



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Tuesday, December 7, 2021, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. REPORTS/COMMUNICATIONS

- a. Mayor
- b. Council members
- c. City Clerk
- d. Department Heads

- 4. CONSENT AGENDA** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: November 2, 2021 and November 30, 2021
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for September & October 2021 by Auditing Committee
- d. Authorize payment process for drawdown #8 for the 19-TFHO-16065 Owner Occupied Rehab Program in the amount of \$5,594.00.
- e. Approve Plans & Specs - 2021 Wastewater Pump Station for Standby Generator and authorize to proceed with advertising for bids.

5. CURRENT BUSINESS

- a. Election of Officers: President of Council
Acting President of Council
- b. Appointments: Chief of Police
City Clerk/Treasurer
Maintenance Superintendent
Street Superintendent – Julie Ogden, January to December 2022
City Engineer – JEO for 2022
- c. Hire Assistant Library Director & set wage
- d. Approve purchase of meals in conjunction with Downtown Revitalization Advisory Committee planning sessions.
- e. Sr. Center elevator problem
- f. Hire Maintenance Employee & set wage
- g. Consider hire for Building Inspector Position
- h. Consider Franchise Agreement between the City of Milford and ALLO Milford, LLC to construct and operate cable system within the community.

6. RESOLUTIONS AND ORDINANCES:

Resolution No. 629 – AUTHORIZE MAYOR KELLEY TO SIGN THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2021

Resolution No. 630 - A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF NEBRASKA FOR PROJECT NO. STP-6-6(163)

Ordinance No. 960 – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA, TO CONFIRM AND RETAIN VOTING WARDS ESTABLISHED BY CHAPTER 1, ARTICLE 7, SECTION 1-715 OF THE MUNICIPAL CODE AS A RESULT OF THE 2020 FEDERAL CENSUS.

7. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
DECEMBER 7, 2021
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 7th day of December 2021 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Tony DeLong, Kelli Keib, Becky Freeman; Attorney Anthony Aerts; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Absent: Council member Mike Roth. Also present: Dr. Brandon Henley and Kevin Keib.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by Keib and seconded by Freeman to approve the agenda as submitted. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS:

REPORTS/COMMUNICATIONS: Written reports received: Police Dept. Activity Report for October 2021; Milford Mailer Newsletter for December 2021; Milford Aging Services Commission minutes from November 16, 2021; Library Board minutes from November 23, 2021; Milford Housing Authority minutes from October 19, 2021, and November 16, 2021.

Keib – report attached.

Roth - report attached.

Mayor Kelley – worked with individuals regarding building in the new development. Working with SCCDP on an Ag related facility that might potentially be located west of town and getting infrastructure to this location.

Freeman – still seeking Recreation Coordinator. Sr. Center potato bake in October served 66 potatoes. New volunteers are helping deliver meals. Amy assisted 18 seniors to register and transported for the booster vaccination. New crochet club has been started.

ESU students helping with birthday meals and a cookie party. Little Leaps will be performing. Held a Blood Pressure Clinic. A presentation was given by Andreea Baker on Loneliness and Seniors over the Holidays.

Mayor Kelley shared information regarding the County employees maintaining their office at the Sr. Center. They provide assistance in the building when Amy needs to leave. The County HR personnel will provide services to create a fluid work environment at the Sr. Center.

DeLong – Commissioner Ahmic is working to provide COVID money for essential workers. DeLong will provide a list of active fire department members during the time frame of March 2020 and June 2021. Park Board met to define responsibilities to bring in

funds. Commissioner Ahmic is assisting the board with ideas. Streets - met with Julie Ogden from JEO to reevaluate the street panel repairs and restructure the patching project. Speed tables are still being discussed. Bringing on another employee to the maintenance department.

Clerk Hoggins – *Sales tax received for the month of September 2021 in the amount of \$21,763.62. *NPPD lease payment for the month of October 2021 in the amount of \$12,630.80. *Reminder of Open House Thursday, December 9th between 5:00 pm and 7:30 pm. *First DTR Planning Advisory Committee meeting scheduled for Thursday, December 9th from 11:00 – 1:00 at Pizza Kitchen. Chamber hosting Santa Parade this Saturday, December 11, 2021 from 3:00 pm to 5:00 pm.

Mayor Kelley – Read the press release from ALLO Fiber noting ALLO will be coming to Milford in the spring of 2022. Press release attached.

Chief Siebken – Jorge Garcia will start December 20, 2021 and enter the Academy on January 2, 2022. E911 Board interviewed 3 individuals for the Director position providing rankings for consideration. Communication line item should be o.k. with discussion of increased wage. Lisa Huschka will graduate Thursday, December 9, 2021.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: November 2, 2021 and November 30, 2021
- b. Approval of Claims: Accounts Payable - \$189,847.85; Payroll - \$57,545.02; Totaling \$247,392.87 by the Auditing Committee.
- c. Approve Treasurer's Report for September 2021 and October 2021 by Auditing Committee.
- d. Authorize payment process for paydown #8 for the 19-TFHO-16065 Owner Occupied Rehab Program in the amount of \$5,594.00.
- e. Approve Plans & Specs – 2021 Wastewater Pump Station for Standby Generator authorize to proceed with advertising for bids.

A motion was made by DeLong and seconded by Keib to approve items on the consent agenda as presented. Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth absent. Motion carried.

SALARIES:

71454	Mark Frey	145.45
71455	Forrest Siebken	1975.16
71456	Mavis Ferris	139.42
71457	Jeanne Hoggins	1425.13
71458	Gary TeSelle	1106.32
71459	George Matzen	679.09
71460	Craig Carritt	26.99
71461	Jon Wiedemeyer	209.71
71462	Amy Salistean	983.96
71463	Ardella Huber	1012.22
71464	James Palensky	1900.15
71465	Owen Eickhoff	130.94
71466	Lisa Huschka	1356.53
71467	Hannah Fougeron	175.87
71468	Dustin Hultgrien	1112.00
71469	Joseph Kallhoff	1231.41
71470	Steven Fiala	1021.58
71530	Mark Frey	187.00
71531	Forrest Siebken	1847.55

71532	Mavis Ferris	85.45
71533	Jeanne Hoggins	1425.13
71534	Gary TeSelle	1106.32
71535	George Matzen	677.58
71536	Craig Carritt	22.49
71537	Jon Wiedemeyer	209.71
71538	Amy Salistean	1017.68
71539	Ardella Huber	994.07
71540	James Palensky	1996.13
71541	Owen Eickhoff	158.51
71542	Lisa Huschka	1386.04
71543	Hannah Fougeron	146.65
71544	Dustin Hultgrien	958.01
71545	Steve Fiala	1030.43
71548	Patrick Kelley	184.70
71549	Waylon DeLong	138.52
71550	Becky Freeman	138.52
71551	Kelli Keib	138.52
71552	Mike Roth	138.52
71553	Mark Frey	276.44
71554	Forrest Siebken	2353.55
71555	Mavis Ferris	96.70
71556	Jeanne Hoggins	1425.13
71557	Gary TeSelle	1106.32
71558	George Matzen	677.58
71559	Craig Carritt	20.24
71560	Jon Wiedemeyer	209.71
71561	Amy Salistean	948.60
71562	Ardella Huber	998.61
71563	James Palensky	2132.97
71564	Owen Eickhoff	183.56
71565	Lisa Huschka	1713.73
71566	Hannah Fougeron	51.36
71567	Dustin Hultgrien	1102.59
71568	Steven Fiala	1033.37

GENERAL FUND:

71471	RETIREMENT PLANS DIVISION	PENSION	1,889.93
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,262.54
	NE DEPT OF REVENUE	STATE TAX	695.48
71453	UNITED STATES POSTMASTER	POSTAGE-OCT.USEAGE/NOV.BILL	347.59
71472	UNION BANK	HSA	675.00
71452	AMANDA FOLEY	UB Refund	75.00
71473	AFLAC	OCT. SUPPLEMENTAL INSURANCE	432.86
71474	AMERICAN LEGION POST 171	ALUM.GRAVEMARKER/CITY DAMAGED	32.00
71475	AMERITAS LIFE INSURANCE CORP.	DEC. DENTAL COVERAGE -POLICE	648.80
71476	ARAMARK	5 INV.-PANTS/MATS,TOWELS	760.63
71477	ASHLEY CAMERON	2 YR.REC.WEB.RENEWAL 12-18-23	633.00
71478	BLACK HILLS ENERGY	ACCT. 9391-CITY HALL	653.28

71479	COMPANY CARE	PRE-EMP.DRUG.SCREEN-J.GARCIA	39.00
71480	CONSOLIDATED MANAGEMENT CO	14 MEALS. L. HRUSKA	174.16
71481	CONSTRUCTORS, INC.	ASPHALT REMOV/PREP/PAVING	28,440.00
71482	CULLIGAN WATER CONDITIONING	ACCT. 21410 SR.CTR.WATER/RENT.	97.75
71483	CUMMINS SALES & SERVICE	GENERATOR BATTERIES/SERVICE	1,011.75
71484	DAS STATE ACCTG-CENTRAL FINANC	OCT.SRS RADIO FEES	104.00
71485	DOLLAR GENERAL-REGIONS 410526	GROCERIES SR. CTR.	53.60
71486	EAKES OFFICE SOLUTIONS	CASE PAPER,HI-LIGHTERS	57.68
71487	EMERGENCY MEDICAL PRODUCTS,INC	GLOVES,ELECTRODES,PED. PADS	477.47
71488	FARMERS COOPERATIVE	FUEL, TIRE REPAIRS	1,291.14
71489	GREAT WESTERN DINING	10-28,29, 11-1,2,3 SR. MEALS	806.07
71490	GREEN THUMB LAWN SERVICE	OCT. 4 MOWINGS CITY PARK	1,960.00
71491	HAWKINS INC.	CHEMICALS	922.81
71492	HOA SOLUTIONS	NEW DRIVER WELL #4	12,173.03
71493	JEANNE HOGGINS	REIMB.EXTER.XMAS LIGHTS/CITY	80.00
71494	JOHN DEERE FINANCIAL	SPREADER	1,188.77
71495	JR WELDING	TRUCK REPAIRS	276.30
71496	KELLY HANEY	4 YOGA CLASSES (10-20,21,27,28)	80.00
71497	MATHESON TRI-GAS,INC	OXYGEN,C-AIR,COMPRES.GAS	219.79
71498	MEMORIAL HEALTH CARE SYSTEMS	J.GARCIA PHYSICAL REQUIREMENT	240.00
71499	MENARDS-LINCOLN NORTH	LADDERS/FILTERS	249.94
71500	MIDWEST AUTO PARTS	BATTERIES ,OIL,FILTERS, SUPPLIE	154.85
71501	MIDWEST LABORATORIES,INC.	WATER TESTING	478.00
71502	MILFORD FIRE & RESCUE	REIM.BOOKS DEREK YODER	644.27
71503	NE RURAL WATER ASSOCIATION	9-28/30-21 FALL REG. TESELLE	180.00
71504	NEBR.STATE FIRE MARSHAL	BOILER CERTIFICATE-CITY POOL	36.00
71505	NEBRASKA PUBLIC POWER DISTRICT	ELECTRICITY 9-24 TO 10-22-21	3,822.39
71506	NEBRASKA LAW ENFORCEMENT	FLEET USE FEES HUSCHKA	185.00
71507	NORRIS PUBLIC POWER DIST	N.WELL 10-27-21	461.63
71508	ONE CALL CONCEPTS	48 ONE CALL MINUS DISCOUNT	43.86
71509	PAC-N-SAVE MILFORD	POTATO BAK MEAT/POTATOES	81.69
71510	Katie Parks	2022 MEMBERSHIP DUES-SIEBKEN	30.00
71511	PETTY CASH	MAIL TIF NOTICES	73.89
71512	POWERPLAN	LABOR LOADER REPAIRS	694.78
71513	REDIGER AUTOMOTIVE	REP.HYDRO BOOSTER BRAKES	851.94
71514	REMBOLT LUDTKE LLP	OCT.LEGAL SERVICES	2,233.00
71515	SACK LUMBER - SEWARD	6-BLOCKS-6-60# CONCRETE	39.84
71516	SEWARD COUNTY COMMUNICATIONS	911-FISCAL YR.21-22(4%)	23,199.00
71517	SEWARD COUNTY INDEPENDENT	REC.COORD.HELP WANTED AD	410.35
71518	SEWARD LUMBER	WINDOW GLASS/GLAZING/TOWELS	27.78
71519	TRUSTED MEDIA BRANDS, INC	2022 ANNUAL TASTE HOME COOKBK.	38.32
71520	THE RADAR SHOP	3 RADAR CERTIFICATIONS	147.00
71521	TODD ROTH	OCT.2021 BLDG.INSPECTOR INVOIC	907.55
71522	UNION BANK	5 EMPLOYEES HSA @ \$2.00 EACH	10.00
71523	UNIVERSAL PREMIUM	FUEL FOR POLICE UNITS	612.44

71524	URIBE REFUSE SERVICES, IN	10-25 ROLLOFF/.79 RECYCLING	773.51
71525	VERIZON WIRELESS	FIRE HALL INTERNET	93.83
71526	VERIZON WIRELESS-P	POLICE DEPT. CELL	50.21
71527	WERGIN'S LAWN SERVICE	FERTILIZER POOL	314.00
71528	WINDSTREAM ENTERPRISE	ACCT. 4207 -6 PHONE RENTALS	251.65
71529	WINDSTREAM NEBRASKA INC	ACCT. 6349 PHONE SERVICE	59.80
71546	RETIREMENT PLANS DIVISION	PENSION	1,889.93
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	3,868.32
	NE DEPT OF REVENUE	STATE TAX	631.36
71547	UNION BANK	HSA	675.00
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
71569	RETIREMENT PLANS DIVISION	PENSION	1,889.93
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,283.96
	NE DEPT OF REVENUE	STATE TAX	731.00
71570	UNION BANK	HSA	675.00
71573	ALOHA ROTH	2 SHEET CAKES FOR SR. CTR.	40.00
71574	AMERICAN FENCE CO. OF LINCOLN	50'-6' HIGH PVC WHITE FENCE	2,985.00
71575	AMERICAN LEGAL PUBLISHING CORP	2022 CODE PROG.MODEL ORDINANCE	650.00
71576	BLUE CROSS & BLUE SHIELD	DEC. HEALTH INS.-9 EMPLOYEES	9,749.91
71577	CANON FINANCIAL SERVICES	NOV. 2021 COPIER RENTAL	165.00
71578	CAPITAL ONE (WALMART)	POTATO BAKE/GROC. SR. CTR.	259.81
71579	CARD SERVICE CENTER	CHEMICAL PUMP REPAIRS	3,323.38
71580	CARD SERVICES (VISA)	LAG BOLTS	1.38
71581	CONFLUENCE, INC.	REVITALIZATION EXIST. CONDITIO	5,142.50
71582	CONSOLIDATED MANAGEMENT CO	11-4 TO 11-10-MEALS L. HUSHKA	199.27
71583	DEARBORN GROUP	DEC. FIREMAN'S LIFE INS. COV.	130.72
71584	EAKES OFFICE SOLUTIONS	RIBBON,LABELS,PAPER,CARTRIDGE	322.46
71585	EMERGENCY MEDICAL PROD ,INC	4 CASES PILLOWCASES/6 BX.GLOVE	356.66
71586	ERIC RILEY ELECTRIC	OUTLET/SHORT WAVE RADIO/CITYHA	208.25
71587	GREAT WESTERN DINING	70 MEALS NOV.18,19,22,23 & 24	809.90
71588	GWORKS	ANNUAL LIC.DESKTOP FINANCIAL	9,036.69
71589	HYDRAULIC EQUIPMENT SERVICE	CONNECCTING SLEEVES & NUTS	7.92
71590	IMAGE TREND, INC	STATE BRIDGE ANNUAL FEE	250.00
71591	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	363.89
71592	IOWA PUMPS WORKS, INC.	SERVICE CALL - PUMP REMOVAL	587.50
71593	JEO CONSULTING GROUP, INC.	WATER MAIN REPLACEMENT PLAN	41,849.94
71594	KELLY HANEY	4 YOGA SESSIONS @ SR. CTR.	80.00
71595	LINCOLN WINWATER WORKS	TAPPING PARTS	533.94
71596	LOGAN CONTRACTORS SUPPLY	2,250 LBS.TAR @ .98 / LB.	2,359.35
71597	MEMORIAL HEALTH CARE SYSTEMS	M.STAHL-IN CUSTODY MED. EXPENS	633.62
71598	MENARDS-LINCOLN NORTH	1 BUNDLE ROOF SHINGLES/LIBRARY	29.20
71599	NE PUBLIC HEALTH ENV. LAB	WATER TESTING	108.00
71600	NEBRASKA ENVIRONMENTAL DEPT.	TESELLE-WATER OPERAT.LICENSE	115.00
71601	NEBRASKA PUBLIC POWER DISTRICT	WELL CONTROL	910.60
71602	NEBRASKA SALT & GRAIN CO.	4 TON ROAD SALT & DELIVERY	938.00

71603	NEWMAN TRAFFIC SIGNS	15 NO PARK.SIGNS 2-6 A.M.	555.56
71604	OMAHA WORLD HERALD	OWH RENEWAL 1 YR.	405.49
71605	PIZZA KITCHEN	OCT. MEALS	212.50
71606	REBEKAH FREY	3 DATES,2 HRS.EA.@\$25.00/HR.	150.00
71607	SACK LUMBER - SEWARD	6-60# BAGS CONCRETE MIX	25.14
71608	SERVI-TECH INC.	WATER TESTING	130.20
71609	STUTZMAN DIGGING	LOCATE WATER MAIN.REP.CONCRETE	1,623.00
71610	THE RADAR SHOP	3 RADAR RECERTIFICATIONS	147.00
71611	TODD ROTH	NOV. BLDG.INSPECTIONS/MILEAGE	849.90
71613	GARY TESELLE	G.TESELLE.ACCT. DEPOSIT	476.70
71614	VERIZON WIRELESS	OCT.11-NOV. 10-WELL	85.15
71615	WINDSTREAM NEBRASKA INC	FIRE HALL	421.98
71616	ZITO MEDIA	NOV. T.V. SERVICE -FIRE HALL	5.59
	STOP ACCOUNT - CARD SERVICES	SHELVES FOR CHIEF OFFICE	84.99
	PARK ACCOUNT - JEO	SPLASH PAD ENGINEER FEES	3,337.50
	NE DEPT OF REVENUE	SALES TAX FOR OCTOBER	1,061.47
	Total Payroll: 11/08/21		14,631.93
	Total Payroll: 11/22/21		13,248.75
	Total Payroll: 12/01/21		738.78
	Total Payroll: 12/06/21		14,330.46
	***** REPORT TOTAL *****		247,392.87

CURRENT BUSINESS:

Election of Officers:

President of Council – A motion was made by Freeman and seconded by Keib to nominate Tony DeLong as the President of Council. Roll call vote: Freeman yes, Keib yes, DeLong yes, Roth absent. Motion carried.

Acting President of Council – A motion was made by Keib and seconded by DeLong to nominate Becky Freeman as Acting President of Council. Roll call vote: Keib yes, DeLong yes, Freeman yes, Roth absent. Motion carried.

Appointments: A motion was made by DeLong and seconded by Freeman to approve the Mayor's recommendation to appoint Forrest Siebken as Chief of Police, Jeanne Hoggins as City Clerk/Treasurer, Gary TeSelle as Maintenance Supt., Julie A. Ogden from JEO Consulting Group, Inc. as City of Milford Street Superintendent from January to December 2022, and JEO Consulting Group as the City of Milford's Engineer for 2022. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Hire Assistant Library Director & set wage: A motion was made by Keib and seconded by Freeman to hire Cathleen Fosler as Assistant Library Director at a starting wage of \$11.50 per hour. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried.

Approve purchase of meals in conjunction with Downtown Revitalization Advisory Committee planning sessions: A motion was made by Keib and seconded by DeLong to approve the purchase of meals in conjunction with the Downtown Revitalization Advisory Committee planning sessions. Roll call vote: Keib yes, DeLong yes, Freeman yes, Roth absent. Motion carried.

Sr. Center elevator problem: This is a relatively vague description. Mayor Kelley shared, there has been issues with the elevator for years. The city has hired a gentleman to come in and refurbish or rebuild the elevator at least one occasion if not multiple. At this point Mayor Kelley understands there is no longer an option to fix it. It's unfortunate as

the demographic of people generally need aid to get to the basement which is where the workout center is located. This item comes before the council to address the elevator problem. This continually comes up at the Sr. Center meetings and they would like this addressed. Ultimately, they would like the council to give some guidance and help solve the issue as to how this elevator gets fixed.

