

CITY OF MILFORD  
Milford, Nebraska 68405

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Regular meeting of the Mayor and City Council of the City of Milford, Nebraska to be held at 7:00 pm on Tuesday, November 3, 2020 at City Hall, 402 1<sup>st</sup> Street, Milford, which meeting will be open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the City Clerk at the City Hall.



City Clerk

207434



CITY OF MILFORD, NEBRASKA  
COUNCIL AGENDA

Tuesday, November 3, 2020, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

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**1. CALL TO ORDER**

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance

**2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS**

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

**3. REPORTS/COMMUNICATIONS**

1. Mayor
- 2 Council members
3. City Clerk
4. Department Heads
5. Committees

**4. CONSENT AGENDA**

1. Approve Minutes: October 6, 2020
2. Approve Claims
3. Consider Holiday Pay for Chief of Police position
4. Update Employee Handbook relating to Holiday Pay for Chief of Police position

**5. PRESENTATION:**

1. Jake Vasa from SEH, Inc. – Present master planning materials for the northwest Milford development site.

**6. CURRENT BUSINESS**

1. Consider approval of drawdown #1 – OOR Program 19-TFHO-16065 SENDD Invoices, in the amount of \$6,988.75
2. Consider approval of Project #002 – Per Housing Committee Recommendation
3. Consider Salary Adjustment for Police Officer
4. Consider Design Agreement for Hwy 6 Water Main Relocation, Walnut to C Street
5. Extend offer of employment for Maintenance Dept. and Set Wage

**7. RESOLUTIONS AND ORDINANCES:**

**Resolution No. 611** – Adoption of Housing Rehabilitation Program Guidelines for the 2019 Citywide Housing Rehabilitation Program, including a Program Minimum Standards under the Affordable Housing Program through the Nebraska Department of Economic Development

**Resolution No. 612** – Adoption of Program Income Reuse Plan for the 2019 Citywide Housing Rehabilitation Program, including a program Minimum Standards under the Affordable Housing Program through the Nebraska Department of Economic Development

**Ordinance No. 955** – AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA AMENDING MILFORD MUNICIPAL CODE 5-303 AS PROVIDED HEREIN REGARDING SPEED LIMITS

**8. ADJOURNMENT**

CITY OF MILFORD  
REGULAR MEETING  
NOVEMBER 3, 2020  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 3<sup>rd</sup> day of November 2020 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Scott Bashore, Tony DeLong, Becky Freeman, Jason Stahl; Attorney Mark Fahleson; Chief of Police Forrest Siebken, Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Also present: Jonathan Jank, Zane Francescato, Dustin Ficke, Brian & Leslie Toovey, Kevin & Kelli Keib, Dean Bruha, Roy Cast, Jake Vasa and Brady Oltman with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

**CALL TO ORDER:** Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

**PLEDGE OF ALLEGIANCE:**

**SUBMITTAL OF REQUESTS FOR FUTURE ITEMS:**

**REPORTS/COMMUNICATIONS:** Written reports received: Fire Dept Report for October 2020. Police Dept. Activity Report for September 2020. Milford Aging Services minutes from October 20, 2020; Seward County Communication Board minutes for September 24, 2020.

Mayor Kelley mentioned the increase in COVID cases.

DeLong – focus has been on interviewing for employees for the maintenance dept. Equipment is snowfall ready. Continued efforts on the patching project, 2 panel replacements have been completed. Parks: Sprinklers are winterized, and a bridge was vandalized.

Freeman – Recreation: Registrations for summer ball will begin in January. Exterior of Concession Stand scheduled to be painted and new cabinets will be built by SCC students. Sr. Center: Continue delivering meals, request for additional craft projects. Preparing for winter by ordering more PPE. Amy scheduling a Zoom coffee time and online music. Limited, scheduled, exercise sessions are allowed in the basement. Proceeding with the Foot Clinic.

Bashore – Water/Sewer: Starting with Timber Creek Development. Library: Food Net is using the community room to prepare food boxes. No patrons are allowed in the facility. Waiting on bids to repair the back door. SSCSWMA meeting was rescheduled.

TeSelle – meters are in for grant received. Cold spell caused a change in direction. Provided an update on the First Street project by CGP.

