PRIZES	19.76
5620	TCA OUTDOOR POWER	HUSTLER REBUILT STARTER,LABOR	662.69
5621	GARY TESELLE	G.TESELLE	600.00
5622	URIBE REFUSE SERVICES, IN	TRASH SERVICE	780.00
5623	VERIZON WIRELESS	I-PAD PHONE	120.27
5624	VESTIS	7 INVOICES/MATS/MOPS/SR.CTR.	246.90
5625	WAYNE HARTGERINK	REIM. 205 S.C STR. WATER BILLS	70.61
5626	WINDSTREAM NEBRASKA INC	POOL PHONE/INTERNET	328.52
5627	ZITO MEDIA	SEPT. T.V. SERV.FIRE HALL	6.09
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	6119.45
	JOHN HANCOCK LIFE INS CO	PENSION	2765.62
	NE DEPT OF REVENUE	STATE TAX	857.15
	NE DEPT OF REVENUE	JULY SALES TAX	1357.53
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5332.22
	JOHN HANCOCK LIFE INS CO	PENSION	2765.62
	NE DEPT OF REVENUE	STATE TAX	797.05
	CREATIVE PRODUCTS	200 BOX CRAYON	266.89
	CREATIVE PRODUCTS	COLOR BOOKS	471.73
	FARMERS & MERCHANTS BANK	SAFE DEPOSIT BOX	50.00
	Total Paid On: 8/12/24		22286.60
	Total Paid On: 8/26/24		17786.78
	***** REPORT TOTAL *****		172854.29

CURRENT BUSINESS:

SCCDP Annual Report:

Consider SCCDP Funding Agreement request for 2024-2025.

Consider SCCDP Annual Membership Agreement for 2024-2025.

Jonathan Jank and Vice Chair Scott Giehran presented on behalf of SCCDP. Jonathan thanked the City of Milford for their investment in the organization and partnership with SCCDP. A special thank you to Mayor Kelley as an active board member serving as Board Chair. The 2023 Funding Agreement dated 10/1/23 thru 9/30/24 shows the city's investment of \$12,566.00 and is spent for the operations of the organization. Public funds are tracked in a separate account, and they are mindful of this as they do the financial reviews each year. The private sector fundraising and membership drive was completed by the end of the year. Job performance evaluations, audit and external financial reviews

were all performed to meet compliance with the agreement. Jonathan is asking the governing body to consider entering into the new Membership Agreement and Funding Agreement for the 24-25 fiscal year. Jonathan highlighted some of the Economic and Community Development efforts from over the past 12 months. (Document attached)

Scott Giehran from Utica is on the SCCDP Board of Directors. Scott shared his experiences working with SCCDP as they help and guide multiple organizations in Utica and throughout Seward County.

Jonathan noted the increase in funding request of 6% comes from the need to keep talented staff, provide insurance for the first time and pay rent at the Civic Center of over \$10,000.00 per year. Other county members are being asked for 6% also.

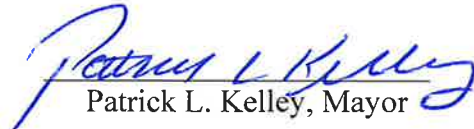
Mayor Kelley encouraged the council to approve the funding request of \$13,320.00 to assist SCCDP with their growing needs.

A motion was made by DeLong and seconded by Freeman to approve the SCCDP Funding Agreement request and the Annual Membership Agreement for 2024-2025 including the 6% increase in the amount of \$13,320.00 from 10/1/24 through 9/30/25. Roll call vote: DeLong yes, Freeman yes, Keib absent, Roth yes. Motion carried.

Consider request from Sr. Center Board to use \$2500.00 from the donation fund to install a new speaker system at the Sr. Center. A motion was made by Freeman and seconded by Roth to approve the request from the Sr. Center to use \$2500.00 from the donation fund to install a new speaker system at the Sr. Center. Roll call vote: Freeman yes, Roth yes, DeLong yes, Keib absent. Motion carried.

ADJOURNMENT: A motion was made by Roth and seconded by Freeman to adjourn the meeting. Roll call vote: Roth yes, Freeman yes, DeLong yes, Keib absent. Motion carried and meeting adjourned at 7:21 pm.



Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 3, 2024 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk