



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

TUESDAY, SEPTEMBER 2, 2025, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. PUBLIC COMMENT Members of the public wishing to present to the Mayor and City Council on any matter of public interest will be invited to do so during this segment of the meeting. Each individual presenter will be limited to no more than three (3) minutes of speaking time.

4. CONSENT AGENDA The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: August 5, 2025
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for July 2025 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City personnel.
- e. SENDD request for membership dues: General Membership - \$1832.00 and Housing \$647.00 for the 2025-2026 Fiscal Year.

- f. Approve League of NE Municipalities membership dues for 9/1/25 thru 8/31/26 in the amount of \$7,287.00.
- g. Appoint Joan West to the Sr. Center Board replacing Kelly Haney, term ending 1/1/2026.
- h. Appoint Jonah Hughes to the Pool Board replacing Chrystina Piening, term ending 6/6/2026 and Chelsea Weyand to the Pool Board replacing Melissa Troyer, term ending 10/1/27.

5. RESOLUTION:

RESOLUTION NO. 676: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, DECLARING A PORTION OF THE CITY OF MILFORD, NEBRASKA TO BE REDESIGNATED AS BLIGHTED AND SUBSTANDARD.

6. PUBLIC HEARING:

- a. Public hearing to hear testimony in favor of, or opposition to, and to answer questions in relation to an application to the Nebraska Department of Economic Development for a Community Development Block Grant (CDBG). This grant is available to local governments for community/economic development activities.

7. CURRENT BUSINESS:

- a. Consider adoption of the Downtown Revitalization Façade Improvement/Commercial Rehabilitation Program Guidelines.
- b. SCCDP Annual Report
 - i. Consider SCCDP Funding Agreement request for 2025-2026
 - ii. Consider SCCDP Annual Membership Agreement for 2025-2026
- c. Consider authorizing Milford Volunteer Fire Department to enter into Billing Services Agreement and Business Associate Agreement with One Billing Solutions.
- d. Consider appointing the Economic Development (CARC) Committee as the Downtown Revitalization (DTR) Committee.
- e. Consider employment option for Dominic Rocolle to continue through winter as a permanent part-time employee.
- f. Update from Randy Hellbusch NRWA, water and sewer rate study. Consider water and sewer rate adjustments.
- g. Consider pay increase for Mayor and Council members.

8. RESOLUTIONS AND ORDINANCES:

RESOLUTION NO. 677 - A Resolution Authorizing the Execution of All Contracts, Documents, or Other Memoranda between the City of Milford and the Nebraska Department of Economic Development to Accept an Awarded Grant.

9. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
SEPTEMBER 2, 2025
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 2nd day of September 2025 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Dustin Bauer, Becky Freeman, Dainton Parks. Absent: Tony DeLong. Maintenance Supt. Gary TeSelle; Chief of Police Darrin Kremer and City Clerk Jeanne Hoggins. Also present: Deputy Clerk Whitney Parks, Troy Schaeffer, Troy Pickerill, Wayne Stohlman, Randy & Shirley Hellbusch, Misty Ahmic, Kelly Gentrup with SENDD, Jonathan Jank and Duane Miner.

Notice of the meeting was given in advance thereof by publishing in the Milford Times a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. The availability of the agenda was communicated in advance and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by Freeman and seconded by Bauer to approve the agenda as presented. Roll call vote: Freeman yes, Bauer yes, DeLong absent, Parks yes. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS: Mayor Kelley shared that the forms are available on the east table.

PUBLIC COMMENT Members of the public wishing to present to the Mayor and City Council on any matter of public interest will be invited to do so during this segment of the meeting. Each individual presenter will be limited to no more than three (3) minutes of speaking time.

Troy Schaeffer, Srgt with Seward County Sheriff Department introduced himself and announced that he is running for Seward County Sheriff.

REPORTS/COMMUNICATIONS: Written reports received: Police Department Case Investigations Report for August 2025, SCCDP Quarterly Report thru August 2025. Thank you from Milford Chamber of Commerce for assistance with Fun Days.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: August 5, 2025
- b. Approval of Claims: Accounts Payable - \$200,118.79; Payroll - \$58,893.33; Totaling \$259,012.12 by the Auditing Committee.
- c. Approve Treasurer's Report for July 2025 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City Personnel.
- e. SENDD request for membership dues: General Membership - \$1832.00 and Housing \$647.00 for the 2025-2026 Fiscal Year.
- f. Approve League of NE Municipalities membership dues for 9/1/25 thru 8/31/26 in the amount of \$7,287.00.
- g. Appoint Joan West to the Sr. Center Board replacing Kelly Haney, term ending 1/1/2026.

- h. Appoint Jonah Hughes to the Pool Board replacing Chrystina Piening, term ending 6/6/2026 and Chelsea Weyand to the Pool Board replacing Melissa Troyer, term ending 10/1/27

A motion was made by Bauer and seconded by Parks to approve items on the consent agenda as read. Roll call vote: Bauer yes, Parks yes, DeLong absent, Freeman yes. Motion carried.

SALARIES:

7303	Patrick L. Kelley	184.70
7304	Waylon DeLong	138.52
7305	Becky Freeman	138.52
7306	Dustin Bauer	138.52
7307	Dainton Parks	138.52
7358	Mark Frey	807.07
7359	Mavis Frey	89.93
7360	Jeanne Hoggins	1731.17
7361	Gary TeSelle	1263.71
7362	Whitney Parks	1276.01
7363	George Matzen	733.21
7364	Craig Carritt	17.50
7365	Jessica Swanson	218.19
7366	Ardella Huber	1120.55
7367	Darrin Kremer	2101.20
7368	Addison Sample	683.15
7369	Hailey Jones	1604.01
7370	Lance Sprouse	1881.28
7371	Katherine Pauley	227.53
7372	Sarah Reynolds	193.93
7373	Jordan Schachtschabel	1603.86
7374	Mystique Lauer	1188.48
7375	Tanner Paap	1669.63
7376	Michelle Richards	193.25
7377	Dominic Rocolo	309.84
7378	Maeli Kubicek	333.33
7379	Kylie Jakub	342.62
7380	Cole Brown	405.36
7381	Addisen DeLong	383.37
7382	Jax Hansen	582.85
7383	Kenzie Jakub	233.89
7384	Katelyn Jones	133.63
7385	Kenzey Jones	495.60
7386	Easton Sample	163.11
7387	Elsa Schweitzer	378.27
7388	Kyla Troyer	233.89
7389	Nelson Girmus	263.20
7390	Wallace Wilkins	1586.43
7456	Mavis Ferris	124.90
7457	Jeanne Hoggins	1731.17
7458	Gary TeSelle	1263.71
7459	Whitney Parks	1252.32
7460	George Matzen	910.19

7461	Craig Carritt	19.99
7462	Jessica Swanson	218.19
7463	Jon Wiedemeyer	51.72
7464	Ardella Huber	1125.85
7465	Lisa Wiedemeyer	358.71
7466	Darrin Kremer	2101.20
7467	Addison Sample	45.02
7468	Lance Sprouse	1789.68
7469	Katherine Pauley	158.96
7470	Jordan Schachtschabel	1671.57
7471	Mystique Lauer	1500.11
7472	Tanner Paap	1980.56
7473	Michelle Richards	211.94
7474	Dominic Rocolo	683.04
7475	Kylie Jakub	42.02
7476	Kenzie Jakub	37.40
7477	Katelyn Jones	40.52
7478	Nelson Girmus	96.97
7479	Wallace Wilkins	1654.33

GENERAL FUND:

7308	UNITED STATES POSTMASTER	U.B. POSTAGE	283.06
7309	AMANDA GUERNSEY	DEPOSIT REFUND	27.28
7310	JAMES PRICE JR	DEPOSIT REFUND	37.50
7311	ROY WOLFER	DEPOSIT REFUND	72.79
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
	NE DEPT OF REVENUE	JULY SALES TAX	1,206.65
7357	CITY OF MILFORD	FLIGHT A & B, 1ST & 2ND PLACE	800.00
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	6,819.19
	JOHN HANCOCK LIFE INS CO	PENSION	2,910.71
	NE DEPT OF REVENUE	STATE TAX	896.05
7391	OMNIFY BENEFITS	HSA	735.00
2016	NE SOD COMPANY	SOD-UPTOWN PARK	15,200.00
2017	CHAMPLIN TIRE	PARK BENCHES - 3	1,617.00
7392	ADDISEN DELONG	REIMB. LIFEGUARD	108.50
7393	ADDISON SAMPLE	LIFEGUARD 2ND YR.	92.00
7394	AFLAC	JULY SUPPLEMENTAL INSURANCE	870.64
7395	ALLISSA GURNSEY	REIMB. MILEAGE/MEALS/FIRE SCHO	241.14
7396	ALLO COMMUNICATIONS	PHONES & INTERNET	610.77
7397	BEAVER HARDWARE	BICYCLE RACK ANCHOR BOLTS	17.52
7398	BEL-CON REFUSE	AUG. TRASH PICKUP AT POOL	55.00
7399	BLACK HILLS ENERGY	ACCT. -POOL GAS SERVICE	781.68
7400	BOUND TREE MED.PROD	10 QT.SIZE CONTAINERS/GLOVES	226.73
7401	CANON U.S.A., INC.	MAY,JUNE,JULY COPIER CONTRACT	204.28
7402	CASH-WA DISTRIBUTING	FOOD ITEMS FUND RAISER	371.82
7403	COLE BROWN	REIMB. LIFEGUARD	108.50
7404	CONCRETE WORKS, INC	PARK,WEST SIDE,CITY PARK REP.	45,507.00
7405	CROSS CREEK ANIMAL CENTER	ACCT. IMPOUND RED HEELER	150.00

7406	CULLIGAN WATER CONDITIONING	ACCT. SR.CTR. BALANCE	189.50
7407	DATAVIZION	MICROSOFT LICENSING/BACKUP	1,302.60
7408	DOLLAR GENERAL-REGIONS 410526	PINE SOL-CLORX FOR POOL	13.75
7409	EASTON SAMPLE	LIFEGUARD REIMB.	108.50
7410	ELECTRIC TIME COMPAY, INC	DIAL POST CLOCK/W/HEADER DEP.	15,000.00
7411	ELSA SCHWEITZER	LIFEGUARD REIMB.	108.50
7412	FARMERS COOPERATIVE	FUEL/ROUNDUP FOR CITY DEPTS.	1,552.07
7413	FIRSTAR FIBER INC.	JULY RECYCLING	496.00
7414	GREEN THUMB LAWN SERV. LLC	CITY PARK JULY 4 MOWINGS	4,010.00
7415	HAILEY JONES	LIFEGUARD	100.00
7416	HARTMANN CONSTRUCTION LLC	54.68 TONS CRUSHED CONCRETE	1,274.04
7417	HOBART SERVICE	SERVICE CALL/REP.SR.DISH WASHE	889.61
7418	JAX HANSEN	LIFEGUARD REIMB.	108.50
7419	JEO CONSULTING GROUP, INC.	WATER MAIN RELOCATION	2,282.50
7420	JOHN DEERE FINANCIAL	TRIMMER HEAD	109.00
7421	JR WELDING	BALL FIELD DRAG BROOM BRISTLES	175.31
7422	KATELYN JONES	REIMB. LIFEGUARD	100.00
7423	KELLY HANEY	JULY SR.YOGA	160.00
7424	KENZEY JONES	REIMB. LIFEGUARD	100.00
7425	KENZIE JAKUB	REIMB. LIFEGUARD	108.50
7426	KRISTA HOSTETLER	SOCCER REFUND	10.00
7427	KYLA TROYER	REIMB. LIFEGUARD	108.50
7428	KYLIE JAKUB	LIFEGUARD/POOL OPERATOR	132.00
7429	MAELI KUBICEK	LIFEGUARD 2ND YR.	92.00
7430	MATHESON TRI-GAS, INC	FIRE DEPT. BOTTLED GAS	80.91
7431	MEDICA HEALTH PLAN	AUG. HEALTH INSURANCE	8,972.86
7432	MENARDS-LINCOLN NORTH	3 - 2X12X10' BOARDS	48.84
7433	MIDWEST AUTO PARTS	REPAIR PARTS	92.86
7434	MILFORD PLUMBING INC.	SR.CTR.WATER HEATER,DRIP PAN	1,478.10
7435	MYSTIQUE LAUER	4 PKG.CORELLE PLATES SR.CTR.	373.44
7436	NATIONWIDE	SURETY BOND 10-25 TO 9-26-PARK	175.00
7437	NE PUBLIC HEALTH ENV. LAB	COLIFORM TESTING	30.00
7438	NEBRASKA PUBLIC POWER DISTRICT	6-24 TO 7-24 ELECTRICITY	8,174.04
7439	NEBRASKA SOD CO., INC.	SOD INSTAL/GRADING/FERTILIZER	5,600.00
7440	NORRIS PUBLIC POWER DIST	ACCT. #2 SOUTH WELL	465.11
7441	ONE CALL CONCEPTS	25 LOCATES MINUS DISCOUNT	22.84
7442	PETTY CASH	TIF LETTERS	75.53
7443	REDIGER AUTOMOTIVE	OIL CHANGE	186.30
7444	REMBOLT LUDTKE LLP	ARROWHEAD TIF	9,122.50
7445	SAM'S CLUB	CANDY FOR POOL	287.22
7446	SARAH REYNOLDS	LIFEGUARD 2ND YR.	81.00
7447	SUSAN TRABERT	BINGO PRIZES FROM DOLLAR GEN.	11.23
7448	TCA OUTDOOR POWER	HUSTLER X ONE	1,216.27
7449	THE SPRINKLER GUY	REPAIR SPRINKLERS	1,757.25
7450	TIM DWORAK	APRIL,MAY,JUNE, JULY BLD INSP.	3,609.00
7451	TROYER CONCRETE	BALLARDS AROUND STATUES	1,000.00

