



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Tuesday, September 1, 2020, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. REPORTS/COMMUNICATIONS

1. Mayor
- 2 Council members
3. City Clerk
4. Department Heads
5. Committees

4. CONSENT AGENDA

1. Approve Minutes of the Regular Meeting – August 4, 2020
2. Approve Claims
3. SENDD request for membership dues, General & Housing
4. SCCDP Annual Membership Agreement

5. CURRENT BUSINESS

1. Consider SCCDP Funding Agreement Request for 2020 - 2021

6. RESOLUTIONS AND ORDINANCES:

Resolution No. 604 – Depository for Affordable Housing Program

Ordinance No. 951 – Adopt International Property Maintenance Code

7. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
SEPTEMBER 1, 2020
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 1st day of September 2020 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Scott Bashore, Tony DeLong, Jason Stahl; Attorney Anthony Aerts; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Absent: Becky Freeman. Also present: Ed Koster, Jonathan Jank, Kevin & Kelli Keib and Dean Bruha.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

REPORTS/COMMUNICATIONS: Written reports received: Fire Dept Report and minutes for August 2020. Police Dept. Activity Report for July 2020. Milford Aging Services minutes from August 18, 2020. Recreation Board minutes for August 11, 2020.

Mayor Kelley taking phone calls from the public. Attended an employee Safety meeting provided by INSPRO Insurance representative Dillon Burklund. DeLong – Parks: T.J. Buchli is progressing with the picnic shelter at the Archery Range. Mowing continues and the PT summer help is working after school. Streets: Tree trimming issues as the public may not understand the regulations outlined in the code book regarding tree trimming in the right-of-way. Gary researching Asphalt Co. to make repairs to Hwy 6 issues. This will only be a band-aid fix. Street Patching project will move forward as panels have been marked around town. Moving forward with drainage project splitting the cost between budgets. Rock has been installed behind city hall to fill washout along alley and the culvert. Bashore – re-advertising for Assistant Library Director. Pool is closed for the season. TeSelle – primary water well went down; repairs were made and #3 well is now pumping 2x the amount. Done flushing hydrants for this season. Sewer discharge next month. Stahl – Fire & Rescue Dept. received all PPE ordered. Truck #50 blew another tire while on its way home from the first tire incident. The truck will get all new tires before they attempt to bring it home again. Chief Siebken – Bailey graduated from the Academy on August 21st and Childers started on August 31st. Minor repairs were made to a police cruiser.

Clerk Hoggins - Sales tax received for the month of June 2020 in the amount of \$24,706.67. NPPD lease rebate payment for the month of July 2020 received in the amount of \$24,939.40. *Zito Media presented a door hanger noting fiber internet active December 1, 2020.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

1. Approve Meeting Minutes of – August 4, 2020

2. Approval of Claims: Accounts Payable - \$54,044.05; Payroll - \$48,056.63.
Totaling \$102,100.68.

3. SENDD request for membership dues, General & Housing

4. SCCDP Annual Membership Agreement

A motion was made by Bashore and seconded by DeLong to approve the consent agenda as presented. Roll call vote: Bashore yes, DeLong yes, Freeman absent, Stahl yes. Motion carried.

SALARIES:

69250	Mark Frey	736.88
69251	Forrest Siebken	1566.59
69252	Kendall Hoggins	1225.82
69253	Jeanne Hoggins	1315.60
69254	Gary TeSelle	1034.18
69255	George Matzen	832.92
69256	Craig Carritt	10.93
69257	Jessica Wang	291.57
69258	Travis Fougeron	966.61
69259	Amy Salistean	905.24
69260	Calyn Mowinkel	278.56
69261	Emma Stutzman	206.17
69262	Naudia Larsen	103.09
69263	Shelby Gropp	240.99
69264	Tatum Vondra	310.30
69265	Ardella Huber	1026.18
69266	James Palensky	1776.25
69267	Owen Eickhoff	132.67
69268	Callie Carraher	383.81
69269	Seth Stutzman	87.56
69270	Cole Toovey	51.26
69271	Taylor Stelling	378.00
69272	Nevaeh Stauffer	151.63
69273	Joselyn Bell	148.45
69274	Christopher Bailey	1222.29
69275	Paul Childers, Jr.	1206.21
69276	Isabella Bialas	197.13
69277	Olivia O'Dell	395.67
69278	Jeremiah Taylor	373.61
69279	Shane Noble	1028.23
69280	Brenda Hansen	368.10
69281	Kaitlyn Klug	238.96
69282	Jayla Policky	164.75
69283	Ashlynn Zegers	229.22
69284	Charles Wergin	147.76
69285	Marissa Parman	724.47
69288	Mark Frey	731.83
69289	Forrest Siebken	1566.59
69290	Kendall Hoggins	1125.96
69291	Jeanne Hoggins	1315.60
69292	Gary TeSelle	1234.18

69293	George Matzen	829.58
69294	Jessica Wang	124.31
69295	Travis Fougeron	1020.24
69296	Amy Salistean	890.03
69297	Ardella Huber	1013.29
69298	James Palensky	1455.90
69299	Owen Eickhoff	193.11
69300	Christopher Bailey	1237.78
69301	Paul Childers	1127.65
69302	Shane Noble	1013.89
69303	Brenda Hansen	25.98
69304	Charles Wergin	145.45
69305	Marissa Parman	699.50
69308	Scott Bashore	138.52
69309	Patrick Kelley	184.70
69310	Waylon DeLong	138.52
69311	Jason Stahl	138.52
69312	Becky Freeman	138.52

GENERAL FUND:

69198	NEBRASKA LAW ENFORCEMENT	EVOC FEES/C.BAILEY/205 BASIC	150.00
69199	AMERITAS LIFE INSURANCE CORP.	DENTAL COVER 9-1 TO 9-30	797.32
69200	BLACK HILLS ENERGY	OFFICE 7-7 TO 8-5	186.73
69201	BLUE RIVER TRANSMISSIONS	2008 FORD REPAIR TAIL LIGHTS	168.66
69202	BROADVIEW NETWORKS	6 PHONES 8-2 TO 9-1	250.49
69203	CENTRAL STATES LAB	6 GALLON FILTER CLEAN UP@23.50	196.03
69204	CLINE WILLIAMS	RUNZA TIF REPORTING DIVIDE TAX	100.00
69205	COMPANY CARE	DRUG TEST-TRAVIS FOUGERON	78.00
69206	CONSOLIDATED MANAGEMENT CO	7-30 TO 8-5 MEALS-C. BAILEY	194.72
69207	CREATIVE INK	BASEBALL JERSEYS/CAPS	3,434.17
69208	CULLIGAN WATER CONDITIONING	SOFTENER RENT/COOLER/BOTTLEH2O	57.75
69209	DAS STATE ACCTG-CENTRAL FINANC	JULY 2020 SRS	93.00
69210	DRAGONFLY	53 MEALS SR. CENTER	292.50
69211	EAKES OFFICE SOLUTIONS	COVID SANTIZERS STATIONS	422.94
69212	EMERGENCY MED PROD,INC	BANDAGES, PACKS, TOUNIQUETS	429.93
69213	FARMERS COOPERATIVE	TIRES FOR POLICE UNIT 3	1,883.18
69214	FIRST WIRELESS, INC.	PAGER/RADIOS	2,230.00
69215	GALLS, LLC	REPLACEMENT BADGE #43	157.99
69216	JOHN DEERE FINANCIAL	BLADE KIT, WEED LINE, QUICK LOCK	249.38
69217	KELLY SUPPLY COMPANY	SPRINKLER REPAIRS	80.99
69218	LEE'S REFRIGERATION	ICE MAKER SERVICE & PARTS	301.10
69219	LINCOLN WINWATER WORKS	5'BURY VALVE BOX	49.58
69220	MATHESON TRI-GAS, INC	COMPRESSED GAS-NITROGEN/OXYGEN	219.79
69221	MEMORIAL HEALTH CARE SYSTEMS	T.B. TEST	22.00
69222	MIDDLETON ELECTRIC, INC	REAR HALLWAY LIGHTING CONFIG.	486.00
69223	MIDWEST AUTO PARTS	MOWER REPAIRS	233.62
69224	MIDWEST AUTOMOTIVE	TOWING/OIL CHANGE/2016 & 2006	235.55
69225	MILFORD FIRE & RESCUE	42 MEMBERS @20.00.VOLUNT.ASSOC	840.00
69226	MILFORD PLUMBING INC.	REPAIR MENS STOOL/WOMEN LAV.	576.50

69227	MILFORD PHARMACY	2 TRUEMETERS @ \$11.63 EACH	23.26
69228	MUNICIPAL SUPPLY,INC. OF OMAHA	LINE REPAIR SUPPLYS	216.43
69229	NATIONWIDE	M.PARMEN SURETY BOND PAYMENT	175.00
69230	NE STATEWIDE EMS CONFEREN	7@200.00-SEPT. EMS CONFERENCE	1,400.00
69231	NEBRASKA PUBLIC POWER DISTRICT	ELECT. 6-24 TO 7-24 READING	7,806.45
69232	NEBRASKA LAW ENFORCEMENT	P.CHILDERS BASIC MATERIAL FEE	135.00
69233	NORRIS PUBLIC POWER DIST	ACCT. 40600 SOUTH WELL TO 7-27	409.40
69234	ONE CALL CONCEPTS	59 LOCATES MINUS DISCOUNT	94.58
69235	PIZZA KITCHEN	24 SR. CTR. MEALS	146.47
69236	REDIGER AUTOMOTIVE	SR.CTR. STEERING RACK-TIE ROD	328.52
69237	REMBOLT LUDTKE LLP	APRIL-JULY T.LONG BREACH CONTR	5,418.00
69238	SAM'S CLUB	FACE MASKS/CLEANING SUPPLIES	105.86
69239	SEWARD COUNTY INDEPENDENT	1 YR. SUB. MILFORD TIMES	37.95
69240	SEWARD LUMBER	8-2X4X10, SCREWS,BRUSH/GLOSS	104.63
69241	SUNSET LAW ENFORCEMENT	AMMO MINUS CREDIT	732.13
69242	TOOFAST SUPPLY	SAFETY GLASSES/EAR PLUGS	136.21
69243	TRASH PANDA REFUSE	8-1 TO 8-31 TRASH PICKUP POOL	49.00
69244	UNION BANK	7 EMPLOYEES HSA @ 2.00 EACH	14.00
69245	UNIVERSAL PREMIUM	FUEL	598.61
69246	UTILITY EQUIPMENT COMPANY	RANGER COUPLINGS	373.93
69247	VERIZON WIRELESS	FIRE HALL PHONE	111.66
69248	VERIZON WIRELESS-P	7-29 TO 8-28 PHONE	101.88
69249	WINDSTREAM NEBRASKA INC	7-25 TO 8-24	118.18
69286	RETIREMENT PLANS DIVISION	PENSION	1,695.80
2085238	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,305.82
2085239	NE DEPT OF REVENUE	STATE TAX	711.08
69287	UNION BANK	HSA	794.96
69306	RETIREMENT PLANS DIVISION	PENSION	1,695.80
2085240	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,343.29
2085241	NE DEPT OF REVENUE	STATE TAX	626.69
69307	UNION BANK	HSA	794.96
2085242	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
69320	AFLAC	AUG. SUPPLEMENTAL INSURANCE	565.20
69321	AMY SALISTEAN	GROCERIES REIMB.	11.93
69322	ARAMARK	SHOP TOWELS/MATS/PANTS/RAGS	820.73
69323	ASHLYNN ZEGERS	CERTIFICATE REIMBURSEMENT	75.00
69324	ASSURED FIRE PROTECTION	SERVICE FIRE EXTINGUISHERS	292.00
69325	BRENDA HANSEN	CERTIFICATE REIMBURSEMENT	40.00
69326	CALLIE CARRAHER	CERTIFICATE REIMBURSEMENT	115.00
69327	CALYN MOWINKEL	CERTIFICATE REIMBURSEMENT	75.00
69328	CANON FINANCIAL SERVICES	AUG. COPIER RENTAL	165.00
69329	CARD SERVICE CENTER	COMPRESSOR, REC. SUPPLIES	921.37
69330	PETTY CASH	REPLENISH PETTY CASH	41.15
69331	COLE TOOVEY	CERTIFICATE REIMBURSEMENT	75.00
69332	CULLIGAN WATER CONDITIONING	BOTTLE WATER/RENTA	22.00
69333	DEARBORN GROUP	9-1 TO 9-30 LIFE INSURANCE	130.72
69334	EAKES OFFICE SOLUTIONS	2021 CALENDAR REFILL	120.82

69335	EMMA STUTZMAN	CERTIFICATE REIMBURSEMENT	75.00
69336	FIRSTAR FIBER INC.	JULY RECYCLING SERVICES	75.00
69337	HAWKINS INC.	WATER TREATMENT CHEMICALS	1,666.83
69338	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	585.49
69339	JAYLA POLICKY	CERTIFICATE REIMBURSEMENT	75.00
69340	JOSELYN BELL	CERTIFICATE REIMBURSEMENT	115.00
69341	JR WELDING	WELD EXT. ON CURB STOP	40.00
69342	KAITLYN KLUG	CERTIFICATE REIMBURSEMENT	75.00
69343	LEHR	REPLACEMENT KEYS (3)	15.00
69344	MARISSA PARMAN	38 MILES REIMB.	26.13
69345	MICHAEL FREDERICK	NEBRASKA BOOK	24.00
69346	MILFORD SCHOOL DIST. #5	LIQUOR LICENSE/THORNRIDGE	315.00
69347	MUNICIPAL SUPPLY, INC. OF OMAHA	600' 1' POLYPIPE/COUPLINGS	501.48
69348	NAUDIA LARSEN	CERTIFICATE REIMBURSEMENT	75.00
69349	NE PUBLIC HEALTH ENV. LAB	4 WATER TESTS	60.00
69350	NEBRASKA DEPT OF AGRICULTURE	HARBORING PETS ANNUAL FEE	175.00
69351	NEBRASKA LIBRARY COMMISSION	OVERDRIVE ANNUAL PART.	600.00
69352	NEVAEH STAUFFER	CERTIFICATE REIMBURSEMENT	75.00
69353	OFFICE DEPOT BUSINESS ACCOUNT	LEGAL PADS, CD HOLDER/INK CART	113.75
69354	SETH STUTZMAN	CERTIFICATE REIMBURSEMENT	75.00
69355	SEWARD COUNTY INDEPENDENT	LIBRARY ASSIST. DIR. ADS	287.21
69356	SHELBY GROPP	CERTIFICATE REIMBURSEMENT	75.00
69357	SILVER STATE CONSULTING	4 ON-LINE RACIAL PROFILING TRA	100.00
69358	TATUM VONDRA	CERTIFICATE REIMBURSEMENT	115.00
69359	TAYLOR STELLING	CERTIFICATE REIMBURSEMENT	75.00
69360	GARY TESELLE	GARY TESELLE	472.40
69361	URIBE REFUSE SERVICES, IN	N. WELCH PICKUP	839.00
69362	VERIZON WIRELESS-P	8-11 TO 9-10 POLICE PHONES	120.03
69363	VERIZON WIRELESS	WELL CONTROL PHONES	85.15
69364	WALMART COMMUNITY BRC	GROCERIES SR. CENTER	523.89
69365	WINDSTREAM NEBRASKA INC	SR. CENTER	423.79
69366	WRECKONCILED	POLICE CAR/REPAIR/HEADLIGHT	842.20
69367	ZITO MEDIA	FIRE HALL	6.86
	Total Paid On: 8/17/20		20,457.66
	Total Paid On: 8/31/20		15,750.87
	Total Paid On: 9/01/20		738.78
	NE DEPT OF REVENUE	SALES TAX JULY	2,851.56
	DEPOSIT REFUNDS	U.B. DEPOSIT REFUNDS - AUGUST	123.62
	US POSTMASTER	UTILITY BILLING POSTAGE - AUGUST	210.62
	EQUITABLE SHARING ACCOUNT	CARD SERVICES CENTER	622.53
	***** REPORT TOTAL *****		102,100.68

CURRENT BUSINESS:

Consider SCCDP Funding Agreement Request for 2020-2021: SCCDP Director Jonathan Jank thanked Milford for their investment in the program. He reviewed the 19-20 agreement and updated the Board on the 20-21 agreement asking 3% increase due to additional staff. The total funding request for 2020-2021 is \$11,845.00. SCC Campus

Director Ed Koster shared his involvement with SCCDP and interest in representing Milford.

Mayor Kelley praised Jonathan for his involvement, input and team effort making SCCDP the program it is. He thanked him specifically for the investment and time spent on Milford.


A motion was made by Bashore and seconded by DeLong to approve the SCCDP Funding Agreement in the amount of \$11,845.00 for 2020-2021. Roll call vote: Bashore yes, DeLong yes, Freeman absent, Stahl yes. Motion carried.

RESOLUTIONS AND ORDINANCES:

Resolution No. 604 – Depository for Affordable Housing Program: A motion was made by DeLong and seconded by Stahl to adopt resolution #604 – Depository for Affordable Housing Program. Roll call vote: DeLong yes, Stahl yes, Bashore yes, Freeman absent. Motion carried.

Ordinance No. 951 – Adopt International Property Maintenance Code: Item carried over to the September 9, 2020 meeting.

ADJOURNMENT: A motion was made by DeLong and seconded by Bashore to adjourn the meeting. Roll call vote: DeLong yes, Bashore yes, Freeman absent, Stahl yes. Motion carried and meeting adjourned at 7:29 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 1, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk