

CITY OF MILFORD
REGULAR MEETING
NOVEMBER 5, 2019
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Sr. Center Building in said City on the 5th day of November 2019 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Scott Bashore, Tony DeLong, Jason Stahl; Attorney Mark Fahlsen and City Clerk Jeanne Hoggins. Also present: TJ Buchli, Kevin & Kelli Keib, Wayne Stohlman, Aaron Hershberger, Gerry Dunlap, Larry TeSelle, Kyle Petsch, Adam Schmidt, Travis Keilig and Emily Hemphill with the press. Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:03 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

PLEDGE OF ALLEGIANCE

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS: Mayor Kelley informed the public of the new method for taking requests for agenda items.

REPORTS/COMMUNICATIONS: Written reports received: Library Report for October 2019; Police Dept. activity report for October 2019. Stahl – Sr. Center considering revising hours of service for winter. Police: Resignation of Officer Huschka, recommending hiring tonight. Bashore – Library Board met, considering updates to the Community Room when City staff vacates the space. Rescue report for October: 19 total calls; 15 in Milford, 3 in P.D. and 1 Milford Police Assist. Mayor Kelley – Recreation Dept. is continuing with the Wellscapes program. An after-school program to encourage physical fitness. Funding is provided to the Recreation Dept. for participating. DeLong – Streets: Finished Phase I of the Street Patching Project. Creating a change order with Concrete Works to proceed with Phase II. Presented cost per square foot to tear out and replace concrete. Adjustments to Phase I and Phase II will be identified by DeLong. Hoggins asked for a total amount of Phase II, TeSelle noted the budget will reflect how

much is done. Tarring is 70% complete and equipment is ready for snow removal. TeSelle – Street sweeping will continue when street sweeper is repaired. Discussion with the community on the Hwy 6 project thru town will begin in February. Verizon having trouble installing the ring on the water tower. Chief – Palensky has 6 weeks left at the Academy. J. Hoggins - *Sales tax received for the month of August 2019 in the amount of \$21,729.84. *NPPD lease payment for September 2019 received in the amount of \$20,655.78. *Zito Media new primary point of contact, Daniel Stuckey. Progress on the building is moving right along, installing cabinets, tiling and concrete was poured today. Completion date was discussed. Auditors are currently at the office.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

1. Approval of Regular Meeting minutes of October 1, 2019.
2. Approval of Claims: Accounts Payable - \$175,863.34; Payroll - \$42,599.44. Totaling \$218,462.78.
3. Appointments to Library Board: Kala Trojan completing Lori Johnson's term of 11/5/19 thru 9/30/21 and Webermeier Scholarship Committee: Kala Trojan filling position of Sharon Hull, beginning term 11/5/19.
4. Authorize Mayor to execute contract with TransCanada Keystone Pipeline Co for purposes of purchasing water from the City of Milford contingent upon Attorney review and revisions.
5. Authorize Mayor to execute contract with gWorks for purposes of purchasing Payroll Time & Attendance Software.
6. Consider Change Order for Street Repairs.
7. Consider amending the Archery Range grant to add a small shelter and request an extension to the original grant deadline.

A motion was made by DeLong and seconded by Bashore to approve the consent agenda removing items 3.) Appointments and 7.) Archery Range to Current Business for further discussion. Roll call vote: DeLong yes, Bashore yes, Stahl yes. Motion carried.

SALARIES:

67610	Scott Bashore	138.52
67611	Patrick Kelley	184.70
67612	Waylon DeLong	138.52
67613	Kelly Heser	138.52
67614	Jason Stahl	138.52
67653	Mark Frey	610.37
67654	Forrest Siebken	1565.40
67655	Joseph Yocum	1388.78
67656	Kendal Hoggins	1331.23
67657	Mavis Ferris	122.31