Stahl – Police report for September submitted. October Fire & Rescue report submitted. Bunker gear scheduled to arrive November 15<sup>th</sup>. No burn permits are being issued as it is too dry and windy. Fire Dept. hired a cleaning service to deep clean the Station.

Clerk Hoggins – Sales tax received for the month of August 2020 in the amount of \$24,186.66. NPPD lease rebate payment for the month of September 2020 received in the amount of \$18,028.03. \*Zito Media rate increase notification.

Chief Siebken – Letters of resignation received from Childers & Bailey. Bailey's last day was today; he is going to Seward County. An interview was held with a certified officer from Kansas, will move forward with testing.

**CONSENT AGENDA:** Mayor Kelley read the Consent Agenda:

1. Approve Meeting Minutes of – October 6, 2020
2. Approval of Claims: Accounts Payable - \$234,316.56; Payroll - \$35,349.49. Totalling \$269,666.05.
3. Consider Holiday Pay for Chief of Police position
4. Update Employee Handbook relating to Holiday Pay for Chief of Police position.

A motion was made by Stahl and seconded by DeLong to approve items 1 & 2 of the consent agenda, pulling items 3 & 4 for further discussion. Roll call vote: Stahl yes, DeLong yes, Bashore yes, Freeman yes. Motion carried.

**SALARIES:**

69521	Mark Frey	503.34
69522	Forrest Siebken	1915.07
69523	Jeanne Hoggins	1356.19
69524	Gary TeSelle	1092.39
69525	George Matzen	857.79
69526	Craig Carritt	17.48
69527	Jessica Wang	219.99
69528	Amy Salistean	883.02
69529	Ardella Huber	1019.27
69530	James Palensky	1825.58
69531	Owen Eickhoff	195.75
69532	Christopher Bailey	1963.52
69533	Paul Childers	1345.65
69534	Olivia O'Dell	39.48
69535	Jeremiah Taylor	66.50
69536	Shane Noble	457.90
69537	Charles Wergin	184.70
69538	Marissa Parman	687.03
69586	Mark Frey	357.52
69587	Forrest Siebken	1606.58
69588	Jeanne Hoggins	1356.19
69589	Gary TeSelle	1092.39
69590	George Matzen	848.93
69591	Jessica Wang	383.48
69592	Amy Salistean	907.98
69593	Ardella Huber	1010.46
69594	James Palensky	1504.79
69595	Owen Eickhoff	133.82
69596	Christopher Bailey	1462.88
69597	Olivia O'Dell	51.94
69598	Jeremiah Taylor	39.48
69599	Charles Wergin	69.26
69600	Marissa Parman	624.64

69601	Hanna Fougeron	49.87
69604	Scott Bashore	138.52
69605	Patrick Kelley	184.70
69606	Waylon DeLong	138.52
69607	Jason Stahl	138.52
69608	Becky Freeman	138.52

**GENERAL FUND:**

69517	US POSTMASTER	DEPOSIT REFUNDS OCTOBER	104.52
69539	RETIREMENT PLANS DIVISION	UB POSTAGE	212.04
69540	UNION BANK	PENSION	1,424.36
69541	AMERITAS LIFE INSURANCE CORP.	HSA	756.50
69542	AMERITAS LIFE INSURANCE CORP.	DENTAL 11-1 TO 11-31-20	311.08
69543	ARAMARK	ANNUAL RECORD KEEPING FEE	1,060.00
69544	AWARDS PLUS	SHOP RAGS, TOWELS, PANTS	660.96
69545	BLACK HILLS ENERGY	SPORTS POLOS SWEATSHIRTS	72.00
69546	BRADLEY FREEMAN	ACCT 859391 CITY HALL	452.84
69547	BROADVIEW NETWORKS	171 MILES @ .50/PICKUP 50	164.56
69548	PETTY CASH	10-2-20 TO 11-1-20, 6 PH.RENTA	250.73
69549	COAST TO COAST COMPUTER PROD.	CHRISTMAS DECORATION/CITY HALL	78.02
69550	CULLIGAN WATER CONDITIONING	5 TONER CARTRIDGES	339.95
69551	DAS STATE ACCTG-CENTRAL FINANC	CITY POOL WINTERIZE SOFTENER	138.00
69552	EAKES OFFICE SOLUTIONS	SEPT. SRS RADIO MONTHLY FEE	93.00
69553	EMC	CASH RECEIPT JOURNALS	98.00
69554	EMERGENCY MED PROD,INC	2020 TO 2021 GENERAL INSURANCE	99,376.00
69555	ERIC RILEY ELECTRIC	OXYGEN REGULATOR, PILLOWS,GLOV	414.71
69556	FARMERS COOPERATIVE	REPLACE WELL MOTOR STARTER	315.00
69557	FELD FIRE	FUEL	1,392.66
69558	FIRSTAR FIBER INC.	15 SETS BUNKER GEAR/COAT/PANTS	29,534.00
69559	HAMPTON INN-KEARNEY	AUG. 20 RECYCLING SERVICE	60.00
69560	HARTMANN CUSTOM SERVICE CO.	6 FIREMAN'S CONF. 2 NIGHTS EA.	1,374.45
69561	INSPRO INSURANCE CO	CONCRETE CRUSH SCREENING	220.41
69562	JOHN DEERE FINANCIAL	FIRE DEPT. GENERAL INS.	14,749.00
69563	JR WELDING	TRIMMER HEAD	44.99
69564	LEAGUE OF NE MUNICIPALITIES	1.5 HRS. ON SAND TRUCK LABOR	189.35
69565	MATHESON TRI-GAS,INC	9-1 TO 8-31-21 MEMBERSHIP DUES	801.00
69566	MIDWEST AUTO PARTS	MEDICAL OXYGEN/COMPRES.GAS	213.15
69567	MILFORD PHARMACY	CABLE TIES/EQUIP, SUPPLIES	778.44
69568	MUNICIPAL SUPPLY, INC.	BANDAGES FOR FIRE DEPT.	25.33
69569	NATIONWIDE	LINE REPAIR SUPPLIES	1,486.51
69570	NE WATER RESOURCES ASSOC	J.HOGGINS PUBLIC BOND/12-1-21	166.00
69571	NEBRASKA PUBLIC POWER DISTRICT	20-21 MEMBERSHIP DUES	105.00
69572	NORRIS PUBLIC POWER DIST	8-25-20 TO 9-23-20 ELECTRICIT	3,972.07
69573	PAGE MY CELL	ACCT. 40600 SOUTH WELL	581.87
69574	REDIGER AUTOMOTIVE	1 YR. FEE DISPATCH TO TEXT	550.00
69575	REMBOLT LUDTKE LLP	SR. CTR. SHUTTLE CHECK ENGINE	85.32
69576	SEWARD COUNTY INDEPENDENT	SEPT. LEGAL SERVICES	3,086.50
		AD FOR ASSIST. DIRECT/LIBRARY	276.60

69577	SEWARD LUMBER	48' FLOOR LIGHT BULBS	30.36
69578	THE RADAR SHOP	RECERTIFIED 2 RADAR UNITS	86.00
69579	UNION BANK	7 EMPLOYEES HSA FEES OF SEPT.	14.00
69580	UNIVERSAL PREMIUM	FUEL FOR POLICE VEHICLE	468.60
69581	VERIZON WIRELESS	ACCT.4343 INTERNET-FIRE HALL	113.62
69582	WHITTEMORE SPRINKLER CO.	REPLACE IRRIG. WIRING/BALL FLD	792.52
69583	WINDSTREAM NEBRASKA INC	ACCT. 6349-9-25 TO 10-24 PH.	59.47
69584	THOMAS KEHOE JR.	UB Refund	50.48
69585	THOMAS SHAW	UB Refund	5.43
69602	RETIREMENT PLANS DIVISION	PENSION	1,424.36
69603	UNION BANK	HSA	731.50
69609	AFLAC	OCT. SUPPLEMENTAL INS. COVERAG	380.28
69610	ALOHA ROTH	OCT. BIRTHDAY CAKE	25.00
69611	AMY SALISTEAN	REIMB. GROCERIES ITEMS	22.65
69612	BLUE CROSS & BLUE SHIELD	NOV. 1 TO NOV. 30 HEALTH INS.	6,925.46
69613	BIBLIONIX	LIBRARY SOFTWARE SERVICES	1,300.00
69614	CANON FINANCIAL SERVICES	OCT. COPIER RENTAL	165.00
69616	CARD SERVICE CENTER	SOCCER BALLS BASES, FLAG	1,903.98
69617	CARD SERVICES (VISA)	2019 TOOL BOX FOR PICKUP	499.99
69618	CASH-WA DISTRIBUTING	TOWL ROLL PAPER, VINYL GLOVES	276.97
69619	CONCRETE WORKS, INC	STREET REPAIRS-CASEY,F STREET	30,927.00
69620	CONSOLIDATED MANAGEMENT CO	MEALS PAUL CHILDERS	533.94
69621	CULLIGAN WATER CONDITIONING	COOLER RENTAL LIBRARY OCT.	7.00
69622	DAN PICKERILL	MILEAGE REIMB. UNIT 50	85.50
69623	DEARBORN GROUP	LIFE INS. 11-1 TO 11-30-20	123.84
69624	DOWNEY DRILLING INC.	WELL MAIN.WELL 1-7 TESTING	1,813.33
69625	EAKES OFFICE SOLUTIONS	PURCHASE ORDER BOOKS, PUNCH	253.47
69626	FIRSTAR FIBER INC.	SEPT. 2020 RECYCLING	120.00
69627	HARTMANN CUSTOM SERVICE CO.	SOLD CRUSH CONCRETE SCREENING	166.07
69628	HAWKINS INC.	AZONE WATER TREATMENT	434.56
69629	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	931.59
69630	JEO CONSULTING GROUP, INC.	TIMBER CREEK ADDITION/PROF.	2,303.75
69631	JOHN DEERE FINANCIAL	GATOR REPAIRS	786.34
69632	KENDALL HOGGINS	OCT. BUILDING INSP. FEES	515.00
69633	MUNICIPAL SUPPLY,INC. OF OMAHA	SECC 3' DORM METER & FITTINGS	2,727.66
69634	NEBRASKA PUBLIC POWER DISTRICT	ACCT. 47068 SEPT. TO OCT.	1,713.29
69635	OMAHA WORLD HERALD	ATTC. 671936 OMAHA WORLD HERAL	388.75
69636	PIZZA KITCHEN	SEPT. BIRTHDAY MEAL	178.56
69637	RUNZA	14 RUNZA'S FOR SR. CENTER MEAL	60.35
69638	SEWARD COUNTY INDEPENDENT	PUBLISH OCT. 6 COUNCIL MTG.	52.77
69639	STOREY KENWORTHY/ PARROTT	CHECKS, UTILITY BILLS	1,645.70
69640	STUTZMAN DIGGING	SERVICE CALL, LABOR	725.00
69641	T.J. BUCHLI	3-D TARGET FOR ARCHERY RANGE	173.31
69642	GARY TESELLE	ACCT. GARY TESELLE	472.40
69643	URIBE REFUSE SERVICES, IN	ACCT. WELCH PARK TRASH	488.00
69644	VERIZON WIRELESS-P	ACCCT. 4979 8-29 TO 9-28-20	96.10
69645	VERIZON WIRELESS	ACCT. 7813 WELL CONTROLS	85.15



69646	WALMART COMMUNITY BRC	GROCERIES FOR SR. CENTER.	657.15
69647	WINDSTREAM NEBRASKA INC	ACCT. 1005 MAINTENANCE	345.90
	SOUTHEAST COMMUNITY COLLEGE	CONCESSION STAND CABINETS	1,100.00
	NE DEPT OF REVENUE	SALES TAX - SEPTEMBER	3,114.49
2085248	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,098.63
2085249	NE DEPT OF REVENUE	STATE TAX	639.92
2085250	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	3,162.96
2085251	NE DEPT OF REVENUE	STATE TAX	455.90
2085252	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
	Total Paid On: 10/12/20		14,630.65
	Total Paid On: 10/26/20		11,500.21
	Total Paid On: 11/02/20		738.78
	***** REPORT TOTAL *****		269,666.05

## **PRESENTATION:**

### **Jake Vasa from SEH, Inc. – Present master planning materials for the northwest Milford Development Site.**

A master plan was presented for this site. The current landowner is not looking to develop the site but to use as a marketing piece. The rendering was created with that in mind. The plan shows potential lot layout, potential building footprints, roads, contours of the ground and potential detention cells. Utility Plan was presented which is important for potential developers to determine whether the site is viable or not. Strong points: 3 phase power adjacent to the site, fiber adjacent to the site. Areas lacking: Sanitary Sewer which is in Milford. Plans show where the connection could be made in Milford (approx. 2 miles). Gas and Water might be the other utilities lacking for this location. The Master Plan was designed to showcase what potential the site has.

