

March 17, 2020, Milford Aging Services Committee Meeting Minutes

Meeting called to order at 4:00 PM by Susan Burkey.

Open Meeting Act Requirement has been met.

Roll Call:

Present: Amy Salistean, Becky Freeman, Susan Burkey, Vi Stutzman, Mike Moritz, Ron Oswald, Kathy Ruzicka, and Joyce Daake.

February 18, 2020 meeting minutes were reviewed.

Mike Moritz moved to accept minutes as presented.

Vi Stutzman, 2nd.

All in favor? Aye. Motion carried.

Managers report--Amy Salistean. (Printed copy attached)

Discussion:

- The Sr Center is closed indefinitely.
- Periodic special cleaning options to be discussed further next month.
- April newsletter will be mailed this week with information regarding COVID-19.
- Calendars will be mailed when the Sr Center reopens.

Joyce Daake moved to accept the manager's report as written.

Ron Oswald, 2nd.

All in favor? Aye. Motion carried.

Financial report--Amy Salistean. (Printed copy distributed).

The report was reviewed and discussed.

Checks that were mailed for upcoming events will be returned.

Susan Burkey made the motion to accept as written.

Joyce Daake, 2nd.

All in favor? Aye. Motion carried.

Old Business:

- **Professional Cleaning Plan**
 - Decision tabled until we have additional bids for the services required.
 - Amy Salistean, with the help of Mavis Harris and Lori Bjerrum, will commence with deep cleaning the center until it reopens.

New Business:

- **Replacement of bathroom stools.** Due to repeated problems with the stools in the lady's restroom, a plumber was contacted. Mark from Milford Plumbing suggested replacing the stools and submitted a bid. Susan Burkey recommended that the replacement stools have the ADA elongated bowls for our seniors.

Vi Stutzman made the motion to replace the current stools with the ADA elongated bowls and accept the bid submitted by Milford Plumbing.

Mike Moritz, 2nd.

All in favor? Aye. Motion carried.

We recommend using funds from the 2400 account with the approval of the City Council.

- **Health Emergency Action Plan and Short-term Meal Procurement Plan** (copy attached)
 - **Buddy Check**--Information to be distributed via the newsletter being mailed this week. Seniors will sign up for the service and will be paired with another senior for daily check-ins. Suggested using the Milford Times and "Milford Chat" on Facebook.
 - **Meal Delivery**--Plan outlined in the attachment. Amy will work with a volunteer, or another city employee to plan, shop for, prepare and deliver the meals. It will be very important that people wanting a meal delivered, call Amy prior to 4:00 pm the day prior. Information will be in the April newsletter.
 - **Library (book and movie) Delivery**--Working with the Library so that a book or movie can be delivered during the noon meal delivery.
 - **Milford Pharmacy Delivery**--This service is being researched and would require a signature of the person accepting the delivery.

Mike Moritz made the motion to accept Amy's plan with the understanding that we can and will adjust services as demand requires.

Vi Stutzman, 2nd.

All in favor? Aye. Motion carried.

Susan Burkey moved that we adjourn.

Joyce Daake, 2ns.

All in favor? Aye. Motion carried. Meeting adjourned.

Respectfully submitted, Joyce Daake, secretary.

Milford Senior Center Manager's Report; Amy Salistean, Manager

March 17, 2020 Milford Senior Center Board Meeting

Meals Served February: 218 Meals Served (11.5 Meals per day average)

Potato Bake:

Activities Report:

February:

- Book Club, Pam Slama would like to have somebody new take over leading the book club moving forward.
- Blood Pressure Checks, offered twice, February 17 and 21
- SueAnn Henning presented "Eye Health", February 19
- FootCare Clinic February 6
- Bring A Guest Valentine Party, February 14

Business

- As of right now, the Window Cleaner, Herb Window Service, is planning on the end of April. Decision based on his bid will be made by Board.
- Mark from Milford Plumbing has suggested replacing both toilets in the upstairs women's bathroom. The cost for a regular height toilet would be \$575.00 and an ADA elongated bowl toilet would be \$645

*As of 6:00pm, March 16, 2020 the Senior Center was closed until further notice. This decision was made based on the guidance provided by the CDC, U.S. President, Nebraska Governor and the City of Milford Mayor Patrick Kelley.

Milford Senior Center

March 17, 2020

Presented by Amy Salistean

Buddy Check Program

- CDC recommended
- Sign-up sheet sent out in Newsletter.
- People will sign-up for the Program, receive an assigned check in buddy and will be asked to call or send them an email daily to make sure everyone is ok. If there are any concerns they are encouraged to contact the Senior Center so additional services can be given if necessary.

Meal Delivery

- Starting Monday, March 23 meals will be offered, delivery only. Prepared In the morning and delivery will begin at 11:30.
- OAA Congregate Meals can now be taken away as a grab-and-go option. What this means is that the regular USDA funding will be given per meal like our budget is designed to expect. The same Nutritional requirements also have to be followed to get funding approved.
- The meal can be a hot meal from our approved menu or cold sandwiches and salads. If the meal is a hot meal then it must be approved by Jill Engel first.
- Proposed Meal Example:
 - o Egg Salad
 - o Croissant
 - o Three bean Salad
 - o An orange

Library (book and movie) Delivery

- Ordering a book or a movie from the Webermeier Library is as easy as knowing your Library Card Number. George Matzen will check the item out to the senior, per their request, and wrap it up and bring it to the Senior Center. That item will then be delivered during the noon meal delivery

Milford Pharmacy (medicine & supplies) Delivery

- The details of this service are being researched to insure the legality of it. But the service itself would require a permission slip that has been approved by Charlie.