



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

TUESDAY, FEBRUARY 4, 2025, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. PUBLIC COMMENT Members of the public wishing to present to the Mayor and City Council on any matter of public interest will be invited to do so during this segment of the meeting. Each individual presenter will be limited to no more than three (3) minutes of speaking time.

4. CONSENT AGENDA The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: January 7, 2025
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for December 2024 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City personnel.
- e. Appointments to Boards and Committees – Cassi Ohlin, Pool Board

5. PRESENTATION:

- a. Audit Report by HBE CPA's 2023-2024 Fiscal Year.
- b. Request Agenda Item: Mike Cookus, resurface Thornridge Golf Course, Swimming Pool Parking Lot.

6. CURRENT BUSINESS:

- a. Consider pay increase for Maintenance Employee Tanner Paap
- b. Consider update to Cemetery By-Laws including price increase in lot sales.
- c. Milford Fire Department Roster – Member approval by City Council
- d. Consider additional SRF funding for Water Main Replacement north of 1st Street

7. RESOLUTION AND ORDINANCES:

Resolution No 668. – Columbarium By-Laws

8. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
FEBRUARY 4, 2025
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 4th day of February 2025 at 7:00 pm. Present were Mayor Patrick Kelley; Council members: Dustin Bauer, Tony DeLong, Becky Freeman, Dainton Parks, Attorney Anthony Aerts, Maintenance Supt. Gary TeSelle; Chief of Police Darrin Kremer and City Clerk Jeanne Hoggins. Also present: Kiley Wiechman and Lucas Post with HBE, Mike Cookus and Misty Ahmic.

Notice of the meeting was given in advance thereof by publishing in the Milford Times a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. The availability of the agenda was communicated in advance and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by Freeman and seconded by Bauer to approve the agenda with revisions, adding Tony Houk to the appointments. Roll call vote: Freeman yes, Bauer yes, DeLong yes, Parks yes. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS: Mayor Kelley shared that the forms are available on the east table.

PUBLIC COMMENT Members of the public wishing to present to the Mayor and City Council on any matter of public interest will be invited to do so during this segment of the meeting. Each individual presenter will be limited to no more than three (3) minutes of speaking time.

County Commissioner Misty Ahmic shared her concern with Milford reviewing their ETJ regulations defining specifics related to but not limited to Solar Energy, Pipelines.

REPORTS/COMMUNICATIONS: Written reports received: Police Department Activity Report for February 2025, Library Report for January 2025; Cemetery Board minutes from 1/14/25, JEO Project Status Report through 1/27/25 and water sample lab results.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: January 7, 2025.
- b. Approval of Claims: Accounts Payable - \$313,072.45; Payroll - \$45,345.16; Totalling \$358,417.61 by the Auditing Committee.
- c. Approve Treasurer's Report for December 2024 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City Personnel.
- e. Appointments to Boards and Committees – Cassi Ohlin-Pool Board, Tony Houk-Housing Authority

A motion was made by DeLong and seconded by Bauer to approve items on the consent agenda as read with adjustments made. Roll call vote: DeLong yes, Bauer yes, Freeman yes, Parks yes. Motion carried.

SALARIES:

6197	Mark Frey	135.98
6198	Mavis Ferris	119.91
6199	Jeanne Hoggins	1731.17
6200	Gary Teselle	1263.71
6201	Whitney Parks	540.37
6202	George Matzen	751.68
6203	Craig Carritt	17.50
6204	Jessica Swanson	55.06
6205	Ardella Huber	1122.31
6206	Lisa Wiedemeyer	204.24
6207	Darrin Kremer	2101.20
6208	Lance Sprouse	1963.16
6209	Katherine Pauley	211.94
6210	Klaus Schachtschabel	1830.70
6211	Mystique Lauer	1188.48
6212	Tanner Paap	1296.12
6213	Michelle Richards	137.14
6214	Dominic Rocolo	696.09
6267	Mavis Ferris	149.89
6268	Jeanne Hoggins	1731.17
6269	Gary Teselle	1263.71
6270	Whitney Parks	797.48
6271	George Matzen	766.41
6272	Craig Carritt	29.98
6273	Jessica Swanson	520.92
6274	Ardella Huber	1129.39
6275	Lisa Wiedemeyer	720.85
6276	Darrin Kremer	2101.20
6277	Lance Sprouse	1856.30
6278	Katherine Pauley	227.53
6279	Klaus Schachtschabel	1954.47
6280	Mystique Lauer	1188.48
6281	Tanner Paap	1133.26
6282	Michelle Richards	236.88
6283	Dominic Rocolo	443.28
6284	Dustin Rezek	1377.52
6287	Patrick Kelley	184.70
6288	Waylon DeLong	138.52
6289	Becky Freeman	138.52
6290	Dustin Bauer	138.52
6291	Dainton Parks	138.52