Jonathan Jank, SCCDP; this is a partnership with NPPD Site Ready Assistance Program. NPPD invests back into communities they serve. This site is an investment and of size enough to attract a potential industrial user. The landowner has been a willing partner and Jonathan is excited about promoting this site on Milford's behalf. We have a land purchase option for the site. Conversation has taken place with the NE Dairy Team as they are always looking for sites to grow in the State. TIF Funding and Skip Annexation were mentioned. Additional discussion was held regarding availability of utilities.

The Mayor and Council thanked Jake, Jonathan and Zane for attending the meeting and presenting the Master Plan.

## **CURRENT BUSINESS:**

**Consider Holiday Pay for Chief of Police position:** Stahl - discussion was held last month and we didn't have all the answers. The Council has been extending the Chief of Police holiday pay for approximately a year. Stahl is suggesting putting some permanency to this instead of continually coming back to the council. The council is seeking paid holiday compensation of 8 hours for the Chief of Police position for holidays worked. If they do not work the holiday, they do not get the additional pay. Stahl and Chief Siebken discussed the option of taking paid time off or putting into a vacation bank. Chief suggested it would be better to have it paid out.

Attorney Fahlson confirmed the Chief of Police position as salaried exempt. What is being suggested is: In addition to his salary, if the holiday is worked, he would get 8 hours equated at his salary rate. Most employers, for a salaried exempt employee, rather than changing the salary for that pay period would simply place the amount of time into a vacation bank. The law does not prohibit us from paying it out.

Stahl noted the reason for proposing this option is the Chief of Police is having a difficult time taking the vacation time that he is earning now. If we keep adding to time off, he will never get to use it. Short term, it will help, as he is unable to take his time off. In the future if we still have problems keeping officers that Chief will have difficulty taking time off as well.

The employee handbook will need to reflect this change specific to the Chief of Police position. This change can be made at next month's meeting.

Chief of Police Siebken shared, down the road for the next individual in this position. There will be a time when he will need to work a holiday. If it is feasible to take the holiday off and schedule other individuals to work it, he should. With only 2 or 3 Officers it becomes difficult to schedule this as occasionally holidays fall on their days off. Then you are looking at overtime plus holiday pay. He reiterated if your able to schedule officers to work the holiday then the Chief of Police should do so.

DeLong suggested a bit of flexibility for the future allowing the individual to choose whether they want the pay or to bank the vacation.

A motion was made by Stahl and seconded by DeLong to have the Chief of Police position as an exempt employee to have the option to be paid 8 hours holiday for hours worked on a holiday or the option to have that time put into paid time off or vacation bank as compensation for working said holiday. Roll call vote: Stahl yes, DeLong yes, Bashore yes, Freeman yes. Motion carried.

**Update Employee Handbook relating to Holiday Pay for Chief of Police position:**

No discussion held. Item will be addressed later.

**Consider approval of drawdown #1 – OOR Program 19-TFHO-16065 SENDD Invoices, in the amount of \$6,988.75.**

A motion was made by Bashore and seconded by Freeman to approve drawdown #1 for the OOR Program 19-TFHO-16065 SENDD invoices in the amount to \$6,988.75. Roll call vote: Bashore yes, Freeman yes, DeLong yes, Stahl yes. Motion carried.

**Consider approval of Project #002 – Per Housing Committee Recommendation:**

A motion was made by DeLong and seconded by Bashore to approve Project #002 per the Housing Committee recommendation in the amount of \$24,999.00. Roll call vote: DeLong yes, Bashore yes, Freeman yes, Stahl yes. Motion carried.

**Consider Salary Adjustment for Police Officer:** Stahl noted some retention issues with the Police Dept. and a lot of it comes down to pay. Looking at communities similar in size they are roughly paying \$21.00 to \$23.00 per hour. We are currently at \$17.75 for a non-certified officer moving up to \$18.50 after certification. We are looking to get more people interested in our department and then to retain them. We would like to move the sworn officer to \$20.00 per hour and non-sworn to \$19.00 per hour moving them to \$20.00 per hour after graduation and performance review. This needs to be addressed if we are going to get people to apply and actually stay with the department.

Further discussion was held regarding an appropriate starting wage to remain competitive in the area. A comparability study was encouraged not only for the Police Dept. but the entire city staff including the benefits offered by the city. After much discussion and consideration, a motion was made by Stahl and seconded by Bashore to increase the starting pay for certified officers to \$21.50 per hour, \$19.50 for non-certified with a .50 increase at graduation and .50 after 1 year probation. Roll call vote: Stahl yes, Bashore yes, DeLong yes, Freeman yes. Motion carried.

**Consider Design Agreement for Hwy 6 Water Main Relocation, Walnut to C Street:**

The NDOR will be resurfacing Hwy 6 thru town in 2023. The City has a water main partially under the highway which is not ideal with the State of NE. If the water main

replacement infringes on the Hwy project the State will reimburse the city for the portion of the main they would've needed to move. At this point we need to provide an engineered design for the replacement of the water main. An agreement between the City of Milford and JEO has been presented in the amount of \$24,400.00 for the design work of relocating the existing water main from under Hwy 6 from C Street to ½ block east of Walnut Street. A motion was made by Bashore and seconded by Freeman to authorize the Mayor's signature on the design agreement for Hwy 6 water main relocation from Walnut to C Street. Roll call vote: Bashore yes, Freeman yes, DeLong yes, Stahl yes. Motion carried.

**Extend offer of employment for Maintenance Dept and Set Wage:**

A motion was made by DeLong and seconded by Freeman to extend an offer of employment to Dustin Hultgrien with a starting wage of \$16.00. DeLong amended his motion adding a .50 increase after 6 months and .25 increase after successful completion of certifications. Freeman seconded the amendment. Roll call vote: DeLong yes, Freeman yes, Bashore yes, Stahl yes. Motion carried.

**RESOLUTIONS AND ORDINANCES:**

**Resolution No. 611 – Adoption of Housing Rehabilitation Program Guidelines for the 2019 Citywide Housing Rehabilitation Program, including a Program Minimum Standards under the Affordable Housing Program through the Nebraska Department of Economic Development:**

**RESOLUTION NO. 611**

**SUBJECT:** Adoption of **HOUSING REHABILITATION PROGRAM GUIDELINES** for the **2019 Citywide Housing Rehabilitation Program**, including a Program Minimum Standards under the Affordable Housing Program through the Nebraska Department of Economic Development.

**WHEREAS:** Milford, Nebraska has applied for 2019 Nebraska Affordable Housing Trust Fund (NAHTF) Housing Rehabilitation Category funds through the Nebraska Department of Economic Development (NDED), and,

**WHEREAS:** The 2019 NAHTF Affordable Housing Program will provide for offering housing rehabilitation assistance to eligible homeowners within Milford, and,

**WHEREAS:** Milford will comply with statutory and administrative regulations associated with the Nebraska Affordable Housing Trust Fund, administered by the Nebraska Department of Economic Development and will utilize NAHTF funds for housing rehabilitation within the community in accordance with the 2019 Citywide Housing Rehabilitation Application and Program, and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF Milford THAT:**

The City Council herewith adopts as its official Program Guidelines the materials appended and attached hereto. No other Housing Rehabilitation Program Guidelines shall stand or be in effect other than the **2019 Citywide Housing Rehabilitation Program Guidelines dated November 3, 2020.**

Roll call vote: Bashore yes, Stahl yes, DeLong yes, Freeman yes. Motion carried.

Passed and adopted this 3<sup>rd</sup> day of November 2020.



Attest:

Jeanne Hoggins  
Jeanne Hoggins, City Clerk

Patrick L. Kelley  
Patrick L. Kelley, Mayor

**Resolution No. 612 – Adoption of Program Income Reuse Plan for the 2019 Citywide Housing Rehabilitation Program, including a program Minimum Standards under the Affordable Housing Program through the Nebraska Department of Economic Development.**

### **RESOLUTION NO. 612**

**SUBJECT:** Adoption of **PROGRAM INCOME REUSE PLAN** for the **2019 Citywide Housing Rehabilitation Program**, including a Program Minimum Standards under the Affordable Housing Program through the Nebraska Department of Economic Development.

**WHEREAS:** Milford, Nebraska has applied for 2019 Nebraska Affordable Housing Trust Fund (NAHTF) Housing Rehabilitation Category funds through the Nebraska Department of Economic Development (NDED), and,

**WHEREAS:** The 2019 NAHTF Affordable Housing Program will provide for offering housing rehabilitation assistance to eligible homeowners within Milford, and,

**WHEREAS:** Milford will comply with statutory and administrative regulations associated with the Nebraska Affordable Housing Trust Fund, administered by the Nebraska Department of Economic Development and will utilize NAHTF funds for housing rehabilitation within the community in accordance with the 2019 Citywide Housing Rehabilitation Application and Program, and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF AUBURN THAT:**

The City Council herewith adopts as its official Program Income Reuse Plan and the materials appended and attached hereto. No other Program Income Reuse Plan shall stand or be in effect other than the **2019 Citywide Program Income Reuse Plan dated November 3, 2020.**

Roll call vote: Bashore yes, DeLong yes, Freeman yes, Stahl yes. Motion carried.

Passed and adopted this 3<sup>rd</sup> day of November 2020.

Attest:

Jeanne Hoggins  
Jeanne Hoggins, City Clerk

Patrick L. Kelley  
Patrick L. Kelley, Mayor



1<sup>st</sup> Reading – November 3, 2020:

Councilmember DeLong introduced, seconded by Councilmember Stahl **Ordinance No. 955 – AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA AMENDING MILFORD MUNICIPAL CODE § 5-303 AS PROVIDED HEREIN REGARDING SPEED LIMITS.**

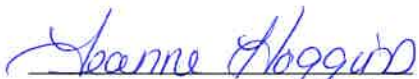
A motion was made by DeLong and seconded by Stahl to amend Ordinance No. 955 to include speed limit adjustment on 8<sup>th</sup> Street from D to B Streets to 15mph from June 1 to November 1. Roll call vote: DeLong yes, Stahl yes, Bashore yes, Freeman yes. Motion carried.

Ordinance No. 955 amended and passed on first reading. Said ordinance was then read into the record by title by the City Attorney.

Roll call vote: DeLong yes, Stahl yes, Bashore yes, Freeman yes. Motion carried.

Ordinance No. 955 passed on first reading only.

**ADJOURNMENT:** A motion was made by Freeman and seconded by Bashore to adjourn the meeting. Roll call vote: Freeman yes, Bashore yes, DeLong yes, Stahl no. Motion carried and meeting adjourned at 8:25 pm.

  
Jeanne Hoggins, City Clerk

  
Patrick L. Kelley, Mayor

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 3, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.



  
Jeanne Hoggins, City Clerk

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THE MILFORD TIMES  
PO BOX 723  
MILFORD, NE 68405

## AFFIDAVIT OF PUBLICATION

STATE OF NEBRASKA  
Seward County,

Tammy L. Leff being by me first duly sworn, deposes and says that she is the office manager of THE MILFORD TIMES, a legal weekly newspaper printed and published at Milford in Seward County, NE, and of general circulation in said County and State; that said newspaper has a bona fide circulation of more than 300 copies weekly, in said County; and, has been published in said County for more than 52 successive weeks prior to the first publication of the attached notice, that the attached notice was published in said newspaper for 1 consecutive week(s) being the issues of:

OCTOBER 28, 2020

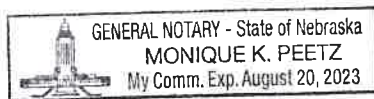
**CITY OF MILFORD**  
Milford, Nebraska 68405  
**NOTICE OF  
REGULAR MEETING**

NOTICE IS HEREBY GIVEN that the Regular meeting of the Mayor and City Council of the City of Milford, Nebraska, to be held at 7:00 pm on Tuesday, November 3, 2020, at City Hall, 402 1st Street, Milford, which meeting will be open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the City Clerk at the City Hall.

Jeanne Hoggins, City Clerk

Tammy L. Leff  
Tammy L. Leff, Office Manager

Subscribed in my presence and sworn to before me this 28th day of OCTOBER 2020.



Monique K. Peetz  
Monique K. Peetz, Notary Public

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