

CITY OF MILFORD
REGULAR MEETING
NOVEMBER 6, 2018
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Sr. Center Building in said City on the 6th day of November 2018 at 7:00 pm. Present were: Mayor Nick Glanzer; Council members: Jeff Baker, Scott Bashore, Patrick Kelley, Dan Kral; Attorney Krista Carlson; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Also present: Matt Krause with CWP, Steve Powell with Tru-Built, Bob Anderson, Roy Cast, Kyle & Kim Petsch, Dennis Sugden, Larry TeSelle, Gerry Dunlap, Cloy Stutzman, Karen Stauffer, Brian & Leslie Toovey, Kelly Hesser, Jeff Ray with JEO, Brent Schluckebier with SCC, Aaron Beauclair with JEO, Dean Bruha and Emily Hemphill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Glanzer called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

MINUTES: A motion was made by Baker and seconded by Bashore to approve the minutes of the October 2, 2018 meeting. Roll call vote: Baker yes, Bashore yes, Kelley yes, Kral yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Kelley and seconded by Kral that the following accounts payable bills in the amount of \$149,029.96; payroll in the amount of \$39,562.48; totaling \$188,592.44 approved by the Auditing Committee be approved for payment. Roll call vote: Kelley yes, Kral yes, Baker yes, Bashore yes. Motion carried.

SALARIES:

65698	Mark Frey	372.16
65699	Forrest Siebken	1516.97
65700	Kendall Hoggins	1149.53

65701	Mavis Ferris	139.88
65702	Jeanne Hoggins	1329.34
65703	Gary Teselle	1158.03
65704	Robert Hull	944.40
65705	George Matzen	864.14
65706	Erica Pallas	925.09
65707	Craig Carritt	16.95
65708	Jessica Wang	105.28
65709	Lewis Barker	366.53
65710	Travis Fougeron	918.67
65711	Sandra Shaw	202.02
65712	Amy Salistean	635.78
65713	Cathleen Fosler	513.01
65714	Liliana Alaniz	141.80
65715	Terrell Long	1141.66
65716	Andrew Carrico	644.09
65717	Ardella Huber	571.22
65778	Mark Frey	771.63
65779	Forrest Siebken	1516.97
65780	Kendall Hoggins	1280.52
65781	Mavis Ferris	120.81
65782	Jeanne Hoggins	1329.34
65783	Gary Teselle	1358.03
65784	Robert Hull	1167.53
65785	George Matzen	864.14
65786	Erica Pallas	934.98
65787	Craig Carritt	8.48
65788	Jessica Wang	193.01
65789	Lewis Barker	366.53
65790	Travis Fougeron	1078.55
65791	Sandra Shaw	516.94
65792	Amy Salistean	559.24
65793	Matthew Taylor	15.05
65794	Cathleen Fosler	390.69
65795	Liliana Alaniz	101.73
65796	Terrell Long	1645.20
65797	Andrew Carrico	335.36
65798	Ardella Huber	412.30
65806	Jeffrey Baker	138.52
65807	Dan Kral	138.52
65808	Scott Bashore	138.52

68509	Patrick Kelley	138.52
65810	Nicholas Glanzer	184.70

GENERAL FUND:

65690	JASON BURKEY	UB Deposit Refund	\$75.00
65691	KIM MILLER	UB Deposit Refund	\$42.84
65692	BROCK ROTH	UB Deposit Refund	\$37.50
65693	ETHAN RUPPRECHT	UB Deposit Refund	\$54.17
65694	DILLON WILLIAMS	UB Deposit Refund	\$27.31
65695	LOGAN WILSON	UB Deposit Refund	\$45.23
65696	U.S.POSTMASTER	UTILITY BILLING POSTAGE	\$196.56
65697	NMVCA	FOGGER TRAINING & CERT.-GARY	\$50.00
65718	RETIREMENT PLANS DIVISION	PENSION-133011	\$1,851.25
65719	UNION BANK	HSA	\$830.46
65720	ALOHA ROTH	2-SHEET CAKES	\$40.00
65721	ARAMARK	PANTS & RAGS	\$394.42
65722	BLACK HILLS ENERGY	SERVICE FOR SEPTEMBER	\$151.58
65723	BROADVIEW NETWORKS	PHONES SEPTEMBER	\$270.03
65724	UNIVERSAL PREMIUM	FUEL	\$370.30
65725	CANON SOLUTIONS AMERICA	MAINT BASE & COPIES	\$55.19
65726	CARLSON WEST POVONDRA	ARCHITECTURAL SERVICES	\$2,400.00
65727	CLARKE MOSQUITO CONTROL PROD.	FOGGER REPAIRS, FREIGHT	\$2,080.50
65728	COMFORT INN	POAN CONFERENCE	\$293.85
65729	COMPANY CARE	PRE-EMPLOYMENT DRUG SCREENING	\$39.00
65730	CULLIGAN WATER CONDITIONING	5 GALLON DELIVERY & RENTAL	\$235.75
65731	DAS STATE ACCTG-CENTRAL FINANC	SRS RADIO FEES	\$93.00
65732	DIVERSIFIED CHEMICAL	SIDEWALK SALT	\$899.35
	EMERGENCY MEDICAL		
65734	PRODUCTS,INC	SUPPLIES	\$473.23
65735	ERIC RILEY ELECTRIC	FLAG POLE LIGHT REPAIR	\$203.00
65736	FARMERS COOPERATIVE	FUEL	\$1,004.14
65737	GIS WORKSHOP	GIS MAPPING	\$32,785.50
65738	INSURO INSURANCE CO	GENERAL INSURANCE	\$13,650.00
65739	INTERSTATE ALL BATTERY CENTER	ELEVATOR BATTERY (2)	\$75.60
65740	JEO CONSULTING GROUP, INC.	WATER SYSTEM IMPROVEMENTS	\$5,734.50
65741	JOHN DEERE FINANCIAL	SHREDDER PARTS	\$59.64
65742	JR WELDING	WATER REAL REPAIRS	\$35.00
65743	KELLY SUPPLY COMPANY	SUMP PUMP AND VALVE	\$173.78
65744	KENDALL HOGGINS	MEALS & MILEAGES	\$134.96
65745	LINCOLN WINWATER WORKS	SERVICE SAT	\$57.14
65746	MARTIN EXCAVATING	DRAINAGE WORK NORTH F.	\$150.00
65747	MIDWEST AUTO PARTS	TOOLS	\$95.34
65748	MIDWEST AUTOMOTIVE	#50-2006 F550 INTERCOOLER RPAR	\$947.18
65749	MILFORD VALU RITE PHARMACY	EPIPENS-BLOOD GLUCLOSE TEST ST	\$1,223.26
65750	MUNICIPAL SUPPLY, INC.	TAP SLEEVE	\$161.85
65751	NATIONWIDE	BOND RENEWAL-JEANNE	\$175.00
65752	NEBRASKA NOTARY ASSOC	NOTARY STAMP-JEANNE	\$30.00

