



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

TUESDAY, JANUARY 6, 2026, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. PUBLIC COMMENT Members of the public wishing to present to the Mayor and City Council on any matter of public interest will be invited to do so during this segment of the meeting. Each individual presenter will be limited to no more than three (3) minutes of speaking time.

4. CONSENT AGENDA The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: December 2, 2025
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for November 2025 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City personnel.
- e. Approve 2026 Fire Dept. Membership Roster
- f. Approve 2026 Committee List

5. PUBLIC HEARINGS:

- a. Public Hearing of the Citizen Advisory Review Committee
- b. Public Hearing to hear testimony in favor of, or opposition to, and to answer questions in relation to request from Southeast Community College, Milford, NE (SCC) for Preliminary and Final Plat combining Parcel ID 8000095731, 11-9-3 Tract in N ½ NE 1/4 with Runty's 1st Addition, Blk 2, Lots 1- 4; Milford Runty's 2nd Addition, Blk 1, Lots 5-7; Milford Runty's 2nd Addition, Blk 1, Lot 8 & 11-9-3 NE ¼ NE ¼ 6' x 140' Tract (Parcel IDs 800065263, 800065271, 800065336, 800065344, and 800065352), to create new combined "Lot 1 of the SCC Milford Addition."
- c. Public Hearing to hear testimony in favor of, or opposition to, and to answer questions in relation to SCC request for a Change of Zone for lots located along Hwy 6 from Mixed Use Corridor (MUC) to Central Business District (C-1(Milford Runty's 1st Addition, Blk 2, Lots 1- 4; Milford Runty's 2nd Addition, Blk 1, Lots 5-7; Milford Runty's 2nd Addition, Blk 1, Lot 8 & 11-9-3 NE ¼ NE ¼ 6' x 140' Tract) (collectively, the "Five Lots").
- d. Public Hearing to hear testimony in favor of, or opposition to, and to answer questions in relation to Conditional Use Permit for use of Conex trailers for the future SCC Milford Construction Trades Center (CTC) building.
- e. Public Hearing to hear testimony in favor of, or opposition to, and to answer questions in relation to SCC request to vacate the existing public alley located south of 5th Street / Hwy 6 and east of S. Walnut Ave. (more specifically situated between S. Maple Ave. and S. Walnut Ave. and directly south and adjacent to the Five Lots (as defined above)).

6. CURRENT BUSINESS:

- a. Consider recommendation from Planning Commission on request from SCC for Conditional Use Permit to use Conex trailers for the future SCC Milford Construction Trades Center (CTC) building.
- b. Consider approval of a Professional Service Agreement for up to \$25,000 with Southeast Nebraska Development District (SENDD) for General Administration services for the Downtown Revitalization CDBG project (NDED Contract No. 25DTR003), and authorization for the Mayor to execute said agreement, together with all other agreements and forms related and ancillary thereto, and verification of SENDD's SAM.gov status and exclusions.
- c. Consider approval of a Professional Service Agreement for up to \$5,000 with Southeast Nebraska Development District (SENDD) for Construction Management services for the Downtown Revitalization CDBG project (NDED Contract No. 25DTR003), and authorization for the Mayor to execute said agreement, together with all other agreements and forms related and ancillary thereto, but contingent upon issuance of Release of Funds & Environmental Clearance by NDED and verification of SENDD's SAM.gov status and exclusions.
- d. Consider approval of Milford Downtown Revitalization CDBG Project Description and Determination of Level of Review form received from SENDD related to said DTR Project.
- e. Consider SCC request to change the name of S. Walnut St. to "Trades City Drive".
- f. Consider revised Maintenance Agreement with BVPS on both emergency sirens in the amount of \$1,521.00.

- g. Consider potential revisions and updates to City Employee Handbook related to process and procedures for vacation, paid time off, and other employee leave requests, along with other potential revisions necessitated by new City payroll system.

7. RESOLUTIONS AND ORDINANCES:

- a. **ORDINANCE NO. 990** – AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA APPROVING THE VACATION OF A PUBLIC ALLEY GENERALLY LOCATED SOUTH OF HIGHWAY 6 AND EAST OF S. WALNUT AVENUE, AND MORE SPECIFICALLY SITUATED BETWEEN S. MAPLE AVENUE AND S. WALNUT AVENUE, IN THE CITY OF MILFORD, NEBRASKA, AS MORE PARTICULARLY DESCRIBED HEREIN.
- b. **ORDINANCE NO. 991** – AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA, AMENDING THE CITY OF MILFORD ZONING MAP TO PROVIDE FOR A CHANGE OF ZONE FROM MIXED USE CORRIDOR (MUC) TO CENTRAL BUSINESS DISTRICT (C-1) FOR FIVE PARCELS GENERALLY LOCATED IN OR AROUND RUNTY’S 1ST AND 2ND ADDITIONS LOCATED IN THE NORTHEAST QUARTER (NE1/4) OF SECTION 11, TOWNSHIP 9 NORTH, RANGE 3 EAST, OF THE 6TH P.M., CITY OF MILFORD, SEWARD COUNTY, NEBRASKA, AS MORE PARTICULARLY DESCRIBED HEREIN.
- c. **RESOLUTION NO. 682** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, APPROVING THE PRELIMINARY PLAT AND FINAL PLAT CREATING LOT 1 OF THE “SCC MILFORD ADDITION” IN THE CITY OF MILFORD, SEWARD COUNTY, NEBRASKA, WHICH REPLATS AND COMBINES EXISTING REAL PROPERTY PARCELS KNOWN AS A PORTION OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2NE1/4) OF SECTION 11, TOWNSHIP 9 NORTH, RANGE 3 EAST, OF THE 6TH P.M., CITY OF MILFORD, SEWARD COUNTY, NEBRASKA (PARCEL ID 8000095731), AND LOTS 1 THROUGH 4, BLOCK 2, RUNTY’S 1ST ADDITION; LOTS 5, 6, 7 AND 8, BLOCK 1, RUNTY’S 2ND ADDITION; AND A 6’ X 140’ TRACT ADJACENT TO LOT 8, BLOCK 1, RUNTY’S 2ND ADDITION, ALL LOCATED IN THE NORTHEAST QUARTER (NE1/4) OF SECTION 11, TOWNSHIP 9 NORTH, RANGE 3 EAST, OF THE 6TH P.M., SEWARD COUNTY, NEBRASKA, ALL LOCATED WITHIN THE CITY OF MILFORD, NEBRASKA (PARCEL IDS 800065263, 800065271, 800065336, 800065344, AND 800065352).

8. ADJOURNMENT