67658	Jeanne Hoggins	1352.76
67659	Gary Teselle	1099.65
67660	George Matzen	889.34
67661	Craig Carritt	17.48
67662	Jessica Wang	153.70
67663	Travis Fougeron	972.78
67664	Amy Salistean	975.26
67665	Cathleen Fosler	407.45
67666	Ardella Huber	974.03
67667	Denver Trojan	1079.38
67668	James Palensky	1476.29
67669	Owen Eickhoff	104.39
67670	Amber Legband	578.11
67671	Lisa Huschka	163.92
67730	Mark Frey	862.53
67731	Forrest Siebken	1565.40
67732	Joseph Yocum	1365.07
67733	Kendal Hoggins	1113.24
67734	Mavis Ferris	133.24
67735	Jeanne Hoggins	1352.76
67736	Gary Teselle	1099.65
67737	George Matzen	889.34
67738	Craig Carritt	19.66
67739	Jessica Wang	126.57
67740	Travis Fougeron	991.72
67741	Amy Salistean	923.52
67742	Cathleen Fosler	412.54
67743	Ardella Huber	1132.62
67744	Denver Trojan	997.25
67741	James Palensky	1476.29
67746	Owen Eickhoff	121.79
67747	Amber Legband	560.00
67755	Scott Bashore	138.52
67756	Patrick Kelley	184.70
67757	Waylon DeLong	138.52
67758	Jason Stahl	138.52

GENERAL FUND:

67652	U.S.POSTMASTER	UTILITY BILLS-SEPT. USEAGE	177.24
67672	AMERITAS GROUP	PENSION-133011	2,145.64
67673	UNION BANK - HSA	HSA	746.15
67674	ALL MAKES OFFICE EQUIPMEN	INV. 228861-Oct. CUBICLE RENTAL	451.00
67675	ALOHA ROTH	BIRTHDAY CAKE	25.00
67676	AMERITAS LIFE INSURANCE CORP.	11-1-19 DENTAL INSURANCE	613.72

67677	AMY SALISTEAN	135.4 miles @ .58 conference	134.21
67678	ARAMARK	inv. 607977 RUGS/PANTS	525.04
67679	BLACK HILLS ENERGY	LIBRARY UTILITIES	153.4
67680	BLANCHAT MFG,, INC.	LATCH & SHIPPING	20.43
67681	BROADVIEW NETWORKS	GENERAL FUND TELEPHONE	256.97
67682	CARLSON WEST POVONDRA	ARCHITECTURAL SERV.ADM.BLDG.	1,783.35
67683	CASH-WA DISTRIBUTING	TOWELS/SUPPLIES	299.20
67684	CONSOLIDATED MANAGEMENT	12 MEALS JAMES PALENSKY	80.13
67685	CREATIVE INK	BASKETBALL SKILLS SHIRTS	412.20
67686	CRETE GLASS COMPANY	WINDOW/SCREEN REPAIR/WELL HOUS	545.07
67687	CULLIGAN WATER CONDITIONING	SR. CTR. BOTTLED WATER/SOFTENE	318.40
67688	DAS STATE ACCTG-CENTRAL FINANC	SRS MONTHLY USE FEE	93.00
67689	EAKES OFFICE SOLUTIONS	3 INK CARTRIDGES	253.93
67690	EMC	REN. PROPERTY, WKRMS COMP. INS.	71,832.00
67691	EMERGENCY MEDICAL PRODUCT	INV. 2101230 SHEETS C-COLLAR	419.84
67692	FARMERS COOPERATIVE	FUEL	2,228.30
67693	FIRST WIRELESS, INC.	SUB CONTRACT REPAIRS	158.00
67694	FIRSTAR FIBER INC.	AUG. 2019 RECYCLE SERVICE	60.00
67695	G & P DEVELOPMENT LANDFILL	LOT CLEAN UP	23.39
67696	HAWKINS INC.	WATER CHEMICALS	736.50
67697	IIMC	ANNUAL MEMBER-JEANNE HOGGINS	170.00
67698	JOHN DEERE FINANCIAL	WEEDEATER REPAIR & PARTS	243.06
67699	JOHNSON SERVICE COMPANY	SEWER LINE CLEANING	5,028.90
67700	LOGAN CONTRACTORS SUPPLY	INV. 68667 TAR HEAT/TRANS.OIL	2,003.2
67701	MATHESON TRI-GAS, INC	COMP. GAS CYLINDER RENTAL	171.15
67702	MIDWEST AUTO PARTS	OIL FILTERS	35.15
67703	MIDWEST SERVICE & SALES C	PLOW EDGES	282.00
67704	MILFORD FIRE & RESCUE	EMT JESI ALLEN FINGERPRINTING	45.25
67705	MILFORD SCHOOL DIST. #5	SHORT PD. FOR 2018/2019 YR.	160.00
67706	MILFORD PHARMACY	TEST STRIPS	11.63
67707	MUNICIPAL SUPPLY, INC.	METERS & METER REPAIR PARTS	9,155.50
67708	NEBRASKA PUBLIC HEALTH	WATER TESTS	553.00
67709	NEBRASKA PUBLIC POWER DIS	8-24-19 TO 9-24-19 SERVICE	4,267.22
67710	NORRIS PUBLIC POWER DIST	INV. 40700 WELL #1 SERVICE	694.53
67711	ONE CALL CONCEPTS	36 ONE CALLS	34.18
67712	PAC-N-SAVE	POTATO BAKE SUPPLIES	102.88
67713	PIZZA KITCHEN	28 B-DAY MEALS	142.50
67714	REDIGER AUTOMOTIVE	2019 COLORADO REP.HEATER CORE	107.99
67715	REMBOLT LUDTKE LLP	SEPT. 2019 LEGAL SERVICES	1,020.50
67716	SEWARD COUNTY INDEPENDENT	PUBLICATIONS	342.05
67717	SEWARD LUMBER	20 BAGS CONCRETE	101.40
67718	SUBWAY MOTORS CO	93 DODGE FUEL PUMP/FILTERS	481.02
67719	SUNRISE COUNTRY MANOR	SEPT. SR. MEALS	719.25
67720	THE RADAR SHOP	3 RADAR CERTIFICATIONS	129.00
67721	TOOFAST SUPPLY	SHOP SUPPLIES	71.9
67722	TROYER CONCRETE	CITY SHARE LAUBER PARKING LOT	5,916.00
67723	UNION BANK & TRUST COMPANY	SEPT. HSA FEES	14.00

67724	UNIVERSAL PREMIUM	FUEL	625.69
67725	VERIZON WIRELESS	FIRE/RESCUE PHONE SERVICE	111.66
67726	VERIZON WIRELESS-P	9-29 TO 10-28 SERVICE	101.16
67727	WINDSTREAM NEBRASKA INC	9-25 TO 10-24-19 SERVICE	66.28
67728	ZITO MEDIA	HD. DIGITAL ADAPTERS	5.09
67748	RETIREMENT PLANS DIVISION	PENSION-133011	2,145.64
67749	UNION BANK	HSA	746.15
67750	RON PRESTON	PALLET SHELVING/REC.STORAGE	910.00
67754	UNITED STATES POSTMASTER	U. BILLS-OCT. USEAGE/NOV.BILLS	206.08
67759	ACKERMAN ROCK & GRAVEL	ROAD GRAVEL	1,407.14
67760	AFLAC	OCT. SUPPLEMENTAL INSURANCE	376.80
67761	ALL MAKES OFFICE EQUIPMENT CO	CUBICLES RENTAL	451.00
67762	ALOHA ROTH	BIRTHDAY CAKE	25.00
67763	BLUE CROSS & BLUE SHIELD	11-1-19 TO 12-1-19 HEALTH INS.	10,037.60
67764	BIBLIONIX	AUTOMATION SERVICE	1,207.90
67765	BONSALL POOL CO	MURIATIC ACID & POWDER	71.44
67766	CANON FINANCIAL SERVICES	CANON PRINTER MONTHLY CHARGE	165.00
67767	CARD SERVICE CENTER	TRAINING AMMO	1,339.69
67768	CBS-REPORTING SERVICES	ANNUAL MEMBERSHIPS	75.40
67769	CENTRAL STATES LAB	ICE MELT 2 PALLETS TRIPLE MELT	6,453.43
67770	PETTY CASH	REPLENISH PETTY CASH	69.18
67771	CONSOLIDATED MANAGEMENT CO	14 MEALS (5 BREAK,5 LUN, 4 DIN)	165.06
67772	DEARBORN LIFE INS CO	11-1-19 TO 11-30-19 INSURANCE	116.96
67773	DELL MARKETING L.P.	REPLACE CLOUD DRIVE	53.94
67774	EMERGENCY MEDICAL PROD, INC	EMT SUPPLIES-LYSOL, WIPES HOTPK	259.94
67775	FIRE FOX RESCUE EQUIPMENT	900 LED BRAKE LIGHT	333.53
67776	FIRST WIRELESS, INC.	BENCH REPAIR/SUPPLIES	173.06
67777	FIRSTAR FIBER INC.	SEPT. 2019 RECYCLE SERVICES	60.00
67778	FRANKLIN HRONIK	OCT. BIRTHDAY ENTERTAINMENT	100.00
67779	GRAHAM TIRE LIN. NORTH	2000 CHEVY TRUCK TIRE/REPAIR	373.95
67780	GWORKS	ANNUAL LICENSE FEE/SUPPORT	5,929.64
67781	INGRAM LIBRARY SERVICES	BOOKS	808.69
67782	JEANNE HOGGINS	VIEW REC.STORAGE SHELVING MIL.	48.72
67783	JEO CONSULTING GROUP, INC.	HIGHWAY 5 D-B	3,033.75
67784	JOHN DEERE FINANCIAL	JOHN DEERE 4520	621.78
67785	JR WELDING	CURB STOP REPAIR	100.00
67786	LOGAN CONTRACTORS SUPPLY	INV. 77145 STREET TAR	7,440.39
67787	MACQUEEN EQUIPMENT	SWEEPER BRUSHES	232.00
67788	MCVICKER AUTO TRIM & TOPS	SEAT REPAIR UNIT 2	65.00
67789	MIDWEST DOOR & HARDWARE	BUILDING DOOR REPLACEMENT	2,177.00
67790	MIDWEST SERVICE & SALES CO.	TRUCK CHAINS	973.80
67791	MILFORD A/C & APPLIANCE, INC.	FURNACE MAINT.	246.40
67792	MILFORD PLUMBING INC.	PLUMBING REPAIRS	72.22
67793	MUNICIPAL SUPPLY, INC.	3' METER FOR S.E.C.C.	3,146.58
67794	NATIONWIDE	J.HOGGINS SURETY BOND 12/1/20	166.00
67795	NE MUNICIPAL CLERKS' ASSOC	J.HOGGINS MEMBERSHIP DUES	35.00
67796	OFFICE DEPOT BUSINESS ACCOUNT	PRINTER INK	13.99