GENERAL FUND:

6156	JORDAN NITZSCHE	DEPOSIT REFUND	68.24
6157	U.S. POSTMASTER	U.B. MAILING - DECEMBER	270.89
	NE DEPT OF REVENUE	SALES TAX DECEMBER	1,059.74
6215	OMNIFY BENEFITS	HSA	575.00
6216	AFLAC	DEC. SUPPLEMENTAL INS. 3 PAYS	1,305.96
6217	ALLO COMMUNICATIONS	ACCT. DEC. 24 PHONE/IN	583.59
6218	ASCAP	2025 ANNUAL LICENSE	445.00

6219	BIG STATE INDUSTRIAL	14' CUTTING DISC	510.99
6220	BLACK HILLS ENERGY	ACCT.CITY HALL GAS SERV.	2,509.86
6221	BOUND TREE (EMER MED.PROD)	RESCUE SUPPLIESEXT.COLLARS/CAS	265.48
6222	CANON U.S.A., INC.	JANUARY CONTRACTD COPIER REC.	179.95
6223	CASH-WA DISTRIBUTING	SR.CTR.POTATO BAKE GROCERIES	414.16
6224	CULLIGAN WATER CONDITIONING	ACCT. 21410 SR.CTR.SALT/RENTAL	247.00
6225	DAS STATE ACCTG-CENTRAL FINANC	DEC.24 STATE RADIO FEES	104.00
6226	DATAVIZION	JAN.25/DEC.24 MANAGEMENT/LICEN	2,563.20
6227	DIVERSIFIED DRUG TESTING	5 PANEL DRUG TEST-DUSTIN REZEK	57.50
6228	EAKES OFFICE SOLUTIONS	CLERK'S COPIER PURCHASE	709.83
6229	EDMUNDS GOVTECH	NEW SOFTWARE/IMPLEMENTATION	24,250.00
6230	FARMERS COOPERATIVE	FUEL FOR CITY STREET VEHICLES	1,238.26
6231	GALLS, LLC	4 WINTER BASE SHIRTS POLICE	445.87
6232	GREAT WESTERN DINING	FEBRUARY '2024' SR.CTR.MEALS	1,654.10
6233	HYDRO OPTIMIZATION & AUTO	SUB.EMAIL TO TEXT.MESSAGE.2025	266.25
6234	JOHN HANCOCK USA	CONTRACT ADM.FEES/2024	1,022.41
6235	LINCOLN WINWATER WORKS	1 13/16' 1/2' DRIVE SOCKET	18.43
6236	MARY WIESE	SR.CTR.CRAFT SUPPLIES/REIMB.	57.45
6237	MATHESON TRI-GAS,INC	BOTTLED GASES/NITROGEN/OXYGEN	141.05
6238	MEDICA HEALTH PLAN	JANUARY HEALTH INSURANCE PREM.	7,728.37
6239	MENARDS-LINCOLN NORTH	CABLE/WASP SPRAY/RATCHET/STRAW	608.42
6240	MID-STATES ORGANIZED CRIME	4-2025 POLICE MEMBERSHIPS	100.00
6241	MIDWEST AUTO PARTS	TIRE REPAIR KIT/HOSE FITTINGS	232.33
6242	MILFORD PLUMBING INC.	REPAIR WOMENS TOLIET-FIRE HALL	200.00
6243	MYSTIQUE LAUER	REIMB.BINGO PRIZES/SR.CTR.	57.13
6244	NATALIE YODER	OCT.-NOV-DEC.CLEAN FIRE HALL	450.00
6245	NEBRASKA PUBLIC POWER DISTRICT	ELECTRICITY CITY METERS	3,888.02
6246	NORRIS PUBLIC POWER DIST	ACCT. SOUTH #2 WELL	315.67
6247	ONE CALL CONCEPTS	42 LOCATES MINUS DISCOUNT	35.12
6248	PAPER TIGER SHREDDING	PURGE SERVICES	75.00
6249	PETTY CASH	REIMB. PETTY CASH FUND	20.00
6250	PIZZA KITCHEN	45 DEC.MEALS/10 MEALS/8 PIZZAS	790.50
6251	POWERPLAN	JOHN DEERE 310K REPAIRS/SERVIC	3,308.89
6252	RADIANT HEATING SYSTEMS OF NEB	SHOP HEATER	2,020.78
6253	REMBOLT LUDTKE LLP	DEC. LEGAL COUNSEL	3,090.00
6254	SAM'S CLUB	YR.MEMBERSHIP/HOGGINS/HROMEK	50.00
6255	SEWARD COUNTY INDEPENDENT	HOLIDAY GREETING MILFORD TIMES	134.64
6256	STUTZMAN DIGGING	ABANDON MAJ.HAIR WATER SERVICE	3,220.00
6257	TCA OUTDOOR POWER	LABOR/REPLACE FUSE SNOW PLOW	189.57
6258	TIM DWORAK	OCT.24 TO DEC.20,24 INSP/MILEA	1,634.04
6259	TOOFAST SUPPLY	300 FT.TAPE/2 TORCHES	167.78
6260	TREVOR PLESSSEL	REIM. RESCUE BAGS	199.95
6261	URIBE REFUSE SERVICES, IN	SR.CTR.DEC.TRASH PU/RECYCLING	78.00
6262	VERIZON WIRELESS	DEC.2/JAN.2 FIRE DEPT. PHONE	95.57
6263	VESTIS - SR.CTR.	3 INV. @ \$41.15/MOPS/MATS	123.45

6264	WINDSTREAM NEBRASKA INC	ACCT. 1702 LIBRARY PHONE CHG.	123.36
6265	ZITO MEDIA	JANUARY T.V. SERV.FIRE HALL	6.09
6266	NORTH CENTRAL EMERGENCY VEHICL	MEDTECHREMOUNT FORDE450	181,840.00
6285	OMNIFY BENEFITS	HSA	575.00
6292	AMANDA HROMEK	JAN. REC. COORDINATOR 17 HRS.	500.00
6293	AMERITAS LIFE INSURANCE CORP.	FEBR. DENTAL INS. FOR CITY EMP	482.40
6294	ASHLEY CAMERON	WEB MAINTENANCE RETAINER	325.00
6295	BARCO MUNICIPAL PRODUCTS, INC.	2 BARRICADE SHEETS	425.85
6296	CAPITAL ONE (WALMART)	SR.CTR. GROCERIES	945.85
6297	CARD SERVICE CENTER	COMPUTER REPAIR-SHOP/MAINTENAN	1,645.42
6298	CASH-WA DISTRIBUTING	2 BX.CREAMER SR.CTR/DELIVERY	79.25
6299	CENTRALSQUARE TECH., LLC	ANNUAL MAINT.FEE/ZUERCHER	1,337.39
6300	DANKERS CONCRETE	NE.1ST/F CURB/SIDEWALK REPLAC.	1,825.00
6301	DEARBORN GROUP	FEB.FIREMENS LIFE/DISABILITY	106.64
6302	DIVERSIFIED DRUG TESTING	DRUG.SCREEN ANNUAL MEMBER	100.00
6303	EAKES OFFICE SOLUTIONS	2 CASES WHITE COPIER PAPER	101.98
6304	FIRSTAR FIBER INC.	DECEMBER RECYCLING FEE	347.30
6305	FUELMAN FLEET PROGRAM	12-18 TO 1-17-25 PATROL GAS	591.56
6306	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	524.48
6307	JOHN DEERE FINANCIAL	JD.835 CABLE BROKE LABOR	964.46
6308	JONES AUTOMOTIVE	LABOR/SERV.CALL.TRUCK LIGHT	1,712.08
6309	JR WELDING	ICE BREAKER TOOL	39.17
6310	KELLY HANEY	6 SR.CTR.YOGA DEC.-JAN.17	170.00
6311	LONNIE PIITZ	SR.CTR. JULY 2025 ENTERTAIN	200.00
6312	MEDICA HEALTH PLAN	FEB.EMP.HEALTH INSURANCE	7,728.37
6313	MENARDS-LINCOLN NORTH	3 PC.HEX ADAP,TOWELS,G.CLEANER	69.57
6314	MIDWEST SERVICE & SALES CO.	ROAD GRADER CHAINS	3,450.30
6315	MILFORD VOLUNTEER FIRE DEPT.	19 MEMBERS @ \$20.00 EA.DUES	530.00
6316	MILFORD PLUMBING INC.	LABOR/SERV.CALL. SR. CTR.	253.45
6317	MYSTIQUE LAUER	REIMB.2 GAL.WHITE PAINT SR.CTR	70.93
6318	NE STATE FIRE MARSHAL AGENCY	3RD NOTICE/POOL BOILER INSP	36.00
6319	NE PUBLIC HEALTH ENV. LAB	TESTING-PESTICIDES/NITRATES	534.00
6320	NEBR.STATE FIRE MARSHAL	2025 SR.CTR.ANNUAL ELEV.INSPEC	120.00
6321	NEMSA	5 EMT.CONFERENCE REG.@225.00	1,125.00
6322	NET WORLD SPORTS LTD	SOCCER GOALS/FRAME/CROSSBRS	2,463.89
6323	OMNIFY BENEFITS	7 MEMBERS HSA AUG 2024	34.00
6324	PAUL SIEBERT	SR.CTR.AUG.BIRTHDAY ENTERTA	150.00
6325	RON OSWALD	LABOR PAINT. SR. CTR.	133.13
6326	SARGENT DRILLING	WELL #3 REPAIRS UPGRADE	23,549.32
6327	SEWARD COUNTY INDEPENDENT	JAN.7, 25 PROCEEDINGS	94.08
6328	STOPSTICK, LTD	1-12'RED STOPSTICK KIT	598.00
6329	TANNER PAAP	GIT-N-SPLIT FUEL REIMB.	20.00
6330	TCA OUTDOOR POWER	SAW OIL & FILTER	53.53
6331	GARY TESELLE	G.TESELLE-JAN.	600.00
6332	VERIZON WIRELESS	I-PAD PH.	120.27

