

CITY OF MILFORD  
REGULAR MEETING  
JANUARY 8, 2019  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Sr. Center Building in said City on the 8<sup>th</sup> day of January 2019 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Scott Bashore, Tony DeLong, Kelly Hesel; Attorney Justin Sheldon; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle; Library Director George Matzen and City Clerk Jeanne Hoggins. Also present: Julie Ogden, Rick Nelson, Shirley Heckman, Kevin & Kelli Keib, Deb Eggleston, Tonya & Ryleigh Kelley, Roy Cast, Betsy Goodman, Kevin Wingard, Gerry Dunlap, Larry TeSelle, Ron Oswald, Doug Yoder, Kyle Petsch, Carl, Nolan and Owen Eickhoff, Jason Stahl, Carla Rardin, Annie Rediger, Brian & Leslie Toovey, Jonathan Jank, Chrissie Matzen, Tony Roth, Cloy Stutzman, Shirley Kness, Jeff & Andreea Baker, Marian Eicher, Dean Bruha, Roger Wittrock, Dr. Henley, Aaron Beauclair and Emily Hemphill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

**Presentation by NDED, Deb Eggleston – Milford Leadership Certified Community:** Ms. Eggleston congratulated the City recognizing the accomplishment of becoming Leadership Certified. Milford is the 26<sup>th</sup> City to receive the Leadership Certified Community status. Milford has had LB840 funds for a number of years. It helps Milford grow businesses and be self-sufficient. Milford has been active in DTR and expanding businesses. Something unique and special to Milford is SCC and the relationship to grow workforce needs. Mayor Kelley recognized Rick Nelsen with NPPD, Betsy Samuelson with SENDD and Jonathan Jank with SCCDP and thanked

them for their efforts and assisting us in accomplishing the LCC status. Mayor Kelley accepted the certificate on behalf of the City of Milford.

**MINUTES:** A motion was made by Bashore and seconded by Hesar to approve the minutes of the December 4, 2018 meeting. DeLong made an amendment to the motion correcting last month's totals to reflect the following: AP total s/b \$113,446.87; Grand Total \$155,354.49, seconded by Hesar. Roll call vote: DeLong yes, Hesar yes, Bashore yes. Motion carried. A motion was made by Hesar and seconded by Bashore to approve the minutes of the December 27, 2018 meeting. Roll call vote: Hesar yes, Bashore yes, DeLong yes. Motion carried.

**PAYMENT OF BILLS:** A motion was made by DeLong and seconded by Hesar that the following accounts payable bills in the amount of \$74,621.58; payroll in the amount of \$55,384.33; totaling \$130,005.91 approved by the Auditing Committee be approved for payment. Roll call vote: DeLong yes, Hesar yes, Bashore yes. Motion carried.

**SALARIES:**

65986	Forrest Siebken	1516.97
65987	Kendall Hoggins	1356.74
65988	Mavis Ferris	146.24
65989	Jeanne Hoggins	1329.34
65990	Gary Teselle	1158.03
65991	George Matzen	864.14
65992	Erica Pallas	937.79
65993	Craig Carritt	16.95
65994	Jessica Wang	120.64
65995	Jon Wiedemeyer	335.36
65996	Travis Fougeron	1044.00
65997	Sandra Shaw	23.09
65998	Amy Salistean	896.54
65999	Cathleen Fosler	454.98
66000	Liliana Alaniz	50.87
66001	Ardella Huber	605.93
66002	Denver Trojan	1079.21
66003	James Palensky	652.62
66061	Mark Frey	57.71
66062	Forrest Siebken	1516.97
66063	Joseph Yocum	1312.61
66064	Kendall Hoggins	1383.42
66065	Mavis Ferris	112.34
66066	Jeanne Hoggins	1329.34
66067	Gary TeSelle	1158.03