7452	VERIZON WIRELESS	JULY2-AUG.1 FIRE DEPT.PHONE	120.70
7453	WERGIN'S LAWN SERVICE	GRUB. FERTILIZER & SPRAY	2,460.00
7454	WINDSTREAM NEBRASKA INC	ACCT. 7-25 TO 8-24 PH.	58.36
7455	ZITO MEDIA	FIRE DEPT.T.V. SERVICE	6.09
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,790.22
	JOHN HANCOCK LIFE INS CO	PENSION	2,910.71
	NE DEPT OF REVENUE	STATE TAX	795.46
7480	OMNIFY BENEFITS	HSA	735.00
	FARMERS & MERCHANTS BANK	STOP PAY CHECK	30.00
7486	ACKERMAN DESIGN-ENGINEER	WELD TABS/CAPS PAINT POSTS	200.00
7487	AFLAC	AUGUST SUPPLEMENTAL INSURANCE	870.64
7488	AMERITAS LIFE INSURANCE CORP.	SEPT. DENTAL INSURANCE	931.56
7489	CAPITAL ONE (WALMART)	SR.CTR.FOOD INGREDIENTS	1,019.60
7490	CARD SERVICE CENTER	SR.CTR. DISHWASHER REPAIR	1,950.84
7491	CREATIVE INK	T-BALL JERSEYS,HATS,VISORS	6,171.50
7492	DAS STATE ACCTG-CENTRAL FINANC	JULY STATE RADIO FEES	104.00
7493	DEARBORN GROUP	SEPT.FIREMENS INSURANCE	113.52
7494	DERREK YODER	AUG. FIRE HALL CLEANING	150.00
7495	EAKES OFFICE SOLUTIONS	WHITE PAPER,FUCHISA & BLUE PAP	122.94
7496	EQUIPPED AUTO REPAIR	UNIT 2 RT.FRONT AXLE SHAFT	942.15
7497	FIRST WIRELESS, INC.	3 HANDHELD BATTERIES	621.30
7498	FUELMAN FLEET PROGRAM	POLICE FUEL 7-18 TO 8-17 FUEL	735.18
7499	HARTMANN CONSTRUCTION LLC	10.16 TONS CRUSHED CONCRETE	236.73
7500	INGRAM LIBRARY SERVICES	35 LIBRARY BOOKS	484.17
7501	JEO CONSULTING GROUP, INC.	WATER MAIN REPLACEMENT	14,088.00
7502	JOHN HANCOCK USA	JULY ADMIN. FEES	83.33
7503	KATIE SPARKS	25 REC. COORD. HRS. IN AUG.	500.00
7504	KELLY HANEY	AUG.1,4,6,8, 11 & 13 SR. YOGA	160.00
7505	LEAGUE OF NE MUNICIPALITIES	SEPT.1 TO AUG.26, MEMBERSHIP	904.00
7506	MACQUEEN EQUIPMENT	SWEEPER LABOR	1,967.14
7507	MAGUIRE IRON,INC.	TOWER INSPECTION	2,650.00
7508	MEDICA HEALTH PLAN	SEPT. MEDICAL COVERAGE	9,559.90
7509	MYSTIQUE LAUER	REIMB.50 CUPCAKES SR.CT BIRTH.	120.56
7510	NATIONWIDE	10-13-25 TO 10-12-26 SURETY BD	100.00
7511	NEBRASKA LIBRARY COMMISSION	25/26 OVERDRIVE ANNUAL FEE	600.00
7512	REBEKAH FREY	8-10,8-24 4 HRS. @\$35/HR.CLEAN	140.00
7513	SCHUMACHER ELEVATOR CO.	SEPT-OCT.-NOV.SR.CTR.ELEV.INV.	382.17
7514	SEWARD COUNTY INDEPENDENT	8-5 PROCEEDING MINUTES	121.36
7515	SHERWIN WILLIAMS CO.	3-2 GALLONS DAWN BLUE POOL PAI	894.57
7516	STRYKER SALES CORPORATION	3 AED BATTERIES-POLICE DEPT.	450.00
7517	SUSAN TRABERT	SR. CTR. BINGO PRIZES REIMB.	26.98
7518	TAYLOR HAUDER	REIMB. 2-4MEMBER GOLF TEAM	500.00
7519	TCA OUTDOOR POWER	V BELT IDLER SPRING	325.97
7520	TREVOR PIENING	REFUND 1-4 MEMBER GOLF TEAM	250.00
7521	GARY TESELLE	ACCT.-G.TESELLE AUG. 25	600.00
7522	URIBE REFUSE SERVICES, IN	ACCT. -BALL FIELDS	603.00

7523	VERIZON WIRELESS	I-PAD BROADBAND METER READING	115.17
7524	WINDSTREAM NEBRASKA INC	ACCT. POOL	374.90
	Total Payroll: 8/1/25		738.78
	Total Payroll: 8/11/25		24,661.12
	Total Payroll: 8/25/25		19,070.07
	***** REPORT TOTAL *****		259,012.12

RESOLUTION:

RESOLUTION NO. 676: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, DECLARING A PORTION OF THE CITY OF MILFORD, NEBRASKA TO BE REDESIGNATED AS BLIGHTED AND SUBSTANDARD. (See attached)

Kelly Gentrup shared, a requirement to apply for the Downtown Revitalization grant under the CDBG program, that's managed by the Department of Economic Development is to redesignate your substandard and blight area every 10 years. The last time it was done was in 2013. By passing the resolution, the redesignation makes us eligible to apply for the program.

A motion was made by Freeman and seconded by Parks to approve Resolution No. 676 as read. Roll call vote: Freeman yes, Parks yes, Bauer yes, DeLong absent. Motion carried.

PUBLIC HEARING:

Public hearing to hear testimony in favor of, or opposition to, and to answer questions in relation to an application to the Nebraska Department of Economic Development for a Community Development Block Grant (CDBG). This grant is available to local governments for community/economic development activities.

Mayor Kelley opened the public hearing at 7:07 pm. Kelly Gentrup with SENDD noted this public hearing allows public comment either for or against the project. The application to NDED is to implement a commercial rehab program for downtown businesses who are eligible. This application is a \$400,000 request, and it's matched by 100,000 for a total project cost of 500,000 the city is also able to apply for \$35,000. for general administration. Those two are contracts the city is able to enter into with Southeast Nebraska Development District who can provide general administration support for the community and actually help you run a very successful program. Kelly offered to take any questions

Mayor Kelly, asked if anyone from the community is looking to talk on behalf or against the project. With no further comments Mayor Kelley closed the public hearing at 7:11 pm.

CURRENT BUSINESS:

Consider adoption of the Downtown Revitalization Façade Improvement/Commercial Rehabilitation Program Guidelines.

Kelly Gentrup noted another requirement is that the community adopts program guidelines. These program guidelines are needed to submit with the application, they are a roadmap into creating a successful program. They highlights goals, eligible activities, eligible businesses, what's not allowed. The program guidelines are really helpful for business owners to know if they're eligible, also what is required in terms of the application process. I believe you should have gotten a copy of those guidelines. These are always contingent upon DED's approval of them as well.

Clerk Hoggins questioned the highlighted "Program Date". Kelly shared the date will be inserted should the application get approved.

Hoggins - also on page two, painting is eligible for exterior facade improvements?

Gentrup - thank you for pointing these out. So painting can be kind of a hairy subject for communities, because this program triggers Davis Bacon, and Davis Bacon is prevailing wages that contractors have to pay to their employees. What we are seeing a lot from the

Department of Labor, they have to get a specific determination for painter, and that's coming in over \$45-\$50 an hour just for painting. Some communities are not allowing painting as an eligible activity. But if a community sees value in having it, you could evaluate on a case by case basis.

Hoggins – Do we need to make a decision tonight if you're going to allow painting or not?

Gentrup - you could always put, we approve it, contingent upon, additional information sought out for the painting classification award, or we approve it and with the opportunity to remove items after the application was awarded.

A motion was made by Freeman and seconded by Bauer to adopt the Downtown Revitalization Façade Improvement/Commercial Rehabilitation Program Guidelines to include exterior painting and the right to reserve painting review at a later date. Roll call vote: Freeman yes, Bauer yes, DeLong absent, Parks yes. Motion carried.

SCCDP Annual Report

Jonathan Jank - thank you for Milford's continued membership investment in our organization. We can't do the work we do without your continued support. Specifically, thanks to both Mayor Kelly, and Council Member DeLong. We're grateful for not just the investments, but also for the commitment of time and effort to help represent Milford well in our country-wide efforts. Jonathan shared information on the funding agreement. I think this is an important document for us to review, at least on an annual basis, to ensure that we're showing compliance. The city's annual investment was for \$13,320 in our organization for your fiscal year, 24-25 and it was spent towards the operations of our organization. And according to Nebraska state statute, our public funds from the city of Milford and our other public sector partners are in a segregated and separate bank accounts. The funds have only been used for the purposes of economic development. We did conduct our annual private sector fundraising and membership drive each year, as we do, I have a job performance evaluation that's conducted each year as well, and then we've conducted an annual audit within 60 days of June 30, ensuring compliance with this agreement. We also, not only do an internal audit, we also do an external financial review to be in compliance with our rural workforce housing funds that we manage millions for housing projects across the county. We'd like you to consider renewing your support of our economic development efforts in Seward County through entering into a new funding agreement and public membership agreements for your upcoming fiscal year. I'd like to point your attention actually, to one quote from Mayor Patrick Kelly, who was gracious to provide a quote I thought this was a really good project to highlight some of the work that we've been able to support the city of Milford with over the last year, and this is specifically in securing the \$65,000 grant for the advancing Nebraska communities grant through the Walter Scott family foundation for your uptown Park improvement project. And we're actually getting ready to cut the ribbon on that here in just a little bit, in a couple of weeks. I wanted to share this as I think the quote does a nice job of articulating the various ways the organization can and does help communities to grow in Seward County. I just want to say we continually are grateful for the roles that we play in the county. Personally, I've been doing this work for about 13 and a half years now, about 10 with this specific organization. It's a gift to help create the future of the place we call home.

Duane Miner - I've been with the Cattle Bank 35 years, and about the first thing John Cattle senior told me to do was go to the chamber and get involved. So I did and I've literally been working on economic development and chamber stuff for all that time. When I first started, we had a chamber and we had the Seward Area Development Corporation. There was a division, there was retail and there was economic development and it evolved over the years to this point. We merged some assets, made it county wide, which was really a big push, so we can consolidate talents, money, those kind of things. It really has gone well, I

think better than I imagined. We've grown. I think the proof's in the pudding. All over the county, there's really good projects everywhere. So you know, from my standpoint, it's just been a win win for everybody. My role is treasurer right now on the executive committee board and trust me, we need your funding. As everybody knows, expenses are just going through the roof everywhere. Our budgets are tight, and I see it every month with different reports. Cattle banks has always been supportive of economic development and putting money into those projects. As a bank, we do well, when the communities do well, when the community struggles, we struggle. It's just the way it is, and we're partners and we know that, so we certainly are behind what the partnership has.

i. Consider SCCDP Funding Agreement request for 2025-2026

A motion was made by Freeman and seconded by Parks to approve the SCCDP Funding Agreement request for 2025-2026 in the amount of \$13,320.00. Roll call vote: Freeman yes, Parks yes, Bauer yes, DeLong absent. Motion carried.

ii. Consider SCCDP Annual Membership Agreement for 2025-2026

A motion was made by Bauer and seconded by Freeman to approve the SCCDP Annual Membership Agreement for 2025-2026. Roll call vote: Bauer yes, Freeman yes, DeLong absent, Parks yes. Motion carried.

Consider authorizing Milford Volunteer Fire Department to enter into Billing Services Agreement and Business Associate Agreement with One Billing Solutions.

A motion was made by Bauer and seconded by Freeman to table this item to the October 7th meeting. Roll call vote: Bauer yes, Freeman yes, DeLong absent, Parks yes. Motion carried.

Consider appointing the Economic Development (CARC) Committee as the Downtown Revitalization (DTR) Committee.

Kelly Gentrup shared the DTR committee's primary role is to enforce the DTR program. They are the first review, with the support and assistance from SENDD. A tier two review happens, and then that recommendation is forwarded to the Council for approval contingent upon the tier two review.

A motion was made by Freeman and seconded by Bauer to approve appointing the Economic Development (CARC) Committee as the Downtown Revitalization Committee (DTR). Roll call vote: Freeman yes, Bauer yes, DeLong absent, Parks yes. Motion carried.

Consider employment option for Dominic Rocolo to continue through winter as a permanent part-time employee. TeSelle noted that Mark Frey has retired and will not be around this winter to help with snow removal. Dominic has 3 years' experience and would like to remain employed through the winter. He is asking for \$18.50 per hour but would not commit to fulltime. Gary would like to employ someone and train them to eventually take over his position. None of the current staff is interested in the position. Mayor Kelley questioned keeping him busy throughout the winter. Gary noted there is plenty to do – maintenance clean-up, changing out water meters etc... Mayor Kelley noted there is plenty of work to be done; tar cracks in the street, grass seed in bare spots. Dominic graduated in lawn service. Mayor Kelley noted Gary did not have to get council approval to keep on summer help if he has work to keep them busy.

A motion was made by Bauer and seconded by Freeman to keep Dominic Rocolo employed as a permanent part-time employee, increasing his hourly rate to \$17.25. Roll call vote: Bauer yes, Freeman yes, DeLong absent, Parks yes. Motion carried.

Update from Randy Hellbusch NRWA, water and sewer rate study. Consider water and sewer rate adjustments.

Randy Hellbusch with NE Rural Water Association provided the results from both the water and sewer studies. (Attached to these minutes) He compared expenses for the last 3 years and provided results of our water and sewer funds. Both water and sewer funds show

a loss. He also provided a suggested rate for the council to consider. Randy shared comparable' s from communities of the same size, all carrying debt.

Clerk Hoggins mentioned an ordinance would need to be created noting the rate changes and could be prepared for the October meeting.

The consensus of the board was to make the full jump, rather than gradual increases and use the suggested rates that Randy provided. Attorney Aerts will have the ordinances prepared for next month.

Consider pay increase for Mayor and Council members.

Clerk Hoggins provided history pertaining to Mayor and Council pay increases. The last pay increase for both positions was approved in 1992. Hoggins also provided salary comparable' s from other communities. Discussion was held that since the last update was in 1992, it needs to be updated. It was suggested to gather more comprehensive information regarding pay and when pay increases took effect. An ordinance will be created for the October meeting allowing the dollar amount to be filled in.

RESOLUTIONS AND ORDINANCES:

RESOLUTION NO. 677 - A Resolution Authorizing the Execution of All Contracts, Documents, or Other Memoranda between the City of Milford and the Nebraska Department of Economic Development to Accept an Awarded Grant.

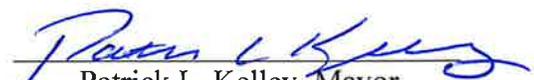
Kelley Gentrup noted the exhibits need to be submitted with the application and the resolution authorizes the Mayor to sign the documents.

A motion was made by Bauer and seconded by Parks to approve Resolution No. 677. Roll call vote: Bauer yes, Parks yes, DeLong absent, Freeman yes. Motion carried.

Resolution and exhibits are attached to these minutes.

ADJOURNMENT: A motion was made by Freeman and seconded by Bauer to adjourn the meeting. Roll call vote: Freeman yes, Bauer yes, DeLong absent, Parks yes. Motion carried and meeting adjourned at 8:16 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 2, 2025 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk

MONTHLY REPORTS FOR SEPTEMBER 2, 2025, MEETING

BAUER

EMS: 10 total calls

- 1 accident
- 1 mutual aid with Dorchester
- 1 cancelled prior to arrival
- 1 high school football game standby
- 1 refusal
- 5 medical

Fire: 7 total calls

- 2 power lines down (storm)
- 2 investigations of burning smell in house
- 1 carbon monoxide detector going off
- 1 semi brake fire
- 1 firework standby for Fun Days

FREEMAN

Pool:

- * Pool closed in early August. The Seniors are also done with water aerobics. The pool has been drained.
- * We completed a successful season with very few concerns received.
- * Pool board met on August 25. All guards completed a successful season so they will receive the money reimbursed for their class.
- * The board discussed ideas for next season to attract more people to the pool. Also looking at different features that can be added to bring more kids back to the pool.
- * The board will meet again next February to continue the discussion and prepare for the 2026 season.

PARKS

Cemetery: No updates

Park: No updates

Recreation: Golf tournament fundraiser for the Recreation Dept was rescheduled for Sept. 14, 2025

SSCSWMA: No updates

TESELLE: Maintenance Report - August 2025

Water:

Water testing.

Working with JEO water main replacement. Two meetings 60% complete.

New injection pumps Repairs and line repairs

Lead and copper testing. Results go out to those addresses this week.

Sewer:

Two flooding events no damage. Working on control changes.

Parks:

Limb and trash picks done multiple times.

Employee is now doing raking and ground checks in park almost daily.

Limbs and tree clean up after storm.

South park started on limbs. Work on finishing when it dries.

Streets:

Tree limb pic ups done multiple times in from wind Took a full week.

Street sweeping done before fundays.

Many tasks done for Fundays set up.

Highway signage application was turned in redesign has been turned in. Still waiting.

Pool:

Pools are drained and winterization started.

Main pool motor gave out at end of season. Has been pulled and checking on its repairs.

Cemetery:

Picking up tree damage at the cemetery.

Trimmed and mowed to catch up after storm

We take the recycling trailer in twice a week. If not. People stack items on the ground.

Nelson has just a few more day.

Domnic, I am hoping he will help till we find another worker.

HOGGINS: *Sales tax received for the month of June 2025 in the amount of \$24,658.10. *NPPD lease payment for July 2025 received in the amount of \$24,733.07. *Gaming Account balance as of 9/2/25, \$38,510.35. *JEO Project Status Report through 8/29/25. *Prepared the Backflow Prevention flyer to be inserted into the September billing. *Ran reports and worked with Randy Hellbusch from NRWA on a rate study for water and sewer. *Whitney and I attended the quarterly Southern 7 Clerks Association meeting in York. *Attended the Sr. Center Board meeting to explain the budget to the board members. *Monthly zoom meeting with Edmunds GovTech to receive updates and next step procedures.

RESOLUTION NO. 676

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, REDESIGNATING A PORTION OF THE CITY OF MILFORD, NEBRASKA TO BE BLIGHTED AND SUBSTANDARD.

WHEREAS, the City of Milford (the "City"), a Nebraska municipal corporation, commissioned a Blight and Substandard Analysis, generally dated as of August 6, 2013, in accordance with the Nebraska Community Development Law; and

WHEREAS, the City held a public hearing and took action on September 3, 2013, pursuant to Resolution No. 488, to formally designate a portion of the city ("Redevelopment Area") as blighted and substandard, as described on Exhibit A attached hereto (the "Redevelopment Area") and displayed in Exhibit B attached hereto (the "Map"); and

WHEREAS, 24 CFR § 570.208(b)(iii), requires that the designation of an area determined to be slum or blighted must be re-determined every ten (10) years; and

WHEREAS, although the City of Milford has implemented significant improvements to the Redevelopment Area, the slum and blighted conditions have not been entirely eliminated per Nebraska Community Development Law.

WHEREAS, the Mayor and City Council of the City of Milford conclude that the Redevelopment Area, as identified in **Exhibits A and B** attached hereto, still meet the criteria set forth in the Nebraska Community Development Law, and desire to re-designate the same area as blighted and substandard.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, SEWARD COUNTY, NEBRASKA:

Section 1. That the Mayor and City Council of the City of Milford, Nebraska, hereby re-designate those areas, as defined and depicted in **Exhibits A and Exhibit B** attached hereto, as blighted and substandard.

Section 2. All other resolutions or parts of resolutions passed and adopted prior to the passage and adoption of this resolution that are in conflict herewith are hereby repealed.

PASSED AND APPROVED THIS 2ND DAY OF SEPTEMBER, 2025.

CITY OF MILFORD, NEBRASKA

By: 
Patrick L. Kelley, Mayor

ATTEST:

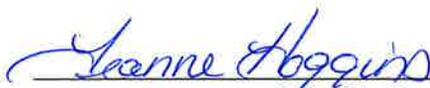

Jeanne Hoggins, City Clerk

EXHIBIT A
(Description of Redevelopment Area)