6333	VESTIS	PANTS/SHORTS	670.96
6334	WINDSTREAM NEBRASKA INC	FIRE HALL PHONE	224.75
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,767.07
	JOHN HANCOCK LIFE INS CO	PENSION 166267	2,848.59
	NE DEPT OF REVENUE	STATE TAX	666.07
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,298.19
	JOHN HANCOCK LIFE INS CO	PENSION 166267	2,848.59
	NE DEPT OF REVENUE	STATE TAX	757.13
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
	Total Payroll On: 1/13/25		15,366.76
	Total Payroll On: 1/27/25		17,628.72
	Total Payroll On: 2/03/25		738.78
	***** REPORT TOTAL *****		358,417.61

PRESENTATIONS:

Audit Report by HBE CPA's 2023-2024 Fiscal Year: Kiley Wiechman and Lucas Post with HBE CPA's presented information regarding the audit of fiscal year 2023-2024. Presentation attached.

Request Agenda Item: Mike Cookus, resurface Thornridge Golf Course, Swimming Pool Parking Lot.

Long time resident of Milford, Mike Cookus – 582 252nd Rd, also a current member, served at Vice Chair and is a Charter member of the Thornridge Golf Course presented information regarding the surface condition of the multi-use parking lot of the swimming pool, park and golf course. There are potholes and loose chunks of asphalt which cause a trip and/or fall hazard. Cookus has provided one estimate to mill and overlay 3” asphalt and layout and stripe the parking lot. The high traffic area is the worst, which includes the area where people walk with their clubs to the cart shed. It would make the area much more appealing if the parking area was replaced, also reducing liability and eliminating potential falls. Cookus was not sure if the City budget could address the replacement right away or if it needed to be considered at a later date. Removal and overlay of asphalt is not the longest lasting application but it is the cheapest. Cookus also thought the city may have vendors to research additional bids.

Mayor Kelley noted this will be a priority for this year and next year if needed. After talking to Gary, it makes sense to potentially do the street in front of the swimming pool while working on the parking lot. We will actively and aggressively work towards something, whether it be in the short term or plans for the future. He thanked Mike for preparing the presentation and bringing it in front of the Board.

DeLong asked if the golf course has the capacity to help out. Cookus replied yes, but he could not give a specific amount. The golf course has an irrigation project they are working on which will take quite a bit of their funds. This is also very important.

TeSelle noted the budget cannot support this. Mayor Kelley suggested working on the entrance into the parking lot itself which is extremely bad with potholes and focus on that as a starting point. Our budget could handle the entry and then look at the combined parking lot resurfacing and street in next year's budget.

Mayor Kelley advocated working on the entrance right away and replacing the entire parking lot no later than next year.

Additional estimates will be gathered, and current budget figures will be considered.

CURRENT BUSINESS:

Consider pay increase for Maintenance Employee Tanner Paap:

Maintenance Supt. Gary TeSelle noted that Dustin Rezek was hired at \$21.50 and he would like to request an increase in pay for Tanner Paap. Tanner does well on the job and is actively working on training. He has experience in plumbing, septic tanks, and laterals. Tanner and Dustin have been addressing our water meter change out situation and the list of manual reads is dwindling. Gary would like to get both of the guys into water and sewer classes this year. Mayor Kelley strongly urged Gary to get them into classes so they can progress in their positions. Council member DeLong would like to eliminate the revolving door of employees and Tanner would not stay without a pay increase. A motion was made by DeLong and seconded by Bauer to increase Tanner Paap's wage to \$22.00 per hour with the continued ability to increase his wage after certifications. Roll call vote: DeLong yes, Bauer yes, Freeman yes, Parks yes. Motion carried.

Consider update to Cemetery By-Laws including price increase in lot sales:

Council member Parks shared discussion from the Cemetery Board meeting and the need to update the Cemetery By-Laws. In reviewing surrounding communities our lot sale price was low and the Board decided to make an increase from \$250.00 to \$300.00 per space. Other minor changes were made to update the By-Laws. A motion was made by Parks and seconded by Bauer to approve the update of the Cemetery By-Laws including the price increase in lot sales. Roll call vote: Parks yes, Bauer yes, DeLong yes, Freeman yes. Motion carried.

Milford Fire Department Roster – Member approval by City Council: Council member DeLong shared information from State Statute regarding approval of fire department members should flow through the City Council. This process ensures the member is being covered by insurance. Discussion was held that the Council is not approving the membership but making the board aware of the members on the roster. Council member Bauer noted he would add the name of a new approved member to his communication report. A motion was made by DeLong and seconded by Parks to have the Fire Department provide this information to the City Council when considering a new Fire Department member and approve Lisa Wiedemeyer as an addition to the department. Discussion: Council member Parks requested a list of members that are making calls. Roll call vote: DeLong yes, Parks yes, Bauer yes, Freeman yes. Motion carried.

Consider additional SRF funding for Water Main Replacement north of 1st Street:

Gary TeSelle noted the increase in water main breaks north of main street in the Valley View addition. A meeting was held with JEO to discuss putting together a proposal to replace the water mains in that area. TeSelle also noted some of the fire hydrants in Valley View have broken weep holes. There is SRF (State Revolving Funds) left from our original loan. We are required to let the State know if we want to use the remainder of the funds by March 2025. Mayor Kelley stated he is a proponent of moving forward with the water main replacements to ensure quality water. TeSelle is working with Hawkins to analyze our current treatment and determine if other options are available. A motion was made by Bauer and seconded by Freeman to utilize the remaining SRF funding for additional water main replacement north of 1st Street. Roll call vote: Bauer yes, Freeman yes, DeLong yes, Parks yes. Motion carried. Clerk Hoggins will notify Steve McNulty of this decision.

