

CITY OF MILFORD  
SPECIAL MEETING  
JULY 26, 2018

A special meeting of the Mayor and City Council of the City of Milford, Nebraska was held at the Sr. Center, 105 S. B Street in said City on the 26<sup>th</sup> day of July 2018 at 5:00 pm. Present were: Mayor Nick Glanzer; Council members: Jeff Baker, Scott Bashore, Patrick Kelley; Maintenance Supt. Gary TeSelle, Genie Andrews and City Clerk Jeanne Hoggins.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Glanzer called the meeting to order at 5:03 pm. Mayor Glanzer publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

**Discuss/Action – GIS Workshop, scope of service to include easements, electric infrastructure and street signs:** Genie Andrews with GIS Workshop updated the Council, over the last 2 years the City has been collecting infrastructure data and moved forward with the Simple City Application about a year ago. The last piece to collect, one of the most important pieces, is all the poles and electrical infrastructure. The City leases the system to NPPD but the City owns it and that information has never been collected. There is a mixture of NPPD poles and Windstream poles and the difference has not been identified. The easements are also a big piece in respect to Economic Development and the necessity of locating those easements. Gary looked into the equipment associated with reflective signs and the cost ranged between \$15 to \$20,000.00 for the equipment plus software to run the program. The street signs will be collected as well and were supposed to be documented in 2017. Collecting the reflectivity on the signs is a big piece with respect to a liability exposure. The breakdown of cost: Electric - \$35,569.00; Easements - \$16,500.00 and Street Signs - \$13,502.00 totaling \$65,571.00. We will be dividing the cost between two budget cycles 2017-18 and 2018-19. Bashore questioned if LB840 funds could be used for a portion of the project. Genie noted that all the communities she has worked with have used LB840 funds with respect to

Economic Development. If approved GIS Workshop will begin driving the community tomorrow and will be finished by Saturday evening. A motion was made by Kelley and seconded by Baker to enter into an agreement with GIS Workshop including all electrical, easement and street signs agreements to initiate mapping, commencing tomorrow. Roll call vote: Kelley yes, Baker yes, Bashore yes, Kral absent. Motion carried.

**ADJOURNMENT:** A motion was made by Bashore and seconded by Kelley to adjourn the meeting. Roll call vote: Bashore yes, Kelley yes, Baker yes, Kral absent. Motion carried and meeting adjourned at 5:28 pm.

---

Jeanne Hoggins, City Clerk

---

Mayor, Nick Glanzer

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of July 26, 2018 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

---

Jeanne Hoggins, City Clerk