


CITY OF MILFORD
Milford, Nebraska 68405

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that a meeting of the Milford Aging Services Commission of the City of Milford, Nebraska will be held at 3:45 P.M. on Tuesday, June 16, 2020 at the Sr. Citizens Center, 105 South "B" Street, Milford, which meeting will be open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the City Clerk at the City Hall.


City Clerk

Agenda matters are as follows:

1. Call to Order
2. Roll Call
3. Open Meeting Act Requirement
4. Approve Minutes – May 26, 2020
5. Reports
 - a. Manager's Report – Amy Salistean
 - b. Financial /Budget Report - Amy Salistean
6. OLD BUSINESS
 - a. Discuss/Action – Board Approval of Toilet Replacement
 - b. Discuss/Action – Opening Procedure and Planning
 - c. Discuss/Action – Hiring of Cleaning Service
7. Adjournment

CERTIFICATION

I hereby certify that the above meeting notice was posted by me in three public places in the City of Milford as follows:

City Clerk's Office
Farmers & Merchants Bank
U.S. Post Office

Posted on June 10, 2020 by 1:15 pm


City Clerk

June 16, 2020, Milford Aging Services Committee Meeting Minutes

Meeting called to order at 3:50 PM by Susan Burkey.

The Open Meeting Act Requirement has been met.

Roll Call : Present: Amy Salistean, Becky Freeman, Susan Burkey, Vi Stutzman, Mike Moritz, Kathy Ruzicka, Ron Oswald, and Joyce Daake.

May 26, 2020 meeting minutes were distributed and reviewed. Susan Burkey moved to accept minutes as presented. Vi Stutzman, 2nd. All in favor? Aye. Motion carried.

Managers report--Amy Salistean. (Printed copy attached).

- Meal delivery during the shutdown continues to be successful.
- The Seward County Legacy Fund Grant was received.

Joyce Daake moved to accept the manager's report as written.

Mike Moritz, 2nd. All in favor? Aye. Motion carried.

Financial report--Amy Salistean. (Printed copy distributed).

The report was reviewed and discussed.

Joyce Daake made the motion to accept the report as written. Susan Burkey, 2nd. All in favor? Aye. Motion carried.

New Business:

- **Board Approval of Toilet Replacement** -- Following discussion, Vi Stutzman made the following motion: for the improved safety and comfort of our patrons, we authorize money from the 2400 special account to replace the current standard height commodes with three ADA raised commodes. Ron Oswald, second. All in favor? Aye. Motion carried.

- **Opening Procedure and Planning under COVID-19** Group discussion regarding requirements.

Susan Burkey moved that the following be required for entrance to the Milford Sr Center during the July "soft" opening:

- Mask required

- The temperature of less than 100 degrees
- Sign a release form
- Answer the COVID questions
- Sign the Contact Tracing Form every time you enter
- Use of hand sanitizer

Joyce Daake, 2nd. All in favor? Aye. Motion carried.

Mike Moritz moved that for the safety of everyone, the following requirements be met::

- Patrons wear a mask to and from exercise activities
- A social distance of 6 feet required
- Exercise equipment to be sanitized after each use (supplies provided)
- Only specific exercise activities and personal exercising as scheduled will be allowed.
- Closing at 3:30 to allow cleaning

Susan Burkey, second. All in favor? Aye. Motion carried.

- **Hire Cleaning Service**

Campbell Cleaning from Seward toured the facility.

A bid for a "deep clean" and carpet cleaning was issued.

Cleaning to be done prior to July "soft" opening.

Joyce Daake moved that we accept the bid for \$651.56 and schedule the cleaning. Susan Burkey, second. All in favor? Aye. Motion carried.

Susan Burkey moved that we adjourn. Joyce Daake, 2nd. All in favor? Aye. Motion carried. Meeting adjourned at 5:40.

Respectfully submitted, Joyce Daake, secretary.

Milford Senior Center Manager's Report; Amy Salistean, Manager

June 16, 2020 Milford Senior Center Board Meeting

Meals Delivered, TOTAL IN COVID-19 SHUTDOWN TO DATE: 526 MEALS!

Week #1 – 21 (March 23-27)

Week #2 – 63 (March 30- April 3)

Week #3 – 56 (April 6-10)

Week #4 – 49 (April 13-17)

Week #5 – 41 (April 20-24)

Week #6 – 45 (April 27- May 1)

Week #7 – 42 (May 4-8)

Week # 8 – 40 (May 11-15)

Week #9 – 43 (May 18-22)

Week #10 – 31 (May 26-29)

Week #11 – 45 (June 1-5)

Week #12 – 50 (June 8-12)

Traditional Potato Bake: Cancelled (March – unknown) Curb-Side Pickup Potato Bake being planned for July or August. Some volunteers will be needed for this. Delivery will also be available.

Business

- "Covid" Supplies have been purchased. On hand the Center has masks, gloves, hand sanitizer, foaming soap and dispensers and a thermal thermometer. Sanitizer dispensers and stand have not been delivered yet. Cleaning supplies are being researched and will be on hand before opening.
- Warm meals made on Wednesday and Friday are going very well and have proven to attract more orders.
- Milford Plumbing is updating the written bid for replacing all three stools in the upstairs bathrooms. That will be done before reopening.
- The recommendation from the review committee for the Seward County Legacy Fund was approved and the Milford Senior Center will be receiving \$4,000 for the purchase of senior meals. It was noted by the review committee that "the director has gone above and beyond to personally make and deliver these meals as their source for meals was stopped when COVID-19 hit."
- 2020-2021 Senior Center Budget is in review and will be presented to the Council June 26.