RESOLUTION AND ORDINANCES:

A motion was made by Parks and seconded by DeLong to approve Resolution No. 668 as presented.

RESOLUTION NO. 668

WHEREAS, the City of Milford, Nebraska, owns and operates a City Cemetery, Blue Mound Cemetery, as a service to residents of the City and surrounding communities.

AND WHEREAS, Sections 2-206 and 3-801 of the Municipal Code of the City of Milford provide that Rules and Regulations for such service shall be established by resolution of its Council.

BE IT THEREFORE RESOLVED BY THE MAYOR AND COUNCIL that the following Rules and Regulations shall be established for such service:

1. **Definitions:** As used herein, the following terms are defined as follows:
 - A. "Columbarium" is that portion of the Cemetery grounds, which include the Columbarium niches and immediately surrounding areas.
 - B. "Columbarium Niche" is a niche in which cremated human remains are placed.
 - C. "Cremains" are cremated human remains.
 - D. "Certificate" is the Certificate to Right of Burial Space provided at time of purchase.
2. All persons are welcome to visit the Columbarium during the hours of sunrise to sunset per Milford City Code. Visitors are expected to be orderly at all times.
3. Visitors may receive information and assistance from the City of Milford City Clerk' Office by calling (402) 761-3247 during regular Office hours.
4. There shall be no planting of any flowers, shrubs, vines or trees around the Columbarium except by the City.
5. There shall be no attachments to the front, top, or sides of any Columbarium, nor are vases, flowers, markers, and wreaths allowed except in the designated area provided by the City of Milford for that purpose.
6. A designated area will be provided for flowers and wreaths, which will be allowed at the time of inurnment and for a period of seven (7) days thereafter, provided, no unsightly condition result. Flowers and wreaths may also be placed in the designated area for fifteen (15) days after other approved holidays as stated in the Rules & Regulations.
7. Engraving and maintenance of any Columbarium Niche by other than the Cities Design Engraver, or its designees, under the direction of the City of Milford/City Clerk are not allowed. All engraving shall be according to a standardized format determined by the City of Milford.

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Double Door Font: **Times New Roman**

Lettering

8. **Transfer of Niches:** The right to inurnment is personal to and retained only by the person(s) designated on the Certificate. No sale or other transfer of Certificate of niches may occur by will, intestate succession, gift or otherwise, except upon notification of the City Clerk. The City of Milford has no obligation to approve a transfer. The Cemetery shall have first option to repurchase the niche from the Certificate owner or owners thereof. The Cemetery will pay to the Certificate owners the original purchase price paid for the niche.
9. **Prices for Niches:** All charges for opening & closing of niches, sale of niches and for maintenance and services at the Cemetery will be regulated by the City of Milford, Cemetery Board as approved by the City Council.
10. **Additional Pricing for Niche Upgrades:** Any Certificate owner of a single niche who wishes to upgrade to a double niche shall pay the difference between (a) the then current price for a double niche, and (b) the price initially paid by the Certificate owner for the single niche, plus any cost of monument changes and/or costs.
11. **Additional Fees:** In addition to the price for the purchase of a niche, Certificate owners of such niches shall be responsible for, and shall pay all additional charges, related to inscription of niche covers and opening and closing of niches at time of need.
12. **Modification and decoration of niches:** Modification and decoration of niches or any other area of the Columbarium are specifically and expressly prohibited. Niche Front Plaques (monument) shall be inscribed in a uniform manner approved by the City of Milford and completed by the Cities Design Engraver. Inscriptions shall be limited to the name of the deceased, together with the year of birth and death dates. Any additional emblems or characters such as children's names for inscription shall be approved by the City Clerk and shall be at an additional cost. There shall be no flowers or other decorations placed near or affixed to the niches other than the area designated by the Cemetery Supervisor.
13. **Containment of Cremains:** Because of the design of the Columbarium and the individual niches, a maximum of two persons' cremains may be inurned in a single niche. All cremains deposited in a niche shall be enclosed in a container approved by the City of Milford so as to fit into the space provided (**1** - 12" tall * 1 1 7/8" wide * 1 1 7/8 "deep.)
14. **Right to Remove Cremains and Niche Covers:** The City of Milford retains the absolute right, in its discretion, to remove containers of cremains, niches and niche covers and to relocate all or any part of the Columbarium (including niches) in the event it may deem such action necessary or advisable.
15. **Opening of Niches:** A niche may be opened only by written request of a proper person, upon a showing of good cause, as authorized by the City of Milford and only upon the payment to the City of Milford in the amount of \$800.00 including all expenses associated with such opening. All such openings shall be duly noted in the records maintained for the Columbarium by the City of Milford.
16. **Applicability of Rules and Regulations:** All holders of certificates as well as all other persons with direct interest in the Columbarium shall be subject to these Rules