A PARCEL OF LAND LOCATED IN SECTIONS 1, 2, AND 11, TOWNSHIP 9 NORTH, RANGE 3 EAST OF THE SIXTH P.M., SEWARD COUNTY, NEBRASKA, BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 2; THENCE NORTHERLY ON THE WEST LINE OF SAID EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, A DISTANCE OF 150 FEET; THENCE NORTHEASTERLY TO THE NORTHWEST CORNER OF LOT 8, BLOCK 1, VALLEY VIEW ADDITION AS PLATTED IN THE CITY OF MILFORD; THENCE SOUTHERLY ON THE WEST LINE OF LOTS 1 THRU 8 OF SAID BLOCK 1 TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE SOUTHERLY TO THE NORTHWEST CORNER OF LOT 1, BLOCK 2, OAKVIEW ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE SOUTHERLY ON THE WEST LINE OF LOTS 1 THRU 6 OF SAID BLOCK 2 TO THE SOUTHWEST CORNER OF SAID LOT 6; THENCE EASTERLY ON THE NORTH RIGHT OF WAY LINE OF LINDEN AVENUE AS PLATTED IN SAID CITY OF MILFORD TO THE SOUTHEAST CORNER OF LOT 6, BLOCK 1 OF SAID OAKVIEW ADDITION; THENCE SOUTHERLY TO THE NORTHWEST CORNER OF LOT 1, BLOCK 3, CRESTVIEW ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE SOUTHERLY ON THE WEST LINE OF LOT 1 THRU 4 OF SAID BLOCK 3 TO THE SOUTHWEST CORNER OF SAID LOT 4; THENCE EASTERLY ON THE SOUTH LINE OF SAID LOT 4 TO THE SOUTHEAST CORNER OF SAID LOT 4; THENCE NORTHERLY ON THE WEST RIGHT OF WAY LINE OF E STREET AS PLATTED IN SAID CITY OF MILFORD TO THE NORTH RIGHT OF WAY LINE OF PARK AVENUE AS PLATTED IN SAID CITY OF MILFORD; THENCE EASTERLY ON SAID NORTH RIGHT OF WAY LINE TO THE EAST RIGHT OF WAY LINE OF CAYUGA STREET AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY ON SAID EAST RIGHT OF WAY LINE TO THE NORTHWEST CORNER OF TAX LOT 117; THENCE SOUTHEASTERLY ON THE NORTHERLY LINE OF TAX LOTS 117, 119, AND 159 TO THE EAST LINE OF JOHNSON'S ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY ON SAID EAST LINE TO THE NORTHWEST CORNER OF SAID JOHNSON'S ADDITION; THENCE EASTERLY ON THE NORTH LINE OF SAID JOHNSON'S ADDITION TO THE NORTHEAST CORNER OF SAID JOHNSON'S ADDITION; THENCE EASTERLY ON THE NORTH LINE OF TAX LOT 109 TO THE NORTHEAST CORNER OF SAID TAX LOT 109; THENCE NORTHERLY ON THE NORTHERLY EXTENSION OF THE EAST LINE OF SAID TAX LOT 109 TO THE CENTERLINE OF THE BLUE RIVER; THENCE EASTERLY ON SAID CENTERLINE OF THE BLUE RIVER TO THE NORTH LINE OF TAX LOT 28 IN THE SOUTHWEST QUARTER OF SAID SECTION 1; THENCE WESTERLY ON THE NORTH LINE OF SAID TAX LOT 28 TO THE NORTHEAST CORNER OF TAX LOT 74 IN SAID SOUTHWEST QUARTER; THENCE SOUTHERLY ON THE EAST LINE OF SAID TAX LOT 74

TO THE SOUTHEAST CORNER OF SAID TAX LOT 74; THENCE SOUTHWESTERLY TO THE NORTHEAST CORNER OF LOT 2, SAMPLE AND CULVER ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE SOUTHERLY ON THE EAST LINE OF LOTS 2, 3, AND 4 OF SAID SAMPLE AND CULVER ADDITION TO THE SOUTHEAST CORNER OF SAID LOT 4; THENCE EASTERLY ON THE NORTH LINE OF SHOGO SPRINGS ADDITION AS PLATTED IN SAID CITY OF MILFORD TO THE NORTHEAST CORNER OF SAID SHOGO SPRINGS ADDITION; THENCE SOUTHERLY ON THE EAST LINE OF SAID SHOGO SPRINGS ADDITION TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER; THENCE WESTERLY ON SAID SOUTH LINE TO THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER; THENCE WESTERLY ON THE SOUTH LINE OF TAX LOT 145 IN THE SOUTHEAST QUARTER OF SECTION 2 TO THE SOUTHWEST CORNER OF SAID TAX LOT 145; THENCE NORTHWESTERLY ON THE WEST LINE OF SAID TAX LOT 145 TO THE SOUTHERLY RIGHT OF WAY LINE OF U.S. HIGHWAY 6; THENCE SOUTHWESTERLY ON SAID SOUTHERLY RIGHT OF WAY LINE TO A POINT 150 FEET EASTERLY OF THE NORTHEAST CORNER OF LOT 8, BLOCK 1, RUNTY'S 2ND ADDITION TO SAID CITY OF MILFORD; THENCE SOUTHERLY, PARALLEL WITH AND 150 FEET DISTANT FROM THE EAST LINE OF SAID LOT 8 TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF SAID RUNTY'S 2ND ADDITION; THENCE WESTERLY ON SAID EASTERLY EXTENSION TO THE SOUTHEAST CORNER OF SAID RUNTY'S 2ND ADDITION; THENCE WESTERLY ON THE SOUTH LINE OF SAID RUNTY'S 2ND ADDITION TO THE SOUTHWEST CORNER OF SAID RUNTY'S 2ND ADDITION; THENCE NORTHERLY ON THE WEST LINE OF SAID RUNTY'S 2ND ADDITION TO THE SOUTH RIGHT OF WAY OF SAID U.S. HIGHWAY 6; THENCE WESTERLY ON SAID SOUTH RIGHT OF WAY LINE TO THE NORTHEAST CORNER OF LOT 2, BLOCK 4, SWEASEY'S 1ST ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE SOUTHERLY ON THE EAST LINE OF SAID LOT 2 TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTHERLY ON THE SOUTHERLY EXTENSION OF SAID EAST LINE, A DISTANCE OF 20 FEET TO THE SOUTH LINE OF SAID SWEASEY'S 1ST ADDITION; THENCE WESTERLY ON SAID SOUTH LINE TO THE NORTHEAST CORNER OF LOT 2, BELWOOD 3RD ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE NORTH LINE OF SAID LOT 2 TO THE NORTHEAST CORNER OF TAX LOT 54; THENCE WESTERLY ON THE NORTH LINE OF SAID TAX LOT 54 TO THE NORTHWEST CORNER OF TAX LOT 54; THENCE WESTERLY TO THE NORTHEAST CORNER OF LOT 1, BLOCK 1, BELLWOOD ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE NORTH LINE OF LOTS 1 THRU 8 OF SAID BLOCK 1 TO THE NORTHWEST CORNER OF SAID LOT 8; THENCE WESTERLY TO THE NORTHEAST CORNER OF LOT 1, BLOCK 1, BELLWOOD 2ND ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE NORTH LINE OF LOTS 1 THRU 4 OF SAID BLOCK 1 TO THE NORTHEAST CORNER OF TAX LOT 50; THENCE

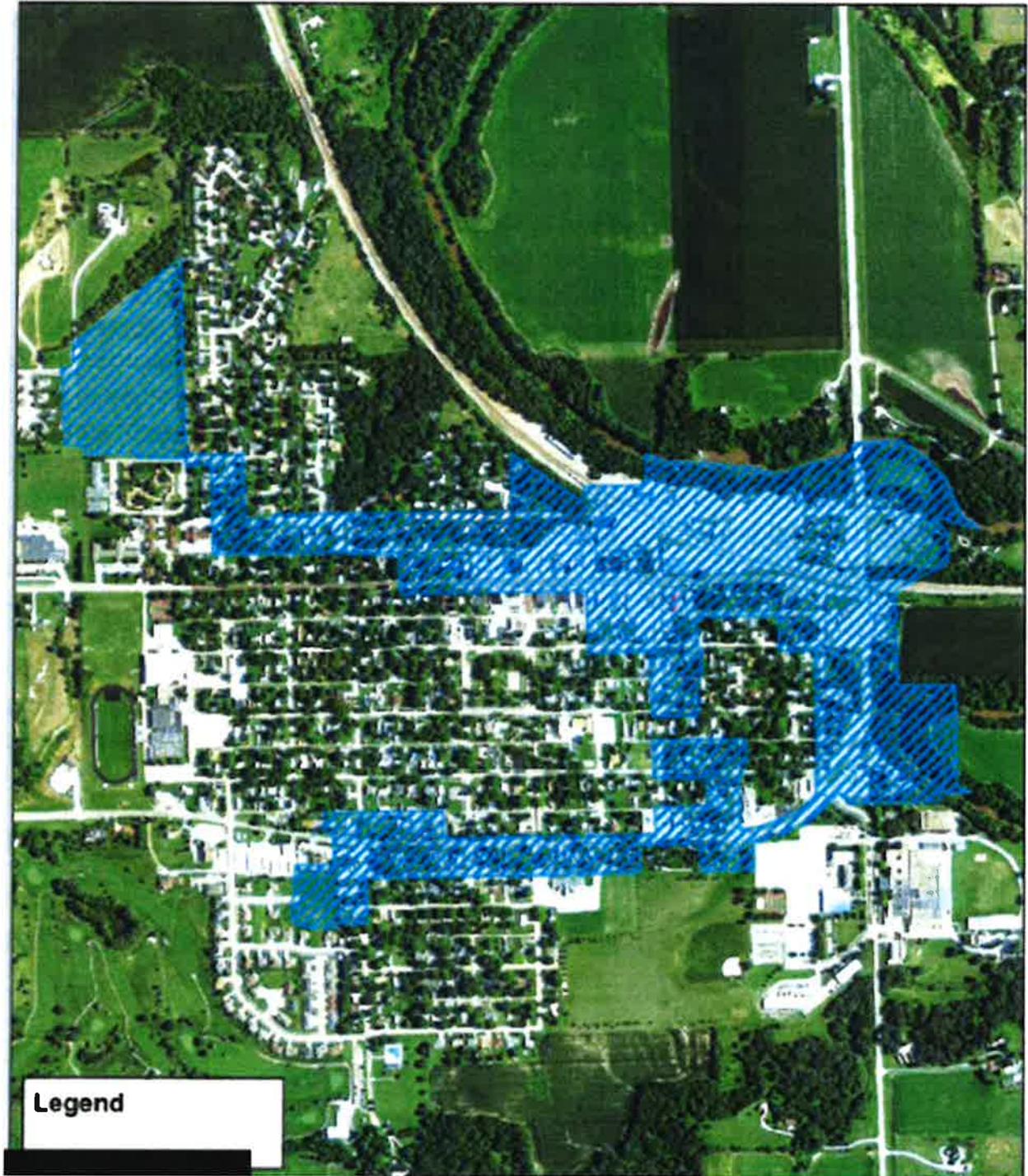
WESTERLY ON THE NORTH LINE OF SAID TAX LOT SO TO THE NORTHEAST CORNER OF LOT 1, BLOCK 1, SKYLINE SECOND ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE NORTH LINE OF SAID LOT 1 TO THE NORTHWEST CORNER OF LOT 1; THENCE SOUTHERLY ON THE EAST RIGHT OF WAY LINE OF D STREET AS PLATTED IN SAID CITY OF MILFORD TO THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 3, BLOCK 2, SKYLINE 2ND ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON SAID EASTERLY EXTENSION TO THE NORTHEAST CORNER OF SAID LOT 3; THENCE WESTERLY ON THE NORTH LINE OF SAID LOT 3 TO THE NORTHWEST CORNER OF SAID LOT 3; THENCE SOUTHERLY ON THE WEST LINE OF SAID LOT 3 TO THE NORTHEAST CORNER OF LOT 33, JANTZE THORNRIDGE FIRST ADDITION PHASE III AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE NORTH LINE OF LOTS 31, 32, AND 33 OF SAID JANTZE THORNRIDGE FIRST ADDITION PHASE III TO THE NORTHWEST CORNER OF SAID LOT 31; THENCE NORTHERLY ON THE EAST LINE OF LOT 36 OF SAID JANTZE THORN RIDGE FIRST ADDITION PHASE III TO THE NORTHEAST CORNER OF SAID LOT 36; THENCE NORTHERLY TO THE SOUTHEAST CORNER OF LOT 39 OF SAID JANTZE THORNRIDGE FIRST ADDITION PHASE III; THENCE NORTHERLY ON THE EAST LINE OF SAID LOT 39 TO THE NORTHEAST CORNER OF SAID LOT 39; THENCE EASTERLY ON THE SOUTH LINE OF LOT 2 JANTZE ADDITION AS PLATTED IN SAID CITY OF MILFORD TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE NORTHERLY ON THE EAST LINE OF SAID LOT 2 TO THE WESTERLY EXTENSION OF THE SOUTH LINE OF LOT 1, BLOCK 1, SKYLINE ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE EASTERLY ON SAID WESTERLY EXTENSION TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE NORTHERLY ON THE WEST LINE OF SAID LOT 1 TO THE NORTHWEST CORNER OF SAID LOT 1; THENCE NORTHERLY ON THE NORTHERLY EXTENSION OF SAID WEST LINE TO THE NORTH RIGHT OF WAY LINE OF SAID U.S. HIGHWAY 6; THENCE WESTERLY ON SAID NORTH RIGHT OF WAY LINE TO THE SOUTHWEST CORNER OF THE EAST 185 FEET OF TAX LOT 38; THENCE NORTHERLY ON THE WEST LINE OF THE SAID EAST 185 FEET OF TAX LOT 38 TO THE SOUTH LINE OF BLOCK 3, LAUNE'S 2ND ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE EASTERLY ON THE SOUTH LINE OF SAID BLOCK 3 TO THE SOUTHEAST CORNER OF SAID BLOCK 3; THENCE EASTERLY ON THE NORTH LINE OF SAID TAX LOT 38 TO THE NORTHEAST CORNER OF SAID TAX LOT 38; THENCE EASTELRY TO THE SOUTHWEST CORNER OF LOT 8, BLOCK 4, OF SAID LAUN E'S 2ND ADDITION; THENCE EASTERLY ON THE SOUTH LINE OF LOTS 1 THRU 8 OF SAID BLOCK 4 TO THE SOUTHEAST CORNER OF SAID LOT 1; THENCE EASTERLY ON THE SOUTH LINE OF LOTS 6 AND 7, BLOCK 13, ORIGINAL TOWN OF MILFORD TO THE NORTHERLY EXTENSION OF THE WEST LINE OF LOT 2, BLOCK 6 OF SAID SWEASEY'S 2ND ADDITION; THENCE SOUTHERLY ON SAID NORTHERLY EXTENSION TO THE NORTHWEST

CORNER OF SAID LOT 2; THENCE SOUTHERLY ON THE WEST LINE OF SAID LOT 2 TO THE SOUTHWEST CORNER OF SAID LOT 2; THENCE EASTERLY ON THE NORTH RIGHT OF WAY LINE OF 5TH STREET AS PLATTED IN SAID CITY OF MILFORD TO THE WEST RIGHT OF WAY LINE OF WALNUT AVENUE AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY ON SAID WEST RIGHT OF WAY LINE TO THE SOUTHEAST CORNER OF LOT 1, BLOCK 16 OF SAID ORIGINAL TOWN; THENCE EASTERLY TO THE SOUTHWEST CORNER OF LOT 9, BLOCK L, DAVISON AND CULVER'S ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE EASTERLY TO THE SOUTH LINE OF LOTS 5 THRU 9 OF SAID BLOCK L TO THE SOUTHEAST CORNER OF SAID LOT 5; THENCE NORTHERLY ON THE EAST LINE OF SAID LOT 5 TO THE NORTHEAST CORNER OF SAID LOT 5; THENCE WESTERLY ON THE SOUTH RIGHT OF WAY LINE OF 4TH STREET AS PLATTED IN SAID CITY OF MILFORD TO THE WEST RIGHT OF WAY LINE OF SAID WALNUT AVENUE; THENCE NORTHERLY ON SAID WEST RIGHT OF WAY LINE TO THE SOUTHEAST CORNER OF LOT 1, BLOCK 9 OF SAID ORIGINAL TOWN; THENCE EASTERLY TO THE SOUTHWEST CORNER OF LOT 8, BLOCK I OF SAID DAVISON AND CULVER'S ADDITION; THENCE EASTERLY ON THE SOUTH LINE OF LOTS 1 THRU 8 OF SAID BLOCK I TO THE SOUTHEAST CORNER OF SAID LOT 1; THENCE EASTERLY TO THE SOUTHWEST CORNER OF LOT 8, BLOCK J OF SAID DAVISON AND CULVER'S ADDITION; THENCE SOUTHERLY ON THE EAST RIGHT OF WAY LINE OF MAPLE AVENUE AS PLATTED IN SAID CITY OF MILFORD TO THE NORTH RIGHT OF WAY LINE OF SAID U.S HIGHWAY 6; THENCE NORTHEASTERLY ON SAID NORTH RIGHT OF WAY LINE TO THE WEST RIGHT OF WAY LINE OF ELM AVENUE AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY ON SAID WEST RIGHT OF WAY LINE TO THE SOUTH RIGHT OF WAY LINE OF 2ND STREET AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE NORTH LINE OF LOTS 1 THRU 4, BLOCK G OF SAID DAVISON AND CULVER'S ADDITION TO THE NORTHWEST CORNER OF SAID LOT 4; THENCE NORTHERLY TO THE SOUTHEAST CORNER OF LOT 20, BLOCK F OF SAID DAVISON AND CULVER'S ADDITION; THENCE NORTHERLY ON THE EAST LINE OF SAID LOT 20 TO THE NORTHEAST CORNER OF SAID LOT 20; THENCE WESTERLY ON THE NORTH LINE OF LOTS 17 THRU 20 OF SAID BLOCK F TO THE NORTHWEST CORNER OF SAID LOT 20; THENCE WESTERLY TO THE NORTHEAST CORNER OF LOT 24, BLOCK E OF SAID DAVISON AND CULVER'S ADDITION; THENCE WESTERLY ON THE NORTH LINE OF LOTS 21 THRU 24 OF SAID BLOCK E TO THE NORTHWEST CORNER OF SAID LOT 21; THENCE SOUTHERLY ON THE WEST LINE OF SAID LOT 21 TO THE SOUTHWEST CORNER OF SAID LOT 21; THENCE SOUTHERLY TO THE NORTHWEST CORNER OF THE EAST HALF OF LOT 4, BLOCK H OF SAID DAVISON AND CULVER'S ADDITION; THENCE SOUTHERLY ON THE WEST LINE OF SAID EAST HALF OF LOT 4 TO THE SOUTHWEST CORNER OF SAID EAST HALF OF LOT 4; THENCE SOUTHWESTERLY TO THE NORTHWEST

CORNER OF LOT 13 OF SAID BLOCK H; THENCE SOUTHERLY ON THE WEST LINE OF SAID LOT 13 TO THE SOUTHWEST CORNER OF SAID LOT 13; THENCE SOUTHERLY TO THE NORTHEAST CORNER OF LOT 5 OF SAID BLOCK I; THENCE WESTERLY ON THE SOUTH RIGHT OF WAY LINE OF 3RD STREET AS PLATTED IN SAID CITY OF MILFORD TO THE WEST RIGHT OF WAY LINE OF SAID WALNUT AVENUE; THENCE NORTHERLY ON SAID WEST RIGHT OF WAY LINE TO THE SOUTH RIGHT OF WAY LINE OF SAID 2ND STREET; THENCE WESTERLY ON SAID SOUTH RIGHT OF WAY LINE TO THE WEST RIGHT OF WAY LINE OF A STREET AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY ON SAID WEST RIGHT OF WAY LINE TO THE SOUTH RIGHT OF WAY LINE OF 1ST STREET AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON SAID SOUTH RIGHT OF WAY LINE TO THE NORTHWEST CORNER OF LOT 1, BLOCK 1, LAUN E'S ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY TO THE SOUTHEAST CORNER OF LOT 1, BLOCK 1, YOST AND KOENIGS 1ST ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY ON THE EAST LINE OF SAID LOT 1 TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE WESTERLY ON THE NORTH LINE OF LOTS 1 THRU 6 OF SAID BLOCK 1 TO THE NORTHWEST CORNER OF SAID LOT 6; THENCE WESTERLY TO THE NORTHEAST CORNER OF LOT 4, BLOCK 1, NORTHWEST 2ND ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE NORTH LINE OF LOTS 1 THRU 4 OF SAID BLOCK 1 TO THE NORTHWEST CORNER OF SAID LOT 1; THENCE WESTERLY ON THE NORTH LINE OF LOTS 2 THRU 5 OF BLOCK 1, NORTHWEST ADDITION AS PLATTED IN SAID CITY OF MILFORD TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE WESTERLY TO THE NORTHEAST CORNER OF LOT 1 OF SAID BLOCK 1; THENCE WESTERLY ON THE NORTH LINE OF SAID LOT 1 TO THE SOUTHEAST CORNER OF LOT 7, BLOCK 3, OAKVIEW ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE NORTHERLY ON THE EAST LINE OF LOTS 1 THRU 7 OF SAID BLOCK 3 TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE WESTERLY ON THE NORTH LINE OF SAID LOT 1 TO THE NORTHWEST CORNER OF SAID LOT 1; THENCE NORTHERLY ON THE WEST LINE OF SAID OAKVIEW ADDITION, A DISTANCE OF 30 FEET TO THE CENTERLINE OF LINDEN AVENUE AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON THE WESTERLY EXTENSION OF SAID CENTERLINE, A DISTANCE OF 303.82 FEET; THENCE NORTHERLY, A DISTANCE OF 30 FEET TO THE WESTERLY EXTENSION OF THE NORTH RIGHT OF WAY LINE OF SAID LINDEN AVENUE; THENCE WESTERLY ON SAID WESTERLY EXTENSION TO A POINT 715 FEET EASTERLY OF THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 2; THENCE NORTHERLY, PARALLEL WITH AND 715 FEET DISTANT FROM SAID WEST LINE TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF VALLEY VIEW WEST SECOND ADDITION AS PLATTED IN SAID CITY OF MILFORD; THENCE WESTERLY ON SAID EASTERLY EXTENSION TO THE SOUTHEAST CORNER

OF SAID VALLEY VIEW WEST SECOND ADDITION; THENCE NORTHERLY ON THE EAST LINE OF SAID VALLEY VIEW WEST SECOND ADDITION TO THE NORTHEAST CORNER OF SAID VALLEY VIEW WEST SECOND ADDITION; THENCE EASTERLY ON THE NORTH LINE OF SAID SOUTHWEST QUARTER TO THE POINT OF BEGINNING.

EXHIBIT B
(Map of Redevelopment Area)



FUNDING AGREEMENT

THIS AGREEMENT is made and entered into this 2nd day of September 2025, by and between the CITY OF MILFORD, NEBRASKA, a municipal corporation, hereinafter referred to as the CITY, and the SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP, a Nebraska nonprofit corporation, hereinafter referred to as the SCCDP.

RECITALS:

WHEREAS, the parties desire to enter into a mutually beneficial Funding Agreement for the purpose of promoting economic development in the City of MILFORD, Nebraska, and throughout Seward County, Nebraska.

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The City and the SCCDP agree to enter into this Funding Agreement for the promotion of economic development as set forth above on the basis of the City's fiscal year which commences October 1, 2025 and ends September 30, 2026.

2. The City agrees to fund the promotion of economic development by paying to the SCCDP the sum of THIRTEEN THOUSAND THREE HUNDRED AND TWENTY and No/100ths Dollars (\$13,320.00) subject to the following requirements:

(i) The SCCDP shall place all funds received pursuant to this Agreement in a separate segregated economic development fund ("the Public Economic Development Fund"); and

(ii) The SCCDP shall use all funds received pursuant to this Agreement only for the purpose of "encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, . . . and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services of the City," all in accordance with **Neb. Rev. Stat. § 13-315** (Reissue 2012), a copy of which is attached hereto and marked as Exhibit "A"; and

(iii) The SCCDP shall have in place private sector fundraising and shall in good faith use all best efforts to have completed an annual membership drive by December 31, 2025; and

(iv) The SCCDP shall have conducted a job performance evaluation of the SCCDP President & CEO on or before December 31, 2025; and

3. As a way of ensuring the City's funds will be used in compliance with **Neb. Rev. Stat. § 13-315**, a designee of the City and a designee of the SCCDP shall reconcile and audit the Public Economic Development Fund annually. The fiscal year end reconciliation and audit shall be completed within sixty (60) days of June 30, 2026. If there are funds remaining in the Public Economic Development Fund at fiscal year end, the funds for any authorized expenditures which accrued during

the fiscal year, but which have not yet been paid for, may be retained by the SCCDP to pay the same. Any funds remaining after accounting for the authorized accrued expenses as provided herein shall be retained by SCCDP and considered as part of the City's next fiscal year appropriation should one be made by the City for the SCCDP.

4. At the expiration date of this Funding Agreement on September 30, 2026, the parties hereto shall either enter into a new Agreement for the ensuing fiscal year or this Agreement shall terminate and the end of year reconciliation and audit shall be accomplished as provided for in Paragraph 3 above.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Agreement in duplicate the date and year first above written.

CITY OF MILFORD, NEBRASKA, a
Municipal Corporation,



City Mayor

ATTEST:



City Clerk

Approved as to form: _____
City Attorney

SEWARD COUNTY CHAMBER & DEVELOPMENT
PARTNERSHIP, a Nebraska Nonprofit Corporation

Chairperson

EXHIBIT "A"

Neb. Rev. Stat. § 13-315. Appropriation or expenditure; purposes; method; limitation

The city commissioners or council of any city, the board of trustees of any village, and the county board of any county in the state shall have the power to appropriate or expend annually from the general funds or from revenue received from any proprietary functions of their respective political subdivision an amount not to exceed four-tenths of one percent of the taxable valuation of the city, village, or county for the purpose of encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, including a publicity campaign conducted for the purpose of acquiring from any source a municipal electrical distribution system or exploiting and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services, of the city, village, or county. Such sum may be expended directly by the city, village, or county or may be paid to the chamber of commerce or other commercial organization or a similar county organization or multicounty organization or local development corporation to be expended for the purposes enumerated in this section under the direction of the board of directors of the organization. The total amount levied including the appropriation or expenditure made under this section shall not exceed the amount limited by law.

**PUBLIC MEMBERSHIP AGREEMENT OF
SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP**

Whereas in accordance with the Bylaws of SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP (the “Partnership”), the terms of membership for the City of Seward of Seward, Nebraska (“Seward”), the County of Seward, Nebraska, (the “County”) the City of Milford, Nebraska (“Milford”) and the Village of Utica, Nebraska (“Utica”), are to be set forth in a Membership Agreement; and

Whereas, the Board of Directors of the Partnership has established the terms of membership for Public (Anchor) Members and desires that they be set forth in a Membership Agreement with each such Member;

NOW THEREFORE, the Partnership and the undersigned agree as follows:

1. In accordance with the terms of a Funding Agreement between Seward and the Partnership, Seward will make a financial contribution of \$78,186 to the Partnership for the fiscal year running from October 1, 2025 through September 30, 2026. As a result of such payment, Seward shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

2. In accordance with the terms of a Funding Agreement between the County and the Partnership, the County will make a financial contribution of \$63,706 to the Partnership for the fiscal year running from July 1, 2025 through June 30, 2026. As a result of such payment, the County shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

3. In accordance with the terms of a Funding Agreement between Milford and the Partnership, Milford will make a financial contribution of \$13,320 to the Partnership for the fiscal year running from October 1, 2025 through September 30, 2026. As a result of such payment, Milford shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

4. In accordance with the terms of a Funding Agreement between Utica and the Partnership, Utica will make a financial contribution of \$6,950 to the Partnership for the fiscal year running from October 1, 2025 through September 30, 2026. As a result of such payment, Utica shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

5. For so long as the Public entities listed above are Members in good standing of the Partnership, each such entity shall be entitled to vote on all matters raised at meetings of the Members of the Partnership. Each Public entity shall designate a person to represent that Public entity at meetings of the Members and shall vote on behalf of the Public entity at each meeting of the Members.

6. The term of this Membership Agreement shall begin at the start of each Public Member’s fiscal year in 2025 and terminate at the end of their fiscal year in 2026, provided, however, that each year, the parties will negotiate in good faith for the renewal of this Agreement (as a combined Agreement or as separate agreements with Seward, Milford, Utica, and the County) for an additional term upon such terms as the parties shall then agree.

7. The Partnership agrees that no person shall, on the grounds of race, color, sex, national origin and/or disability/handicap, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity of the Partnership.

[SIGNATURE PAGES TO FOLLOW]

IN WITNESS OF THE FOREGOING, the parties have signed this Agreement effective as of the 2nd day of September, 2025.

CITY OF MILFORD, NEBRASKA

By: 
Mayor

Date: 9-3-25

SEWARD COUNTY CHAMBER &
DEVELOPMENT PARTNERSHIP

By: _____
Chairperson

Date: _____

Sewer Rate Worksheets

City of Milford

August 2025



RANDY HELLBUSCH
(402) 443-8535
RANDY@NERWA.ORG

NEBRASKA RURAL WATER ASSOCIATION
 SEWER RATE STUDY FOR CITY OF MILFORD AUG.2025

	2022-2023	2023-2024	2024-2025	AVERAGE
Salaries	\$ 82,523.04	\$ 79,000.17	\$ 79,259.14	\$ 80,260.78
Social Security	\$ 5,760.86	\$ 6,006.08	\$ 5,477.96	\$ 5,748.30
Employee Insurance	\$ 11,793.70	\$ 12,356.80	\$ 10,988.30	\$ 11,712.93
Retirement	\$ 3,603.86	\$ 3,906.54	\$ 3,921.27	\$ 3,810.56
Meetings/Training	\$ 4,167.70	\$ 490.99	\$ 1,011.59	\$ 1,890.09
Gas & Oil	\$ 2,358.49	\$ 1,612.67	\$ 1,767.56	\$ 1,912.91
Telephone	\$ 487.29	\$ 991.57	\$ 661.24	\$ 713.37
Printing/Publishing	\$ 982.92	\$ 1,006.14	\$ 761.02	\$ 916.69
Insurance	\$ 14,256.08	\$ 13,362.75	\$ 15,031.47	\$ 14,216.77
Utilities	\$ 10,382.94	\$ 8,180.52	\$ 8,437.86	\$ 9,000.44
Equipment Repair	\$ 31,384.19	\$ 19,122.31	\$ 24,607.45	\$ 25,037.98
Line Repair	\$ 33,031.34	\$ 43,009.51	\$ 13,523.49	\$ 29,854.78
Office Supplies	\$ 3,355.59	\$ 2,994.46	\$ 2,996.27	\$ 3,115.44
Operating Supplies	\$ 16,136.59	\$ 3,313.54	\$ 2,626.44	\$ 7,358.86
Legal & Professional	\$ 6,233.31	\$ 5,294.81	\$ 2,591.76	\$ 4,706.63
Equip. Cap. Outlay	\$ 264.00	\$ 80,106.13	\$ 45,939.17	\$ 42,103.10
Sales Tax	\$ 9,775.22	\$ 9,877.19	\$ 9,879.27	\$ 9,843.89
Depreciation	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00
Deposit Refund	\$ -		\$ 117.49	\$ 58.75
Misc.	\$ 2,466.14	\$ -	\$ 39.63	\$ 835.26
ANNUAL EXPENSES	\$ 285,963.26	\$ 337,632.18	\$ 276,638.38	\$ 300,097.52
ANNUAL SEWER SALES	\$ 196,127.33	\$ 189,340.17	\$ 194,612.77	\$ 193,360.09
GAIN (LOSS)	\$ (89,835.93)	\$ (148,292.01)	\$ (82,025.61)	\$ (106,737.43)

NEBRASKA RURAL WATER ASSOCIATION
 SEWER RATE STUDY FOR CITY OF MILFORD AUG.2025

Current Rate:\$11.50 per month +\$1.70/1,000 Gals. based on winter usage			
Income from minimum bills	785	\$ 11.50	\$ 108,330.00
Sewer Sold at \$1.70	50242	\$ 1.70	\$ 85,411.40
Total Revenue			\$ 193,741.40

Suggested Rate:\$18.00 per month +\$2.65/1,000 Gals. based on winter usage			
Income from minimum bills	785	\$ 18.00	\$ 169,560.00
Sewer Sold at \$2.65	50242	\$ 2.65	\$ 133,141.30
Total Revenue			\$ 302,701.30

NEBRASKA RURAL WATER ASSOCIATION
 SEWER RATE STUDY FOR CITY OF MILFORD AUG.2025

170

Current Rate: \$11.50 per month + \$1.60 /1,000 Gals. based on winter usage			
Income from minimum bills	785	\$ 11.50	\$ 108,330.00
Sewer Sold at \$1.70	50242	\$ 1.70	\$ 85,411.40
Total Revenue			\$ 193,741.40

Suggested Rate year 1: \$14.75 per month + \$2.20/1,000 Gals. based on winter usage			
Income from minimum bills	785	\$ 14.75	\$ 138,945.00
Sewer Sold at \$1.70	50242	\$ 2.20	\$ 110,532.40
Total Revenue			\$ 249,477.40

Suggested Rate year 2: \$18.00 per month + \$2.65/1,000 Gals. based on winter usage			
Income from minimum bills	785	\$ 18.00	\$ 169,560.00
Sewer Sold at \$2.65	50242	\$ 2.65	\$ 133,141.30
Total Revenue			\$ 302,701.30

Water Rate Worksheets

City of Milford

August 2025



RANDY HELLBUSCH
(402) 443-8535
RANDY@NERWA.ORG

NEBRASKA RURAL WATER ASSOCIATION
WATER RATE STUDY FOR CITY OF MILFORD AUG.2025

	2022-2023	2023-2024	2024-2025	Average
Salaries	\$ 45,555.13	\$ 40,958.68	\$ 35,572.88	\$ 40,695.56
Social Security	\$ 3,536.85	\$ 3,121.01	\$ 2,601.47	\$ 3,086.44
Employee Insurance	\$ 17,030.46	\$ 14,717.51	\$ 8,205.33	\$ 13,317.77
Retirement	\$ 587.86	\$ 739.34	\$ 942.74	\$ 756.65
Meetings/Training	\$ 3,647.53	\$ 1,924.75	\$ 1,020.00	\$ 2,197.43
Gas & Oil	\$ 2,420.89	\$ 1,367.30	\$ 1,013.24	\$ 1,600.48
Telephone	\$ 313.30	\$ 557.92	\$ 661.26	\$ 510.83
Printing/Publishing	\$ 1,798.94	\$ 1,723.86	\$ 1,054.87	\$ 1,525.89
Insurance	\$ 22,061.06	\$ 19,154.84	\$ 21,229.00	\$ 20,814.97
Utilities	\$ 31,942.90	\$ 28,155.59	\$ 35,224.61	\$ 31,774.37
Equipment Repair	\$ 40,793.29	\$ 96,727.04	\$ 116,235.61	\$ 84,585.31
Line Repair	\$ 52,805.16	\$ 135,109.17	\$ 61,364.07	\$ 83,092.80
Office Supplies	\$ 3,581.50	\$ 2,374.94	\$ 2,346.23	\$ 2,767.56
Operating Supplies	\$ 22,556.70	\$ 32,353.19	\$ 28,264.41	\$ 27,724.77
Legal & Professional	\$ 23,243.80	\$ 145,792.03	\$ 65,410.45	\$ 78,148.76
Equip. Cap. Outlay	\$ -		\$ 30,240.21	\$ 15,120.11
Bond Principle Payment	\$ 367.00	\$ 44,590.95	\$ 103,374.64	\$ -
Bond Interest	\$ 16,682.58	\$ 16,572.76	\$ 16,626.72	\$ -
SRF Admin Fee	\$ 8,341.29	\$ 8,670.77	\$ 9,172.88	\$ -
Sales Tax	\$ 1,710.40	\$ 1,969.15	\$ 1,871.46	\$ 1,850.34
Depreciation	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00
Deposit Refund	\$ -	\$ -		
Misc.	\$ 2,689.80	\$ -	\$ 97.13	\$ 928.98
ANNUAL EXPENSES	\$ 371,666.44	\$ 666,580.80	\$ 612,529.21	\$ 480,498.99
SRF LOAN D311373				\$ 67,391.62
SRF LOAN D311669				\$ 61,295.28
ANNUAL REVENUE REQUIRED				\$ 609,185.89
ANNUAL WATER SALES	\$ 424,285.76	\$ 505,430.75	\$ 506,756.40	\$ 478,824.30
GAIN (LOSS)	\$ 52,619.32	\$ (161,150.05)	\$ (105,772.81)	\$ (130,361.59)