67797	OMAHA WORLD HERALD	52 WKS(5DAYS/WK) SUBSCRIPTION	279.76
67798	PAC-N-SAVE MILFORD	NOV. HUSKER GAME SUPPLIES	11.95
67799	PHYSIO-CONTROL, INC.	ANN.MEMBERSHIP-LUCAS TO 9/30/2	375.9
67800	RACOM CORPORATION	RADIO PROGRAMMING	157.50
67801	RAMADA	HOTEL FOR NASF CONF.SALISTEAN	111.95
67802	SANDRA SHAW	REIMB.GLOVES FROM WALMART	6.84
67803	SERVI-TECH INC.	LAGOON SAMPLES	102.65
67804	THE SPRINKLER GUY	SPRINKLER REPAIRS	76.95
67805	TOOFAST SUPPLY	SHOP TOWELS	223.86
67806	TVRDY'S LOCK & KEY	WELL HOUSE LOCK & KEY	265.00
67807	GARY TESELLE	ACCT. 5562939-GARY TESELLE	458.80
67808	URIBE REFUSE SERVICES, IN	ACCT. 5510801-OCT-NOV.2 CONTAI	364.00
67809	VERIZON WIRELESS	ACCT.6864278313-WELL CONTROLS	75.13
67810	WALMART COMMUNITY BRC	MEAL SUPPLIES	450.30
67811	WINDSTREAM NEBRASKA INC	ACCT. 91841007 SR. CTR. SERV.	515.99
67812	ZITO MEDIA	11-1-19 CHARGE	8.00
2085184	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,646.65
2085185	NE DEPT-W/H	STATE TAX	675.91
2085186	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,632.94
2085187	NE DEPT OF REVENUE	STATE TAX	677.16
2085188	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	99.48
	DEPOSIT REFUNDS	UTILITY BILLING	194.41
	NE DEPT OF REVENUE	SALES TAX SEPTEMBER	2,294.24
	F & M BANK	DEPOSIT BOOKS	49.9
	PAYROLL 10/1/19	COUNCIL P.R.	738.78
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
	Total Paid On: 10/14/19		15,262.63
	Total Paid On: 10/28/19		15,143.19
	Total Paid On: 11/01/19		600.26
	***** REPORT TOTAL *****		218,462.78

PUBLIC HEARINGS & PRESENTATIONS:

Overview of Motorola RF Site Add-on for Seward County E911 Agency

– Adam Schmidt: Motorola Solutions representative Adam Schmidt presented a proposal which will be shared throughout Seward County to connect the RF sites to the Nebraska State Wide Radio System to gain a greater degree of interoperability, capacity and functionality between first responders and dispatchers. The information for the Seward County Motorola RF site add-on is attached to these minutes. Discussion was held regarding: Countywide availability, equipment, budget, participation and statewide coverage. The Council thanked Mr. Schmidt for his presentation and information.