and Regulations including any amendments thereto, in addition to the general Rules & Regulations adopted by the City Council.

17. **Reclamation of unused burial right:** City of Milford reserves the right to reclaim the Right of Burial when there has been an extended period of non-use or other evidence that the Right of Burial has been abandoned or otherwise forfeited by the purchaser. If a Purchaser of Right of Burial does not exercise the Right of Burial for a period of seventy-five (75) consecutive years, the Right to Burial shall automatically revert to the City of Milford.
18. **Release:** All owners of certificates, on behalf of themselves, their heirs, successors and assigns, release the City from any and all liabilities arising as a result of unauthorized removal of cremains or vandalism of niches and/or their contents.
19. **Amendments:** Amendments to these Rules and Regulations will be implemented by the Cemetery Board with approval of the City Council at a regular City Council meeting.
20. **Fees for Certificate to Right of Burial:**

BLUE MOUND CEMETERY COLUMBARIUM		
PRICE SHEET		
Niche	Niche Row	Purchase Price
Single	Tier - Yellow	\$1,000.00
Single	Tier - Green	\$1,600.00
Single	Tier - Pink	\$1,800.00
Double	Tier - Yellow	\$1,500.00
Double	Tier - Green	\$1,600.00
Double	Tier - Pink	\$1,800.00

NICHE OPENINGS / CLOSINGS		
Niche Opening /Closing (Monday - Friday)	(Single)	\$800.00
Niche Opening/Closing (Monday - Friday)	(Double)	\$1500.00
Niche Opening /Closing (Saturday)	(Additional at time of service)	\$1,000.00
Niche Opening/Closing (Sunday & Holidays)		Not Available
Disinurnment		\$800.00

21. **Engraving of Niche Doors**

Single Niche Door (1 Person)	Name & Dates Only	\$600.00
Single Niche Door (2 Person)	Names & Dates Only	\$1,000.00

Charges to Engrave Emblems on Niche Doors at Time of Purchase

- 1 – Emblem \$150.00
- 2 – Emblems \$250.00
- Attach Bronze V.A. Medallion \$50.00

(Additional cost if engraving is requested after door is sealed. \$100.00 per trip, \$175.00 per emblem.)

22. **City Hall Hours of Operation:**

Monday – Friday 8:00 am – 5:00 pm City Clerk’s Office 402-761-3247

23. **Cemetery Policy Acknowledgment:** The provisions of these Policies shall extend to and be binding upon the heirs, legal representatives, and successors of the parties. Purchaser shall acknowledge in writing the receipt of a copy of the aforementioned Policies.

Passed and adopted this 4th day of February 2025.

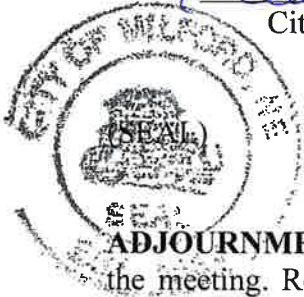
Roll call vote: Parks yes, DeLong yes, Bauer yes, Freeman yes. Motion carried.

City of Milford, Nebraska

Attest:

Jeanne Hoggins
City Clerk

Patrick L. Kelley
Mayor



ADJOURNMENT: A motion was made by Freeman and seconded by DeLong to adjourn the meeting. Roll call vote: Freeman yes, DeLong yes, Bauer yes, Parks yes. Motion carried and meeting adjourned at 8:03 pm.

Jeanne Hoggins
Jeanne Hoggins, City Clerk

Patrick L. Kelley
Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 4, 2025 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public

inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.


Jeanne Hoggins, City Clerk



MONTHLY REPORTS FOR FEBRUARY 4, 2025, MEETING

BAUER

Rescue Calls for January

18 total calls

16 medical

1 Accident (Canceled by Law Enforcement)

1 mutual aid with Seward Rescue (Canceled prior to arrival)

Fire Calls for January

1 fire call, trash fire

FREEMAN

Pool: Starting to advertise for lifeguards for the season. We will need to have a pool board meeting soon.

Webermeier Scholarship Committee: The group will meet in April to review scholarship applications.

PARKS

Cemetery - Still waiting for the granite. Samples were presented at the meeting, and we will have 2 sample boxes that will represent the vault that will be purchased with an engraved plate that will seal it. Once the order for the samples is complete with the engraving it will be on display in the front office. I talked to Tom Troyer about parking the semi with the load or loads of granite on in his yard at his house since the semies won't make the turn into the cemetery.

Recreation Department - The rec department has planned on regrading field 3, waiting for dates that will work with the rec schedule so I can set them up with Nemaha sports construction.

SSCSWMA - A lot of talk happened at their meeting, it's going to take a couple of meetings to figure this group out. There was talk about them giving back to the city of Milford for letting them use our meeting room. If this does happen, it would be nice to see the rec department get some of it to help with their projects and upkeep.

TESELLE: Maintenance Report – January 2025

Water: Water testing. Start to look at next project. K2 will be back around to do warranty work in the spring. Many water meters have been replaced. Well houses and treatment room cleaned up.

Well #3 Has been reworked for the state to meet inspection.

Sewer: Sewer main clean and jetting has been done.

Parks: More dead trees at Welch Park have been cleaned up and taken down. Mower repairs and service for spring started.

Streets: Street sweeper has been repaired. Salt and equipment are ready for winter. Tree limb pick ups done multiple times in January. Holiday lights were taken down. High ranger has a hydraulic leak. It is in the shop. Thanks to NPPD help finish up on holiday lights take down. Highway project punch list items will be taken care of in the spring.

Cemetery: Few grave markings have been completed.

We take the recycling trailer into Lincoln twice a week. If not. People stack items on the ground.

HOGGINS: *Sales tax received for the month of November 2024 in the amount of \$26,297.20. *NPPD lease payment for December 2024 received in the amount of \$18,262.44. *Gaming Account balance as of 2/4/25, \$36,988.73. *JEO Project Status Report through 1/27/25. *ALLO notification of a \$14.00 rate increase starting February 24, 2025. *Medica surplus refund as claims lower than anticipated for the period of 9/1/23 thru 8/31/24 in the amount of \$15,713.69.



Betterment Committee:

- No new information to share.

RWHF Advisory WG Meeting:

- Seward County has approximately \$525k-\$550k of RWHF remaining and has until 11/14/25 to allocate these funds to a project and place them under contract.
- We've been working hard to find a developer to take on an 8-acre housing project in Milford. Thomas Kayton seems the most interested and able to do the project. However, he's requesting that we waive the personal guarantee to minimize his risk. Consensus is waiving the personal guarantee is too risky.

SCCDP:

- SCCDP Marketing, Membership, and Fundraising Working Group meeting held February 3rd, 2025.

Streets:

- Patch work will resume as weather allows.

Senior Center:

- In the exercise room – East side, it's not mold, use bleach water or Kilz and stain blocker.
- 3" main (sewage line) is leaking from a crack in the bottom of the pipe. Milford Plumbing contacted for repair.
- Look at the liability of not having sprinklers/alarm upstairs and cost of installing. This is grandfathered in, but when upgrade to kitchen is completed, sprinklers must be addressed.
- Driveway needs to be repaired, safety hazard. Estimates from Troyer Concrete and Complete Concrete expected soon.

February Library Report

Circulations

	In Library	OverDrive	
January	353	308	661

- Things have been pretty quiet, which is typical for this time of year.
- Starting to plan Summer Reading Program.
- Should have the Bibliostat Collect (state library survey) done by the end of the week or so.
- The new swings in the park are quite popular.

George

2/4/2025

