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CITY OF MILFORD, NEBRASKA  
COUNCIL AGENDA

Tuesday, July 13, 2021, 6:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

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**1. CALL TO ORDER**

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

**2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS**

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

**3. REPORTS/COMMUNICATIONS**

- a. Mayor
- b. Council members
- c. City Clerk
- d. Department Heads

- 4. CONSENT AGENDA** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: June 1, 2021 and June 22, 2021
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for May 2021 by Auditing Committee
- d. Approve Fire Department Roster
- e. Approve Street Closings for Fun Days
- f. Authorize payment process for drawdown #5 for 19-TFHO-16065 Owner Occupied Rehab Program
- g. Authorize Mayor's signature on the American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund application.
- h. Authorize Mayor's signature on Agreement with JEO for Engineer Professional Services on the 2021 Wastewater Pumping Station Generator Project.
- i. Authorize Mayor's signature on letter to NDED to extend contract of OOR Program for one year ending, July 17, 2022.
- j. Accept letter of resignation from Recreation Coordinator Marissa Parman.

## **5. PUBLIC HEARINGS AND PRESENTATIONS**

- a. Public Hearing – Citizen Advisory Review Committee Semi Annual Report

## **6. CURRENT BUSINESS**

- a. Consider authorizing an additional 1% increase in restricted funds limitation for the 2021-2022 budget for the City of Milford.
- b. Consider recommendation of firm for pre-planning of Downtown Revitalization.
- c. City Maintenance at corner of 7<sup>th</sup> and D Streets.
- d. Water Main Replacement Original part of town, consider amount to be replaced and funding.
- e. Consider source water study agreement with JEO
- f. Agenda item request from Tony L. Brown: Consider hours of operation at the gun range. No Shooting on Saturday or Sunday. Monday thru Friday – no shooting from 7:00 am to noon.
- g. Agenda item request from Tony L. Brown: Change procedure of getting a burn permit.
- h. Consider pay application #1 from Van Kirk Bros. Contracting for 2020 Timber Creek Water Main Extension in the amount of \$56,920.00.
- i. Consider Health Insurance coverage for employees, 2021-2022 Fiscal Year.
- j. Consider Salaries for 2021-2022 Fiscal Year.
- k. Consider options and determine Building Inspector Position.
- l. Consider contract with "The Bridge" for detoxification services.

## **7. RESOLUTIONS AND ORDINANCES**

**RESOLUTION NO. 618** - Create fund for ARP (American Rescue Plan) Act funds

## **8. ADJOURNMENT**

CITY OF MILFORD  
REGULAR MEETING  
JULY 13, 2021  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 13<sup>th</sup> day of July 2021 at 6:00pm. Present were: Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, Kelli Keib, Mike Roth; Attorney David Barga; Maintenance Supt. Gary TeSelle, Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Also present: Kevin Wingard, Zane Francescato, Jonathan Jank, Dane Simonsen, Misty Ahmic, John Culver, Tony Brown, Karli Daws, Roy Cast, Marian Eicher and John Melena.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

**CALL TO ORDER:** Mayor Kelley called the meeting to order at 6:01 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

**PLEDGE OF ALLEGIANCE:**

**APPROVE AGENDA AS SUBMITTED:** A motion was made by Keib and seconded by Freeman to approve the agenda as submitted. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth yes. Motion carried.

**SUBMITTAL OF REQUESTS FOR FUTURE ITEMS:**

**REPORTS/COMMUNICATIONS:** Written reports received: Police Dept. Activity Report for May 2021; Fire Dept Report for June 2021; Senior Center minutes for June 15, 2021, Cemetery Board minutes for May 20, 2021, Milford Housing Authority Board minutes for May 18, 2021, Seward Saline County Solid Waste Management Agency minutes for June 17, 2021 and Milford Senior Center New Opportunities Through Technologies (NOTT Program) report.

Keib – mowing continues at cemetery, sunken graves are being filled, a vehicle went thru the gate damaging a couple military stones. The gate will need to be repaired and the stones replaced. Pool closing on August 14, 2021. Taking bids for median sprinklers. Working with Roy Cast to extend the time for Senior aerobics. SSCSWMA met on June 17, Dorchester requested a trailer to repurpose. Garland was added to the agency. John Singleton requested a review to determine if tipping fees need to be increased. Next meeting for SSCSWMA is September 16<sup>th</sup>.

Roth – 14 rescue calls, all medical and 1 Pleasant Dale accident. No fire calls reported. Working with JEO on water test results and study of water quality. Continue conversation on funding water main replacement. Timber Creek water loop passed testing, waiting on lines to pass inspection to finish up. Well water levels are holding up well so far this summer. Sewer lift on July 4<sup>th</sup> had a transducer failure for water levels.

Kelley – working with Seward County Commissioners on funding for water main replacements. Met with group to review and determine pre-planning DTR firm. Taking calls on water bills.

Freeman - replaced backstops at Welch ballfields, will be working on dug-outs next. Reopening of Sr. Center is going well. Meal count is going better than expected, not as many left over as anticipated. Over 3000 meals have been served. Foot Clinics have been scheduled, yoga and drumming classes are being held. Fundraisers will pick up again in August. Amy working on meal contract which will start Sept. 1. July meeting is scheduled for next Tuesday, the 20<sup>th</sup>.

DeLong – NPPD has replaced the lamp-post lights in the Uptown Park with LED lights. Benefits of summer help continue. Sidewalks have been repaired, street painting is underway, street sweeper will be out soon. Working on street humps down D Street. Contacting Julie Ogden with JEO to reanalyze the patching project.

Attended Seward County RWFH kick-off meeting. Details provided on funding and how to further prepare for this project. Jonathan shared the application process opened today with \$1,263,000.00 available to get out the first year.

TeSelle – dirt has been placed around the Sr. Center building. Working with Black Hills to lower the gas lines in the alley to prepare for alley construction.

Clerk Hoggins – \*Sales tax received for the month of April 2021 in the amount of \$24,504.95. \*NPPD lease rebate payment for the month of May 2021 received in the amount of \$12,906.23 and June 2021 in the amount of \$19,659.44. First payment of ARPA funds received in the amount of \$184,952.20.

Siebken – preparing for Lisa Huschka to attend the Academy on August 29<sup>th</sup>.

**CONSENT AGENDA:** Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: June 1, 2021 and June 22, 2021.
- b. Approval of Claims: Accounts Payable - \$168,576.91; Payroll - \$82,630.16; Totalling \$251,207.07 by the Auditing Committee.
- c. Approve Treasurer's Report for May 2021 by Auditing Committee.
- d. Approve Fire Department Roster
- e. Approve Street Closings for Fun Days.
- f. Authorize payment process for drawdown #5 for 19-TFHO-16065 Owner Occupied Rehab Program.
- g. Authorize Mayor's signature on the American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund application.
- h. Authorize Mayor's signature on Agreement with JEO for Engineer Professional Services on the 2021 Wastewater Pumping Station Generator Project.
- i. Authorize Mayor's signature on letter to NDED to extend contract of OOR Program for one year ending, July 17, 2022.
- j. Accept letter of resignation from Recreation Coordinator Marissa Parman.

A motion was made by DeLong and seconded by Freeman to approve items on the consent agenda as presented. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth yes. Motion carried.

**SALARIES:**

70555	Mark Frey	643.37
70556	Forrest Siebken	2284.23
70557	Mavis Ferris	91.73
70558	Jeanne Hoggins	1427.94
70559	Gary Teselle	1065.34
70560	George Matzen	849.68
70561	Craig Carritt	34.94
70562	Jon Wiedemeyer	213.67
70563	Amy Salistean	926.69

70564	Naudia Larsen	274.40
70565	Ardella Huber	1031.77
70566	James Palensky	2067.74
70567	Owen Eickhoff	252.32
70568	Lisa Huschka	1377.39
70569	Jeremiah Taylor	471.27
70570	Brenda Hansen	389.66
70571	Kaitlyn Klug	120.64
70572	Jayla Policky	169.47
70573	Ashlynn Zegers	158.49
70574	Charles Wergin	253.92
70575	Marissa Parman	624.64
70576	Hannah Fougeron	199.14
70577	Dustin Hultgrien	1007.75
70578	Joseph Kallhoff	1109.87
70579	Madaux DeLong	490.38
70580	Janae Nitzsche	440.02
70581	Taylor Roth	67.99
70582	Rebecca Freeman	120.27
70583	Madison Stutzman	63.61
70584	Jacison Toovey	128.83
70585	Colby Klug	114.05
70586	Kaitlin Kontor	116.25
70587	John Sage	59.22
70666	Mark Frey	535.34
70667	Forrest Siebken	1608.08
70668	Mavis Ferris	107.02
70669	Jeanne Hoggins	1427.94
70670	Gary Teselle	1065.34
70671	George Matzen	849.68
70672	Craig Carritt	32.77
70673	Jon Wiedemeyer	209.71
70674	Amy Salistean	954.78
70675	Naudia Larsen	789.95
70676	Ardella Huber	971.58
70677	James Palensky	1851.44
70678	Owen Eickhoff	160.58
70679	Joselyn Bell	239.38
70680	Lisa Huschka	930.35
70681	Jeremiah Taylor	490.86
70682	Brenda Hansen	717.08
70683	Kaitlyn Klug	460.60
70684	Jayla Policky	413.16
70685	Ashlynn Zegers	457.93
70686	Charles Wergin	242.41
70687	Marissa Parman	777.50
70688	Hannah Fougeron	142.45
70689	Dustin Hultgrien	835.95
70690	Joseph Kallhoff	1125.75