NEBRASKA RURAL WATER ASSOCIATION
 WATER RATE STUDY FOR CITY OF MILFORD AUG.2025

Current Rate: \$29.00 per month + \$2.70 per thousand

	no. of units	monthly fee	annual income
3/4" meter	612	\$ 29.00	\$ 212,976.00
3/4" rural	15	\$ 42.25	\$ 7,605.00
1" meter	126	\$ 38.25	\$ 57,834.00
1" rural	2	\$ 57.25	\$ 1,374.00
1.5" meter	4	\$ 48.00	\$ 2,304.00
2" meter	14	\$ 55.25	\$ 9,282.00
3" meter	8	\$ 79.25	\$ 7,608.00
4" meter	1	\$ 110.50	\$ 1,326.00
Annual Revenue from monthly fees	782		\$ 300,309.00
Gallons Sold @ \$2.70/1,000 gals.	76,462,000	\$2.70	\$206,447.40
TOTAL ANNUAL REVENUE			\$ 506,756.40

Suggested Rate: \$35.00 per month + \$3.25 per thousand

	no. of units	monthly fee	annual income
3/4" meter	612	\$ 35.00	\$ 257,040.00
3/4" rural	15	\$ 50.70	\$ 9,126.00
1" meter	126	\$ 45.90	\$ 69,400.80
1" rural	2	\$ 68.70	\$ 1,648.80
1.5" meter	4	\$ 57.60	\$ 2,764.80
2" meter	14	\$ 66.30	\$ 11,138.40
3" meter	8	\$ 89.25	\$ 8,568.00
4" meter	1	\$ 132.60	\$ 1,591.20
Annual Revenue from monthly fees	782		\$ 361,278.00
Gallons Sold @ \$2.70/1,000 gals.	76,462,000	\$3.25	\$248,501.50
TOTAL ANNUAL REVENUE			\$ 609,779.50

NEBRASKA RURAL WATER ASSOCIATION
 WATER RATE STUDY FOR CITY OF MILFORD AUG.2025

Current Rate: \$29.00 per month + \$2.70 per thousand

	no. of units		monthly fee		annual income
3/4" meter	612	\$	29.00	\$	212,976.00
3/4" rural	15	\$	42.25	\$	7,605.00
1" meter	126	\$	38.25	\$	57,834.00
1" rural	2	\$	57.25	\$	1,374.00
1.5" meter	4	\$	48.00	\$	2,304.00
2" meter	14	\$	55.25	\$	9,282.00
3" meter	8	\$	79.25	\$	7,608.00
4" meter	1	\$	110.50	\$	1,326.00
Annual Revenue from	782			\$	300,309.00
Gallons Sold @ \$2.	76,462,000		\$2.70		\$206,447.40
TOTAL ANNUAL REVENUE				\$	506,756.40

Suggested Rate year 1: \$32.00 per month + \$3.00 per thousand

	no. of units		monthly fee		annual income
3/4" meter	612	\$	32.00	\$	235,008.00
3/4" rural	15	\$	46.60	\$	8,388.00
1" meter	126	\$	42.15	\$	63,730.80
1" rural	2	\$	63.10	\$	1,514.40
1.5" meter	4	\$	52.90	\$	2,539.20
2" meter	14	\$	60.90	\$	10,231.20
3" meter	8	\$	87.35	\$	8,385.60
4" meter	1	\$	121.75	\$	1,461.00
Annual Revenue from	782			\$	331,258.20
Gallons Sold @ \$2.	76,462,000		\$3.00		\$229,386.00
TOTAL ANNUAL REVENUE				\$	560,644.20

Suggested Rate year 2: \$35.00 per month + \$3.25 per thousand

	no. of units		monthly fee		annual income
3/4" meter	612	\$	35.00	\$	257,040.00
3/4" rural	15	\$	50.70	\$	9,126.00
1" meter	126	\$	45.90	\$	69,400.80
1" rural	2	\$	68.70	\$	1,648.80
1.5" meter	4	\$	57.60	\$	2,764.80
2" meter	14	\$	66.30	\$	11,138.40
3" meter	8	\$	89.25	\$	8,568.00
4" meter	1	\$	132.60	\$	1,591.20
Annual Revenue from	782			\$	361,278.00
Gallons Sold @ \$2.	76,462,000		\$3.25		\$248,501.50
TOTAL ANNUAL REVENUE				\$	609,779.50

SEWER RATES

CITY	MONTHLY FEE	PER 1,000 GALS.
LOUP CITY	\$21.00	\$2.00
DESHLER	\$20.00	\$1.85
DODGE	\$28.75	\$2.45
JUNIATA	\$24.00	\$1.60
KENESAW	\$20.00	\$1.30
LAUREL	\$18.75	\$1.85
LYONS	\$21.00	\$2.50
MILFORD	\$11.50	\$1.70
HIGH	\$28.75	\$2.50
LOW	\$11.50	\$1.30
AVERAGE	\$20.63	\$1.91

RATES OF COMPERABLE CITIES W/DEBT

CITY	MONTHLY FEE	PRICE PER 1,000 GALS.
BRIDGEPORT	\$38.78	\$2.50
KIMBALL	\$40.00	\$2.75
SPRINGFIELD	\$33.60	\$3.36
WYMORE	\$45.00	\$3.00
SYRACUSE	\$28.50	\$2.25
WYMORE	\$33.00	\$1.90
LYONS	\$32.00	\$2.85
MEAD	\$75.00	\$2.50
SCRIBNER	\$61.00	\$2.25
SHELBY	\$38.50	\$1.90
UTICA	\$32.00	\$2.40
BENKELMAN	\$45.00	\$3.25
MILFORD (PROPOSED)	\$35.00	\$3.26
AVERAGE	\$41.34	\$2.63



**RESOLUTION AUTHORIZING CHIEF ELECTED OFFICIAL
TO SIGN AN APPLICATION FOR CDBG FUNDS**

RESOLUTION NO. 677

Whereas, the City of Milford, Nebraska, is an eligible unit of a general local government authorized to file an application under the Housing and Community Development Act of 1974 as amended for Small Cities Community Development Block Grant Program, and,

Whereas, the City of Milford, Nebraska, has obtained its citizens' comments on community development and housing needs; and has conducted public hearing(s) upon the proposed application and received favorable public comment respecting the application which for an amount of \$435,000 for the aid in the elimination of substandard and blighted conditions within the area of downtown designated by the City of Milford and identified in the City's Blight and Substandard Area Designation. Funds (\$400,000) will be used to develop a commercial rehabilitation program for qualified downtown businesses in addition to associated general administration (\$25,000) and construction management (\$10,000) costs; and,

NOW, THEREFORE, BE IT RESOLVED BY

the City Council of the City of Milford, that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between City of Milford and the Nebraska Department of Economic Development so as to effect acceptance of the grant application.


Chief Elected Official Signature

Patrick L. Kelley, Mayor

Chief Elected Official Printed Name, Title

9/3/25
Date

RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN

The City of Milford will replace all occupied and vacant occupiable low-moderate-income dwelling units demolished or converted to a use other than as low-moderate-income housing as a direct result of activities assisted with Community Development Block Grant (CDBG) funds provided under the Housing and Community Development Act of 1974, as amended.

All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the City of Milford will make public and submit to DED the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low-moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low-moderate-income dwelling unit for at least ten (10) years from the date of initial occupancy.

The City of Milford will provide relocation assistance, according to either the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (49 CFR Part 24) or 24 CFR 570.496a(c) to each low/moderate-income family displaced by the demolition of housing, or the conversion of a low-moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the CDBG program, the City of Milford will take the following steps to minimize the displacement of persons from their homes:

1. Maintain current data on the occupancy of houses in areas targeted for CDBG assistance.
2. Review all activities prior to implementation to determine the effect, if any, on occupied residential properties.
3. Include consideration of alternate solutions when it appears an assisted project will cause displacement, if implemented.
4. Require private individuals and businesses to consider other alternatives to displacement causing activities, if they are requesting CDBG assistance.

Signed Patrick L. Kelley

Chief Elected Official Patrick L. Kelley, Mayor

Date 9/3/25

OFFICIALS OF THE GRANTEE ACTING IN THEIR OFFICIAL CAPACITY THROUGH AN INTERLOCAL AGREEMENT WITH THE ECONOMIC DEVELOPMENT DISTRICT

The City of Milford (Applicant) hereby assures and certifies to the Nebraska Department of Economic Development (Department) regarding an application for Community Development Block Grant (CDBG) funds, the following:

1. Applicant has reviewed [2 CFR Part 200 Subpart D](#) which sets forth the standards that are applicable to procurement for federal grants and cooperative agreements and sub-awards to the State, local and Indian tribal governments.
2. Applicant has reviewed the [Nebraska Statute 13-1904](#). Development District, duties which are defined as:
"A development district shall, as directed by its policy board, serve as a regional resource center and provide planning, community, and economic development, and technical assistance to local governments which are members of the district and may provide assistance to industrial development organizations, tourism promotion organizations, community development groups, and similar organizations upon request."
3. The City of Milford is a member of Southeast Nebraska Development District. As prompted, **upload documentation demonstrating that the applicant is a current member.**
4. The project activity directly relates to the official capacity of the development district to deliver the following activities (check all that apply):

- Construction Management
- General Administration

A description of the staff capacity to deliver the above indicated services is provided within AmpliFund.

Applicant hereby certifies that it will comply with the above stated assurances.



Chief Elected Official Signature

Patrick L. Kelley, Mayor

Chief Elected Official Printed Name, Title

9/3/25

Date



APPLICANT'S STATEMENT OF ASSURANCES AND CERTIFICATIONS

The City of Milford (Applicant) hereby assures and certifies to the Nebraska Department of Economic Development (Department) regarding an application for Community Development Block Grant (CDBG) funds, the following:

THRESHOLD CERTIFICATIONS

- There are no significant unresolved audit findings relating to any prior grant award from the federal and/or state government that would adversely affect the administration of this grant.
- No legal actions are underway or being contemplated that would significantly impact the Applicant's capacity to effectively administer the program, and to fulfill the CDBG program; and
- No project costs have been incurred that have not been approved in writing by the Department.

FEDERAL COMPLIANCE CERTIFICATIONS

- It will adopt and follow a residential anti-displacement and relocation assistance plan that will minimize displacement as a result of activities assisted with CDBG funds.
- It will conduct and administer its programs in conformance with:
 - a. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), and the regulations issued pursuant thereto (24 CFR Part 1).
 - b. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing, and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.
 - c. The Fair Housing Act of 1988 (42 USC 3601-20) and will affirmatively further fair housing.
- It will not attempt to recover any capital costs of public improvements assisted in whole or part by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (1) grant funds are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than grant funds, or (2) for purposes of assessing any amount against properties owned and occupied by persons of LMI who are not persons of very-low income, the recipient certifies to the state that it lacks sufficient grant funds to comply with the requirements of clause (1).
- It will comply with all provisions of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited previously as well as with other applicable laws.

CITIZEN PARTICIPATION PLAN CERTIFICATION

- It certifies that a detailed citizen participation plan is on file which includes:
 - a. Providing and encouraging citizen participation with particular emphasis on participation by lower income persons who are residents of slum and blight areas in which funds are proposed to be used to include target areas as identified in the application.
 - b. Providing citizens with reasonable and timely access to local meetings, information, and records relating to the Applicant's proposed and actual use of CDBG funds.
 - c. Furnishing citizens with information, including but not limited to, the amount of CDBG funds expected to be made available for the current fiscal year, including CDBG funds and anticipated program income; the range of activities that may be undertaken with CDBG funds; the estimated amount of CDBG funds to be used for activities that will meet national objective of benefit to low-

and moderate-income people, and the proposed CDBG activities likely to result in displacement and the grantee's anti-displacement and relocation plans.

- d. Providing technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals. The level and type of assistance is to be identified within the plan.
- e. Providing for public hearings at different stages of the program, for the purpose of obtaining citizen's views and responding to proposals and questions. The hearings must cover community development and housing needs, development of proposed activities and review of program performance. The hearing to cover community development needs must be held before submission of an application to the state. The hearing on program performance must be held during the implementation of the CDBG awarded grant. There must be reasonable notice of the hearings and they must be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped. Public hearings are to be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can be expected to participate.
- f. Providing citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in the application to the state and for grants already made, activities that are added to, deleted or substantially changed from the application to the state. Substantially changed is defined in terms of purpose, scope, location or beneficiaries defined by the state established criteria.
- g. Providing citizens, the address, phone number and acceptable hours for submitting complaints and grievances and providing timely written responses to written complaints and grievances within 15 working days where practicable.

SPECIAL REQUIREMENTS AND ASSURANCES.

- The Applicant will comply with the administrative requirements of the program, those applicable items in the Consolidated Plan, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, and 24 CFR Part 570 (including parts not specifically cited below), and the following laws, regulations and requirements, both federal and state, as they pertain to the design, implementation and administration of the local project, if approved:

CIVIL RIGHTS AND EQUAL OPPORTUNITY PROVISIONS

- Public Law 88-352, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d), et. seq.) (24 CFR Part 1)
- Section 109 of the Housing and Community Development Act of 1974, As Amended
- Age-Discrimination Act of 1975, As Amended (42 U.S.C. 6101, et. seq.)
- Section 504 of the Rehabilitation Act of 1973, As Amended (29 U.S.C. 794) and the Americans with Disability Act
- Executive Order 11246, As Amended
- Executive Order 11063, As Amended by Executive Order 12259 (24 CFR Part 107)

ENVIRONMENTAL STANDARDS AND PROVISIONS

- Section 104(f) of the Housing and Community Development Act of 1974, As Amended
- Title IV of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4831) and the Implementing Regulations found at 24 CFR Part 35



- The National Environmental Policy Act of 1969 (42 U.S.C. Section 4321, et. seq., and 24 CFR Part 58)
- The Clean Air Act, As Amended (42 U.S.C. 7401, et. seq.)
- Farmland Protection Policy Act of 1981, (U.S.C. 4201, et. seq.)
- The Endangered Species Act of 1973, As Amended (16 U.S.C. 1531, et. seq.)
- The Reservoir Salvage Act of 1960 (16 U.S.C. 469, et. seq.), Section 3 (16 U.S.C. 469 a-1), As Amended by the Archaeological and Historic Preservation Act of 1974
- The Safe Drinking Water Act of 1974 [42 U.S.C. Section 201, 300(f), et. seq., and U.S.C. Section 349 as Amended, particularly Section 1424(e) (42 U.S.C. Section 300H-303(e)]
- The Federal Water Pollution Control Act of 1972, As Amended, including the Clean Water Act of 1977, Public Law 92-212 (33 U.S.C. Section 1251, et. seq.)
- The Solid Waste Disposal Act, As Amended by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. Section 6901, et. seq.)
- The Fish and Wildlife Coordination Act of 1958, As Amended, (16 U.S.C. Section 661, et. seq.)
- EPA List of Violating Facilities
- HUD Environmental Standards (24 CFR, Part 51, Environmental Criteria and Standards and 44 F.R. 40860-40866, July 12, 1979)
- The Wild and Scenic Rivers Act of 1968, As Amended (16 U.S.C. 1271, et. seq.)
- Flood Insurance
- Executive Order 11988, May 24, 1978: Floodplain Management (42 F.R. 26951, et. seq.)
- Executive Order 11990, May 24, 1977: Protection of Wetlands (42 F.R. 26961, et. seq.)
- Environmental Protection Act, NEB. REV. STAT. 81-1501 to 81-1532 (R.R.S. 1943)
- Historic Preservation

LABOR STANDARDS AND PROVISIONS

- Section 110 of the Housing and Community Development Act of 1974, As Amended
- Fair Labor Standards Act of 1938, As Amended, (29 U.S.C. 102, et. seq.)
- Davis-Bacon Act, As Amended (40 U.S.C. 276-a - 276a-5); and Section 2; of the June 13, 1934 Act., As Amended (48 Stat. 948.40 U.S.C. 276(c), popularly known as The Copeland Act
- Contract Work Hours and Safety Standards Act (40 U.S.C. 327, et. seq.)
- Section 3 of the Housing and Urban Development Act of 1968 [12 U.S.C. 1701(u)]

FAIR HOUSING STANDARDS AND PROVISIONS

- Section 104(a)(2) of the Housing and Community Development Act of 1974, As Amended Public Law 90-284, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601, et. seq.). As Amended by the Fair Housing Amendments Act of 1988
- Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, As Amended (42 U.S.C. 4630) and the Implementing Regulations Found at 49 CFR Part 24
- Relocation Assistance Act, NEB. REV. STAT. 76-1214 to 76-1242 (R.S. Supp. 1989)
- Nebraska Civil Rights Act of 1969 20-105 to 20-125, 48-1102 and 48-1116
- Uniform Procedures for Acquiring Private Property for Public Use, NEB. REV. STAT. 25-2501 to 25-2506 (R.R.S. 1943)

ADMINISTRATIVE AND FINANCIAL PROVISIONS

- 78 FR 78589 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards "Cost Principles"

CITY OF
MILFORD
NEBRASKA

- 78 FR 78589 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards "Administrative Requirements"
- 24 CFR 570.503 - Grant Administration Requirements for Use of Escrow Accounts for Property Rehabilitation Loans and Grants
- 24 CFR 570.488 to 570.499a - States Program: State Administration of CDBG Nonentitlement Funds
- Community Development Law, NEB. REV. STAT. 18-2101 to 18-2144 (R.S. Supp. 1982)
- Public Meetings Law, NEB. REV. STAT. 18-1401 to 18-1407 (R.R.S. 1943)
- 24 CFR Subtitle A (4-1-98 Edition) – 85 referenced as 2 CFR Part 200 Administrative requirements for grants and cooperative agreements to State, local and federally recognized Indian tribal governments

MISCELLANEOUS.

- Hatch Act of 1938, As Amended (5 U.S.C. 1501, et. seq.)

Applicant hereby certifies that it will comply with the above stated assurances.



Chief Elected Official Signature

Patrick L. Kelley, Mayor

Chief Elected Official Printed Name, Title

9/3/25

Date



Citizen Participation Plan

City of Milford, Nebraska

A. Participation by Citizens

All citizens, including low- and moderate-income citizens, shall be requested and encouraged to participate in the assessment of community issues, problems and needs; the identification of potential solutions; and priority to such issues, problems and needs, as follows:

1. All citizens shall be periodically requested to complete a community needs survey to identify community and neighborhood issues, problems and needs.
2. All citizens shall be notified by publication and posting of all meetings to discuss the identified needs, potential solutions and solution priorities.
3. All citizens, particularly low and moderate-income citizens, shall be afforded the opportunity to serve on various community improvement task forces established by the City of Milford.

B. Access to Meetings, Information and Records

Notice of public meetings conducted by the City of Milford shall be published or posted within a reasonable number of days prior to such meetings.

Agendas of all such meetings shall be available at the City Office for public inspection.

All meetings where CDBG projects or applications are to be discussed shall be published or posted for at least 7 days prior to such meetings and all information and records concerning such CDBG projects or applications shall be available for public inspection at the City Office.

All meetings will be held at a time and City Office convenient to potential or actual beneficiaries which will be accessible to all citizens. The building and site will also be accessible to persons with disabilities.

C. Specific CDBG Project Information

All citizens shall be provided with information regarding specific CDBG projects through public meetings and publication of notices which provide all pertinent information regarding any CDBG project including, but not limited to:

1. The amount of CDBG funds expected to be made available to the City of Milford for the current fiscal year, including CDBG funds and anticipated program income;
2. The specific range of activities that may be undertaken with CDBG funds;
3. The estimated amount of CDBG funds to be used for activities that will meet the national objective of benefit to low- and moderate-income persons, and;
4. A description of any proposed CDBG funded activities that are likely to result in displacement of persons along with the City of Milford anti-displacement and relocation plans.

D. Provisions for Technical Assistance to Citizens

The City Clerk shall maintain current information of available resources for community improvement efforts and CDBG programs available and provide such information upon request by any citizen or group representing any citizen or group of citizens and the City Clerk shall provide assistance in developing proposals to address issues, problems and needs identified by such citizen or citizens.

E. Public Hearing on CDBG Activities

The City of Milford shall enact a minimum of two (2) public hearings to be conducted with regard to any CDBG activity to obtain citizen input, comments or opinions regarding the application and the status of the implementation of the project.

Conduct at least one public hearing on the activities proposed in the application. The hearing must include:

- How the need for the activities were identified;
- How the proposed activities will be funded and the sources of funds;
- Requested amount of federal funds;
- Estimated portion of federal funds that will benefit low-and moderate-income persons;
- Where the proposed activities will be conducted;
- Plans to minimize displacement of persons and businesses resulting from funded activities;
- Plans to assist persons actually displaced; and
- The nature of the proposed activities.

Conduct at least one public hearing on the status of funded activities. The hearing must include a review of the following:

- General description of accomplishments to date;
- Summary of expenditures to date;
- General description of the remaining work; and
- General description of changes made to the project budget, performance targets, activity schedules, scope, location, objectives, or beneficiaries.

The City Clerk shall act as the contact person for all questions, comments or concerns expressed by any citizen with regard to any CDBG program or project and shall forward any such questions, comments or concerns to the City of Milford at the next regular meeting of the City of Milford immediately following expression of such questions, comments or concerns. The City Clerk shall also be responsible for transmitting the City of Milford response to any such question, comment or concerns to the citizen or citizens expressing the same.

F. Needs of Non-English Speaking Citizens

The City of Milford shall conduct the public hearings in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate, the City Clerk shall arrange for oral or written translation of information regarding any CDBG program, application or project upon request by such non-English speaking persons or representatives of such persons.

G. Compliance/Grievance Procedures

The City Clerk shall post a notice at the City Office that provides name, telephone number, address, and office hours of the City of Milford for citizens who wish to file a complaint or grievance regarding any CDBG program, project or application.

Individuals wishing to submit a complaint or file a grievance concerning activities, of or application for, CDBG funds may submit a written complaint or grievance to the City Clerk.

The City Clerk shall present such complaint or grievance to the City Office at the next regular meeting of the City of Milford, where it be reviewed by the Board members. The individual submitting such complaint or grievance shall be notified of such meeting and shall be given the opportunity to make further comments at such meeting. The City of Milford shall issue a written response to any complaint or grievance within fifteen (15) days following the meeting at which a response is formulated. Such response shall be mailed to the individual citizen(s) submitting the complaint or grievance by the City Clerk to the last known address of said citizen(s).

In the event that the nature of the complaint or grievance is determined to be a matter requiring immediate action, a special meeting of the City of Milford shall be called to review the matter within ten (10) days of receipt of such complaint or grievance.

H. Adoption

This Citizen Participation Plan is hereby adopted by action of the City Council of Milford, Nebraska.

Signed: 

Chief Elected Official: Patrick L. Kelley, Mayor


Attest: Jeanne Hoggins, Clerk/Treasurer

9/3/25
Date



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT**

CERTIFICATION OF CHIEF ELECTED OFFICIAL FOR APPLICATION

I, Patrick Kelley, hereby certify that I am the chief elected officer of the City of Milford, Nebraska, a local government requesting CDBG funds ("Applicant"), and do further certify that, to the best of my knowledge and belief, data, and information in this application are true and correct, including any commitment of local or other resources. This application has been duly authorized by the governing body of the Applicant following an official public hearing. This Applicant will comply with all federal and state requirements governing the use of CDBG funds.

CEO Signature in Blue Ink: *Patrick Kelley*

Title: **Mayor**

Date Signed: 9/3/25

Attestor Signature in Blue Ink: *Jeanne Hoggins*

Full Name of Attestor: **Jeanne Hoggins**

Title: **Clerk**

Date Signed: 9-3-25