65753	NEBRASKA PUBLIC HEALTH	BLOOD ALCOHOL ANALYSIS	\$105.00
65754	NEBRASKA PUBLIC POWER DISTRICT	SERVICE FOR SEPTEMBER	\$4,763.49
65755	NORRIS PUBLIC POWER DIST	WELLS 1 & 2	\$606.72
65756	CARD SERVICES	PUMP & HOSE	\$26.77
65757	PAC-N-SAVE MILFORD	POTATO BAKE MEAT & POTATOES	\$143.08
65758	PHYSIO-CONTROL, INC.	LUCAS 2 ANNUAL MAINTENANCE	\$375.96
65759	PIZZA KITCHEN	BIRTHDAY MEALS-SEPT	\$177.50
65760	PLAINS POWER & EQUIP., INC.	NEW MOWER	\$19,875.00
65761	SACK LUMBER COMPANY	HOLE COVERING	\$20.16
65762	SAM'S CLUB	BISCUITS	\$9.96
65763	SANDRA SHAW	GROCERIES @ WALMART	\$130.46
65764	SEWARD COUNTY CHAMBER AND	MEMBERSHIP AGREEMENT	\$11,500.00
65765	SEWARD CO REGISTER OF DEEDS	VACATING EASEMENTS WELL-PROJE	\$38.00
65766	SEWARD COUNTY INDEPENDENT	LEGALS, MINUTES, ORDINANCES	\$529.19
65767	SHARON BENDER	SEPTEMBER PARTY	\$87.94
65768	STATE TREASURER OF NEBRASKA	SNIMAL LIC 10/1/17-9/30/18	\$197.64
65769	STUTZMAN DIGGING	NEW WATER SERVICE	\$425.00
65770	SUNRISE COUNTRY MANOR	SEPTEMBER MEALS	\$698.25
65771	TOOFAST SUPPLY	TOOLS & CAULKING	\$515.97
65772	VAN DIEST SUPPLY COMPANY	BIO MIST FOG	\$372.50
65773	VERIZON WIRELESS	INTERNET	\$120.90
65774	VERIZON WIRELESS-P	B.I. CELL	\$122.60
65775	WOLFE, SNOWDEN,HURD,LUERS, &	LEGALS FEES SEPT 2018	\$1,227.25
65776	ZITO MEDIA	SERVICE	\$13.09
65777	EAKES OFFICE SOLUTIONS	ENVELOPES, PAPER, P.O. BOOKS	\$576.89
65799	RETIREMENT PLANS DIVISION	PENSION-133011	\$1,851.25
65800	UNION BANK	HSA	\$830.46
65801	AFLAC	SUPPLEMENTAL INSURANCE	\$426.46
65802	AMERITAS LIFE INSURANCE CORP.	DENTAL INSURANCE NOV. 2018	\$522.96
65803	BLUE CROSS & BLUE SHIELD	HEALTH INSURANCE NOV. 2018	\$8,609.87
65804	DEARBORN NATIONAL LIFE INS CO	LIFE INSURANCE	\$120.40
65811	ARICK BURKEY	UB Deposit Refund	\$75.00
65812	VIOLA FOLEY	UB Deposit Refund	\$75.00
65813	JUSTINE JOHNSON	UB Deposit Refund	\$42.28
65814	MICHAEL LAPLANTE	UB Deposit Refund	\$32.40
65815	MICHAEL MOTLEY	UB Deposit Refund	\$10.20
65816	AUSTIN STINSON	UB Deposit Refund	\$18.34
65817	U.S.POSTMASTER	UTILITY BILLING POSTAGE	\$194.88
65818	ABANTE MARKETING	BASKETBALL SHIRTS	\$623.67
65819	ALOHA ROTH	CAKES FOR BIRTHDAY MEAL	\$50.00
65820	BAKER & TAYLOR	BOOKS	\$809.16
65821	BIBLIONIX	AUTOMATION	\$1,308.30
65822	BLACK HILLS ENERGY	SERVICE FOR SEPTEMBER	\$34.62
65823	BSN SPORTS INC	BASKETBALL MESH JERSEYS	\$70.00
65824	CARD SERVICE CENTER	JOT FORM-PAINT SOCCER FIELDS	\$890.66
65825	CASH-WA DISTRIBUTING	PAPER PRODUCTS	\$135.70

65826	PETTY CASH	POSTAGE	\$50.56
65827	DEMCO, INC	BOOK SUPPLIES	\$278.34
65828	EMC	GENERAL INSURANCE	\$111.00
65829	FRANKLIN HRONIK	BIRTHDAY ENTERTAINMENT	\$100.00
65830	HAWKINS INC.	TREATMENT CHEMICALS	\$254.60
65831	JEO CONSULTING GROUP, INC.	WATER SYSTEM IMPROVEMENTS	\$1,925.00
65832	KENDALL HOGGINS	REIMB. CONC. WIND. SUPPLIES	\$36.98
65833	MENARDS-LINCOLN NORTH	CONCESSION ST. WINDOWS	\$178.00
65834	MILFORD SCHOOL DIST. #5	PARKING FEES	\$10.00
65835	MUNICIPAL SUPPLY, INC. OF OMAHA	FREEZE PLATES	\$97.33
65836	NE MUNICIPAL CLERKS' ASSOC	MEMBERSHIP DUES 2018/19	\$70.00
65837	NEBRASKA LIBRARY COMMISSION	OVERDRIVE SUB.	\$500.00
65838	NEBRASKA PUBLIC HEALTH	WATER TESTING	\$30.00
65839	NEBRASKA PUBLIC POWER DISTRICT	SERVICE FOR OCTOBER	\$1,271.80
65840	OMAHA WORLD HERALD	NEWSPAPER SUBSCRIPTION	\$208.00
65841	CARD SERVICES	PUMP	\$106.99
65842	PAGE MY CELL	1 YR. DISP. TO TEXT	\$675.00
65843	POTTER REPAIR, INC.	FUEL TREATMENT 2005 DUMP	\$99.90
65844	SOUTHEAST COMMUNITY COLLEGE	EMT I FOR A.YODER	\$1,168.00
65845	SHARON BENDER	FALL HARVEST PARTY	\$38.00
65846	GARY TESELLE	MOSQUITO CLASS MILEAGE	\$59.95
65847	GARY TESELLE	G.TESELLE ACCT. #5562939	\$456.20
65848	UNION BANK & TRUST COMPANY	H.S.A. FEES	\$42.00
65849	VERIZON WIRELESS	WELL CONTROL MONITOR	\$145.16
65850	WALMART COMMUNITY BRC	GROCERIES	\$390.14
65851	WEATHERCRAFT OF LINCOLN	ROOF REPAIRS	\$376.20
65852	WINDSTREAM NEBRASKA INC	SERVICE FOR OCTOBER	\$665.38
65853	ZITO MEDIA	CABLE	\$13.09
2085119	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$4,177.24
2085120	NE DEPT OF REVENUE	STATE TAX	\$582.75
2085121	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$4,642.95
2085122	NE DEPT OF REVENUE	STATE TAX	\$674.74
2085123	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$122.44
	NE DEPT OF REVENUE	SALES TAX- SEPTEMBER	\$2,276.31
	CREATIVE SERVICES	CRIME PREVENTION MATERIALS	\$164.95
	SEWARD CO. STATE DRUG FUND	REIMB. FOR E-CITATION EQUIPMENT	\$10,137.74
	PAYROLL CHECKS ON 10/15/2018		\$13,656.55
	PAYROLL CHECKS ON 10/29/2018		\$14,967.03
	PAYROLL CHECKS ON 11/01/2018		\$738.78
	**** PAID TOTAL ****		\$188,592.44
	***** REPORT TOTAL *****		\$188,592.44

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received: Milford Aging Services Commission minutes for the October 23, 2018 meeting; Library Report for October; Police Activity

Report for September & October 2018. Kelley acknowledged special recognition to Erica Pallas for coordinating and initiating the Wellness Project study with UNMC and Four Corners Health. The study will generate \$3,000.00 per year for 2 years to be used in the Recreation Dept. for program expenses. Approximately 80 children between K thru 6th grades are participating in the Skills & Drills basketball program. Bashore – Wells 5 & 6 have been approved by the State of NE and the underground storage tank is near complete demolition. The Well Project is near completion as well. Kral – 23 Rescue calls; 2 Fire calls. TeSelle – They have started tarring streets and street sweeping. The Well project has taken quite a bit of time. Chief Siebken – Officer Hull has resigned as of November 16, 2018. Officers Carrico and Weidemeyer are assisting with weekend coverage. Baker – Sr. Center gutters have been installed. Maintenance Dept. has fixed stairwell. Still experiencing elevator issues, Gary will look into bids for next fiscal year to replace the unit. Meeting was held to discuss LB840 Guidelines. J. Hoggins – Bluestem Network arrived on October 19th to start installation of fiber in the Business District. Project scheduled for 8 weeks. Auditors were out from Oct. 23 thru Oct. 26. Leadership Certified Community Application has been submitted.

COMMUNICATIONS: *Sales tax received for the month of August 2018 in the amount of \$16,658.57. *Rate increase as of December 1, 2018 from Zito Media.

NEW BUSINESS:

Discuss/Action – Award bid for new Municipal Bldg. (City Hall/Police Station/Council Chambers): Matt Krause with CWP presented a spreadsheet of VE items. Matt introduced Steve Powell with Tru-Built Construction. They have worked together creating a list of items to be deducted from the building due to bids coming in over the anticipated amount. After meeting with the building committee and reviewing the list of VE items a reduction of approximately \$113,000.00 was eliminated from the building cost. At this meeting they were asked to calculate the savings by removing the garage. Those numbers just came back yesterday and Matt wanted to thank Tru-Built as they have been great to work with. They have put in a lot of work to make these numbers available, showing they are eager to work on this project. The number presented to eliminate the garage came in at \$82,000.00. The summary that Matt presented was reviewed. Matt broke down the numbers: Original cost: \$1,499,000.00; cost savings if the garage remained -\$113,857.00 for a revised cost of \$1,385,143.00. Eliminating the garage and considering the costs that were already figured in the savings equaled approximately \$110,086.00 giving us a total of \$1,308,000.00. Matt stressed that these numbers are not concrete numbers

yet. There are final drawings needed due to some of the changes made, for instance eliminating the storm shelter/hardened area will alter the steel needed. Matt stated if the Board is comfortable with the number, he would recommend moving forward with Tru-Built. Some of the changes made will not be real noticeable, for instance the card readers were eliminated but the ability to add them later remains. The garage was a large ticket item but can be added later. The parking on the east side was also deleted but discussion has been held regarding budgeting this item out of streets. Patrick Kelley wanted to thank Matt for all his efforts the last couple weeks to get the City to this point. Mayor Glanzer asked for thoughts on the larger deducts, specifically the garage. Bashore felt it necessary to eliminate the garage to get closer to where we need to be. The garage would be pushed to the top of the priority list of being added on. A motion was made by Kelley to award the bid to Tru-Built Construction at their revised price of \$1,308,889.14. Matt stated a full contract will be written with the amount. Kelley revised his motion seconded by Bashore to authorized Matt Krause with CWP to draft the contract authorizing the Mayor to sign it, pending legal review, not to exceed \$1,350,000.00 to Tru-Built Construction. Roll call vote: Kelley yes, Bashore yes, Baker yes, Kral yes. Motion carried.

Hire Police Officer(s) and Set Wage: Chief Siebken submitted 2 names to make an offer of employment. Daniel Calvert is not certified, lives in Topeka KS and Justin Dobrovolmy is a certified officer and currently working with the Baird P.D. A motion was made by Bashore and seconded by Baker to hire Daniel Calvert at \$17.50 per hour and increasing the hourly rate to \$18.00 per hour after successful completion of the Police Academy. Roll call vote: Bashore yes, Baker yes, Kelley yes, Kral yes. Motion carried. A motion was made by Baker and seconded by Bashore to hire Justin Dobrovolmy at \$19.00 per hour with a .25 increase at 6 months and .25 increase after 1 year. Roll call vote: Baker yes, Bashore yes, Kelley yes, Kral yes. Motion carried.

Discuss/Action – Pay application request #6, Myers Construction: Aaron Beauclair with JEO informed the Council that the well project is nearing completion. The ground level storage tank is almost demolished; Sargent Irrigation and HOA have items to finish up on. Completion date is scheduled for November 28, 2018. One last pay request and a change order will be placed on the December agenda. A motion was made by Bashore and seconded by Kelley to authorize payment of \$158,009.64 to Myers Construction Inc. Roll call vote: Bashore yes, Kelley yes, Baker yes, Kral yes. Motion carried.

Discuss/Action – Recommendation from CBC, funds for electrical service, Chamber of Commerce: A motion was made by Baker and

seconded by Bashore to authorize payment from the Community Betterment Committee to reimburse the Chamber of Commerce \$2,861.70 for additional power supply to expand vendors during Fun Days. Roll call vote: Baker yes, Bashore yes, Kelley yes, Kral yes. Motion carried.

Discuss/Action – SCC Water Bill – Brent Schluckebier: A SCC water meter tracking usage at the fountain and a few sprinklers seems to be registering extremely high. The college had 3 months where the water consumption could have filled 3 Olympic pools. The city office adjusted the bills but even at the rate billed it would consume the college's utility budget. Brent Schluckebier asked for the meter to be tested and it appeared to be running slightly higher than normal. It still remained a mystery due to the amount of water the meter was registering. Gary informed the Council that a new meter had been ordered. Brent offered to pay half the meter as it is an expensive ultrasonic meter. After discussion it was agreed to have the city office adjust the bills according to past history over the last 3 years. A new bill will be calculated at the current rate and the late charges will be removed.

Discuss/Action – Hire Maintenance Employee & Set Wage: A motion was made by Bashore and seconded by Kral to approve hiring Denver Trojan as a full time maintenance employee at \$14.50 per hour with a .50 increase at 6 months and a .50 increase for each water and sewer certification. Roll call vote: Bashore yes, Kral yes, Baker yes, Kelley yes. Motion carried.

Discuss/Action – Award bid to paint water tower: Three bids were received and Gary recommended Maguire Iron. The type of paint bid was a large factor. A motion was made by Bashore and seconded by Kelley to award the bid to paint the water tower to Maguire Iron not to exceed \$81,700.00, which includes logos. Roll call vote: Bashore yes, Kelley yes, Baker yes, Kral yes. Motion carried.

Discuss/Action – Professional Services with JEO for 5th Street Water improvement Project: Gary informed the Council that the water main along 5th Street between B & D Streets is in bad shape. It has been a bad piece of main for quite a while and needs to be looped. JEO provided an agreement for professional services. A motion was made by Kral and seconded by Kelley to authorize the Mayor to sign the professional services agreement with JEO in the amount of \$22,910.00 and Hourly "not to exceed" \$3,875.00. Roll call vote: Kral yes, Kelley yes, Baker yes, Bashore yes. Motion carried.

Introduction and Adoption of Resolution – Create sidewalk along north side of Hwy 6/5th Street, between D Street and F Streets: Council member Baker introduced the following resolution:

RESOLUTION NO. 567

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA, a political subdivision and City of the Second Class:

WHEREAS, funds were expended by the City of Milford to construct a sidewalk in front of the Dairy Queen and the property along Hwy 6 from D Street to F Street;

WHEREAS, the question has been raised as to whether approval was needed prior to the above-referenced construction;

WHEREAS, the City of Milford desires to ratify and approve the construction of the above-referenced sidewalk;

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of Milford, Nebraska:

The City of Milford hereby retroactively authorizes, approves and accepts the expenditure by the City of Milford to construct a sidewalk in front of the Dairy Queen and the property along Hwy 6 from D Street to F Street.

Roll call vote: Baker yes, Kelley yes, Bashore yes, Kral yes. Motion carried.

Passed and adopted this 6th day of November, 2018.

CITY OF MILFORD, NEBRASKA

Attest: _____
Jeanne Hoggins, City Clerk

Nick Glanzer, Mayor

(SEAL)

Introduction and Adoption of Ordinance – New Sidewalk procedure:

Discussion was held last month regarding “may” and “shall” and after Baker reached out to additional legal counsel the current resolution states that the Governing Body may, by resolution, order the construction of a sidewalk...

If the city is going to pay for sidewalk placement, a resolution must be passed authorizing the approval by the Governing Body. We do not need a new ordinance; we just need to stay consistent moving forward.

Reappointment: A motion was made by Baker and seconded by Bashore to approve the Mayor’s recommendation to re-appoint Marian Eicher to the Economic Development Committee for a 2 year term, running from November 1, 2018 thru November 1, 2020. Roll call vote: Baker yes, Bashore yes, Kelley yes, Kral yes. Motion carried.

Authorize cash reallocation of funds from 99 Payroll Clearing Account to General Account: Hoggins explained that during the audit the accountants identified \$460.77 which has been in the payroll clearing account prior to 2012. It would be difficult to trace where the funds came from that far back. Hoggins is asking the Council's permission to reallocate those funds to the General Account. A motion was made by Bashore and seconded by Kelley to authorize Clerk Hoggins to reallocate \$460.77 from the Payroll Clearing Account to the General Account. Roll call vote: Bashore yes, Kelley yes, Baker yes, Kral yes. Motion carried.

Discuss/Action – 2019 Maintenance Agreement with NDOT: Due to some questions regarding the responsibilities and cost reimbursement the item was tabled. Gary will call the State to get the questions answered.

Discuss/Action – Appoint TIF Legal Counsel: Attorney Carlson announced that this will be her last meeting with the City of Milford as she is going out on her own. The City's contract is with Wolfe, Snowden and so she brought with her and introduced Justin Sheldon, an Attorney with Wolfe, Snowden, he will be taking her place. Justin presented two letters referencing qualified TIF Attorneys. After some discussion a motion was made by Bashore and seconded by Kelley to appoint Andrew Willis with Klein Williams as our TIF Legal Counsel. Discussion: Baker encouraged Bashore and Kelley to sit down and have a conversation with Mr. Willis prior to appointing him. Not that he isn't the right person, but meeting him and asking a few questions would be a good idea. Bashore withdrew his motion. Patrick and Scott will schedule time to meet and visit with Mr. Willis to search out his interest in serving the City of Milford in this capacity.

Discuss/Action – Resignation of Mayor Glanzer: Mayor Glanzer announced that he will be resigning his Mayoral position as of November 9, 2018. He and his family are moving outside the corporate limits, making him ineligible to serve in this capacity. A motion was made by Baker and seconded by Kelley to accept the resignation of Mayor Glanzer effective November 9, 2018. Discussion: Councilmember Baker expressed his appreciation for the Mayor's service to the Community. Even though it is not the easiest thing to do, it is necessary. The Community is fortunate to have had you willing to serve, so we appreciate that. Roll call vote: Baker yes, Kelley yes, Bashore yes, Kral yes. Motion carried.

Closed Session – Real Estate: A motion was made by Kelley and seconded by Bashore to enter into Closed Session for the purpose of Real Estate. Roll call vote: Kelley yes, Bashore yes, Baker yes, Kral yes. Motion carried and Mayor Glanzer stated the reason for going into closed session was for the

purpose of Real Estate. Entered closed session at 8:29 pm. The record reflects that Jeff Ray was present during the closed session.

A motion was made by Kelley and seconded by Bashore to exit closed session and reconvene into regular session at 9:05 pm. Roll call vote: Kelley yes, Bashore yes, Baker yes, Kral yes. Motion carried and council entered back into regular session.

ADJOURNMENT: A motion was made by Kelley and seconded by Bashore to adjourn the meeting. Roll call vote: Kelley yes, Bashore yes, Baker yes, Kral yes. Motion carried and meeting adjourned at 9:05 pm.

Jeanne Hoggins, City Clerk

Nick Glanzer, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 6, 2018 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk