



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Thursday, September 21, 2022, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance

PUBLIC HEARINGS

1. Public Hearing - Budget Hearing and Budget Summary for the 2023-2024 Fiscal Year
2. Public Hearing Setting the Final Tax Request for the 2023-2024 Fiscal Year for the General Fund at \$657,735.45 and the Bond Fund at \$68,500.00.
3. Public Hearing on the Six Year Road and Street Plan

ADJOURNMENT

***The special meeting of the Mayor and City Council will commence immediately upon adjournment of the public hearings. ***

209 296

CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call

RESOLUTIONS AND ORDINANCES:

ORDINANCE NO. 975— AN ORDINANCE TO ESTABLISH SALARIES FOR FULL TIME AND PART TIME CITY EMPLOYEES OF THE CITY OF MILFORD, NEBRASKA FOR THE FISCAL YEAR 2023-2024; AND TO PRESCRIBE THE TIME WHEN THE ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT; AND TO REPEAL ALL ORDINANCES IN CONFLICT HERewith:

RESOLUTION NO. 653 – Adopting Budget for Fiscal Year 2023-2024

ORDINANCE NO. 976 – THE ANNUAL APPROPRIATION BILL OF THE CITY OF MILFORD, NEBRASKA, FOR THE FISCAL YEAR FROM OCTOBER 1, 2023 TO SEPTEMBER 30, 2024; TO PROVIDE FOR THE LEVYING OF TAXES FOR THE USE OF THE CITY OF MILFORD, NEBRASKA, FOR ALL MUNICIPAL PURPOSES FOR SAID FISCAL YEAR AS SHOWN ON THE ASSESSMENT ROLL FOR SAID YEAR, AND TO PROVIDE FOR CERTIFYING ALL TAX LEVIES AND DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY CLERK OF SEWARD COUNTY, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT.

RESOLUTION NO. 654 – Setting the 2023-2024 Property Tax Request at \$657,735.45 for the General Fund and \$68,500.00 for the Bond Fund.

RESOLUTION NO. 655— Adopt the One & Six Year Street Improvement Plan

ADJOURNMENT

CITY OF MILFORD
SPECIAL MEETING
SEPTEMBER 21, 2023
MINUTES

A special meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 21st day of September 2023 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Tony DeLong, Kelli Keib, Mike Roth and City Clerk Jeanne Hoggins. Absent: Becky Freeman. Also present: None
Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:01 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

PUBLIC HEARINGS AND PRESENTATIONS:

Public Hearing – Budget Hearing and Budget Summary for the 2023-2024 Fiscal Year: Mayor Kelley opened the Public Hearing on the 2023-2024 Budget at 7:02 pm.

Mayor Kelley opened the floor for any questions, comments, or concerns from anyone in attendance. No public attendance was had. Allowable time was given for additional comments. With no comments, questions or concerns Mayor Kelley closed the Public Hearing at 7:10pm.

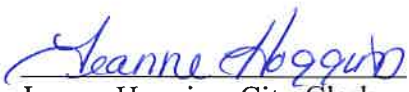
Public Hearing Setting the Final Tax Request for the 2023-2024 Fiscal Year for the General Fund at \$657,735.45 and the Bond Fund at \$68,500.00: Mayor Kelley opened the Public Hearing for comments and questions on Setting the Final Tax Request for the 2023-2024 Fiscal Year for the General Fund at \$657,735.45 and the Bond Fund at \$68,500.00 at 7:10 pm.

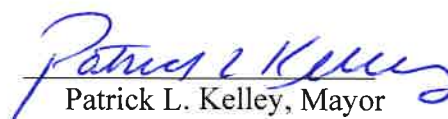
There were no comments, concerns or questions posed to the board, Mayor Kelley closed the Public Hearing at 7:19 pm.

Public Hearing on the Six Year Road and Street Plan: Mayor Kelley opened the Public Hearing for comments and questions on the Six Year Road and Street Plan at 7:19 pm.

Hearing no further comments, concerns or questions Mayor Kelley closed the Public Hearing at 7:21 pm.

ADJOURNMENT: A motion was made by Keib and seconded by Roth to adjourn the meeting. Roll call vote: Keib yes, Roth yes, DeLong yes, Freeman absent. Motion carried and meeting adjourned at 7:21 pm.



Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 21, 2023 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk

CITY OF MILFORD
SPECIAL MEETING
SEPTEMBER 21, 2023
MINUTES

A special meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 21st day of September 2023 immediately following the adjournment of public hearings. Present were: Mayor Patrick Kelley; Council members: Tony DeLong, Kelli Keib, Mike Roth and City Clerk Jeanne Hoggins. Absent: Becky Freeman. Also present: None.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:21 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

RESOLUTIONS AND ORDINANCES:

ORDINANCE NO. 975 - AN ORDINANCE TO ESTABLISH SALARIES FOR FULL TIME AND PART TIME CITY EMPLOYEES OF THE CITY OF MILFORD, NEBRASKA FOR THE FISCAL YEAR 2023-2024; AND TO PRESCRIBE THE TIME WHEN THE ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT; AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH. (See attached) Mayor Kelley introduced Ordinance No. 975

A motion was made by DeLong and seconded by Keib to suspend the rules to waive the three readings. Roll call vote: DeLong yes, Keib yes, Freeman absent, Roth yes. Motion carried.

A motion was made by DeLong and seconded by Keib to adopt Ordinance No. 975 as read. Roll call vote: DeLong yes, Keib yes, Freeman absent, Roth yes. Motion carried.

Resolution No. 653- Adopting Budget for Fiscal Year 2023-2024:

RESOLUTION # 653 ADOPTING BUDGET

WHEREAS, the Mayor and Council of the City of Milford, Nebraska have proposed a budget for the fiscal year 2023-2024; and

WHEREAS, a public hearing has been held upon said proposed budget; and

WHEREAS, no objections or remonstrances have been made concerning said budget; and

WHEREAS, the budget shall be adopted in the form as presented.

NOW, THEREFORE, BE IT RESOLVED that the annual budget of the City of Milford, Nebraska, be and the same hereby is adopted as follows:

GENERAL FUND

| | |
|--------------------|--------------|
| General Government | \$ 9,981,397 |
| Cash Reserve | \$ 2,291,093 |
| Total | \$12,272,490 |

209302

BOND FUND

| | |
|---------------------------------|------------|
| Principal, Interest & Transfers | \$ 68,500 |
| Cash Reserve | \$ 197,714 |

| | |
|-------|------------|
| Total | \$ 266,214 |
|-------|------------|

BE IT FURTHER RESOLVED that the portion of said expenditures to be raised by public taxation collected by a property tax levied upon the assessed valuation of property in the City of Milford, Nebraska in the following sums, to-wit:


| | |
|--------------------------|--------------|
| General All Purpose Levy | \$657,735.45 |
| Bond Levy | \$ 68,500.00 |

| | |
|-------|--------------|
| Total | \$726,235.45 |
|-------|--------------|

BE IT FURTHER RESOLVED that the Clerk is hereby ordered and directed to certify to the County Clerk of Seward County, Nebraska the taxes levied under this Resolution.

Upon roll call vote, the vote was as follows: Voting "AYE": Keib, DeLong, Roth. Voting "NAY": None. Absent: Freeman

The Mayor declared said Resolution duly adopted and directed the Clerk to file a copy thereof with the County Clerk of Seward County.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor



ORDINANCE NO. 976 - THE ANNUAL APPROPRIATION BILL OF THE CITY OF MILFORD, NEBRASKA, FOR THE FISCAL YEAR FROM OCTOBER 1, 2023 TO SEPTEMBER 30, 2024; TO PROVIDE FOR THE LEVYING OF TAXES FOR THE USE OF THE CITY OF MILFORD, NEBRASKA, FOR ALL MUNICIPAL PURPOSES FOR SAID FISCAL YEAR AS SHOWN ON THE ASSESSMENT ROLL FOR SAID YEAR, AND TO PROVIDE FOR CERTIFYING ALL TAX LEVIES AND DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY CLERK OF SEWARD COUNTY, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See attached)

Mayor Kelley introduced Ordinance No. 976

A motion was made by DeLong and seconded by Roth to suspend the rules to waive the three readings. Roll call vote: DeLong yes, Roth yes, Freeman absent, Keib yes. Motion carried.

A motion was made by DeLong and seconded by Keib to adopt Ordinance No. 976 as read. Roll call vote: DeLong yes, Keib yes, Freeman absent, Roth yes. Motion carried.

RESOLUTION SETTING THE PROPERTY TAX REQUEST
RESOLUTION NO. 654

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the City of Milford, NE passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the City of Milford, resolves that:

1. The 2023-2024 property tax request be set at:

| | |
|---------------------------------|--------------|
| REQUIRED FOR BONDS | \$ 68,500.00 |
| REQUIRED FOR ALL OTHER PURPOSES | \$657,735.45 |
| | |
| TOTAL PROPERTY TAX REQUEST | \$726,235.45 |
2. The total assessed value of property differs from last year's total assessed value by 16.82%.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ 0.412813 per \$100 of assessed value.
4. The City of Milford proposes to adopt a property tax request that will cause its tax rate to be \$ 0.482052 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of Milford, NE will increase or (decrease) last year's budget by -0.94 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2023.

Motion by Roth, seconded by DeLong to adopt Resolution #654.
Voting yes were: Roth, DeLong, Keib. Voting no were none. Absent: Becky Freeman.

Dated this 21st day of September 2023.

Attest: *Stanne Aggum*
City Clerk

Patricia L. Kellner
Mayor



Resolution NO. 655 – Adopt the One & Six Year Street Improvement Plan:
RESOLUTION NO. 655

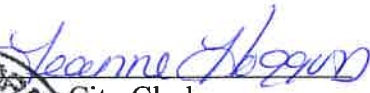
The following resolution was introduced by Roth, who moved its adoption, seconded by Keib,

“WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Milford, Nebraska, and

WHEREAS, a public meeting was held on the 21st day of September, 2023, to present this plan and there were no objections to said plan;

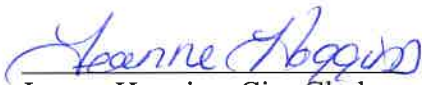
THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of Milford, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.”

Upon roll call vote as follows: Roth yes, Keib yes, DeLong yes, Freeman absent. Motion carried.


 City Clerk


 Mayor

ADJOURNMENT: A motion was made by Keib and seconded by Roth to adjourn the meeting. Roll call vote: Keib yes, Roth yes, DeLong yes, Freeman absent. Motion carried and meeting adjourned at 7:31 pm.

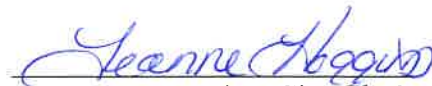

 Jeanne Hoggins, City Clerk


 Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 21, 2023 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




 Jeanne Hoggins, City Clerk

SALARY ORDINANCE
NO. 975

AN ORDINANCE TO ESTABLISH SALARIES FOR FULL TIME AND PART TIME CITY EMPLOYEES OF THE CITY OF MILFORD, NEBRASKA FOR THE FISCAL YEAR 2023-2024; AND TO PRESCRIBE THE TIME WHEN THE ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT; AND TO REPEAL ALL ORDINANCES IN CONFLICT HERewith:

WHEREAS, the City Council of the City of Milford, Nebraska must establish salary schedules for the employees of the City of Milford, Nebraska pursuant to law;

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA:

Section 1. Effective October 1, 2023 the following salaries shall be paid:

