



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Tuesday, July 7, 2020, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the east wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. REPORTS/COMMUNICATIONS

1. Mayor
- 2 Council members
3. City Clerk
4. Department Heads
5. Committees

4. CONSENT AGENDA

1. Approve Minutes of the Regular Meeting – June 2, 2020 and June 25, 2020
2. Approve Claims
3. Use of donated funds for upgrade of Sr. Center bathroom
4. Approve Fire Dept. Roster

5. PUBLIC HEARINGS AND PRESENTATIONS

1. Presentation of Dividend Check by Clay Peterson with INSPRO
2. Public Hearing – Citizen Advisory Review Committee

6. CURRENT BUSINESS

1. Consider approval of a motion to ratify all actions identified in the attached minutes taken by the City of Milford during meetings held on March 20, 2020 – June 2, 2020 by video conference and telephone conferencing before June 30, 2020, pursuant to Governor Ricketts' Executive Orders No. 20-03 and No. 20-24 (attached to this agenda).
2. Consider Recycling Proposal from Uribe Refuse Services
3. Consider Authorizing an Additional 1% Increase in Restricted Funds Limitation for the 2020-2021 Budget for the City of Milford.
4. Extend offer of employment for Recreation Coordinator/Receptionist and set wage
5. Consider Salaries for 2020-2021 Fiscal Year
6. Consider Agreement for Legal Services with Rembolt/Ludtke to confirm terms and conditions of legal representation as City Attorney for the City of Milford.

7. RESOLUTIONS AND ORDINANCES:

Resolution No. 601 – Create a new budget account for the Tax Increment Financing (TIF) Fund as #36.

Resolution No. 602 – To declare surplus property to be sold in Milford at a garage sale type setting on Friday, July 24, 2020 and Saturday, July 25, 2020 at 402 1st Street.

Ordinance No. 950 – AN ORDINANCE OF THE CITY OF MILFORD AMENDING MILFORD MUNICIPAL CODE § 4-302 AS PROVIDED HEREIN REGARDING NUISANCE ABATEMENT PROCEDURES IN THE JURISDICTION OF THE CITY OF MILFORD.

8. ADJOURNMENT

	JUNE 2020 Expense
June Deposit Refunds	\$196.50
June Sales Tax	-
15th A/P	\$40,310.38
June Postage Utility Bills	\$211.76
End of the Month A/P	\$43,521.40
Pension 6/08/20	\$1,695.80
H.S.A. 6/08/20	\$794.96
Pension 6/22/2020	\$1,695.80
H.S.A. 6/22/2020	\$794.96
Pension 7/6/2020	\$1,695.80
H.S.A. 7/6/2020	\$794.96
Total A/P	\$89,025.06
6/08/2020 Payroll	\$16,753.67
IRS- FED Withholding	\$4,730.83
NE Dept of REV.	\$728.95
6/22/2020 Payroll	\$18,760.95
IRS- FED Withholding	\$5,025.72
NE Dept of REV.	\$713.44
7/6/2020 Payroll	\$19,272.01
IRS- FED Withholding	\$5,120.31
NE Dept of REV.	\$704.82
07-01-20 Council Payroll	\$738.78
IRS- FED Withholding	\$122.44
Total Payroll	\$72,671.92
Grand Total	\$161,696.98

Prepared for July 7, 2020 Council Board Meeting

Prepared By: Duane Hunter Date: 7-6-2020

Reviewed By: Betty Freeman Date: 7-6-2020

Reviewed By: [Signature] Date: 7-6-2020

CITY OF MILFORD
REGULAR MEETING
JULY 7, 2020
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 7th day of July 2020 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Scott Bashore, Tony DeLong, Becky Freeman, Jason Stahl; Attorney Mark Fahlsten; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Also present: Jeff Baker and Clay Peterson with INSPRO.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

REPORTS/COMMUNICATIONS: Written reports received: Fire Dept Report for June 2020. Police Dept. Activity Report for May 2020. Pool Board minutes from June 8, 2020 and June 30, 2020. Milford Aging Services minutes from June 16, 2020.

Mayor Kelley continues to participate in calls with Four Corners Health Dept. Opening is going fairly well. The City welcomes Dollar General this month and looks forward to establishing a ribbon cutting.

DeLong – Parks – TJ Buchli continues to work towards additions/completion of the Archery Range. Materials have been ordered to complete the picnic shelter. Restrooms are a consideration for the near future. Streets – this month's focus has been the tree clean-up from the storms. Gary has been working with JEO on some drainage issues. Speed Sign has been placed on D Street, going down to the pool, and appears to be a good deterrent for traffic speed. Mayor questioned some of the larger damaged branches still hanging in the trees, that are quite high, and if we have the equipment to reach them. He had been contacted by a company to assist if needed.

Freeman – Recreation – Summer ball is ongoing. Received a few concerns, restrooms seem to be the biggest. A letter went out to the Recreation Board and Coaches noting expectations. Sr. Center opened Monday, July 6th. The soft opening is offering scheduled times for exercise classes. Some of the Milford Aging Services Board members are concerned that the Sr. Center should not be opened. A special meeting is scheduled for Monday, July 13 to discuss these concerns. Conversation has taken place regarding construction ideas to repair the water issue on the west side of the building. Several contractors have been contacted and Amy is currently waiting on estimates.

Bashore – Water - Conversation is taking place with JEO on phases to address the lead & copper issues. Pool is closed until Wednesday, July 15th for additional cleaning and sanitizing, few snags with personnel. SSCSWMA met, they have one trailer available for recycling.

Stahl – Police, Fire & Rescue reports have been submitted. Fire Dept. held their first regular meeting since COVID. Discussion held to purchase a memorial plaque for

deceased members. Trying to schedule the Pancake Feed, hopefully this fall. Ordering new shirts, patches, badges. Discussion was held regarding building use and Food Net. The Fire Dept. is not inclined to allow Food Net into the building. To the Fire Dept. the building is still a sterile environment, they have not had any issues with members. They will take this under consideration at each meeting as directives change. They are encouraging Food Net to still look for other options. Mayor Kelley had conversation with Mark Johnson to encourage him to look at other facilities, including but not limited to the old Dairy Queen building. Mayor Kelley questioned the Fire Dept's interest in allowing the facility to be rented out. Stahl noted they are not anxious to have people in the building. It is still their Safe Place. Freeman shared; Food Net is currently using the Methodist Church to prepare their packages.

Clerk Hoggins - Sales tax received for the month of April 2020 in the amount of \$15,219.55. NPPD lease rebate payment for the month of May 2020 received in the amount of \$11,930.35. *Received \$142.65 from Alter Metal Recycling for the community clean-up. *Thank you from Erika Stauffer and Nancy Velder for the support of their business with the TIME Gift Card Program.

Chief Siebken – Officer Bailey halfway through the Academy.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

1. Approve Minutes of the Meetings – June 2, 2020 and June 25, 2020
2. Approval of Claims: Accounts Payable - \$91,712.32; Payroll - \$72,671.92. Totaling \$164,384.24.
3. Use of donated funds to upgrade the Sr. Center bathroom
4. Approve Fire Dept. Roster

A motion was made by Bashore and seconded by Freeman to approve the consent agenda as presented. Roll call vote: Bashore yes, Freeman yes, DeLong yes, Stahl yes. Motion carried.

SALARIES:

68739	Mark Frey	595.63
68740	Forrest Siebken	2047.30
68741	Kendall Hoggins	1430.13
68742	Jeanne Hoggins	1315.60
68743	Gary TeSelle	1034.18
68744	George Matzen	828.46
68745	Jessica Wang	54.25
68746	Travis Fougeron	1095.97
68747	Amy Salistean	893.06
68748	Ardella Huber	998.98
68749	James Palensky	1436.20
68750	Owen Eickhoff	80.48
68751	Amber Legband	156.07
68752	Christopher Bailey	1222.29
68753	Paul Childers	1438.59
68754	Isabella Bialas	347.54
68755	Olivia O'Dell	415.72
68756	Jeremiah Taylor	359.58
68757	Shane Noble	1003.64
68870	Mark Frey	907.35
68871	Forrest Siebken	1687.46
68872	Kendall Hoggins	1377.11

68873	Jeanne Hoggins	1315.60
68874	Gary TeSelle	1034.18
68875	George Matzen	849.20
68876	Jessica Wang	135.62
68877	Travis Fougeron	977.66
68878	Amy Salistean	798.72
68879	Cathleen Fosler	206.27
68880	Emma Stutzman	100.90
68881	Naudia Larsen	54.84
68882	Shelby Gropp	159.87
68883	Tatum Vondra	336.97
68884	Ardella Huber	1094.76
68885	James Palensky	1652.78
68886	Owen Eickhoff	130.49
68887	Amber Legband	201.09
68888	Calli Carraher	57.66
68889	Seth Stutzman	55.53
68890	Cole Toovey	152.39
68891	Taylor Stelling	162.30
68892	Nevaeh Stauffer	49.12
68893	Joselyn Bell	51.26
68894	Christopher Bailey	1222.29
68895	Paul Childers	1127.65
68896	Isabella Bialas	467.15
68897	Olivia O'Dell	413.71
68898	Jeremiah Taylor	472.48
68899	Shane Noble	1053.70
68900	Brenda Hansen	454.84
68903	Scott Bashore	138.52
68904	Patrick Kelley	184.70
68905	Waylon DeLong	138.52
68906	Jason Stahl	138.52
68907	Becky Freeman	138.52
68908	Mark Frey	772.17
68909	Forrest Siebken	1566.59
68910	Kendall Hoggins	1237.73
68911	Jeanne Hoggins	1315.60
68912	Gary TeSelle	1034.18
68913	George Matzen	828.46
68914	Jessica Wang	99.45
68915	Travis Fougeron	991.85
68916	Amy Salistean	896.11
68917	Calyn Mowinkel	239.08
68918	Cathleen Fosler	320.87
68919	Emma Stutzman	171.07
68920	Naudia Larsen	240.99
68921	Shelby Gropp	118.13
68922	Tatum Vondra	247.27
68923	Ardella Huber	980.35

68924	James Palensky	1414.70
68925	Owen Eickhoff	110.92
68926	Amber Legband	72.03
68927	Calli Carraher	189.40
68928	Seth Stutzman	170.85
68929	Cole Toovey	51.26
68930	Taylor Stelling	170.85
68931	Nevaeh Stauffer	102.51
68932	Joselyn Bell	66.21
68933	Christopher Bailey	1222.29
68934	Paul Childers	1654.18
68935	Isabell Bialas	405.69
68936	Olivia O'Dell	436.87
68937	Jeremiah Taylor	317.46
68938	Shane Noble	1032.54
68939	Brenda Hansen	325.48
68940	Kaitlyn Klug	145.45
68941	Jayla Policky	162.72
68942	Ashlynn Zegers	160.70

GENERAL FUND:

68758	RETIREMENT PLANS DIVISION	PENSION-133011	\$	1,695.80
2085226	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$	4,730.83
2085227	NE DEPT OF REVENUE	STATE TAX	\$	728.95
68759	UNION BANK	HSA	\$	794.96
68765	UNITED STATES POSTMASTER	UTILITY BILLS DUE JUNE 28	\$	211.76
68760	HALEY & CODY BURKHARDT	UB Refund	\$	49.81
68761	CORANA CULVER	UB Refund	\$	40.86
68762	TIM HEIDBRINK	UB Refund	\$	39.04
68763	DAVID MILLER	UB Refund	\$	27.74
68764	HALEY WEAKLAND	UB Refund	\$	39.05
68766	AARON KENNING	REIMB. REG. & UNIFORM	\$	65.00
68767	ALLISON POLICKY	REIMB. REG. & UNIFORM	\$	65.00
68768	ALLY TIMMERMAN	REIMB. REG. & UNIFORM	\$	65.00
68769	AMERITAS LIFE INSURANCE CORP.	7-1-20 to 7-31-20 dental ins.	\$	888.08
68770	AMIE SPLITT	REIMB. REG. & UNIFORM	\$	65.00
68771	ANDREEA BAKER	REIMB. REG. & UNIFORM	\$	65.00
68772	ANNA DICK-BURKEY	REIMB. REG. & UNIFORM	\$	85.00
68773	ARAMARK	MAT-TOWELS-PANTS	\$	637.85
68774	ASHLAND OAK	CLERK'S DESK SIGN	\$	1,846.00
68775	ASHLEY CHAPMAN	REIMB. REG. & UNIFORM	\$	85.00
68776	AUSTIN MCDONALD	REIMB. REG. & UNIFORM	\$	170.00
68777	AWARDS PLUS	UNIFORM SHIRTS	\$	72.00
68778	BEN KOCH	REIMB. REG. & UNIFORM	\$	65.00
68779	BLACK HILLS ENERGY	5-5-20 TO 6-4-20 GAS SERVICE	\$	311.52
68780	BOE STUTZMAN	REIMB. REG. & UNIFORM	\$	150.00
68781	BRANDON ROTH	REIMB. REG. & UNIFORM	\$	85.00
68782	BRANDON WERGIN	REIMB. REG. & UNIFORM	\$	65.00
68783	BRENDA HAMNDSEN	REIMB. REG. & UNIFORM	\$	85.00

68784	BRITTANY TROYER	REIMB. REG. & UNIFORM	\$ 130.00
68785	BROADVIEW NETWORKS	6-2-20 TO 7-1-20 6 PH. RENTAL	\$ 247.35
68786	BRYAN ROTH	REIMB. REG. & UNIFORM	\$ 85.00
68787	CAMRON SOESER	REIMB. REG. & UNIFORM	\$ 65.00
68788	CARLSON WEST POVONDRA	ALTERNATE #1-AV EQUIP	\$ 3,759.90
68789	CASIE DIVIS	REIMB. REG. & UNIFORM	\$ 85.00
68790	CHAD CARRAHER	REIMB. REG. & UNIFORM	\$ 65.00
68791	CHAISE VEGAS	REIMB. REG. & UNIFORM	\$ 65.00
68792	CHANTEL DAVENPORT	REIMB. REG. & UNIFORM	\$ 130.00
68793	CHRISTI ARNOLD	REIMB. REG. & UNIFORM	\$ 215.00
68794	COMPANY CARE	DRUG. SCREEN-O'DELL,TAYLOR	\$ 156.00
68795	CONSOLIDATED MANAGEMENT CO	WK.5-28-20 MEALS C. BAILEY	\$ 97.36
68796	CRETE GLASS COMPANY	PLEXI GLASS/FRONT OFFICE DESK	\$ 180.00
68797	CULLIGAN WATER CONDITIONING	ACCT. 21410 SR.CTR. SOFTENER	\$ 179.90
68798	DAN SCHWEITZER	Reimb. Reg. & Uniforms	\$ 170.00
68799	DAN STAUFFER	REIMB. REG. & UNIFORM	\$ 65.00
68800	DARIN MEYER	REIMB. REG. & UNIFORM	\$ 85.00
68801	DAS STATE ACCTG-CENTRAL FINANC	MAY 20 SRS STATE RADIO SYSTEM	\$ 93.00
68802	DAVE SWARTZENTRUBER	REIMB. REG. & UNIFORM	\$ 170.00
68803	DOUG HERR	REIMB. REG. & UNIFORM	\$ 65.00
68804	EAKES OFFICE SOLUTIONS	HAND SANTIZER, MASKS	\$ 576.13
68805	EMERGENCY MED PRODUCTS, INC	4 PILLOWS INV. 2170448	\$ 79.75
68806	ERIN JURGENS	REIMB. REG. & UNIFORM	\$ 65.00
68807	FARMERS COOPERATIVE	BULK FUEL	\$ 1,153.85
68808	G & P DEVELOPMENT LANDFILL	DISPOSE OF OLD BATTING CAGE	\$ 133.29
68809	GRETCHEN GARRISON	REIMB. REG. & UNIFORM	\$ 85.00
68810	HOLLY MULLET	REIMB. REG. & UNIFORM	\$ 65.00
68811	HYDRAULIC EQUIPMENT SERVICE	HYDRO BED TRUCK REPAIRS	\$ 1,210.75
68812	JASON VOSTA	REIMB. REG. & UNIFORM	\$ 85.00
68813	JEANNE SCHOEN	REIMB. REG. & UNIFORM	\$ 170.00
68814	JEFFREY BLOW	FRONT WINDOW WASH GLASS	\$ 70.00
68815	JESSICA ALLEN	REIMB. REG. & UNIFORM	\$ 85.00
68816	JOHN DEERE FINANCIAL	TRIMMER PARTS/SERVICE	\$ 258.56
68817	JOHN UPTON	Reimb. Reg. & Uniforms	\$ 85.00
68818	JOHNNIE HARDESTY	Reimb. Reg. & Uniforms	\$ 130.00
68819	KAIT MATTHEW	REIMB. REG. & UNIFORM	\$ 65.00
68820	KARA SHECHON	REIMB. REG. & UNIFORM	\$ 85.00
68821	KATIE BOUSQUET	REIMB. REG. & UNIFORM	\$ 85.00
68822	KELLY SUPPLY COMPANY	PLUMBING SUPPLIES/SPRINKLERS	\$ 55.70
68823	KURT HERR	REIMB. REG. & UNIFORM	\$ 65.00
68824	LEAGUE OF NE MUNICIPALITIES	JUNE-AUG WEBINARS-ACCOUNTING	\$ 420.00
68825	LIBBY NUTZMAN	REIMB. REG. & UNIFORM	\$ 65.00
68826	LISA PRICE	REIMB. REG. & UNIFORM	\$ 170.00
68827	MARCIE DELONG	REIMB. REG. & UNIFORM	\$ 85.00
68828	MARK ROTH	REIMB. REG. & UNIFORM	\$ 85.00
68829	MARY HENLEY	REIMB. REG. & UNIFORM	\$ 65.00
68830	MATHESON TRI-GAS,INC	COMPRESSED GASES/INV. 51640046	\$ 219.79

68831	MEGAN SEIBEL	Reimb. Reg. & Uniforms	\$ 130.00
68832	MICHELLE FOLKERS	REIMB. REG. & UNIFORM	\$ 65.00
68833	MICHELLE WITTSTRUCK	Reimb. Reg. & Uniforms	\$ 150.00
68834	MIDWEST AUTO PARTS	PIN CLIPS/THREAD TAPE/MITTS	\$ 189.45
68835	MIDWEST AUTOMOTIVE	F550 BRAKE PADS, ROTORS,SEALS	\$ 1,427.36
68836	MIKE HANSEN	REIM.6 MO.UTIL.BILLS-MOTHERS	\$ 189.40
68837	MIKE STAMM	Reimb. Reg. & Uniforms	\$ 130.00
68838	MILFORD PLUMBING INC.	REPLUMB WATER LINE/WATER PARTS	\$ 190.25
68839	MUTUAL OF OMAHA	6 MO.MEDICARE INS. CHAR TESELL	\$ 1,672.29
68840	NATHAN JONES	Reimb. Reg. & Uniforms	\$ 130.00
68841	Neb.Clerks INSTITUTE & ACADEMY	LIQUOR LAW PROCESS/VIRT.WKSHOP	\$ 50.00
68842	NEBRASKA PUBLIC POWER DISTRICT	4-24-20 TO 5-22-20 ELECTRICAL	\$ 4,817.16
68843	NORRIS PUBLIC POWER DIST	WELL 2 4-27 TO 5-27 SOUTH WELL	\$ 347.72
68844	PHIL STAUFFER	REIMB. REG. & UNIFORM	\$ 65.00
68845	REDIGER AUTOMOTIVE	SERVICE 2016 FORD TAURUS-POLIC	\$ 51.59
68846	REMBOLT LUDTKE LLP	MAY 2020 LEGAL SERVICES	\$ 6,420.00
68847	RUSTIN MCCULLOUGH	REIMB. REG. & UNIFORM	\$ 85.00
68848	SACK LUMBER COMPANY	50 PC. LATHE	\$ 4.68
68849	SARAH EITL	REIMB. REG. & UNIFORM	\$ 85.00
68850	SEWARD COUNTY INDEPENDENT	WINDOW & REGULAR ENVELOPES	\$ 259.00
68851	SHANE STUTZMAN	REIMB. REG. & UNIFORM	\$ 65.00
68852	SONYA SALTZMAN	REIMB. REG. & UNIFORM	\$ 65.00
68853	TALICIA SCHWEITZER	REIMB. REG. & UNIFORM	\$ 65.00
68854	TATUM VONDRA	REIM.SWIMSUITS/LIFEGUARDS	\$ 580.79
68856	TCA OUTDOOR POWER	NEW MOWER/BAGGER/BAG FRAME	\$ 686.29
68857	TIM DERR	REIMB. REG. & UNIFORM	\$ 65.00
68858	TOM RAKOW	REIMB. REG. & UNIFORM	\$ 235.00
68859	TONY JACKSON	REIMB. REG. & UNIFORM	\$ 85.00
68860	UNION BANK	7 EMPLOYEES HSA	\$ 14.00
68861	UNIVERSAL PREMIUM	FUEL FOR POLICE VEHICLES	\$ 472.11
68862	VAN KIRK BROTHERS CONST.	WATER SERVICE REPAIRS	\$ 3,900.11
68863	VERIZON WIRELESS	6-2 TO 7-1 PHONE ACCT. 4342	\$ 112.88
68864	VERIZON WIRELESS-P	5-11 TO 6-10-ACCT. 1327 AIR CD	\$ 170.31
68865	WADE OLSON	REIMB. REG. & UNIFORM	\$ 65.00
68866	WERGIN'S LAWN SERVICE	SPRING FERTILIZER POOL	\$ 280.00
68867	WHITNEY PARKS	REIMB. REG. & UNIFORM	\$ 65.00
68868	WINDSTREAM NEBRASKA INC	5-25 TO 6-24 PH.ACCT. 6439	\$ 58.21
68869	ZACH ZEGERS	REIMB. REG. & UNIFORM	\$ 170.00
68901	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,695.80
2085228	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 5,025.72
2085229	NE DEPT OF REVENUE	STATE TAX	\$ 713.44
68902	UNION BANK	HSA	\$ 794.96
2085230	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 122.44
68943	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,695.80
2085231	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 5,120.31
2085232	NE DEPT OF REVENUE	STATE TAX	\$ 704.82
68944	UNION BANK	HSA	\$ 794.96

68948	AFLAC	JUNE SUPPLEMENTAL INSURANCE	\$ 376.80
68949	BLUE CROSS & BLUE SHIELD	7-1-20 TO 8-1-20 HEALTH INS.	\$ 11,536.38
68950	BRENDA HANSEN	REIMB. FOR POOL SUPPLIES	\$ 46.99
68951	CANON FINANCIAL SERVICES	JUNE COPIER RENTAL	\$ 165.00
68952	CARD SERVICE CENTER	WATER NETS & TESTS	\$ 1,114.34
68953	CARD SERVICES	SPRAYER REPAIR	\$ 51.93
68954	CASH-WA DISTRIBUTING	VINYL GLOVES, CONTAINERS	\$ 372.00
68955	PETTY CASH	POOL OPENING CASH MONEY	\$ 46.95
68956	COLLABORATIVE LIBRARY PRG	LIBRARY PRIZES	\$ 465.10
68957	CONSOLIDATED MANAGEMENT CO	40 MEALS CHRISTOPHER BAILEY	\$ 284.20
68958	CULLIGAN WATER CONDITIONING	INV. 53432-SOFTENER SALE/REPAI	\$ 383.39
68959	DEARBORN GROUP	7-1-20 TO 7-31-20 LIFE INS.	\$ 103.20
68960	DRAGONFLY	5-26 TO 6-23-20 SR. MEALS	\$ 258.50
68961	EAKES OFFICE SOLUTIONS	HAND SANTIZERS DISPENSERS	\$ 581.25
68962	ELAN CITY	2 RADAR SPEED SIGNS	\$ 5,359.00
68963	ERIC RILEY ELECTRIC	CLEAN UP CHEMICAL PUMP	\$ 120.00
68964	HAWKINS INC.	WATER CHEMICALS	\$ 1,982.18
68965	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	\$ 530.81
68966	JCI INDUSTRIES, INC.	POOL MOTOR REPLACEMENT	\$ 2,882.60
68967	JEO CONSULTING GROUP, INC.	PROF. SERVICES THRU 6-12-20	\$ 7,621.25
68968	JR WELDING	STRAIGHTEN DUMP TRUCK TAIL GAT	\$ 210.00
68969	MECHANICAL SALES, INC	AIR FILTERS FOR NEW CITY HALL	\$ 306.36
68970	MEYER LABORATORY, INC.	YELLOW RUBBER TRAFFIC PAINT	\$ 606.35
68971	NEBRASKA HEALTH &	PROJ. 200541.00 REVIEW FEE	\$ 475.00
68972	NE PUBLIC HEALTH ENV. LAB	WATER TESTS	\$ 789.00
68973	NEBRASKA PUBLIC POWER DISTRICT	ACCT. 47068 5-23 TO 6-23	\$ 2,118.21
68974	NEWMAN TRAFFIC SIGNS	SPEED SIGNS	\$ 159.13
68975	NMC	LOADER RENTAL	\$ 2,024.00
68976	OFFICE DEPOT BUSINESS ACCOUNT	PIXMA PORTABLE PRINTER	\$ 199.99
68977	OVERHEAD DOOR CO. OF LINCOLN	UNIT 3 GARAGE DOOR OPENER	\$ 56.50
68978	SACK LUMBER COMPANY	PAINT ROLLERS FOR POOL	\$ 25.98
68979	SEWARD COUNTY INDEPENDENT	MINUTES/ORDINANCES/LEGAL HEARI	\$ 90.20
68980	SUSAN BURKEY	REIMB. FOOD ITEMS SR. CENTER	\$ 69.52
68981	GARY TESELLE	ACT. 5562939 GARY TESELLE	\$ 472.40
68982	URIBE REFUSE SERVICES, IN	ACCT. 10801 JUNE/JULY TRASH	\$ 226.00
68983	VERIZON WIRELESS	ACCT. 1327 6-11 TO 7-10-20	\$ 255.46
68984	WALMART COMMUNITY BRC	GROCERIES FOR SR. CENTER	\$ 612.59
68985	WINDSTREAM NEBRASKA INC	ACCT. 41006 SWIM. POOL INTERNE	\$ 537.02
68986	ZITO MEDIA	7-1-20 TO 7-31-20 HD. DIGITAL	\$ 5.82
	Total Paid On: 6/08/20		\$ 16,753.67
	Total Paid On: 6/22/20		\$ 18,760.95
	Total Paid On: 7/01/20		\$ 738.78
	Total Paid On: 7/06/20		\$ 19,272.01
	***** REPORT TOTAL *****		\$ 164,384.24

PUBLIC HEARINGS & PRESENTATIONS:

Presentation of Dividend Check by Clay Peterson with INSPRO:

Clay Peterson with INSPRO presented a dividend check to the City from EMC in the amount of \$10,318.56. EMC has presented dividend checks 18 out of 25 years.

Public Hearing – Citizen Advisory Review Committee: Mayor Kelley opened the Public Hearing at 7:21 pm.

Program Administrator Jeff Baker, 320 B Street updated the Council on activity pertaining to Economic Development over the last 6 months. Current balance is \$161,405.27. One loan of \$40,000.00 out to Eagle Fitness. Balance on their loan is \$19,006.64, they are about halfway thru their loan period. Payments are right on schedule. One expenditure of \$30,000.00 related to the TIME Gift Card Program which is a great movement by the City to take the bull by the horns and be the leader. Milford was the first community to pass their matching funds and extend funds to Pleasant Dale and Beaver Crossing. Currently funds are promised in the amount of \$10,000.00 to the NE Affordable Housing Project and \$30,000.00 to Bluestem Network to continue the build out of fiber in the commercial and residential areas of Milford. 2 applications are pending at this time, we will be scheduling a meeting in the next 2 weeks to address those applications. There is current discussion related to a local business and infrastructure improvements. Milford has done a very good job managing their funds when doing loans and grants.

With no further comments from the public Mayor Kelley closed the public hearing at 7:27 pm.

CURRENT BUSINESS:

Consider approval of a motion to ratify all actions identified in the attached minutes taken by the City of Milford during meetings held on March 20, 2020 – June 2, 2020 by video conference and telephone conferencing before June 30, 2020, pursuant to Governor Ricketts' Executive Orders No. 20-03 and No. 20-24 (attached to this agenda). A motion was made by Stahl and seconded by Bashore to ratify all actions identified in the attached minutes taken by the City of Milford during meetings held on March 20, 2020 through June 2, 2020 by video conference and telephone conferencing before June 30, 2020, pursuant to Governor Ricketts' Executive Orders No. 20-03 and No. 20-24. Roll call vote: Stahl yes, Bashore yes, DeLong yes, Freeman yes. Motion carried.

Consider Recycling Proposal from Uribe Refuse Services: Mayor Kelley and Maintenance Supt. TeSelle created a plan to keep the patrons and employees safe by rotating the recycling trailer and its availability during the COVID. Mayor Kelley took calls from patrons regarding the absence of the trailer. Having it available every other week caused it to fill up rather quickly when it was on site. Our trailer is just too small. Uribe presented a proposal to provide a 42 cubic foot roll-off container, which would be picked up and dumped bi-weekly. A 5- and 10-year proposal was presented. The 10-year proposal saved approximately \$500.00. Discussion was held regarding continued reimbursement from SSCSWMA. A motion was made by DeLong and seconded by Freeman to consider the proposal from Uribe Refuse with option 2 (10-year commitment). Discussion was held regarding the bi-weekly pick-up schedule and the cost if it was needed to pick-up and dump more often. The contract was not before us and the Council would like legal review and approval prior to moving forward. Councilmember DeLong made a motion, seconded by Freeman to amend the motion adding; approval of the contract pending legal review. Roll call vote: DeLong yes, Freeman yes, Bashore yes, Stahl yes. Roll call on the original motion: DeLong yes, Freeman yes, Bashore yes, Stahl yes. Motion carried.

Consider Authorizing an Additional 1% Increase in Restricted Funds Limitation for the 2020-2021 Budget for the City of Milford: A motion was made by Bashore and seconded by DeLong to authorize an additional 1% increase in restricted funds limitation

for the 2020-2021 budget for the City of Milford. Roll call vote: Bashore yes, DeLong yes, Freeman yes, Stahl yes. Motion carried.

Extend offer of employment for Recreation Coordinator/Receptionist and Set Wage:

A motion was made by Bashore and seconded by Stahl to extend an offer of employment to Marissa Parman for the part-time receptionist/recreation coordinator position at \$14.00 per hour. Discussion: Monday thru Friday 8:30 am to 3:00 pm with an unpaid lunch hour. Starting date, beginning of August. Roll call vote: Bashore yes, Stahl yes, DeLong yes, Freeman yes. Motion carried.

Consider Salaries for 2020-2021 Fiscal Year: Hoggins provided a spreadsheet with current hourly rates for employees and a projected 2% and 3% wage increase. With what has happened over the last 4-5 months this may be a difficult conversation. Mayor Kelley noted: People have lost their jobs or taken pay decreases to keep their jobs. He also stated; our employees, in a lot of incidences, went above and beyond their normal hours to combat the current environment that we were going thru. It is difficult to balance as these are taxpayer dollars and our taxpayers have been financially impacted. Mayor Kelley is recommending splitting the difference between 2% and 3% and recommends to the Council a 2.5% increase for the employees. Mayor Kelley wanted to thank the employees for everything they do but also wants to respect the commitment from the taxpayer. Stahl noted last year's COLA percentage was 2.8%, this year it is 1.6%. Stahl also noted, short of a comparability study, the law enforcement department is a little light on salaries. Discussion was held regarding having a comparability study done. A motion was made by Bashore and seconded by DeLong to approve the 2.5% increase in salaries for the 2020-2021 fiscal year. DeLong asked what it would take to get into performance reviews. Some employees go above and beyond, causing flexibility, and encourages employees to perform at a higher standard. Roll call vote: Bashore yes, DeLong yes, Freeman yes, Stahl yes. Motion carried.

Consider Agreement for Legal Services with Rembolt/Ludtke to confirm terms and conditions of legal representation as City Attorney for the City of Milford: A motion was made by DeLong and seconded by Bashore to authorize the Mayor's signature on the Agreement for Legal Services with Rembolt/Ludtke as presented adding a beginning date of August 1, 2020. Roll call vote: DeLong yes, Bashore yes, Freeman yes, Stahl yes. Motion carried.

RESOLUTIONS AND ORDINANCES: (The language of the following did not change, only the numbers)

Resolution No. 601 – Create a new budget account for the Tax Increment Financing (TIF) Fund as #36: The following resolution was introduced by Bashore, who moved its adoption, seconded by Stahl.

RESOLUTION NO. 601

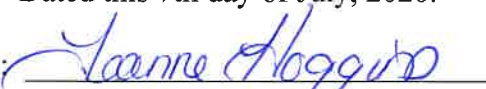
BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA THAT:

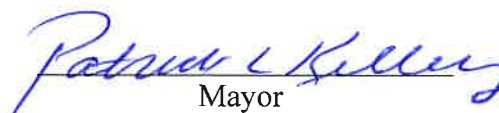
A new budget account is hereby established for the Tax Increment Financing Fund or TIF as budget account #36.

Roll call vote: Bashore yes, Stahl yes, DeLong yes, Freeman yes. Motion carried.

Dated this 7th day of July, 2020.

Attest:


City Clerk


Mayor



Resolution No. 602 – To declare surplus property to be sold in Milford at a garage sale type setting on Friday, July 24, 2020 and Saturday, July 25, 2020 at 402 1st Street:

A motion was made by Stahl and seconded by Bashore to adopt Resolution No. 602. Roll call vote: Stahl yes, Bashore yes, DeLong yes, Freeman yes. Motion carried.

Ordinance No. 950 – AN ORDINANCE OF THE CITY OF MILFORD AMENDING MILFORD MUNICIPAL CODE § 4-302 AS PROVIDED HEREIN REGARDING NUISANCE ABATEMENT PROCEDURES IN THE JURISDICTION OF THE CITY OF MILFORD. (See Ordinance Record)

ADJOURNMENT: A motion was made by Freeman and seconded by Bashore to adjourn the meeting. Roll call vote: Freeman yes, Bashore yes, DeLong yes, Stahl yes. Motion carried and meeting adjourned at 8:24 pm.



Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 7, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk

RESOLUTION NO. 602

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD,
NEBRASKA:

That the following property is declared to be surplus property:

Panasonic Police CF30 Laptop Computer with power supply – BJKSB98317
Panasonic Police CF30 Laptop Computer with power supply – BJKSB98375
Lind Power Supply 12 Volt
Sony Digital Video Camera with case & accessories – 1030101
Samsung Monitor – ZUELHTNC700716N
Samsung Monitor – Z3URHCJBC01103M
Gateway Monitor with related cords – MW662BOC06406
Plastic Chairs (7)
Bolt Cutters (2), Pruner/Loper, Crow Bar, Pry Bar, Pool Cue with case, Hammer
DELL Monitor – CN-0GFCNV-74445-911-A7XM
Map storage tubes (16)
DELL Optiplex 390 – H09BXR1, Optiplex 390 – 3XP9ZQ1, Optiplex 3010 – 21B9XV1
Linksys SR2016 Network Switch
DVD Drive LiteOn (2)
HP Laserjet 1300 Printer – CNBJK9234 with software
Japanese Swords (2)
DELL Optiplex 960 – GM6XQL1
DELL Monitor – complete set – CN-0YR64P-74445-165-4775
DELL Keyboard
LiteScribe DVD Drive with cords
Canon T50 35 MM Camera with case and additional lense
RCA 13” TV – H123E9S35
Roadgear Bicycle Helmet (New)
GPS Antenna (3)
Whelen CSP690 Strobe control box/module
Gateway docking station – HD601390129
Gateway Laptop – 034792930 & case
Dash mount Red/Blue light
Bearcat Scanner 4-120370
Magnavox VHS Taper Player – 44446095
Cruiser Club Carrier
Gun cases (2)
Panasonic Phones (4)
Logitech Keyboard
Glass top, wooden file cabinet – drawer/box
SONY Cybershot digital camera
Water bucket heater
Metal Desk (Gray) (2); Metal Desk (Brown)
Amana Upright Refrigerator
Wooden Bookshelves (2)

Metal Card Files: 2 - 3x4; 1 - 4x6
Audio monitoring system - complete
SONY Tape Recorder
Metal Shelf - Gray
Gateway Server - 0040569857
Metal Table - Brown
Brown folding table
Stream light Flashlights with chargers (4): 00206420, 00260758, 544884, 00217318
Stacking Wall Files - clear plastic
Motorola PM1200 Low band Radio (New) - 159JHZ0020
Motorola HT600 Portable Radio with charger (2) - 649APU5948, 649ARG3649
Aluminum Ticket Book Holder
Nylon shooting bag
Full-cover Rain Suit
CoJack Emergency Light
Gateway Keyboard
Logitech Keyboard - MK710
Federal Signal Smart Siren
SONY Recorder - ICD-PX333
SMEAD Letter size Hanging Folder Frames
HON Desk Pieces Light gray: Corner Section with Keyboard tray (multiple)
 Corner piece, addition
 Credenza Shelf
 Printer stand with grommet
 Table section with pencil drawer (2)
HON 2 drawer file cabinets (2) Charcoal color
2 drawer file cabinet (1) Charcoal color
Netgear AC1900 Smart WiFi Router R7000-100PAS
Christmas Wreath, Greenery and Ornaments
Assortment of Baseball bats, gloves and (2) bat bags (1 box)
Gray Table
Black Plastic Shelf
Wooden Wall Display Shelf
ZENITH Antique Radio
Light Green Shelf with small cubby holes
DELL Keyboard and mouse
Large metal shelves, Charcoal in color (3)
Fluorescent Utility Light
HON 4 drawer File Cabinets, Charcoal (1) - Gray (2)
HON 4 drawer File Cabinets, Putty (3)
Live trap
BOSTON electric Pencil Sharpener
Dehumidifier - large
High back Office Chairs on wheels - black (4)
Motorola MaxTrac lowband radio w/desktop microphone - 428ARY0808
MA-COM 500M 800 mhz radio w/speaker - 427019

MA-COM 500M 800mhz radio – 428368
MA-COM 500M 800mhz radio w/desktop mic – 428369
Samlex America 12-volt power supply – 03051-1041-00044
Motorola 12-volt power supply – no serial number
Viewsonic monitor w/speakers – RA5094340568
Gateway E4500D tower computer – 036266051
Metal Shelving, Commercial grade, 9' wide, 6'tall, 3' deep.

The property shall be sold as priced or best offer as is with no warranties express or implied, at City Hall Building, 402 1st Street, Milford on Friday, July 24, 2020 and until 12:00 Noon on Saturday, July 25, 2020 as authorized by Neb. Rev. Stat. § 17-503.02.


A copy of this resolution shall be posted in three public places not less than 7 days prior to said sale and shall serve as notice of such sale.

Roll call vote as follows:

Passed and approve this 7th day of July 2020.

Attest:


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor



ORDINANCE RECORD
NO. 950

The Mayor and City Council of the City of Milford, Nebraska, met at the City Hall Office in said City on the 7th day of July 2020 at 7:00 o'clock P.M. in regular session, the following being present:

Mayor: Patrick L. Kelley

City Clerk: Jeanne Hoggins

Council members: Scott Bashore, Tony DeLong, Becky Freeman, Jason Stahl

Absent: None

A quorum being present, the following proceedings were had and done:

Councilmember Stahl introduced an ordinance entitled:

AN ORDINANCE OF THE CITY OF MILFORD AMENDING MILFORD
MUNICIPAL CODE § 4-302 AS PROVIDED HEREIN REGARDING NUISANCE
ABATEMENT PROCEDURES IN THE JURISDICTION OF THE CITY OF
MILFORD.

Thereupon Council member Stahl moved that the statutory rule requiring the reading of ordinances by title on three different days be suspended, which motion was seconded by Councilmember Freeman and the roll was called on the adoption of said motion, and the Councilmembers present voted as follows:

Yea: Stahl, Freeman, Bashore, DeLong

Nay: None

Absent and not voting: None

The said motion having been concurred in by three-fourths of all the Council members elected to the City Council was by the Mayor declared passed and adopted.

Thereupon said ordinance was read by title a second time and put upon final passage and the Mayor stated: The question is, "Shall Ordinance No. 950 be passed and adopted?" The roll was then called on the passage and adoption of said ordinance and the Councilmembers present voted as follows:

Yea: Stahl, Freeman, Bashore, DeLong

Nay: None

Absent and not voting: None

The passage and adoption of said ordinance having been concurred in by a majority of all of the Council members elected to the City Council, and said ordinance was by the Mayor declared passed and adopted, and the Mayor in his presence of the City Council signed and approved said Ordinance. Said Ordinance is: Passed and adopted.

ORDINANCE NO. 950

AN ORDINANCE OF THE CITY OF MILFORD AMENDING MILFORD MUNICIPAL CODE § 4-302 AS PROVIDED HEREIN REGARDING NUISANCE ABATEMENT PROCEDURES IN THE JURISDICTION OF THE CITY OF MILFORD.

WHEREAS, Milford Municipal Code § 4-302 provides procedures for nuisance abatement pursuant to Neb. Rev. Stat. § 17-563 and other law;

WHEREAS, the City finds it expedient to amend portions of Code § 4-302;

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, SEWARD COUNTY, NEBRASKA AS FOLLOWS:

Section 1: That Milford Municipal Code §§ 4-302 (3)(a) – (c) be amended as follows:

~~(a) Notice to abate the nuisance shall be given to each owner or owner's duly authorized agent, occupant, lessee and/or mortgagee, if any, by personal service or certified mail. If the owner or occupant cannot be found or otherwise served with notice, then the Municipal Clerk shall publish, in a newspaper of general circulation within the Municipality, such notice for two (2) consecutive weeks, the last publication to be at least five (5) days prior to the date set for the deadline for abatement of the nuisance.~~

~~(a) Upon determination by the Board of Health or official designated by the City Council that the owner, occupant, lessee, or mortgagee has failed to keep the real estate free of public nuisances, the City Clerk shall thereupon cause notice to abate and remove such nuisance to be served upon the owner or owner's duly authorized agent and to the occupant, if any, by personal service, certified mail, or first-class mail. If notice is given by first-class mail, such mail shall be conspicuously marked as to its importance. The notice shall describe the condition as found by the Board of Health or designated official, state that the condition has been declared a public nuisance and that the condition must be remedied at once, and inform the recipient of the right to an appeal hearing before the City as provided by this Code and the manner in which it may be requested.~~

~~(b) Within five (5) days after receipt of such notice, or within five (5) days of the second publication of notice, if the owner or occupant of the lot or piece of ground does not request a hearing with the Governing Body City or fails to comply with the order to abate and remove the nuisance, the Municipality City may have or cause such work to be done to abate such nuisance. The costs and expenses of any such work shall be paid by the owner. If unpaid for two (2) months after such work is done, the City may either (i) levy and assess the costs and expenses of the work upon the lot or~~

piece of ground so benefited in the same manner as other special taxes for improvements are levied and assessed or (ii) recover in a civil action the cost and expenses of the work upon the lot or piece of ground adjoining the streets and alleys.

~~(e) In the event the owner or occupant of the lot or parcel requests a hearing with the City, the City Clerk shall fix a date for such hearing before the Governing Body, and shall give notice thereof to all interested parties not less than seven (7) days prior to such hearing. The Governing Body shall hear all evidence and objections made by interested parties and shall hear evidence submitted by the Municipality. If after consideration of all of the evidence, the Governing Body shall be stayed pending such appeal. In the event such decision is not appealed, the City may have or cause such work to be done to abate such nuisance as provided in sub-paragraph (b) above.~~

(c) If within five days after receipt of such notice, the owner or occupant requests in writing a hearing by the City in appeal of the determination of the Board of Health or designated enforcement official, the City shall, upon receipt of that notice, cause a hearing date to be fixed and notice thereof to be served upon the owner, owner's duly authorized agent, or occupant. This notice of hearing shall be by personal service, certified mail, or first class mail, in a manner calculated to provide notice to the party or parties of the hearing within a reasonable time and not less than two days prior to the hearing unless the City and the party or parties agree to a lesser time of notice, and require the party or parties to appear before an elected or appointed City officer designated by the Board of Health as a hearing officer for such appeals, to show cause why the condition should not be found to be a public nuisance and remedied. Upon the date fixed for the hearing and pursuant to notice, which hearing shall be held within fourteen days after the filing of the appeal, the hearing officer shall hear all objections made by interested parties and shall hear evidence submitted by the Board of Health or designated enforcement official. If, after consideration of all of the evidence, the hearing officer shall find that the condition is a public nuisance, the hearing officer shall order and direct, in a written decision on the appeal made within five business days after the conclusion of the hearing, the owner, owner's authorized agent, or occupant to remedy the public nuisance at once; provided, the party or parties may appeal the decision to the appropriate court for adjudication, during which proceedings the decision of the hearing officer shall be stayed. Should the owner or occupant refuse or neglect to comply with the order of the City within 10 days of issuance of the decision on appeal, the City may proceed to cause the abatement of the described public nuisance. The costs and expenses of abatement shall be paid by the owner. If unpaid for two (2) months after such work is done, the City may either (i) levy and assess the costs and expenses of the work upon the lot or piece of ground so benefited in the same manner as other special taxes for improvements are

levied and assessed or (ii) recover in a civil action the cost and expenses of the work upon the lot or piece of ground adjoining the streets and alleys.

Section 2: That all Ordinances and Code provisions or portions of such in conflict herewith are hereby repealed to that extent.

Section 3: That this Ordinance shall be in full force and effect from and after publication as provided by law and shall be published in pamphlet form.

PASSED AND APPROVED THIS 7TH DAY OF JULY 2020.

CITY OF MILFORD, NEBRASKA

BY: Patrick L. Kelley
Patrick Kelley, Mayor

ATTEST:

Jeanne Hoggins
Jeanne Hoggins, City Clerk

