

CITY OF MILFORD
Milford, Nebraska 68405

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that a meeting of the Milford Aging Services Commission of the City of Milford, Nebraska will be held at 3:45 P.M. on Tuesday, July 21, 2020 at the Sr. Citizens Center, 105 South "B" Street, Milford, which meeting will be open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the City Clerk at the City Hall.


City Clerk

Agenda matters are as follows:

1. Call to Order
2. Roll Call
3. Open Meeting Act Requirement
4. Approve Minutes – June 16, 2020 and July 13, 2020
5. Reports
 - a. Manager's Report – Amy Salistean
 - b. Financial /Budget Report - Amy Salistean
7. OLD BUSINESS
 - a. Discuss/Action – Updated COVID-19 Facts & News
 - b. Discuss/Action – Individual for Cleaning/Dish Duties
8. Adjournment

CERTIFICATION

I hereby certify that the above meeting notice was posted by me in three public places in the City of Milford as follows:

City Clerk's Office
Farmers & Merchants Bank
U.S. Post Office

Posted on July 15, 2020 by 3:00 pm


City Clerk

July 21, 2020, Milford Aging Services Committee Meeting Minutes

Meeting called to order at 3:00 PM by Susan Burkey.

The Open Meeting Act Requirement has been met.

Roll Call : Present: Amy Salistean, Becky Freeman, Susan Burkey, Vi Stutzman, Mike Moritz, Kathy Ruzicka, and Joyce Daake. Ron Oswald was absent.

June 16 and July 13, 2020 minutes were distributed and reviewed. Vi Stutzman moved that we accept the minutes as presented. Mike Moritz, 2nd. All in favor? Aye. Motion carried.

July Manager's Report was distributed and discussed. (copy attached). 752 meals have been prepared and distributed since the week of March 23, 2020. Replacement of toilets and a "deep" clean have been completed.

Joyce Daake moved that we accept the Manager's Report as presented. Susan Burkey, 2nd. All in favor? Aye. Motion carried.

July Financial/Budget Report was distributed and discussed. Amy Salistean clarified budget items concerning meals and COVID expenses.

Vi Stutzman moved that we accept the report as presented. Mike Moritz, 2nd. All in favor? Aye. Motion carried.

Old Business:

Updated COVID-19 Facts & News--Kathy Ruzicka, Aging Partners, discussed tentative plans by the Seward and Utica Senior Centers and information from 4 Corners. Currently, Kathy is gathering information and guidelines for tia chi classes this fall.

Amy Salistean provided the COVID-19, 17 Week Report to update the board with information on new community involvement, education opportunities, and activities prompted by COVID-19.

Individual for Cleaning/Dish duties--Discussion tabled until next month. Amy Salistean and the board will each compile a list of duties to be considered

Susan Burkey moved that we adjourn. Joyce Daake, 2nd. All in favor? Aye. Motion carried. Meeting adjourned at 5:40.

Respectfully submitted, Joyce Daake, secretary.

Business

- "COVID" Supplies have been purchased and received. On hand the Center has masks, gloves, hand sanitizer, cleaning supplies, foaming soap and dispensers and a thermal thermometer. Sanitizer dispensers and stand have been delivered.
- Warm meals made on Wednesday and Friday are going very well and have proven to attract more orders.
- Milford Plumbing installed three ADA compliant, high powered flushing stools in the upstairs bathrooms for a total of \$1935.00.
- Campbell Cleaning cleaned the upstairs and downstairs of the center as well as cleaned the carpet on the first floor for a total of \$725.04.
- The Milford Senior Center received \$4,000 from the Seward County Legacy Fund. It was noted by the review committee that "the director has gone above and beyond to personally make and deliver these meals as their source for meals was stopped when COVID-19 hit."
- 2020-2021 Senior Center Budget is in review and was presented to the Council June 26. More time is needed to get an estimate for the necessary construction project on the west side of the building. It will be presented to the Council as soon as possible to determine an amount added to the 2020-2021 budget.
- In the brief time that the Center was open in July 7/6-7/10), the Exercise Room was used three times and the Pilates Class was held once. There was significant interest in Tai Chi beginning again as well as the Video Exercise Class. Pilates and Tai Chi might be held in other buildings until the potential second attempt at a soft opening in September.
- The current \$8.00 a month Zito cable service is being cancelled by Zito as of 7/22/20 and a new cable service will need to be found. It would cost \$145 per month to continue with the basic cable package with Zito.
- A donation was given by a senior that lives in Beatrice for postage of her Newsletter. She appreciates being included.
- If a Meal Ticket is created while the Manager is unavailable, write the date and Check # associated with that check. This is important for tracking purposes if the need arises. Also, the "spent" Meal Tickets go into the labeled folder in the Manager's desk. They are not to be discarded.
- New programs are currently being planned and will be offered in August. They include but are not limited to Delivery Craft Projects and Milford Elementary Pen Pal Program.
- Condensation has begun to gather again between two of the windows on the north side of the Center.

Milford Senior Center Manager's Report; Amy Salistean, Manager

July 21, 2020 Milford Senior Center Board Meeting

Meals Delivered, TOTAL IN COVID-19 SHUTDOWN TO DATE: 752 MEALS

Week #1 – 21 (March 23-27)

Week #2 – 63 (March 30- April 3)

Week #3 – 56 (April 6-10)

Week #4 – 49 (April 13-17)

Week #5 – 41 (April 20-24)

Week #6 – 45 (April 27- May 1)

Week #7 – 42 (May 4-8)

Week # 8 – 40 (May 11-15)

Week #9 – 43 (May 18-22)

Week #10 – 31 (May 26-29)

Week #11 – 45 (June 1-5)

Week #12 – 50 (June 8-12)

Week #13 – 51 (June 15-19)

Week #14 – 47 (June 22-26)

Week #15 – 42 (June 29-July 2)

Week #16 – 40 (July 6-10)

Week #17 – 46 (July 13-17)

Traditional Potato Bake: Cancelled (March – unknown) Curb-Side Pickup Potato Bake is being planned for the future.