

PLANNING & ZONING COMMISSION
NOVEMBER 25, 2019
MINUTES

A duly noted and advertised meeting of the Planning & Zoning Commission of the City of Milford, Nebraska was held at the Sr. Center, 105 South B Street in the City of Milford, NE on November 25, 2019 at 7:00 P.M. Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the proof of publication.

Notice of the meeting was simultaneously given to the members of the Planning & Zoning Commission. Availability of the agenda was communicated in advance notice and in the notice to the members of the meeting. All proceedings hereinafter shown were taken while the meeting was open to the attendance of the public.

The meeting was called to order by Roger Kontor at 7:00 P.M. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Sr. Center.

ROLL CALL: Members present: Roger Kontor, Brad Havener, Jean Ferrill, Wes Burgess and Kendall Hoggins Bldg. Inspector. Absent: Kevin Wingard.
Also present: Eric & Telissa Riley

MINUTES: A motion was made by Havener and seconded by Kontor to approve the minutes of the September 25, 2019 meeting. Roll call vote: Havener abstain, Ferrill abstain, Burgess yes, Kontor yes, Wingard absent. Motion carried.

PUBLIC HEARING: Application for Conditional Use Permit from Eric & Telissa Riley for an In-Home Day Care and Art Classes facility at 120 S. Welch Park Rd.: Kontor opened the public hearing. Building Inspector Kendall Hoggins discussed a concern with parking on Welch Park Road. Riley stated, that will not be a concern; only 8 full time kids. 2 school age kids and no employees. Conditional Use will be under Home Occupation. With no further comments Kontor closed the public hearing.

NEW BUSINESS: Discuss/Action – Recommendation to City Council on Conditional Use Permit from Eric & Telissa Riley for an In-Home Day Care and Art Classes facility at 120 S. Welch Park Rd.: A motion was made by Ferrill and seconded by Burgess to recommend to the City Council to approve Conditional Use Permit with the following conditions: 1. Day Care Facility will follow all State Regulations. 2. Provide off-street parking for employees. 3. Provide onsite drop-off, no drop-offs on Welch Park Rd. and 4. Conditional Use will apply to the current applicant (Eric & Telissa Riley). Roll call vote: Ferrill yes, Burgess yes, Kontor yes, Havener yes, Wingard absent. Motion carried.

ADJOURNMENT: Kontor closed the meeting at 7:15 p.m. Meeting adjourned.