Freeman noted the last time the elevator broke down they did have the individual come out and were able to get it working, but the parts are hard to come by because it is so old. Amy had TK Elevator Corporation inspect the elevator in September and it was suggested the elevator be replaced and not keep repairing it. Amy sent blueprints and building records to them, and they came out and measured it to provide options. Amy received an estimate for the elevator but there are construction factors to be considered.

They approached Aging Partners as they had some grant money, a proposal was submitted, and they were not interest in providing money for this project. They suggested a stair lift. One suggestion from Aging Partners was to put the stair lift at the south entrance, but there are steps up into this entrance and something would need to be done to get up onto the step, she didn't think it was wide enough. A chair lift at the main stairs inside the building would cause complication with riding the lift to the landing then getting off and resituating themselves on the lift to go down the second section of steps. Conversation was held regarding grants and Amy was going to research funding for this project.

A concern the seniors had at the meeting is how Amy ties into all of this. She is a city employee and they stated they want the city to take over this project and the city to pay for it. She should be the one that works thru the project. Amy would like some guidance from others as this is outside her wheelhouse. Looking for council support to have Amy proceed with this project.

DeLong didn't think there was any action to take at this point. The minutes from the Aging Board were very vague. Amy should continue gathering information and numbers to see if this project will need to go out for bid.

Mayor Kelley suggested Amy get with a commercial contractor to help determine what will need to be done. Council agreed.

Hire Maintenance Employee & set wage: DeLong - 2 applications were received, looking for long term employee as experience makes a good employee. Travis Keilig is local, on the fire department and is still interested in the position. He applied earlier but the city went in a different direction at that time. A motion was made by DeLong and seconded by Freeman to hire Travis Keilig as maintenance employee starting at \$16.00 per hour with a .50 increase at 6 months and .25 increase per certification pending background check and pre-employment drug screen. He can start January 3, 2022. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Consider hire for Building Inspector Position: Current Building Inspector Todd Roth has taken a Dean's position in North Carolina and will be ending employment with the city at the end of December. Mayor Kelley has spoken with Greg Butcher regarding Tim Dvorak being Milford's Building Inspector. The City of Seward is giving Tim permission to be Milford's Building Inspector as long as he does it on his own time. A motion was made by DeLong and seconded by Freeman to hire Tim Dvorak as the City of Milford Building Inspector starting end of December/beginning of January. Discussion: Keib noted that if this does not work out for Tim that Craig Bontrager is interested in the position. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried.

Consider Franchise Agreement between the City of Milford and ALLO Milford, LLC to construct and operate cable system within the community: The franchise agreement

was made available to all board members. Mayor Kelley noted revisions to 3 sections of the agreement still pending:

- 11.1 – ALLO needs to have the flexibility to move this Franchise to entities under its control umbrella and for the other scenarios provided in that Section; however, we're fine providing notice of that event to Milford. Milford maintains the ability to consent to a transfer to a 3P, which is generally what municipalities care about here.
- 14.5 – it's standard that we have the ability to abandon our facilities if this Franchise gets revoked. We have this right in all of our modern franchises for cities the size of Milford and would like to retain it here.
- 15.11 – inserted changes to deal with the FCC Order regarding in-kind obligations and franchise fees. Instead of offsetting from Franchise Fees as provided under law, we're happy to provide complimentary basic cable to those public entities outlined who receive both voice and internet services.

The Council approved the agreement noting the revisions by Mayor Kelley. A motion was made by Keib and seconded by DeLong to approve the Franchise Agreement between the City of Milford and ALLO Milford, LLC to construct and operate cable system within the community with the aforementioned revisions. Roll call vote: Keib yes, DeLong yes, Freeman yes, Roth absent. Motion carried.

RESOLUTIONS AND ORDINANCES:

Resolution No. 629 – AUTHORIZE MAYOR KELLEY TO SIGN THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2021.

A motion was made by DeLong and seconded by Freeman to approve Resolution No. 629 as presented. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth absent. Motion carried. (A copy of Resolution No. 629 is attached to these minutes.)

Resolution No. 630 – A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF NEBRASKA FOR PROJECT NO. STP-6-6(163). A motion was made by DeLong and seconded by Keib to approve Resolution No. 630 as presented. Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth absent. Motion carried. (A copy of Resolution No. 630 is attached to these minutes.)

Questions/Concerns have come forth regarding cleaning the new sidewalks along the highway. Property owners are responsible for clearing their walks as stated in Section 8-202.

Ordinance No. 960 – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA, TO CONFIRM AND RETAIN VOTING WARDS ESTABLISHED BY CHAPTER 1, ARTICLE 7, SECTION 1-715 OF THE MUNICIPAL CODE AS A RESULT OF THE 2020 FEDERAL CENSUS. (Ordinance No. 960 attached)

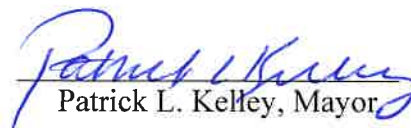
A motion was made by Keib and seconded by Freeman to approve Ordinance No. 960.

A motion was made by Keib and seconded by Freeman to suspend the rules to waive the three readings. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried.

No Discussion. Roll call on the original motion: Keib yes, Freeman yes, DeLong yes, Roth absent. Motion carried.

ADJOURNMENT: A motion was made by DeLong and seconded by Keib to adjourn the meeting. Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth absent. Motion carried and meeting adjourned at 8:16 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 7, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.


Jeanne Hoggins, City Clerk



City meeting December 7, 2021

Report by Kelli Keib

Cemetery- Stones and fence repair are progressing.

Pool- Pool pumps are in the process of being repaired or replaced.

SSCSWMA- Next meeting is January 20th at 7pm here at City Hall.

Library- Honeysuckle in the garden outside the Library has been pruned back for winter, hopefully leading to a more tame appearance next year.

Library Board met November 23rd.

-Some internal updates were discussed such as new Spine Labels for all the books and the recent DVD system implemented.

-A garbage disposal and new faucet will be put in the kitchen.

-New incoming officers are Dee Erb as President and Kelly Mancine as Secretary.

-Assistant Director interviews were held. Cathie Fosler is being recommended to the council which will be discussed tonight in our New Business on the agenda.

Merry Christmas Everyone!!!

For the month of November 2021

15 total calls

13 Milford calls

All medical

2 Pleasant Dale calls

1 medical

1 canceled prior to arrival

Milford Rescue was picked randomly for an audit along with other numerous Nebraska departments for 2021. This took place on November 29th. I met with the Southeast EMS region specialist Ben Leseberg. Mr. Leseberg said there were no issues he found during the audit.

Fire for the month of November.

One fire call.

Water/Sewer.

Water relocation planning is at 30%, meeting was held last week.

Water quality is still waiting on bids.

Generator bid will go out January.

Hydrant flushing done.

Chief will provide police report.



FOR IMMEDIATE RELEASE

Tanna Hanna

Marketing Director

Tanna.Hanna@AlloFiber.com

308-633-7815

ALLO Communications to Invest in 10 Gigabit Network in Milford, Nebraska

IMPERIAL and LINCOLN, NE (November 29, 2021) – ALLO Communications today announced a fiber-to-the-premise project offering 10 Gigabit bandwidth in Milford, Nebraska.

ALLO will begin construction in Milford in Spring 2022 after working with the city to complete the necessary agreements. Dave Miller, ALLO Director of Ethical Engagement, stated, "We believe Milford deserves world-class communications, and ALLO's investment will ensure future success. Milford is important to the regional fiber footprint that ALLO is developing."

Patrick Kelley, Mayor of Milford, said, "We are thankful to ALLO, Brad Moline, and Nelnet leadership for selecting the city of Milford as one of their next communities to provide ALLO Fiber. This agreement is several years in the making and will provide Milford with the necessary quality and pricing of fiber, TV, and phone that we need."

ALLO's network will feature 10 Gigabit symmetric services providing equal upload and download speeds to each small business and residential customer optimized by a world-class Wi-Fi 6 router. Additionally, businesses of all sizes will have the support of ALLO's fiber-rich network delivering active and passive solutions without installation fees and restrictive contracts – keeping your service hassle-free every step of the way. Services will include internet, data transport, video, voice, phone systems, and redundant connectivity to AWS, Azure, and other cloud providers.

Mayor Kelley continued, "This will give our community members access to the highest quality bundle that elevates us to new heights." ALLO currently serves 21 communities in Nebraska, Colorado, and Arizona, with a population of more than 800,000. We will bring our award-winning customer service and internet speeds to Milford in early 2022. Hassle-free service and a 100% fiber-optic network will improve how students learn and employees work, whether from home, schools, or business.

"Exceptional communications and reliable service have become vital to our everyday life," Miller continued. "We are excited to work closely with the city as we enable continued growth and opportunity. As a Nebraska-based company, it is important for us to make this region among the most connected in the country."

For more information about ALLO, please visit AlloFiber.com.

About ALLO Communications

ALLO Communications specializes in providing world-class communications and entertainment services by creating gigabit communities. In 2004, ALLO began building its first gigabit fiber markets and today provides ubiquitous fiber networks supported by nearly 700 team members. ALLO currently has operations in 21 cities, including 16 in Nebraska, 4 in Colorado, and 1 in Arizona, with a total population of more than 800,000. AlloFiber.com

Do not recreate, revise, or copy this form. Revisions, recreations, and copies will not be accepted. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2021. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2021.

RESOLUTION
SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT
2021

Resolution No. 629

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor ☒ Village Board Chairperson ☐ of City of Milford
(Check one box) (Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 7th day of December, 2021 at Milford, Nebraska.
(Date) (Month)

City Council/Village Board Members

<u>Tony DeLong</u>	_____
<u>Becky Freeman</u>	_____
<u>Kelli Keib</u>	_____
<u>Mike Roth</u>	_____
_____	_____

City Council/Village Board Member DeLong
Moved the adoption of said resolution
Member Freeman Seconded the Motion
Roll Call 3 Yes No Abstained 1 Absent
Resolution adopted, signed, and billed as adopted.

Attest:


(Signature of Clerk)

RESOLUTION NO. 630

A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF NEBRASKA FOR PROJECT NO. STP-6-6(163)

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA:

WHEREAS, the City of Milford shall enter into an Agency Agreement with the Nebraska Department of Transportation for Project No. STP-6-6(163) for the purpose of highway improvements on Highway 6 within the corporate limits of the City of Milford, NE in Seward County.

WHEREAS, the City Council of the City of Milford, Mayor of the City is hereby authorized and directed to execute said agreement on behalf of the City of Milford, and the City Clerk is authorized to attest execution.

This resolution will be marked Exhibit "B" and a copy attached to each original agreement.

Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth absent.
Motion carried.

Passed and adopted this 7th day of December, 2021.

Attest:

Sharonne Haggard
City Clerk

Patrick C. Kelley
Mayor



ORDINANCE NO. 960

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA, TO CONFIRM AND RETAIN VOTING WARDS ESTABLISHED BY CHAPTER 1, ARTICLE 7, SECTION 1-715 OF THE MUNICIPAL CODE AS A RESULT OF THE 2020 FEDERAL CENSUS.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA:

Section 1. The Mayor and Council of the City of Milford hereby determine that the boundaries of First Ward and Second Ward do not require adjustment to reflect changes in population within each ward as reflected by the 2020 Federal Census, and that the current wards are substantially equal in population, with a deviation of less than 5%,

Section 2. That Chapter 1, Article 7, Section 1-715 of the Milford Municipal Code is providing:

“1-715 ELECTION; WARDS. The Municipality shall redistrict as often as necessary using the most recent Federal Census to insure that each ward is substantially equal in population. The municipality shall remain divided into the following wards as set forth herein:

FIRST WARD

All that portion of the Municipality lying north of a line as follows: Beginning at a point where the center line of 3rd Street intersects the West corporate limits of the City; thence east along the centerline of 3rd Street to a point where the centerline of 3rd Street intersects with the East corporate limits of the City.

SECOND WARD

All that portion of the Municipality lying south of a line as follows: Beginning at a point where the center line of 3rd Street intersects the West corporate limits of the City; thence east along the centerline of 3rd Street to a point where the centerline of 3rd Street intersects with the East corporate limits of the City.

based on the 2020 Federal census.

Section 3. All ordinances in conflict herewith are hereby repealed. This ordinance shall be in force and take effect from and after its passage and publication according to law.

Passed and adopted this 7th day of December, 2021.

CITY OF MILFORD, NEBRASKA

By

Mayor

City Clerk



