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CITY OF MILFORD, NEBRASKA  
COUNCIL AGENDA

Tuesday, July 5, 2022, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

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**1. CALL TO ORDER**

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

**2. APPOINTMENTS**

- a. Acceptance of Letter of Resignation from current City Attorney, David A. Bargaen
- b. Appointment of Anthony M. Aerts as City Attorney, and Kurth A. Brashear as Deputy City Attorney.

**3. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS**

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

**4. REPORTS/COMMUNICATIONS**

- a. Mayor/Council members
- b. City Clerk/Department Heads

- 5. CONSENT AGENDA** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items

unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: June 7, 2022
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for May 2022 by Auditing Committee
- d. Approve Fire Department membership roster.
- e. Consider request for a 6-month contract extension for the NAHTF OOR Program.

## **6. PUBLIC HEARINGS:**

- a. To hear testimony in favor of, or opposition to, and to answer questions in relation to an existing Community Development Block Grant (CDBG) DTR project, awarded to the City of Milford.
- b. Citizen Advisory Review Committee Semi Annual Report

## **7. CURRENT BUSINESS**

- a. Consider authorizing an additional 1% increase in restricted funds limitation for the 2022-2023 budget for the City of Milford.
- b. Consider disconnection and other enforcement actions for delinquent water bills at:

911 1 <sup>st</sup> St.	\$40.93
572 238 <sup>th</sup> #2	\$77.57
572 238 <sup>th</sup> #6	\$190.45
205 S. Hwy 6	\$106.70
315 S. Hwy 6 #26	\$34.07
315 S. Hwy 6 #25	\$122.93
315 S. Hwy 6 #20	\$17.21
315 S. Hwy 6 #12	\$73.01
312 4 <sup>th</sup> St. Apt. 2	\$66.78
501 S. D St. #8	\$155.90
501 S. D St. #7	\$243.60
501 S. D St. #4	\$30.32
410 2 <sup>nd</sup> St. 2 <sup>nd</sup> Flr.	\$18.89
- c. Consider recommendation from CBC on application submitted by the Milford Fire Department to cover added cost to previously approved garage door project.

## **8. RESOLUTIONS AND ORDINANCES:**

**ORDINANCE NO. 963** AMEND SECTION 1-820: AN ORDINANCE TO AMEND THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF MILFORD, NE FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO: BUILDING PERMIT FEES, ZONING FEES, OCCUPATION TAX, PUBLIC RECORDS, RESPONSE TO CODE VIOLATIONS & OTHER INCIDENTS, RECREATION, ANNUAL FEES & LICENSES; OF THE CITY OF MILFORD AND TO PROVIDE THE EFFECTIVE DATE HEREOF AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

## **9. ADJOURNMENT**

CITY OF MILFORD  
REGULAR MEETING  
JULY 5, 2022  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 5<sup>th</sup> day of July 2022 at 7:00 pm. Present were Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, Mike Roth; Attorney Kurth Brashear; Chief of Police Forrest Siebken, Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Absent: Kelli Keib. Also present: Larry TeSelle, Kelechi Chibuikem, Liz Cody and County Commissioner Misty Ahmic.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

**CALL TO ORDER:** Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

**PLEDGE OF ALLEGIANCE:**

**APPROVE AGENDA AS SUBMITTED:** A motion was made by Freeman and seconded by Roth to approve the agenda as submitted. Roll call vote: Freeman yes, Roth yes, DeLong yes, Keib absent. Motion carried.

**APPOINTMENTS:**

**Acceptance of Letter of Resignation from current City Attorney, David A. Bargaen:** Mayor Kelley read the letter of resignation submitted by David J.A. Bargaen. A motion was made by DeLong and seconded by Freeman to accept the letter of resignation from City Attorney David J.A. Bargaen. Roll call vote: DeLong yes, Freeman yes, Keib absent, Roth yes. Motion carried.

**Appointment of Anthony M. Aerts as City Attorney, and Kurth Brashear as Deputy City Attorney:** Mayor Kelley swore in Kurth Brashear as Deputy City Attorney.

**SUBMITTAL OF REQUESTS FOR FUTURE ITEMS:** Mayor Kelley shared that the forms are available.

**REPORTS/COMMUNICATIONS:** Written reports received: Milford Housing Authority minutes for May 17, 2022; Police Dept. Activity Report for May 2022; Milford Aging Services Commission minutes from June 21, 2022. July Milford Mailer Newsletter for July 2022. Fire and Rescue report for June 2022.

**DeLong:** Street – alley work continues, and a nice note was received from F & M Bank. 1<sup>st</sup> & A Street storm sewers are being replaced. CBC met to consider an application from the Fire Dept. for additional cost to install the overhead garage door. CARC updates include a balance of \$112,419.45. Affordable Housing Program has been beneficial to the community working on 11 projects. They are asking for a 6-month extension to complete the final projects and use all the funds. Bluestem Network has not met the requirements established in their contract and Mayor Kelley has been in contact with Greg Dynek. At this time, we will no longer be making the annual payments.

**Freeman:** CBC – the additional funds are for the overhead door in the back. Sr. Center – Person has been out to repair elevator, inspection will be made prior to use. They are

hosting a Luau on July 13, 2022 with food and entertainment. They also plan to participate in Fun Days with their annual Potato Bake. Recreation – baseball season is winding down. **Mayor Kelley:** Fielding calls on the nuisance property at 3<sup>rd</sup> Street. Citations have been issued and some progress has been made. He has been working with JEO & Crouch Recreation in hopes to move forward with the Splash Pad soon.

**Roth:** Fire & Rescue reports given for June with a total of 4 fire calls and 8 rescue calls. Water – still waiting on the State for the correct wording to go out for bids on the water main replacement project. Large service water leak at 3<sup>rd</sup> & D Streets. Sewer – conduit and wiring are complete for the new generator which should arrive in a month or so.

**TeSelle:** The management and lifeguard staff at the pool are doing a good job this year.

**Chief Siebken:** Officer Palensky resigned as of July 5<sup>th</sup> and will be starting tomorrow with Butler County. They met to discuss his promissory note. He is advertising with the Crime Commission and NLETC. The property on 3<sup>rd</sup> Street is being monitored daily and the owner has received 25 citations. A July 20<sup>th</sup> court date has been set and Chief will wait to see how the County Attorney addresses the situation. An Interlocal Agreement will be presented possibly next month for the Zerker software which ties the entities together. The software expense may be covered by the drug fund.

**Clerk Hoggins:** \*Sales tax received for the month of April 2022 in the amount of \$23,540.17. \*NPPD lease payment for May 2022 received in the amount of \$13,912.82. \*Zito Media requesting renewal of franchise. \*JEO Monthly Project Status Report for June 2022. \*SEND update flyer for the OOR Program, dated 7/5/22.

#### **CONSENT AGENDA:** Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: June 7, 2022
- b. Approval of Claims: Accounts Payable - \$208,956.54; Payroll - \$33,290.47; Totaling \$242,247.01 by the Auditing Committee.
- c. Approve Treasurer's Report for May 2022 by Auditing Committee.
- d. Approve Fire Department membership roster.
- e. Consider request for a 6-month contract extension for the NAHTF OOR Program.

A motion was made by DeLong and seconded by Roth to approve items on the consent agenda as read. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib absent. Motion carried.

#### **SALARIES:**

1191	Mark Frey	754.70
1192	Forrest Siebken	1752.51
1193	Mavis Ferris	137.18
1194	Jeanne Hoggins	1430.15
1195	Gary TeSelle	1113.10
1196	George Matzen	681.32
1197	Craig Carritt	17.99
1198	Amy Salistean	946.52
1199	Cathleen Fosler	462.81
1200	Ardella Huber	1038.94
1201	James Palensky	1965.63
1202	Owen Eickhoff	201.61
1203	Cole Toovey	885.83
1204	Lisa Huschka	1590.06
1205	Jeremiah Taylor	586.31
1206	Kaitlyn Klug	1077.95

1207	Charles Wergin	244.73
1208	Hannah Fougeron	102.73
1209	Dusti Hultgrien	1116.04
1210	Madaux DeLong	731.42
1211	Rebecca Freeman	256.75
1212	Madison Stutzman	400.69
1213	Jackson Toovey	560.98
1214	Kaitlin Kontor	318.61
1215	Steven Fiala	1298.53
1216	Travis Keilig	1150.05
1217	Darrin Kremer	1406.99
1218	Maizie Kolb	377.29
1219	Avery Roth	563.69
1220	Addison Sample	432.34
1221	Hailey Jones	370.95
1222	Brecken Yoder	407.95
1223	Izabelle Yeackley	333.39
1224	Carissa Mines	330.73
1230	Patrick Kelley	184.70
1231	Waylon DeLong	138.52
1232	Becky Freeman	138.52
1233	Kelli Keib	138.52
1234	Michael Roth	138.52

**GENERAL FUND:**

1030	WHITTNEY WINTER	U.B. DEPOSIT REFUND	75.00
1031	GRADY WRIGHT	U.B. DEPOSIT REFUND	20.06
1114	U.S. POSTMASTER	U.B. POSTAGE - JUNE MAILING	252.93
1121	AFLAC	MAY SUPPLEMENTAL INSURANCE	432.86
1122	AMANDA HROMEK	REIMBURSE CANDY/HOT DOG BUNS	60.01
1123	AMERITAS LIFE INSURANCE CORP.	JULY DENTAL INSURANCE	707.88
1124	ARAMARK	PANTS-TOWLES-MATS	567.74
1125	AWARDS UNLIMITED INC	10 U LEAGUE MEDALS/TROPHIES	394.05
1126	BLACK HILLS ENERGY	ACCT. 5868-MAIN LINE DAMAGE	4,371.99
1127	BLUE BLOSSOM FLORAL	WEBERMEIER GRAVE FLOWERS	220.00
1128	BOARDERS INN & SUITES	208212,BUCHLI ROOM/2 NIGHTS	952.00
1129	BRAD VANCURA	UMPIRE	45.00
1130	ACCOUNTS RECEIVABLE	4-6' POST SLEEVES @ \$75.00 EA.	300.00
1131	COMPANY CARE	PRE.EMPL. DRUG SCREENING	195.00
1132	CONCRETE WORKS, INC	EAST ALLEY CONCRETE WORK	47,916.00
1133	CULLIGAN WATER CONDITIONING	ACCT. 21410-SR.CTR.WATER/COOLE	83.50
1134	DAN PEARSON	4-25 TO 6-10 PLUMBING INSPECT.	140.00
1135	DAS STATE ACCTG-CENTRAL FINANC	MAY SRS FEE	104.00
1136	DOLLAR GENERAL-REGIONS 410526	POOL CLEANING SUPPLIES	129.85
1137	ERIC RILEY ELECTRIC	PUMP REPAIR WADING POOL	70.00
1138	FARMERS COOPERATIVE	FUEL	2,961.00
1139	GREAT WESTERN DINING	JUNE 2,3,6,7 SR. CTR. MEALS	996.80
1140	GREEN THUMB LAWN SERV. LLC	MOWING CITY PARK 5 TIMES	2,650.00

1141	HARTMANN CUSTOM SERVICE CO.	29.59 CRUSHED CONCRETE	1,237.91
1142	HAWKINS INC.	POOL CHEMICALS	372.66
1143	HOA SOLUTIONS	WELL #7 DIAGNOSIS	1,183.65
1144	HYDRAULIC EQUIPMENT SERVICE	CHAIN SAW REPAIRS	412.82
1145	ISAAC YEACKLEY	UMPIRE 2 GAMES 14U & 12U 6-6	85.00
1146	JAMIE ROTH	MAY 30 CLEANING FIRE HALL	150.00
1147	JEREMY BENEDICT	5-23 & 6-14 UMPIRE 14U & 10U	165.00
1148	JOHN DEERE FINANCIAL	EDGER & PARTS	419.61
1149	JOHN SMITH	UMPIRE 2 GAMES 6-6-22	105.00
1150	JONAH WEYAND	14U UMPIRE ON 6-13-22	45.00
1151	KELLY HANEY	6 SESSIONS YOGA SR. CTR.	120.00
1152	KIEFER AQUATICS	LIFEGUARD SWIMSUITS	383.00
1153	LANDON ROTH	10U & 12U UMPIRE ON 5-31-22	80.00
1154	LAWSON LUEBBE	5-20-22 UMPIRE 14U GAME	45.00
1155	MATHESON TRI-GAS, INC	OXYGEN, HAZ.MAT, COMPRES. GAS	219.79
1156	MIDWEST AUTO PARTS	2BATTERIES 2000 DUMP TRUCK	411.65
1157	MILFORD FIRE & RESCUE	4 MEALS @ TEXAS ROADHOUSE	197.66
1158	MILFORD PLUMBING INC.	UPTOWN PARK URINAL FROZE, REPL	1,585.10
1159	MUTUAL OF OMAHA	6 MO. MEDICARE SUPP.CHAR TESELL	2,133.09
1160	NEBRASKA PUBLIC POWER DISTRICT	ELECTRICITY 4-23 TO 5-23-22	3,869.47
1161	NORRIS PUBLIC POWER DIST	NORTH WELL	325.74
1162	NEBRASKA WATER RESOURCES ASSOC	2021/22 MEMBERSHIP DUES	105.00
1163	ONE CALL CONCEPTS	26 LOCATES MINUS DISCOUNT	24.98
1164	PETTY CASH	REIMB.PETTY CASH POOL SET UP	34.55
1165	PIZZA KITCHEN	30 BIRTHDAY MEALS FOR SR. CTR.	197.50
1166	REDIGER AUTOMOTIVE	TIE ROD/POLICE FORD TAURUS	306.59
1167	REMBOLT LUDTKE LLP	MAY 2022 LEGAL SERVICES	2,000.00
1168	SACK LUMBER - SEWARD	BOLTS, WASHERS, FOAM CAULKING	84.49
1169	SAM'S CLUB	POOL CONCESSION CANDY	304.46
1170	SETH STUTZMAN	5-27 UMP.14U GAME	45.00
1171	SEWARD COUNTY INDEPENDENT	MAY/JUNE MTG. NOTICES	61.81
1172	SEWARD LUMBER	BLACK PAINT FOR POOL	14.49
1173	SHARON BENDER	SR.CTR.PARTY SUPPLIES REIMB.	29.49
1174	SPICKELMIER & SON, INC.	CLEAN ROOTS/ALLEY F-E, 5-4 ST.	1,674.37
1175	STATE FIRE MARSHAL DIV.	2-YODERS HAZ MAT. OP. CERTIFI.	100.00
1176	STOREY KENWORTHY/MATT PARROTT	CHECKS	923.32
1177	STRYKER SALES CORPORATION	LIFE PAK MAINT. CONTRACT	421.80
1178	T.J. AUSTIN	12U UMPIRES MAY 31, 2022	60.00
1179	TIM DWORAK	MAR.31 TO MAY 23, BLD.INSPE.	696.05
1180	TONY ROTH	10U & 12U UMPIRE 5-31-22	125.00
1181	TRASH PANDA REFUSE	JUNE POOL TRASH ACCT. 626	49.00
1182	TRAVIS KEILIG	REIMB. POOL BREAKER	19.04
1183	UNION BANK	5 EMPLOYEES HSA FEE	10.00
1184	UNIVERSAL PREMIUM	FUEL FOR POLICE 5-6 TO 6-5	1,305.34
1185	URIBE REFUSE SERVICES, IN	5-9 RECYCLING/DISPOSAL	1,032.64

1186	VERIZON WIRELESS	FIRE DEPT.	93.46
1187	VERIZON WIRELESS-P-CITY OFFICE	POLICE PHONE	54.23
1188	WERGIN'S LAWN SERVICE	PRE-EMERGENT & CRAB GRASS	280.00
1189	WINDSTREAM NEBRASKA INC	PHONE SERVICE	56.80
1190	ZITO MEDIA	179 FIRE ST. TV.	5.59
1225	RETIREMENT PLANS DIVISION	PENSION	1,889.93
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	6,481.03
	NE DEPT OF REVENUE	STATE TAX	901.75
1226	UNION BANK	HSA	478.00
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
1271	ABI WISSMAN	POOL REIMBURSEMENT - LESSONS	30.00
1272	ALOHA ROTH	CAKE	44.00
1273	AMANDA HROMEK	23 HRS. JUNE REC. COORDINATOR	793.11
1274	BARCO MUNICIPAL PRODUCTS, INC.	SWEATSHIRTS/BOOTS/VINYL MESH	1,044.35
1275	BLUE CROSS & BLUE SHIELD	JULY BC/BS COVERAGE	11,667.45
1276	BLAKE HANSEN	10U UMPIRE 3 GAMES JUNE 17	180.00
1277	BRAIDEN HERRING	10U/UMPIRE/6 SOLO/6WITH PARTNE	600.00
1278	CANON FINANCIAL SERVICES	JUNE COPIER CONTRACT/NE.TAX	329.20
1279	CAPITAL ONE (WALMART)	VOL.MEAL/POTATO BAKE/GROCERIES	660.85
1280	CARD SERVICE CENTER	SUPPLIES FOR CONCESSION STAND	2,490.76
1281	COLTEN HAUDER	10U UMPIRE/2 SOLO/3 W.PARTNERS	280.00
1282	CONCRETE WORKS, INC	ALLEY & STREET REPAIR	71,679.00
1283	CRETE LUMBER & FARM SUPPLY	50 LBS. FESCUE/BUEGRASS	409.75
1284	CULLIGAN WATER CONDITIONING	IRON EATER	235.20
1285	DEARBORN GROUP	JULY ACCID./DEATH INSURANCE	130.72
1286	EAKES OFFICE SOLUTIONS	PRINTER TONER	130.26
1287	ERIC RILEY ELECTRIC	WADING POOL ON/OFF SWITCH	425.85
1288	FAIRFIELD BY MARRIOTT	J.HOGGINS/1 NITE LODGING 6-16	109.95
1289	GREAT WESTERN DINING	JUNE 16,17,20 & 21 SR. MEALS	996.80
1290	HAWKINS INC.	WATER DEPT. CHEMICALS	1,417.52
1291	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	608.35
1292	ISAAC YEACKLEY	6 W/PARTNER UMPIRE 6-17/19TH	420.00
1293	JEANNE HOGGINS	MILEAGE TO KEARNEY CONFERENCE	157.51
1294	JEO CONSULTING GROUP, INC.	AMEND.1 FINAL DESIGN/HIGHWAY	7,452.50
1295	JEREMY GEIDEL	10U UMPIRE 6 GAMES W/PARTNER	240.00
1296	KELLY HANEY	6 HRS. YOGA FOR SR. CTR.	120.00
1297	KENDRA PENROD	JUNE 2 SWIM TRAINING INSTRUCTR	100.00
1298	KENNY MILLER	JUNE BIRTHDAY ENTERT/SR. CTR.	100.00
1299	LUCAS BROWN	12U UMPIRE 6-13-22	40.00
1300	LUKE SCHMIDT	10U UMPIRE 10 GAMES	760.00
1301	MADDOX BAACK	14U UMPIRE ON 6-13-22	45.00
1302	MASON WISNIESKI	11 PARTNER 10U UMPIRE	680.00
1303	MENARDS-LINCOLN NORTH	FAN VENT AT POOL/FIR LUMBER	306.41
1304	MICAH HARTWIG	3 SOLO 10U UMPIRE GAMES	180.00
1305	MILFORD PLUMBING INC.	POOL TOLIET STOOL/TOLIET SEAT	219.50

1306	MUNICIPAL SUPPLY,INC. OF OMAHA	6 WATER UPLY PARTS	65.33
1307	NE PUBLIC HEALTH ENV. LAB	WATER TESTS	62.00
1308	NEBRASKA PUBLIC POWER DISTRICT	WELL CONTROLS	2,197.11
1309	OFFICE DEPOT BUSINESS ACCOUNT	TONER CARTRIDGE/POLICE DEPT.	110.00
1310	PIZZA KITCHEN	CHIPS FOR CONCESSIONS	202.50
1311	REBEKAH FREY	6 HRS. CLEANING CITY OFFICES	150.00
1312	REIMERS KAUFMAN CONCRETE PROD	STORM DRAIN REPAIR 1ST & A ST.	1,105.20
1313	RUNZA	20 RUNZA'S FOR SR. CTR.	99.80
1314	SCHUMACHER ELEVATOR CO.	REPAIR SR.CTR. ELEVATOR	4,307.00
1315	SETH STUTZMAN	12U UMPIRE 6-13 & 14 @ \$40 EA.	80.00
1316	SEWARD COUNTY CLERK	2022 SP.PRIMARY ELECTION COST	100.00
1317	SEWARD COUNTY INDEPENDENT	PROCEEDINGS	145.32
1318	SPORTS EXPRESS	12 T-SHIRTS,2 TANK TOPS/MAINT.	319.40
1319	TAYLOR SUHR	14U UMPIRE 2 GAMES 6-20-22	90.00
1320	TOM TROYER	REIM.50 BU.CORN,MAINT.DESTROYD	350.00
1321	TVRDY'S LOCK & KEY	REP.CITY OFFICE LOCK CYCLINDER	80.00
1322	UBO	10U UMPIRE AT UTICA/RAIN HERE	90.00
1323	GARY TESELLE	GARY TESELLE	476.70
1324	URIBE REFUSE SERVICES, IN	MAINT. 630192	398.00
1325	VERIZON WIRELESS-P-CITY OFFICE	MAY 11 TO JUNE 10TH	174.90
1326	VERIZON WIRELESS	00001-WELL I PAD	100.42
1327	WINDSTREAM NEBRASKA INC	2 MO.BILL-LIBRARY	286.67
1328	XPEDITOR TECHNOLOGY	1 YR. MAINT.RMS POLICE DEPT.	575.00
	NE DEPT OF REVENUE	SALES TAX - MAY	2,243.60
93	PEPSI COLA OF LINCOLN	POP CONCESSION STAND	387.80
	Total Payroll On: 6/20/22		25,046.47
	Total Payroll On: 7/01/22		738.78
	***** REPORT TOTAL *****		242,247.01

#### **PUBLIC HEARINGS:**

**a. To hear testimony in favor of, or opposition to, and to answer questions in relation to an existing Community Development Block Grant (CDBG) DTR project, awarded to the City of Milford.**

Mayor Kelley opened the public hearing at 7:23 pm. Liz Cody with SENDD noted this hearing 2<sup>nd</sup> hearing gives the public opportunity to comment on the DTR Plan that was approved by the City Council. The plan helps to organize and strategize for the future, it is a planning document. The document will have a 4-5 year shelf life. She shared comments on the grant process for Phase II, Implementation. It is important to build a relationship between the community and council regarding desire to move forward with the project. Fundraising to show community support. Engage the community. Working with engineer to provide cost analysis. Seeking funding opportunities will be key. We will want to have good momentum next year when grant applications are due. With no further comments, Mayor Kelley closed the public hearing at 7:37 pm.



**b. Citizen Advisory Review Committee Semi Annual Report.**

Mayor Kelley opened the public hearing at 7:39 pm. Kevin Wingard was unable to attend the meeting tonight but provided the semi-annual report for all to review. (Report attached to these minutes.) There were no questions or comments from the public or governing body, Mayor Kelley closed the public hearing at 7:40 pm.

**CURRENT BUSINESS:**

**a. Consider authorizing an additional 1% increase in restricted funds limitation for the 2022-2023 budget for the City of Milford.** A motion was made by DeLong and seconded by Freeman to authorize an additional 1% increase in restricted funds for the 2022-2023 fiscal year. Roll call vote: DeLong yes, Freeman yes, Keib absent, Roth yes. Motion carried.

**b. Consider disconnection and other enforcement actions for delinquent water bills at:**

911 1 <sup>st</sup> St.	\$40.93
572 238 <sup>th</sup> #2	\$77.57
572 238 <sup>th</sup> #6	\$190.45
205 S. Hwy 6	\$106.70
315 S. Hwy 6 #26	\$34.07
315 S. Hwy 6 #25	\$122.93
315 S. Hwy 6 #20	\$17.21
315 S. Hwy 6 #12	\$73.01
312 4 <sup>th</sup> St. Apt. 2	\$66.78
501 S. D St. #8	\$155.90
501 S. D St. #7	\$243.60
501 S. D St. #4	\$30.32
410 2 <sup>nd</sup> St. 2 <sup>nd</sup> Flr.	\$18.89

A motion was made by DeLong and seconded by Roth to proceed with disconnection notifications and enforcement of action for delinquent water bills presented. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib absent. Motion carried.

**c. Consider recommendation from CBC on application submitted by the Milford Fire Department to cover added cost to previously approved garage door project.**

Freeman noted the balance of \$3,272.54 was for the overhead garage door due to cost increase. A motion was made by Freeman and seconded by DeLong to approve the recommendation from the CBC on the application submitted by the Fire Department to cover the additional cost of the previously approved garage door project. Roll call vote: Freeman yes, DeLong yes, Keib absent, Roth yes. Motion carried.

**RESOLUTIONS AND ORDINANCES:**

**ORDINANCE NO. 963**

**AMEND SECTION 1-820: AN ORDINANCE TO AMEND THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF MILFORD, NE FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO: BUILDING PERMIT FEES, ZONING FEES, OCCUPATION TAX, PUBLIC RECORDS, RESPONSE TO CODE VIOLATIONS & OTHER INCIDENTS, RECREATION, ANNUAL FEES & LICENSES; OF THE CITY OF MILFORD AND TO PROVIDE THE EFFECTIVE DATE HEREOF AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM. (Ordinance No. 963 attached)**

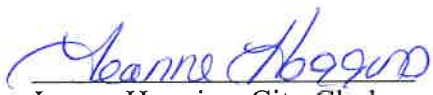
A motion was made by Roth and seconded by Freeman to approve Ordinance No. 963 as read.

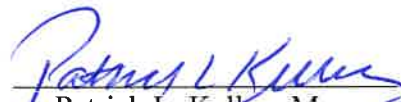
A motion was made by DeLong and seconded by Freeman to suspend the rules to waive the three readings. Roll call vote: DeLong yes, Freeman yes, Keib absent, Roth yes. Motion carried.

Discussion: The only changes are the fire department rent and deposit amounts.

Roll call on the original motion: Roth yes, Freeman yes, DeLong yes, Keib absent. Motion carried.

**ADJOURNMENT:** A motion was made by Roth and seconded by Freeman to adjourn the meeting. Roll call vote: Roth yes, Freeman yes, DeLong yes, Keib absent. Motion carried and meeting adjourned at 7:51 pm.

  
Jeanne Hoggins, City Clerk

  
Patrick L. Kelley, Mayor

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 5, 2022 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

  
Jeanne Hoggins, City Clerk



ORDINANCE NO. 963  
MASTER FEE SCHEDULE

AN ORDINANCE TO AMEND THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF MILFORD, NE FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO: BUILDING PERMIT FEES, ZONING FEES, OCCUPATION TAX, PUBLIC RECORDS, RESPONSE TO CODE VIOLATIONS & OTHER INCIDENTS, RECREATION, ANNUAL FEES & LICENSES; OF THE CITY OF MILFORD AND TO PROVIDE THE EFFECTIVE DATE HEREOF, AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, SEWARD COUNTY, NEBRASKA;

**Section 1.** The City Council of the City of Milford has determined that the fee structure for services and products provided by the City shall be as follows;

**BUILDING PERMITS FEES & VALUATION SCHEDULE:**

**A. NEW CONSTRUCTION FEES**

Water Fees:

Water Connection Fee:

¾" & 1" (includes Meter)	\$700.00
>1" (includes Meter)	\$400.00 + actual cost of meter

Sewer Fees:

Sewer Connection Fee	\$100.00
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**B. INSPECTION FEES**

Plan Review	\$40.00 per hour
Foundation	\$35.00
Framing Rough-In	\$35.00
Plumbing Ground Work	\$35.00
Plumbing Rough-In	\$35.00
Plumbing Finished	\$35.00
HVAC Rough-In	\$35.00
HVAC Finished	\$35.00
Final	\$35.00
Re-inspection Fees	\$50.00

(A re-inspection fee will be charged per each failed inspection. No further inspections will be made to the property/project prior to payment of fee.)

\*Electric Permit inspected by State of NE electrical inspector. With inspection fee paid directly to inspector per inspector fee schedule.

**C. NEW CONSTRUCTION, REMODEL OR REPAIR VALUATIONS PER SQUARE FOOT**

Per Square Foot of Main Floor (New)	\$75.00
Per Square Foot of Main Floor (Remodel)	\$50.00
Per Square Foot of Finished Basement (New)	\$37.50
Per Square Foot of Finished Basement (Remodel)	\$20.00
Per Square Foot of Unfinished Basement	\$22.50
Per Square Foot of Garage	\$25.50

Per Square Foot of Carport	\$10.00
Per Square Foot of Agriculture Building	\$20.00
Deck /Patio per sq. ft.	\$15.00
Covered Porch per sq. ft.	\$20.00

\*For a permit for new residential building, \$40.00 plus \$3.00 per \$1,000.00 of estimated value of the building in excess of \$30,000.00.

\*If a building permit is issued for new construction or remodelling projects plumbing and mechanical permits will be issued accordingly.

\*For a permit for remodelling of any other construction, \$45.00 plus \$4.00 per thousand of estimated value/construction cost of the improvement in excess of \$1,000.00.

#### **D. COMMERCIAL CONSTRUCTION**

For a permit for commercial buildings, \$100.00 plus \$5.00 per \$1,000.00 of the estimated value of the building in excess of \$1,000.00. An hourly fee of \$40.00 will be charged per plan review.

Commercial Construction — Minimum Valuations (prices may increase depending on construction enhancements and construction costs)

Apartment Houses	\$36.50/sq. foot
Auditoriums	\$57.00/sq. foot
Banks	\$84.00/sq. foot
Bowling Alleys	\$30.00/sq. foot
Churches	\$57.00/sq. foot
Nursing Home	\$65.50/sq. foot
Hospitals	\$103.00/sq. foot
Hotels & Motels	\$60.00/sq. foot
Industrial Plants	\$30.00/sq. foot
Medical Offices	\$69.50/sq. foot
Offices	\$54.50/sq. foot
Restaurants	\$68.50/sq. foot
Schools	\$58.00/sq. foot
Service Stations	\$48.00/sq. foot
Stores	\$38.00/sq. foot
Warehouse	\$22.00/sq. foot

Electrical Permit:	Inspection by State of Nebraska Electrical Inspector with inspection fee paid directly to inspector per inspector's fee schedule
Plumbing Permit:	\$80.00
Mechanical Permit:	\$80.00 (HVAC/Gas piping)
(License required for all specialized fields.)	

6. Electrical permits required for all Electrical projects. State license required for all electrical permits. Exception - when electrical work is being done by individual who owns home, no license required.

**E. OTHER BUILDING PERMIT FEES**

Accessory Building Placement	\$45.00
Demolition Permit	\$25.00
Fence (all fences)	\$45.00
Sign Permit	\$45.00
Sign Permit with footings	\$70.00
Moving Building Permit (200 sq. ft. or less)	\$25.00
Moving Building Permit (>200 sq. ft.)	\$100.00

**F. ZONING FEES**

Administrative Re-Plat Fee	\$50.00 plus \$25.00 per lot
Conditional Use Permit	\$50.00
Subdivision Preliminary Plat Fee	\$100.00+5.00 per lot, \$500 Max
Subdivision Final Plat Fee	\$100.00 + 5.00 per lot
Variance Request	\$50.00
Zoning Change Request	\$50.00
Infrastructure Development Fee	
Engineering Review	Actual Charges

**G. OCCUPATION TAXES**

Retailer of Beer, on sale only, per year	\$25.00
Retailer of Alcoholic Beverages, including beer, off sales only	\$25.00
Retailer of Alcoholic Beverages, including beer, on/off sales	\$50.00
Special Designated Liquor License	

**H. ANNUAL LICENSES & FEES**

Dog Licensing Fee up to 3 Dogs (Spayed or Neutered)	\$8.00 per pet
Dog Licensing Fee up to 3 Dogs (Unspayed or Unneutered)	\$13.00 per pet
Tobacco License Fee	\$10.00
Fireworks	\$100.00
Garbage/Refuse License	\$50.00
Solicitor/Peddler Permits	
1 week per individual	\$15.00
1 month per individual	\$35.00

**I. PUBLIC RECORDS AND COPY REQUEST**

8 ½ X 11 Regular Copy	\$0.10 per page (incl. tax)
8 ½ X 11 Regular Copy Color	\$0.25 per page (incl. tax)
8 ½ X 11 Regular Fax (Incoming)	\$0.25 per page
Regular Fax (Outgoing)	\$0.50 1 <sup>st</sup> page
	\$0.25 each addtl page
8 ½ X 14 Legal Size Copy	\$0.20 per page (incl. tax)
8 ½ X 14 Legal Size Color	\$0.35 per page (incl. tax)
Official Size Plat Map	\$6.00
Official Size Zoning Map	\$6.00
Comprehensive Plan	\$50.00
Zoning Regulations	\$50.00
Subdivision Regulations	\$25.00

**J. RESPONSE TO CODE VIOLATIONS & OTHER INCIDENTS**

\*includes time of one city employee to operate

Nuisance Mowing*	\$100.00 per hour
Weed Eater*	\$ 75.00 per hour
Snow Plow*	\$125.00 per hour
Street Sweeper*	\$ 75.00 per hour
Backhoe*	\$225.00 per hour
Bucket Truck*	\$300.00 per hour
½ Ton Pick-up*	\$ 50.00 per hour
Dump Truck*	\$100.00 per hour
Parking Citation Paid within 5 days	\$10.00
Parking Citation Paid past 5 days-up to 30 days	\$15.00

**K. SNOW REMOVAL (1 HOUR SCHEDULE)**

2 Dump Trucks	\$35.00 each	\$70.00
1 Loader	\$40.00	\$40.00
3 Men	\$40.00 each	<u>\$120.00</u>
		\$230.00

4" Snow = 1 Hour

6" Snow = 1 ½ Hours

8" Snow = 2 Hours

**L. RECREATIONAL FEES****Community Hall Rental**

Webermeier Community Room	\$50.00
Webermeier Community Room (Deposit)	\$50.00
Sr. Center Building	\$75.00
Sr. Center Building (Deposit)	\$50.00
Fire Station Meeting Room	\$150.00
Fire Station Meeting Room (Deposit)	\$100.00

**Vehicle License**

Golf Cart License	\$50.00
ATV/UTV License	\$50.00

**Baseball/Softball Field Rental:**

Per Field	\$40.00
Lights	\$10.00 per hour
Tournaments:	
Per Field/Per Day	\$75.00
Concessions:	
One day	\$125.00
Two days	\$200.00
Three days	\$275.00
Damage Deposit per Tournament	\$500.00

**Section 2.** All other ordinances approved prior to the passage, approval, and publication or posting of this ordinance which conflict with these provisions are repealed.

**Section 3.** This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting in pamphlet form as required by law.

PASSED AND APPROVED THIS 5<sup>TH</sup> DAY OF JULY, 2022.

CITY OF MILFORD, NEBRASKA

Attest:

*Leanne Hoggard*  
City Clerk

*Patricia L. Krumm*  
Mayor



