

CITY OF MILFORD  
Milford, Nebraska 68405

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that a meeting of the Milford Aging Services Commission of the City of Milford, Nebraska will be held at 3:45 P.M. on Tuesday, January 21, 2020 at the Sr. Citizens Center, 105 South "B" Street, Milford, which meeting will be open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the City Clerk at the City Hall.

  
City Clerk

Agenda matters are as follows:

1. Call to Order
2. Roll Call
3. Open Meeting Act Requirement
4. Introduction of new Council Liaison and Board Member
5. Approve Minutes –November 19, 2019
6. Reports
  - a. Manager's Report – Amy Salistean
  - b. Financial /Budget Report - Amy Salistean
  - c. Aging Partners Monitoring Visit – Kathy Ruzicka
7. OLD BUSINESS
  - a. Discuss/Action- Memorial Plaque Form
8. NEW BUSINESS
  - a. Discuss/Action – Need for Professional Cleaning
  - b. Discuss/Action – Safety Camera in Main Stairway
9. Adjournment

CERTIFICATION

I hereby certify that the above meeting notice was posted by me in three public places in the City of Milford as follows:

City Clerk's Office  
Farmers & Merchants Bank  
U.S. Post Office

Posted on January 16, 2020 by 12:00 pm

  
City Clerk

## **January 21, 2020 Milford Aging Services Committee Meeting Minutes**

Meeting called to order at 3:45 PM by Susan Burkey.

The Open Meeting Act requirements have been met.

Roll Call:

Amy Salistean, Susan Burkey, Ron Oswald, Mike Moritz and Joyce Daake present. Becky Freeman is our new City Council liason. Vi Stutzman, absent.

**November 15, 2019** meeting minutes were read and discussed.

Susan Burkey, moved to accept as written.

Ron Oswald, 2nd.

All in favor? Aye. Motion carried.

**Managers report--Amy Salistean.** (Printed copy attached).

The report was presented, reviewed and discussed. Fundraisers were successful.

Joyce Daake, motion to accept as written.

Ron Oswald, 2nd.

All in favor? Aye. Motion carried.

**Financial report--Amy Salistean.** (Printed copy attached).

Report was reviewed and discussed.

Susan Burkey, motion to accept as written.

Joyce Daake, 2nd.

All in favor? Aye. Motion carried.

Kathy Ruzicka and Sandy Shaw presented information and explanations for the compliance review completed by Aging Partners. Copy of written review attached.

### **Old Business:**

Memorial Plaque Form finalized. Amy Salistean will complete the project.

### **New Business:**

Discussed the need for professional cleaning of the facility after rental. Professional service cleaning companies to be investigated and contacted by Amy. Issue tabled until next month

The need for a safety camera in the open stairway was discussed. Mike Moritz made the motion to acquire such a system, a \$ 200.00 limit. Susan Burkey, 2nd. All in favor? Aye. Motion carried. Amy will take care of this.

4:50 pm motion to adjourn. Meeting adjourned.

Respectfully submitted, Joyce Daake, secretary.

## **Milford Senior Center Manager's Report; Amy Salistean, Manager**

January 21, 2020 Milford Senior Center Board Meeting

**Meals Served December:** 237 Meals Served (11.5 Meals per day average)

**Bakers Candies Fundraiser:** \$290.60 raised with the sale of chocolates.

**Wii Bowling Tournament:** \$275.00 raised with sponsorship donations.

### **Activities Report:**

#### **November:**

- Husker Tailgate Party, November 2<sup>nd</sup>
- Book Club, Option B, November 4<sup>th</sup>
- Games with Horizon Hospice.
- Holiday Paper Crafts led by Joanne TeSelle, November 8<sup>th</sup> & 20<sup>th</sup>
- Mini Cooking Class led by Cheryl Kirby, November 22<sup>nd</sup>

#### **December:**

- A Traditional Hanging of the Greens Party, December 5<sup>th</sup>.
- Book Club, Option B.
- Blood Pressure Checks, December 16 & 20.
- Dr Folkers discussed Managing Stress, December 18<sup>th</sup>.
- QiGong Presentation and Introduction, December 19<sup>th</sup>.
- Wii Bowling Tournament

### **Building Updates**

Email sent to Gary TeSelle on 1/21/20, included this list:

- Gutters need to be cleaned out.
- Spotlight on American Flag at front door must be fixed.
- Roof repair around pre-existing chimney is leaking and staining the ceiling tiles in multiple places.
- Light fixture at bottom of basement stairs needs to be replaced. Replacing the lightbulbs is not correcting the issue.
- The kitchen sink is leaking into through the counter and the drawers below. It has damaged the counter significantly.
- The large chip in the countertop at the end closest to the garage needs to be fixed. The piece has been saved and can be glued down.
- The upstairs women's bathroom is having consistent issues with flushing.

### **Business**

- Sponsored Wii Bowling Tournament has involved 11 businesses and earned \$275 in sponsorship donations. The games are taking place at different times and days throughout the week. The games are approximately half way completed.
- The Aging Partners State monitoring visit, on October 29<sup>th</sup>, went very well. The Milford Senior Center was described as a "welcoming environment for seniors to gather and share a meal and socialize." "Participants present the day of [the] visit were clearly engaged with the center staff and each other." Only two items of feedback were given that required change. 1) Change cannot be given to individuals out of the contribution box. The Petty Cash Envelope has been filled with small bills and quarters and change will be given from there now. 2) Adequate backup documentation must exist for data submitted by the individual Centers. Specifically a list of signatures for each activity scheduled and facilitated by the Senior Center. On January 2 a new sign-up system was enacted. The form is located in the green folder next to the meal sign-up sheets. Participants are encouraged to put their signatures under their activity.