70691	Madaux DeLong	600.50
70692	Janae Nitzsche	441.76
70693	Taylor Roth	432.09
70694	Rebecca Freeman	379.29
70695	Madison Stutzman	515.44
70696	Jackson Toovey	507.68
70697	Colby Klug	464.98
70698	Kaitlin Kontor	188.63
70699	John Sage	322.45
70700	Josie Hansen	356.01
70701	Steven Fiala	853.84
70704	Patrick Kelley	184.70
70705	Waylon DeLong	138.52
70706	Becky Freeman	138.52
70707	Kelli Keib	138.52
70708	Michel Roth	138.52
70709	Mark Frey	633.07
70710	Forrest Siebken	1916.57
70711	Mavis Ferris	122.31
70712	Jeanne Hoggins	1427.94
70713	Gary Teselle	1065.34
70714	Craig Carritt	26.21
70715	Jon Wiedemeyer	209.71
70716	Amy Salistean	996.88
70717	Naudia Larsen	136.37
70718	Ardella Huber	1002.41
70719	James Palensky	1684.03
70720	Owen Eickhoff	118.20
70721	Joselyn Bell	189.93
70722	Lisa Huschka	1265.81
70723	Jeremiah Taylor	425.08
70724	Brenda Hansen	1133.26
70725	Kaitlyn Klug	379.45
70726	Jayla Policky	92.12
70727	Ashlynn Zegers	339.19
70728	Charles Wergin	294.46
70729	Marissa Parman	668.31
70730	Hannah Fougeron	148.53
70731	Dustin Hultgrien	915.34
70732	Joseph Kallhoff	1011.71
70733	Madaux DeLong	403.11
70734	Janae Nitzsche	460.84
70735	Taylor Roth	142.57
70736	Rebecca Freeman	296.74
70737	Madison Stutzman	243.46
70738	Jackson Toovey	658.52
70739	Colby Klug	546.13
70740	Kaitlin Kontor	201.78
70741	John Sage	303.39

70742	Josie Hansen	432.21
70743	Steven Fiala	1043.58
70746	George Matzen	854.11

**GENERAL FUND:**

70554	UNITED STATES POSTMASTER	JUNE BILLING/MAY USEAGE U.B.	220.92
70588	RETIREMENT PLANS DIVISION	PENSION	1,424.36
2085292	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,218.49
2085293	NE DEPT OF REVENUE	STATE TAX	753.73
70589	UNION BANK	HSA	675.00
70590	NEIL BURKHOLDER	UB Refund	37.25
70591	JORDAN HROMEK	UB Refund	51.32
70592	SHAWNA JOHNSON	UB Refund	44.44
70593	RILEY KLEIN	UB Refund	8.22
70595	COOPER TAYLOR	UB Refund	46.93
70596	ADVANCED GRAPHIX INC	POLICE UNIT 2, LEFT FENDER DEC	60.00
70597	AFLAC	JUNE SUPPLEMENTAL INSURANCE	380.28
70598	ALOHA ROTH	MAY BIRTHDAY SHEET CAKE	25.00
70599	AMERITAS LIFE INSURANCE CORP.	JULY DENTAL COVERAGE	433.08
70600	AMY SALISTEAN	REIMB. GROCERIES/CLEANING SUP.	44.50
70601	ARAMARK	TOWELS, PANTS, MATS	542.44
70602	BLACK HILLS ENERGY	ACCT. POOL	373.85
70603	BLUE BLOSSOM FLORAL	FLOWERS FOR WEBERMEIER GRAVES	220.00
70604	BOARDERS INN & SUITES	3 RMS, MAY 23, FIRE SCHOOL	714.00
70605	BRENDA HANSEN	REIMB. SWIMSUITS	521.70
70606	CAPITAL ONE (WALMART)	GROCERIES FOR SR. CTR.	880.39
70607	PETTY CASH	POOL START UP +	47.80
70608	COMPANY CARE	DRUG.SCREEN/POOL EMPLOYEES	507.00
70609	CULLIGAN WATER CONDITIONING	SR.CTR.SOFTENER/WATER COOLER	47.00
70610	DANKO EMERGENCY EQUIPMENT	4 PR. RESCUE GLOVES	60.00
70611	DAS STATE ACCTG-CENTRAL FINANC	MARCH SRS RADIO MONTHLY CHARGE	93.00
70612	DIGITAL ALLY, INC	4 BATTERIES	115.00
70613	DOLLAR GENERAL-REGIONS 410526	HOT DOG BUNS FOR CONCESSIONS	41.00
70614	DRAGONFLY	13 MEALS 5-28-21 SR. CTR.	286.00
70615	EAKES OFFICE SOLUTIONS	2 RMS. PAPER/PERM. MARKERS	34.07
70616	FARMERS COOPERATIVE	FUEL CHARGES	1,173.02
70617	FELD FIRE	4 O'RINGS	14.00
70618	HAWKINS INC.	WATER TREATMENT CHEMICALS	1,372.73
70619	HYDRO OPTIMIZATION & AUTO	PUMP DRIVE REPLACEMENT	6,255.30
70620	ISAIAH KOTTICH	10U/12U UMPIRE 6-1-21 BASEBALL	120.00
70621	JEREMY BENEDICT	10/12U UMPIRE 6-1-21 BASEBALL	120.00
70622	JEREMY GEIDEL	10U UMPIRE 6-10-21 BASEBALL	60.00
70623	JOHN DEERE FINANCIAL	BRUSHCUTTER SAW	698.78
70624	JR WELDING	CRACKS-POOL-REPAIR-LABOR COSTS	120.00
70625	KELLY HANEY	2 CHAIR YOGA CLASSES	120.00
70626	KENDALL HOGGINS	4-5 TO 6-7 BLDG.INSPECTIONS	500.00
70627	KOLTON LOOS	12U-UMPIRE/6-10-21 BASEBALL	40.00
70628	LEE'S REFRIGERATION	CLEANED ICE MACHINE	223.13

70629	LORI BJERRUM	REIMB. STAINLESS STEEL CLEANER	5.34
70630	LOSEKE LAWN & SNOW PRO	REPLACE SPRK.HEAD/CITY DAMAGED	63.00
70631	LYNN PEAVEY COMPANY	BLOOD ALCOHOL KITS	34.10
70632	MADDOX BAACK	10/12U-UMPIRE-6-8/BASEBALL	120.00
70633	MARISSA PARMAN	CONCESSION STAND CABINET HANDL	45.75
70634	MATHESON TRI-GAS,INC	OXYGEN,COMPRESS GAS	219.79
70635	MEMORIAL HEALTH CARE SYSTEMS	L.HUSCHKA MEDICAL APPT.	11.00
70636	MEYER LABORATORY, INC.	WHITE PAINT,CLEANER,GARBAGEBAG	1,743.34
70637	MIDWEST AUTO PARTS	OIL-SPARK PLUG, BATTERIES	146.79
70638	MILFORD FIRE & RESCUE	REIM.CANON LASER PRINTER	411.73
70639	MILFORD PLUMBING INC.	TOLIET REPAIR-WELCH PARK	333.50
70640	MILFORD PHARMACY	ALBUTEROL,SANTIZER,SOD.CHLORID	52.37
70641	MUNICIPAL SUPPLY,INC. OF OMAHA	METER PARTS	26.11
70642	NATIONWIDE	SURETY BOND-PARMAN/7-14-22	175.00
70643	NE PUBLIC HEALTH ENV. LAB	WATER TESTS	774.00
70644	NEBRASKA PUBLIC POWER DISTRICT	ELECTRICITY 4-24 TO 5-24-21	5,211.74
70645	NORRIS PUBLIC POWER DIST	ACCT. FOR SOUTH WELL	199.86
70646	ONE CALL CONCEPTS	52 LOCATES MINUS DISCOUNT	75.71
70647	PIZZA KITCHEN	35 BIRTHDAY MEALS SR. CTR.	403.20
70648	REIMERS KAUFMAN CONCRETE	42-50 LB. MARBLE DUST	432.80
70649	REMBOLT LUDTKE LLP	MAY LEGAL SERVICES	2,000.00
70650	RUNZA INC	TIF INTEREST PAYMENT	1,845.05
70651	SACK LUMBER - SEWARD	GRANITE TOPS-FIRE HALL COUNTER	2,949.63
70652	SAM'S CLUB	CONCESSION STAND CANDY	529.38
70653	SEWARD COUNTY INDEPENDENT	LIBRARY HELP WANTED ADS	120.99
70654	SUPER SPRAY CAR WASH	75-\$2 CAR WASH TOKENS/POLICE	150.00
70655	TAYLOR FONTES	12U-UMPIRE-6-10-21 BASEBALL	40.00
70656	TERRANCE AUSTIN	10/12U-UMPIRE, 6-8-21 BASEBALL	120.00
70657	TRASH PANDA REFUSE	POOL TRASH PICKUP IN JUNE	49.00
70658	UNION BANK	5 EMPLOYEES HSA FEES	10.00
70659	UNIVERSAL PREMIUM	FUEL FOR POLICE VEHICLES	773.81
70660	URIBE REFUSE SERVICES, IN	5-24 ROLL OFF & DISPOSAL	886.74
70661	VERIZON WIRELESS	FIRE DEPT. PHONE	92.92
70662	VERIZON WIRELESS-P	DEPT. CELL PHONE	18.35
70663	WINDSTREAM ENTERPRISE	6 PHONE RENTALS	233.39
70664	WINDSTREAM NEBRASKA INC	ACCT. FOR LIBRARY	125.94
70665	ZITO MEDIA	FIRE STATION T.V. SERVICE	5.59
70702	RETIREMENT PLANS DIVISION	PENSION	1,424.36
2085294	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,641.72
2085295	NE DEPT OF REVENUE	STATE TAX	741.32
70703	UNION BANK	HSA	675.00
2085296	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
70744	RETIREMENT PLANS DIVISION	PENSION	1,233.17
2085297	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,471.92
2085298	NE DEPT OF REVENUE	STATE TAX	756.74
70745	UNION BANK	HSA	575.00
70748	RETIREMENT PLANS DIVISION	PENSION	191.19



2085303	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	249.09
2085304	NE DEPT OF REVENUE	STATE TAX	40.28
70749	UNION BANK	HSA	100.00
70765	ALOHA ROTH	2 BIRTHDAY CAKES FOR JUNE	40.00
70766	BLUE CROSS & BLUE SHIELD	JULY HEALTH INS.-9 FULL TIME	9,027.84
70767	BONSALL POOL CO	TEST CHEMICALS FOR POOL	74.86
70768	BRENDA HANSEN	CANDY FOR CONCESSIONS	28.00
70769	CANON FINANCIAL SERVICES	JUNE COPIER CHARGE	165.00
70770	CAPITAL ONE (WALMART)	GROCERIES SENIOR CENTER	433.23
70772	CARD SERVICE CENTER	STORAGE CABINET	3,119.76
70773	CARD SERVICES (VISA)	PARTS	56.95
70774	COAST TO COAST COMPUTER PROD.	TONER	90.00
70775	CONCRETE WORKS, INC	WEST SIDE 3&C ST	75,973.60
70776	CONNER PSYCHOLOGICAL SER.	PREEMPLOYMENT PSYCH EVAL	385.00
70777	DEARBORN GROUP	JULY FIREMENS LIFE INS.	116.96
70778	DERREK EUGENE YODER	EMT TEST/NSP FINGER PRINTING	146.13
70779	DRAGONFLY	SR MEALS	258.50
70780	EMERGENCY MEDICAL PRODUCTS	4 CASES SHEETS/1 CASE GLOVES	440.66
70781	ERIC RILEY ELECTRIC	WELCH PARK HEATER PARTS LABOR	403.75
70782	FELD FIRE	FIREFIGHTER BOOTS	340.00
70783	FRANKLIN HRONIK	JUNE BIRTHDAY ENTERTAINMENT	100.00
70784	HARTMANN CUSTOM SERVICE CO.	27.42 TON CRUSH CONCRETE	490.27
70785	HAWKINS INC.	POOL CONTROLS	2,833.22
70786	INGRAM LIBRARY SERVICES	BOOKS	408.08
70787	JEO CONSULTING GROUP, INC.	TIMBER CREEK WATER/SERVICES	3,646.25
70788	JR WELDING	MANHOLE HOLDERS/4.5 HR LABOR	588.93
70789	KELLY HANEY	YOGA CLASSES JUNE 9 & 16	60.00
70790	KOLTON LOOS	10U/12U BASEBALL UMP 6-15-21	80.00
70791	KYLE FASTENAN	REIMB STEAK SUPPER/MILEAGE	99.37
70792	LEE'S REFRIGERATION	WATER PUMP/VALVE ON ICE MACH.	570.07
70793	LINCOLN JOURNAL STAR	52 WKS SUB TO LIN JOURNAL STAR	561.00
70794	LINCOLN WINWATER WORKS	WATER PIPE & PLUGS	49.55
70795	MICAH HARTWIG	10U/12U BASEBALL UMP 6-15-21	80.00
70796	MICHELLE FOLKERS	2 HRS CLEANING 6/3 & 6/20	100.00
70797	MILFORD PLUMBING INC.	FILTER/VALVE FLOAT	183.38
70798	MILFORD SCHOOL DIST. #5	POLICE FINES FOR JUNE	20.00
70799	MUNICIPAL SUPPLY, INC.	ANNUAL MAINT. HOST SOFTWARE	4,100.00
70800	MUTUAL OF OMAHA	SEMI ANNUAL PREM.-C. TESELLE	1,872.09
70801	NAUDIA LARSEN	7 TRUNKS FOR LIFEGUARDS	196.97
70802	NE STATEWIDE EMS CONFEREN	FIREMEN CONFERENCE	1,000.00
70803	NEBRASKA WATER RESOURCES	MEMBERSHIP FEE	105.00
70804	NEBRASKA PUBLIC POWER DISTRICT	ACCT FOR WELL ELECT	2,148.58
70805	PIONEER OVERHEAD DOOR	1/2 HP 14' DOOR & OPENER	1,666.88
70806	REDIGER AUTOMOTIVE	OIL CHANGE/CAR REPAIR	164.29
70807	SEWARD COUNTY INDEPENDENT	PROCEEDINGS 6-1-21	62.59
70808	SID DILLON	UNIT 95 REPAIR	100.79
70809	STRYKER SALES CORPORATION	WIFI UNIT	1,942.43

70810	TCA OUTDOOR POWER	3' TRASH PUMP	1,412.72
70811	THE PENWORTHY COMPANY	KIDS LIBRARY BOOKS	101.77
70812	TOOFAST SUPPLY	SAFETY SUPPLIES	117.18
70813	UNITED STATES POSTMASTER	JULY UTILITY BILLING/JUNE USE	219.75
70814	GARY TESELLE	G TESELLE	476.70
70815	URIBE REFUSE SERVICES, IN	TRASH SERVICE	710.00
70816	VERIZON WIRELESS	ACCT FOR WATER CONTROL PHONE	85.15
70817	WINDSTREAM NEBRASKA INC	PHONE FOR POOL	543.35
	F & M BANK	DEPOSIT BOOKS	101.92
	NE DEPT OF REVENUE	MAY SALES TAX	2,747.75
	NE DEPT OF REVENUE	JUNE SALES TAX	2,680.89
1124	PEPSI COLA OF LINCOLN	POP FOR CONCESSION STAND	1,321.10
1125	PEPSI COLA OF LINCOLN	POP FOR CONCESSION STAND	267.50
	PAYROLL 6/07/21		18,646.68
	PAYROLL 6/21/21		22,460.30
	PAYROLL 7/01/21		738.78
	PAYROLL 7/06/21		20,934.56
	PAYROLL 7/08/21		854.11
	***** REPORT TOTAL *****		251,132.07

#### **PUBLIC HEARING:**

**Public Hearing – Citizen Advisory Review Committee Semi Annual Report:** Mayor Kelley opened the Public Hearing at 6:19 pm. Kevin Wingard provided activity information over the last 6 months.

\*As of 6/30/21 the balance is \$119,393.00.

\*The Affordable Housing project continues with 5 homes either under construction or completed.

\*\$35,000.00 has been paid toward the Seward County Rural Workforce Housing Fund.

\*Outstanding financial commitments include: \$12,500.00 for DTR pre-planning and \$20,000.00 over the next 2 years for Bluestem Network.

\*Eagle Fitness loan is paid up thru December 2021.

With no further comments or questions Mayor Kelley closed the Public Hearing at 6:23 pm.

#### **CURRENT BUSINESS:**

**a. Consider authorizing an additional 1% increase in restricted funds limitation for the 2021-2022 budget for the City of Milford:** A motion was made by DeLong and seconded by Keib to authorize an additional 1% increase in restricted funds limitation for the 2021-2022 budget. Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth yes. Motion carried.

**b. Consider recommendation of firm for pre-planning of Downtown Revitalization:** Jonathan Jank noted the Downtown Revitalization planning process is an exciting next step for the community. Designing a plan will create opportunities. 3 proposals were submitted, and the group analyzed each proposal thru a scoring rubric and dialogue of pros and cons. All 3 proposals were from quality firms. The proposal that stuck out the most with the group was Confluence, partnered with JEO. Confluence expanded their work throughout a year which would sync with the next round of funding availability which would be phase II of the process or the implementation phase. Their level of engagement and past work synced up with, to be a potential good fit for Milford.

Marian Eicher shared her experience on the selection process. Due to her clerical experience, she notice several typos or errors on one of the proposals. One proposal

mentioned they would be a good fit to help “Seward” with their project. It was mentioned in several places which stuck out to her regarding attention to detail. Marian also mentioned her involvement at ESU while working with JEO on refurbishing the ESU building. They were accommodating, friendly, efficient and did a great job. Marian has confidence with JEO, while she is not familiar with Confluence it was noted in their proposal, they were involved in Broken Bow’s DTR. Marian travels thru Broken Bow quite often and everyone agreed that Broken Bow is charming especially around their park square. Broken Bow has a lot of similar issues that Milford has, including the brick streets. It is important to make improvements but maintain the historical value of the community. Mayor Kelley stressed the importance of preserving parts of the community to preserve our heritage and make it inviting to new businesses. With all the other projects we have going on in the community, having JEO on board to work in unison with the other projects will be beneficial.

A motion was made by DeLong and seconded by Roth to approve Confluence as the firm for the planning phase of Downtown Revitalization. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib yes. Motion carried.

**c. Agenda item request from Karli Daws: City maintenance at corner of 7<sup>th</sup> and D Streets:** Karli Daws, 749 7<sup>th</sup> St. shared his concern of the corner at 7<sup>th</sup> & D Streets. He has creeping flocks growing along the curb and he stated the snowplow blade destroys the plant every year.

Mayor Kelley noted the maintenance department could do a better job in this area and try and stay away from the curb. DeLong shared that sometimes the snow is so deep that they don’t exactly know where the curb is. Gary said they will do their best to stay back from the curb and asked Karli to place some reflective markers along the curb so the curb can better be identified.

Mr. Daws was willing to place the markers along the corner curb.

**d. Water Main Replacement Original part of town, consider amount to be replaced and funding:** Gary expressed his desire to move forward with at least phase 1 and 2 of the water main replacements and finalize engineering. The State of NE has approved our application for a State Revolving Fund loan with 20% forgiveness totaling 4,294,556.00 which includes all 5 phases of project. For the upcoming budget Gary would like to consider starting on projects 1 and 2 in fiscal year 2021-2022. We have 3 years to complete the construction phase.

Mayor Kelley read a paragraph from the State of NE letter outlining the intended use plan. The project was determined to be eligible for a 30-year loan with 20% in loan forgiveness assistance, an interest rate and administration fee of 0%. Based on the active service connections, residential rates may need to be raised approximately \$12.38 per month to address the debt service. This increase is calculated for completion of all 5 phases.

Mayor Kelley has been conversing with County Commissioners on use of the Counties ARP funds to assist us with this project. Water quality is important to our community and county.

County Commissioner John Culver was present and shared, the County is still figuring out what the funds can and cannot be used for. They are working to create an application and calculate a ratio formula making it fair to all who apply. It may be based on population.

DeLong noted a plan needs to be in place to make an educated decision.

Gary will adjust his budget figures as needed to proceed with engineering and phase 1 & 2 of the water main replacement project.

**e. Consider source water study agreement with JEO:** Dane Simonsen with JEO presented the service agreement for the source water study. The study will provide goals

to move forward and which path to take. Dane will work with Gary to collect data and review the operations of the current system and evaluate future operations. If the agreement is approved, they would like to start right away and have information available by the end of the year. Getting equipment quotes will take the longest time.

A motion was made by DeLong and seconded by Freeman to authorize the mayor to sign the professional services agreement with JEO on the Source Water Study. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth yes. Motion carried.

**f. Agenda item request from Tony L. Brown: Consider hours of operation at the gun range. No shooting on Saturday or Sunday. Monday thru Friday – no shooting from 7:00 am to noon.** Tony L. Brown, 585 224<sup>th</sup> Rd. Mr. Brown shared his frustration with shooting out at the gun range in the morning. He has experienced 2 different occasions when he was either out enjoying his deck or sleeping when gun fire started early in the morning. He is asking for regulated times the gun range can be used, not early in the mornings. He would like to enjoy the peacefulness of his deck and is asking for calm and peaceful conditions.

Mayor Kelley informed Mr. Brown he was sad that he is experiencing this and will look into this further.

Chief Siebken noted training is held out there by other entities and if they notified Mr. Brown when this is going to happen would that help. Mr. Brown was please that he would be notified, they could leave if they wanted to.

John Culver lives at 572 224<sup>th</sup> Rd and shared his concern of liability to the city if some unauthorized individual is out there shooting. The Chief should be notified of anyone wanting to use the range.

Mayor Kelley and Attorney Bargaen will work together to create proper policies and procedures of authorized personnel and use of the gun range.

**g. Agenda item request from Tony L. Brown: Change procedure of getting a burn permit:** Tony L. Brown, 585 224<sup>th</sup> Rd. Mr. Brown shared his frustration with having to “track someone down” to get a burn permit. He shared the steps that occurred with his wife in having to run around town to different locations and find someone to issue a burn permit. He stated, it shouldn’t be that hard. Mr. Brown suggested having the forms available at city hall.

Fire Chief John Melena was present noting an open burn ban has been in place for 40 years. It can be a hassle, but laws have changed on what can be burned. The Fire Chief must follow the regulations, or he will be liable and fined for improper burning.

DeLong noted people need to plan ahead and a bigger window of time is needed for the application process.

Mayor Kelley noted city hall is accessible and individuals could complete the burn permit application and have city staff contact the Fire Chief for burn consideration. City staff will not have authority to grant the permit, just accept the application. Fire Chief Melena and Clerk Hoggins will work together to make sure this process is handled correctly.

**h. Consider pay application #1 from Van Kirk Bros. Contracting for 2020 Timber Creek Water Main Extension in the amount of \$56,920.00:** A motion was made by Roth and seconded by DeLong to pay application #1 from Van Kirk Bros. Contracting for 2020 Timber Creek Water Main Extension in the amount of \$56,920.00. Roll call vote: Roth yes, DeLong yes, Freeman yes, Keib yes. Motion carried.

**i. Consider Health Insurance coverage for employees, 2021-2022 Fiscal Year:** Clerk Hoggins noted the proposed figures she received for budget worknight were 5%, the actual renewal rate came in at 10.42%. Additional options will need to be researched. Council agreed to table this item until the August 3<sup>rd</sup> meeting.

**j. Consider Salaries for 2021-2022 Fiscal Year:** Item tabled.

**k. Consider options and determine Building Inspector Position:** Mayor Kelley has an individual that is considering the position. He hopes to have a proposal at the August meeting.

Councilmember Tony DeLong excused himself from the meeting as his presence was needed at another meeting.

**l. Consider contract with "The Bridge" for detoxification services:** Chief has had no luck getting the contract. He will bring this item to the Council when the appropriate documents are available.

**RESOLUTIONS AND ORDINANCES:**

**RESOLUTION NO. 618** – Create fund for ARP (American Rescue Plan) Act funds.

**RESOLUTION NO. 618**

A RESOLUTION OF THE CITY OF MILFORD, NEBRASKA ESTABLISHING A SEPARATE BUDGET ACCOUNT FOR AMERICAN RESCUE PLAN ACT FUNDS.

WHEREAS, the City of Milford, Nebraska expects to be a recipient of funding under the federal American Rescue Plan Act ("ARPA" or "ARP Act");

WHEREAS, The City of Milford, Nebraska, has been advised that the Nebraska Auditor of Public Accounts requests governmental recipients of ARPA funds to create a separate account for budgeting purposes for such funds.


NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, that a new budget account is hereby established for ARPA Funds as Account No. 37.

Roll call vote: Freeman yes, Keib yes, DeLong absent, Roth yes. Motion carried.

PASSED AND APPROVED THIS 13<sup>TH</sup> DAY OF JULY 2021.

CITY OF MILFORD, NEBRASKA

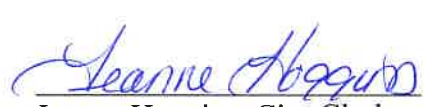
ATTEST:

  
Jeanne Hoggins City Clerk

  
Patrick L. Kelley, Mayor



**ADJOURNMENT:** A motion was made by Keib and seconded by Roth to adjourn the meeting. Roll call vote: Keib yes, Roth yes, DeLong absent, Freeman yes. Motion carried and meeting adjourned at 8:18 pm.

  
Jeanne Hoggins, City Clerk

  
Patrick L. Kelley, Mayor

## CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 13, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.



  
Jeanne Hoggins, City Clerk