| | |
|--|-------------------|
| Darrin Kremer-Chief of Police | \$6235.42/Monthly |
| Jeanne Hoggins-City Clerk/Treasurer | 6066.67/Monthly |
| Gary TeSelle-Maintenance Superintendent | 5278.00/Monthly |
| George Matzen -Library Director | 3137.33/Monthly |
| Whitney Parks - Administrative Asst. | 18.90/Hour |
| Susie Huber - Administrative Asst. | 18.25/Hour |
| Dustin Hultgrien-Maintenance | 19.00/Hour |
| Steve Fiala - Maintenance | 18.20/Hour |
| Mark Frey - Maintenance | 15.25/Hour |
| Lance Sprouse - Police Officer | 28.70/Hour |
| Jorden Schachtschabel - Police Officer | 28.00/Hour |
| Lisa Wiedemeyer- Police Officer | 28.00/Hour |
| Mystique Lauer -Sr. Center Manager | 18.00/ Hour |
| Cathleen Fosler - Assistant Library Director | 12.70/Hour |
| Katherine Pauley - Library Clerk | 10.76/Hour |
| Naomi Jones - Library Clerk | 10.76/Hour |
| Mavis Ferris-Custodian Senior Center | 10.50/Hour |
| Craig Carritt-Custodian | 10.50./Hour |
| Certified Police Officer-Part Time | 28.00/Hour |
| General Maintenance-Part Time Seasonal | 11.00/Hour |
| \$0.25 additional each year worked | |
| Pool Manager | \$12.00/Hour |
| Asst. Pool Manager | 11.00/Hour |
| Lifeguards | 10.50/Hour |
| \$0.25 additional each year worked | |

All new employees and other part time employees are to be determined at time of hiring.

Section 2. All ordinances in conflict herewith are hereby repealed.

209306

Section 3. This ordinance shall be in full force and take effect after its passage and publication and shall be effective until modified or repealed and the salaries enumerated herein effective October 1, 2023.

Passed and approved this 21st day of September 2023.

Attest:

Jeannie Higgins
City Clerk

Paul J. Kelley
Mayor



ANNUAL APPROPRIATION
ORDINANCE NO. 976

“THE ANNUAL APPROPRIATION BILL OF THE CITY OF MILFORD, NEBRASKA, FOR THE FISCAL YEAR FROM OCTOBER 1, 2023 TO SEPTEMBER 30, 2024; TO PROVIDE FOR THE LEVYING OF TAXES FOR THE USE OF THE CITY OF MILFORD, NEBRASKA, FOR ALL MUNICIPAL PURPOSES FOR SAID FISCAL YEAR AS SHOWN ON THE ASSESSMENT ROLL FOR SAID YEAR, AND TO PROVIDE FOR CERTIFYING ALL TAX LEVIES AND DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY CLERK OF SEWARD COUNTY, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT.”

BE IT ORDAINED by the Mayor and Council of the City of Milford, Nebraska:

Section 1. That there be and hereby is appropriated to defray the necessary expenses, liabilities and improvements of the City of Milford, Nebraska for the fiscal year beginning on October 1, 2023 to September 30, 2024 the sums as set out in the budget as amended.

Section 2. That there be and hereby is levied upon the assessed value of all taxable property within the City of Milford, Nebraska, as shown by the assessment roll of 2023 taxes for the fiscal year from October 1, 2023 to September 30, 2024 in the following sums and for the following purposes, to-wit:

GENERAL ALL PURPOSE FUND:

| | |
|--------------------|--------------|
| General Government | \$9,981,397 |
| Cash Reserve | \$2,291,093 |
| Total | \$12,272,490 |

BOND FUND:

| | |
|---------------------------------|-----------|
| Principal, Interest & Transfers | \$68,500 |
| Cash Reserve | \$197,714 |
| Total | \$266,214 |

To be paid by the following tax levies:

| | |
|--------------------------|--------------|
| General All Purpose Levy | \$657,735.45 |
| Bond Fund Levy | \$ 68,500.00 |
| Total | \$726,235.45 |

Section 3. That the Clerk is hereby ordered and directed to certify to the County Clerk of Seward County, Nebraska, the taxes levied under this Ordinance and to file therewith and with the Auditor of Public Accounts of the State of Nebraska, a copy of the budget documents hereinabove described. That the Clerk is further ordered and directed to publish a copy of the amendments, if any, as provided by law.

209316

Section 4. This ordinance shall be in force and take effect from and after its passage and publication as provided by law.

PASSED AND ADOPTED THIS 21st DAY OF SEPTEMBER 2023.

THE CITY OF MILFORD, NEBRASKA

Attest: *Jeannie Higgins*
City Clerk

Patricia L. Krum
Mayor