CURRENT BUSINESS:

Mayor Kelley submit the name of a qualified registered voter to fill the vacancy of the Ward I Council position for the remainder of the term,

ending December 2022: Mayor Kelley moved Becky Freeman's name forward to fill the vacancy of the Ward I Council position. A motion was made by Bashore and seconded by Stahl to approve Becky Freeman as Ward I Councilmember to fulfill the remainder of Kelly Hesser's term, ending December 2022. Roll call vote: Bashore yes, Stahl yes, DeLong yes. Motion carried.

Consider pay application request #8, Contract 1 – Tru-Built Construction: A motion was made by Stahl and seconded by Bashore to approve pay application request #8 for Contract 1 in the amount of \$68,075.52 to Tru-Built Construction. Roll call vote: Stahl yes, Bashore yes, DeLong yes. Motion carried.

Consider Motorola RF Site Add-on for E911 System: No action taken

Consider amending the Archery Range grant to add a small shelter and request an extension to the original grant deadline: TJ Buchli asked the Council to amend the current agreement to add a small shelter reflecting the revised budget as presented and to extended the completion date to 6/30/20 on the project. A motion was made by Bashore and seconded by DeLong to amend the Archery Range grant to add a small shelter and extension to the original deadline of 6/30/20. Roll call vote: Bashore yes, DeLong yes, Stahl yes. Motion carried.

Appointments: A motion was made by Bashore and seconded by Stahl to accept the Mayor's recommendation to appoint Kala Trojan to the Library Board with a term of November 5, 2019 thru September 30, 2021. Roll call vote: Bashore yes, Stahl yes, DeLong yes. Motion carried.

A motion was made by Stahl and seconded by Bashore to accept the Mayor's recommendation to appoint Kala Trojan to the Webermeier Scholarship Committee term beginning November 5, 2019. Roll call vote: Stahl yes, Bashore yes, DeLong yes. Motion carried.

Consider options for furnishing the new Municipal Building: After considering several options on what pieces of furniture to purchase, what style or color Chief Siebken and Clerk Hoggins suggested preparing a list of furniture needs and having proposals presented by Eakes and All Makes. The knowledge and experience they possess outweighs any decisions we may try and make when it comes to public needs and requirements. Council decided to create a small committee of Chief Siebken, City Clerk Hoggins and new Council member Becky Freeman to proceed with a furniture proposal.

Hire Police Officer and Set Wage: A motion was made by Stahl and seconded by DeLong to extend an offer of employment to William Nathaniel Brown pending background check with a starting wage of \$17.75. Increasing wage by .25 after 6 months. Roll call vote: Stahl yes, DeLong yes, Bashore yes. Motion carried.

RESOLUTIONS AND ORDINANCES:

206699

Resolution No. 591 – Authorize Mayor Kelley to sign the Year-End Certification of City Street Superintendent Form for 2019.

Councilmember DeLong introduced the following resolution:

Resolution No. 591

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment;

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form;

Whereas: The NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), and type of appointment i.e., employed, contract(consultant, or interlocal agreement with another incorporated municipality and/or county) and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor of the City of Milford, NE is hereby authorized to sign the attached Year-End Certification of City Street Superintendent form.

Adopted this 5th day of November 2019 at Milford, Nebraska.

City Council Board Members: Scott Bashore, Tony DeLong and Jason Stahl.

City Council Board Member DeLong moved the adoption of said resolution.

Member Bashore seconded the motion. Roll call vote: Stahl yes, Bashore yes, DeLong yes. Resolution adopted, signed and billed as adopted.

Attest:


City Clerk


Mayor



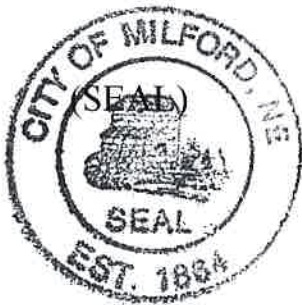
ADJOURNMENT: A motion was made by Stahl and seconded by Bashore to adjourn the meeting. Roll call vote: Stahl yes, Bashore yes, DeLong yes. Motion carried and meeting adjourned at 8:22 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 5, 2019 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk

206701