66068	George Matzen	864.14
66069	Erica Pallas	926.48
66070	Craig Carritt	16.95
66071	Jessica Wang	105.28
66072	Jon Wiedemeyer	351.19
66073	Travis Fougeron	957.65
66074	Amy Salistean	905.40
66075	Cathleen Fosler	556.44
66076	Ardella Huber	596.67
66077	Denver Trojan	1096.36
66078	James Palensky	1249.99
66089	Scott Bashore	138.52
66090	Patrick Kelley	184.70
66091	Waylon DeLong	138.52
66092	Kelly Hesar	138.52
66103	Forrest Siebken	1518.62
66104	Joseph Yocum	1564.27
66105	Kendall Hoggins	1228.50
66106	Mavis Ferris	105.98
66107	Jeanne Hoggins	1130.76
66108	Gary TeSelle	1061.07
66109	George Matzen	865.20
66110	Craig Corder	184.70
66111	Erica Pallas	916.15
66112	Jessica Wang	171.07
66113	Jon Wiedemeyer	335.75
66114	Travis Fougeron	900.46
66115	Amy Salistean	872.89
66116	Cathleen Fosler	128.58
66117	Ardella Huber	569.57
66118	Denver Trojan	948.81
66119	James Palensky	1251.72

**GENERAL FUND:**

65985	UNIVERSAL PREMIUM	FUEL OCT/NOV	\$ 901.69
66004	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,566.32
66005	UNION BANK	HSA	\$ 563.46
66006	AMERITAS LIFE INSURANCE CORP.	COVERAGE 1/101/31/19	\$ 491.72
66007	AMY SALISTEAN	APPLE CIDER	\$ 9.76
66008	BLACK HILLS ENERGY	SERVICE 11/5-12/5/18	\$ 1,185.84
66009	BROADVIEW NETWORKS	PHONES 11/2-12/1	\$ 254.53
66010	BROWNELLS, INC	CLEANING KIT AR15& MAGAZINE	\$ 209.98
66011	CAMPBELL CLEANING	VACCUM TUNE UP	\$ 67.84

66012	CENTRAL STATES LAB	TRIPLE MELT	\$ 3,144.53
66013	PETTY CASH	POSTAGE FOR SEWER SAMPLES	\$ 88.80
66014	CLIA LABORATORY PROGRAM	CERTIFICATE FEE	\$ 150.00
		DRUG SCREENING- DENVER	
66015	COMPANY CARE	TROJAN	\$ 39.00
66016	CULLIGAN WATER CONDITIONING	SERVICE/RENTAL	\$ 109.75
	DAS STATE ACCTG-CENTRAL		
66017	FINANC	SRS MONTHLY FEE	\$ 93.00
66018	DENVER TROJAN	BOOTS	\$ 85.99
66019	EAKES OFFICE SOLUTIONS	FILE CABINET	\$ 185.10
66020	EMC	2019 EXPLORER	\$ 761.00
	EMERGENCY MEDICAL	XL-	
66021	PRODUCTS,INC	GLOVES,HOTPACKS,STETHESCOPE	\$ 533.98
66022	ERICA PALLAS	MILEAGE TO YORK NERPA MTG	\$ 39.24
66023	FARMERS COOPERATIVE	FUEL	\$ 3,193.05
	GERHOLD CONCRETE COMPANY,		
66024	INC.	SAND FOR FILL	\$ 57.49
66025	GILMORE BELL	LEGAL SERVICE MUNIC.BLDG BOND	\$ 6,000.00
		60 BAGS OF COLD PAVEMENT	
66026	GRAINGER,INC.	PATCH	\$ 2,832.00
66027	IMAGE TREND, INC	ANNUAL NFIRS-FEE	\$ 250.00
66028	JCI INDUSTRIES, INC.	EXHAUST FAN MOTOR	\$ 1,630.00
66029	JR WELDING	SNOW PLOW REPAIR	\$ 160.00
66030	K & T AUTO DETAILING	REMOVE POLICE GRAPHICS	\$ 195.00
66031	LINCOLN WINWATER WORKS	3900 MAIN	\$ 110.21
66032	MATHESON TRI-GAS,INC	OXYGEN,C-AIR,COMPRESSED	\$ 135.00
66033	MEMORIAL HEALTH CARE SYSTEMS	PHYSICAL-PALENSKY NLETC	\$ 337.00
66034	MIDWEST AUTO PARTS	TRUCK HITCH & ROPE	\$ 327.92
	MUNICIPAL SUPPLY,INC. OF		
66035	OMAHA	SCC METER, CLAMP, METER PARTS	\$ 3,261.07
66036	MUTUAL OF OMAHA	MEDICARE SUPPLEMENT-TESELLE	\$ 1,549.74
	NEBRASKA PUBLIC POWER		
66037	DISTRICT	SERVICE 10/25-11/26/18	\$ 5,149.34
66038	NORRIS PUBLIC POWER DIST	WELLS 1 & 2	\$ 504.66
66039	ONE CALL CONCEPTS	ONE CALLS	\$ 64.02
66040	PAC-N-SAVE MILFORD	GROCERIES	\$ 112.67
66041	PAPER TIGER SHREDDING	SHREDDING SERVICES	\$ 75.00
66042	PIZZA KITCHEN	THANKSGIVING MEAL	\$ 628.40
66043	REDIGER AUTOMOTIVE	OIL CHANGE UNIT #2	\$ 33.48
66044	REEVES CO., INC.	NAME TAGS(YOCUM/PALENSKY)	\$ 27.95
		ENTERTAINMENT FOR COOKIE	
66045	RICH PATTON	EXCH.	\$ 100.00
66046	SERVI-TECH INC.	WATER TESTS	\$ 96.70
66047	SEWARD COUNTY CLERK	GENERAL ELECTION COST 2018	\$ 205.91
		LEGALS,MIN,NOTICE,CNCL	
66048	SEWARD COUNTY INDEPENDENT	VACANCY	\$ 311.85
66049	SEWARD COUNTY TREASURER	2018 REAL TAX STATEMENT-HILLS	\$ 1,170.34

66050	SEWARD ELECTRONICS	MICROPHONE REPAIR	\$ 117.79
66051	SEWARD LUMBER	CAULK	\$ 18.88
66052	SPORTS EXPRESS	T-SHIRTS	\$ 350.40
66053	SUNRISE COUNTRY MANOR	MEALS FOR NOVEMBER	\$ 619.50
66054	TROYER CONCRETE	CONCRETE BLADE	\$ 85.00
66055	UNION BANK & TRUST COMPANY	NOV. HSA FEES	\$ 14.00
66056	VERIZON WIRELESS	INTERNET	\$ 120.90
66057	VERIZON WIRELESS-P	BI CELL	\$ 122.74
66058	WINDSTREAM NEBRASKA INC	SERVICE 11/25-12/24	\$ 65.62
66059	WOLFE SNOWDEN	LEGAL SERVICES NOVEMBER	\$ 1,281.75
66060	ZITO MEDIA	INTERNET	\$ 5.09
66079	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,566.32
66080	UNION BANK	HSA	\$ 563.46
66081	AFLAC	SUPPLEMENTAL INSURANCE	\$ 426.46
66082	AWARDS PLUS	UNIFORM SHIRTS- NLETC	\$ 52.00
66083	BLUE CROSS & BLUE SHIELD	HEALTH INSURANCE JAN 2019	\$ 6,889.99
66084	CARD SERVICE CENTER	STAMPS.COM/POSTAGE/SWITCH	\$ 541.97
66085	DEARBORN NATIONAL LIFE INS CO	LIFE INSURANCE	\$ 116.96
66086	NEBRASKA LAW ENFORCEMENT	BASIC MATERIAL FEE-PALENSKY	\$ 135.00
66087	VERIZON WIRELESS	WELL CONTROL MONITOR	\$ 82.93
66088	WINDSTREAM NEBRASKA INC	SERVICE 12/19-1/18	\$ 675.75
66102	U.S.POSTMASTER	UTILITY BILLING POSTAGE	\$ 191.80
66120	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,566.32
66121	UNION BANK	HSA	\$ 696.15
66122	ALL MAKES OFFICE EQUIPMENT CO	JAN. 2019 CUBICLE RENTAL	\$ 451.00
66123	AMERICAN WATER WORKS ASSOC.	MEMBERSHIP	\$ 198.00
66124	ARAMARK	PANTS & RAGS	\$ 490.81
66125	ASCAP	2019 LICENSE FEE	\$ 357.00
66126	BAKER & TAYLOR	4 INVOICES BOOKS	\$ 321.76
66127	BARCO MUNICIPAL PRODUCTS, INC.	WORK COAT LOCATOR	\$ 800.00
66128	BLUE 360 MEDIA	2 CRIM/TRAFFIC LAW BOOKS	\$ 141.05
66129	DATA TECHNOLOGIES, INC.	W-2 PKG + S&H CHARGES	\$ 121.58
66130	DIGITAL ALLY, INC	3-LAPEL MICS FOR VIDEO	\$ 40.00
66131	EMC	WORKERS COMP.AUDIT	\$ 48.00
66132	EMERGENCY MEDICAL PRODUCTS,INC	MEDICAL SUPPLIES	\$ 337.70
66133	DOUG & DAWN MUNDT	ENTERTAINMENT DEC. B-DAY	\$100.00
66134	ERIC RILEY ELECTRIC	HOLIDAY LIGHT REPAIRS	\$ 191.90
66135	GERHOLD CONCRETE COMPANY, INC.	FILL SAND	\$ 93.88
66136	JEO CONSULTING GROUP, INC.	WATER SYSTEM PMPRINTS	\$ 3,390.50
66137	JONES AUTOMOTIVE	LIGHT BAR & FLASHER	\$ 3,489.50
66138	LINCOLN WINWATER WORKS	WATER LINE REPAIR SUPPLIES	\$ 879.90
66139	MEYER AUTOMOTIVE	4 KEYS	\$ 20.00
66140	MILFORD FRAME CLINIC	BABY DUMP DOOR/HEATER REPAIRS	\$ 411.21

66141	MILFORD SCHOOL DIST. #5	PARKING FINES	\$ 85.00
	MUNICIPAL SUPPLY, INC. OF		
66142	OMAHA	LINE REPAIR SUPPLIES	\$ 346.25
66143	NEBRASKA PUBLIC HEALTH	5 WATER TESTS	\$ 78.00
	NEBRASKA PUBLIC POWER		
66144	DISTRICT	SRVICE 11/27-12/21	\$ 1,228.05
66145	NEBRASKA LAW ENFORCEMENT	TABE	\$ 10.00
	NEBRASKA WATER RESOURCES		
66146	ASSOC	MEMBERSHIP	\$ 105.00
66147	POTTER REPAIR, INC.	2000 GMC STEERING GEAR	\$ 1,356.86
66148	SAM'S CLUB	MEMBERSHIP RENEWAL-JEANNE	\$ 125.00
66149	SERVI-TECH INC.	SEWER TESTS	\$ 5.95
66150	SEWARD COUNTY INDEPENDENT	P/T LIBRARY CLERK WANT AD	\$ 145.04
66151	TOYNE, INC.	REBUILT PUMP	\$ 321.42
66152	TVRDY'S LOCK & KEY	LOCK REPAIRS	\$ 150.00
66153	GARY TESELLE	GARY TESELLE 5562939	\$ 458.80
66154	WALMART COMMUNITY BRC	GROCERIES	\$ 360.01
66155	WINDSTREAM NEBRASKA INC	SERV.12-25-1-24-19	\$ 65.62
66156	ZITO MEDIA	SERVICE	\$ 13.09
2085129	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 3,643.88
2085130	NE DEPT OF REVENUE	STATE TAX	\$ 486.66
2085131	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 4,226.50
2085132	NE DEPT OF REVENUE	STATE TAX	\$ 587.69
2085133	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 99.48
2085134	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 4,124.42
2085135	NE DEPT OF REVENUE	STATE TAX	\$ 574.93
	NEBRASKA DEPT OF REVENUE	SALES TAX DECEMBER	\$ 2,110.84
	FARMER'S AND MERCHANTS BANK	STOP PAYMENT	\$ 30.00
	DEPOSIT REFUNDS ON 1/04/2019		\$ 435.75
	PAYROLL CHECKS ON 12/10/2018		\$12,589.44
	PAYROLL CHECKS ON 12/24/2018		\$14,496.97
	PAYROLL CHECKS ON 1/03/2019		\$ 600.26
	PAYROLL CHECKS ON 1/07/2019		\$ 13,954.10
	**** PAID TOTAL ****		\$ 130,005.91
	***** REPORT TOTAL *****		\$ 130,005.91

AFLAC	SUPPLEMENTAL INSURANCE	426.46	66081
ALL MAKES OFFICE EQUIPMENT			
CO	JAN. 2019 CUBICLE RENTAL	451	66122
ALOHA ROTH	2- SHEET CAKE	40	65959
AMERICAN WATER WORKS ASSOC.	MEMBERSHIP	198	66123
AMERITAS LIFE INSURANCE CORP.	COVERAGE 1/101/31/19	491.72	66006
RETIREMENT PLANS DIVISION	PENSION-133011	1,566.32	66004
RETIREMENT PLANS DIVISION	PENSION-133011	1,566.32	66079
RETIREMENT PLANS DIVISION	PENSION-133011	1,566.32	66120
AMY SALISTEAN	APPLE CIDER	9.76	66007
ARAMARK	PANTS & RAGS	490.81	66124

ASCAP	2019 LICENSE FEE	357	66125
AWARDS PLUS	UNIFORM SHIRTS- NLETC	52	66082
BAKER & TAYLOR	BOOKS	494.11	65960
BAKER & TAYLOR	4 INVOICES BOOKS	321.76	66126
BARCO MUNICIPAL PRODUCTS, INC.	WORK COAT LOCATOR	800	66127
BLUE CROSS & BLUE SHIELD	HEALTH INSURANCE JAN 2019	6,889.99	66083
BLACK HILLS ENERGY	SERVICE 11/5-12/5/18	1,185.84	66008
BLUE 360 MEDIA	2 CRIM/TRAFFIC LAW BOOKS	141.05	66128
BROADVIEW NETWORKS	PHONES 11/2-12/1	254.53	66009
BROWNELLS, INC	CLEANING KIT AR15& MAGAZINE	209.98	66010
UNIVERSAL PREMIUM	FUEL OCT/NOV	901.69	65985
CAMPBELL CLEANING	VACCUM TUNE UP	67.84	66011
CARD SERVICE CENTER	CLERK'S SCHOOL JEANNE/ERICA	1,756.33	65962
CARD SERVICE CENTER	STAMPS.COM/POSTAGE/SWITCH MONTHLY MEMBSHIP PD THRU 12/19	541.97	66084
CBS-REPORTING SERVICES		76.1	65963
CENTRAL STATES LAB	TRIPLE MELT	3,144.53	66012
PETTY CASH	POSTAGE FOR SEWER SAMPLES	88.8	66013
CLIA LABORATORY PROGRAM	CERTIFICATE FEE	150	66014
	DRUG SCREENING- DENVER		
COMPANY CARE	TROJAN	39	66015
CULLIGAN WATER CONDITIONING	SERVICE/RENTAL	109.75	66016
DAS STATE ACCTG-CENTRAL FINANC	SRS MONTHLY FEE	93	66017
DATA TECHNOLOGIES, INC.	W-2 PKG + S&H CHARGES	121.58	66129
DEARBORN NATIONAL LIFE INS CO	LIFE INSURANCE	116.96	66085
DEMCO, INC	BOOK PROCESSING SUPPLIES	83.4	65964
DENVER TROJAN	BOOTS	85.99	66018
DIGITAL ALLY, INC	3-LAPEL MICS FOR VIDEO PAPER,ADDING	40	66130
EAKES OFFICE SOLUTIONS	MACHINE,BANDS,TAB	223.4	65965
EAKES OFFICE SOLUTIONS	FILE CABINET	185.1	66019
EMC	2019 EXPLORER	761	66020
EMC	WORKERS COMP.AUDIT	48	66131
EMERGENCY MEDICAL PRODUCTS,INC	XL- GLOVES,HOTPACKS,STETHESCOPE	533.98	66021
EMERGENCY MEDICAL PRODUCTS,INC	MEDICAL SUPPLIES	337.7	66132
DOUG & DAWN MUNDT	ENTERTAINMENT DEC. B-DAY	100	66133
ERIC RILEY ELECTRIC	HOLIDAY LIGHT REPAIRS	191.9	66134
ERICA PALLAS	MILEAGE TO PLAY IT AGAIN SPORT	28.89	65966
ERICA PALLAS	MILEAGE TO YORK NERPA MTG	39.24	66022
FARMERS COOPERATIVE	FUEL	3,193.05	66023
GERHOLD CONCRETE COMPANY, INC.	FILL SAND	98	65967
GERHOLD CONCRETE COMPANY,	SAND FOR FILL	57.49	66024

INC.			
GERHOLD CONCRETE COMPANY, INC.	FILL SAND	93.88	66135
	LEGAL SERVICE MUNIC.BLDG		
GILMORE BELL	BOND	6,000.00	66025
GOLDSMITH TREE SERVICE	HWY 6 TREE REMOVAL	580	65968
	60 BAGS OF COLD PAVEMENT		
GRAINGER,INC.	PATCH	2,832.00	66026
IMAGE TREND, INC	ANNUAL NFIRS-FEE	250	66027
			208512
IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	3,643.88	9
			208513
IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,226.50	1
			208513
IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	99.48	3
			208513
IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,124.42	4
JCI INDUSTRIES, INC.	EXHAUST FAN MOTOR	1,630.00	66028
JEO CONSULTING GROUP, INC.	WATER SYSTEM IMPROVEMENTS	4,295.00	65969
JEO CONSULTING GROUP, INC.	WATER SYSTEM PMPRINTS	3,390.50	66136
JONES AUTOMOTIVE	LIGHT BAR & FLASHER	3,489.50	66137
JR WELDING	SNOW PLOW REPAIR	160	66029
K & T AUTO DETAILING	REMOVE POLICE GRAPHICS	195	66030
LINCOLN WINWATER WORKS	3900 MAIN	110.21	66031
LINCOLN WINWATER WORKS	WATER LINE REPAIR SUPPLIES	879.9	66138
MATHESON TRI-GAS,INC	OXYGEN,C-AIR,COMPRESSED	135	66032
MEMORIAL HEALTH CARE			
SYSTEMS	PHYSICAL-PALENSKY NLETC	337	66033
MEYER AUTOMOTIVE	4 KEYS	20	66139
MIDWEST AUTO PARTS	TRUCK HITCH & ROPE	327.92	66034
	BABY DUMP DOOR/HEATER		
MILFORD FRAME CLINIC	REPAIRS	411.21	66140
MILFORD SCHOOL DIST. #5	TOBACCO LICENSE	10	65970
MILFORD SCHOOL DIST. #5	PARKING FINES	85	66141
MUNICIPAL SUPPLY,INC. OF OMAHA	SCC METER, CLAMP, METER PARTS	3,261.07	66035
MUNICIPAL SUPPLY,INC. OF OMAHA	LINE REPAIR SUPPLIES	346.25	66142
MUTUAL OF OMAHA	MEDICARE SUPPLEMENT-TESELLE	1,549.74	66036
NDEQ-FISCAL SERVICES	SRF LOAN-INT. SEMI ANNUAL	5,612.47	65971
			208513
NE DEPT OF REVENUE	STATE TAX	486.66	0
			208513
NE DEPT OF REVENUE	STATE TAX	587.69	2
			208513
NE DEPT OF REVENUE	STATE TAX	574.93	5
		10,978.0	
NEBRASKA EPOXY WORKS	POOL FLOOR	0	65972



NEBRASKA PUBLIC HEALTH	WATER TESTING	30	65973
NEBRASKA PUBLIC HEALTH	5 WATER TESTS	78	66143
NEBRASKA PUBLIC POWER DISTRICT	SERVICE 10/25-11/26/18	5,149.34	66037
NEBRASKA PUBLIC POWER DISTRICT	SRVICE 11/27-12/21	1,228.05	66144
NEBRASKA LAW ENFORCEMENT	BASIC MATERIAL FEE-PALENSKY	135	66086
NEBRASKA LAW ENFORCEMENT	TABE	10	66145
NORRIS PUBLIC POWER DIST	WELLS 1 & 2	504.66	66038
NEBRASKA WATER RESOURCES ASSOC	MEMBERSHIP	105	66146
ONE CALL CONCEPTS	ONE CALLS	64.02	66039
OSWALD ELECTRIC	ELECTRIC WORK/RECEPTICALS	1,290.79	65974
PAC-N-SAVE MILFORD	GROCERIES	112.67	66040
PAPER TIGER SHREDDING	SHREDDING SERVICES	75	66041
PIZZA KITCHEN	THANKSGIVING MEAL	628.4	66042
POLICE CHIEFS ASSOC OF NE	ANNUAL MEMBERSHIP	30	65975
POTTER REPAIR, INC.	2000 GMC STEERING GEAR	1,356.86	66147
REDIGER AUTOMOTIVE	OIL CHANGE UNIT #2	33.48	66043
REEVES CO., INC.	NAME TAGS(YOCUM/PALENSKY)	27.95	66044
	ENTERTAINMENT FOR COOKIE EXCH.	100	66045
RICH PATTON	MEMBERSHIP RENEWAL-JEANNE	125	66148
SAM'S CLUB	SEWER TESTS	96.7	65976
SERVI-TECH INC.	WATER TESTS	96.7	66046
SERVI-TECH INC.	SEWER TESTS	5.95	66149
SEWARD COUNTY CLERK	GENERAL ELECTION COST 2018	205.91	66047
	LEGALS,MIN,NOTICE,CNCL		
SEWARD COUNTY INDEPENDENT	VACANCY	311.85	66048
SEWARD COUNTY INDEPENDENT	P/T LIBRARY CLERK WANT AD	145.04	66150
SEWARD COUNTY TREASURER	2018 REAL TAX STATEMENT-HILLS	1,170.34	66049
SEWARD ELECTRONICS	MICROPHONE REPAIR	117.79	66050
SEWARD LUMBER	CAULK	18.88	66051
SHARON BENDER	PARTY SUPPLY REIMBURSMENT	62.89	65977
SPORTS EXPRESS	T-SHIRTS	350.4	66052
SUNRISE COUNTRY MANOR	179 MEALS-OCTOBER	939.75	65978
SUNRISE COUNTRY MANOR	MEALS FOR NOVEMBER	619.5	66053
TRUSTED MEDIA BRANDS, INC	COOKBOOK	33.98	65979
TOYNE, INC.	REBUILT PUMP	321.42	66151
TROYER CONCRETE	CONCRETE BLADE	85	66054
TVRDY'S LOCK & KEY	LOCK REPAIRS	150	66152
U.S.POSTMASTER	UTILITY BILLING POSTAGE	191.8	66102
GARY TESELLE	GARY TESELLE ACCT#5562939	456.2	65980
GARY TESELLE	GARY TESELLE 5562939	458.8	66153
UNION BANK & TRUST COMPANY	HSA FEES-OCTOBER	14	65981
UNION BANK & TRUST COMPANY	NOV. HSA FEES	14	66055

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports for December: Library Report and Police Activity Report. Planning & Zoning minutes from December 26, 2018; CDA minutes from December 27, 2018. Bashore - Fire Dept. report for December 2018 included 6 calls. 2018 Statistics: Total calls 222; 198 Milford, 23 P.D. 169 Medical/18 Accidents, 5 were cancelled; 1 mutual aid with Seward and 1 mutual aid with Midwest Medical. TeSelle attended the Dept. of Roads meeting to gain information regarding the Hwy 6 project thru town. He will be attending again Friday. Chief Siebken – James Palensky reported to the Academy on Sunday, January 6, 2019. His scheduled graduation date is April 17, 2019. Officer Yocum is transitioning back into patrolling. The new patrol unit is in service.

**COMMUNICATIONS:** \*Sales tax received for the month of October 2018 in the amount of \$16,289.09. \*Mayor Kelley reached out to Uribe Refuse Service to clear up miscommunication regarding the City of Milford's involvement with raising landfill rates and rates to the consumer. The rate increase is coming from the City of Lincoln. There will be a redaction with the next billing. \*Mayor Kelley read 2 letters of support for the appointment of Leslie Toovey as Councilmember for Ward II. (Letters are attached to these minutes) \*Mayor Kelley announced an anonymous donation of \$50,000.00 was presented to the City of Milford on 12/31/18 as "seed money" towards discussion of a Community Center.

**PUBLIC HEARING – Economic Development:** Mayor Kelley opened the Public Hearing at 7:22 pm. Chairman of the Citizen Advisory Review Committee, Kevin Wingard presented updates, findings and suggestions as required by the Economic Development Plan. LB840 was approved for another 10 years per the November general election. Kevin thanked Jonathan Jank for implementing a committee to work towards the passage of LB840 for future use. Several letters of support for LB840 were submitted to the Milford Times. The Economic Development Plan was updated and approved by the City Council in December. Many of the changes were based around State Statute which will broaden our ability to use LB840 funds allowing more flexibility and recruitment. Kevin noted a few points of interest within the plan: The official name of the Committee is the "Citizen Advisory Review Committee"; the committee shall consist of 5-10 members and confidentiality statements are signed by all members. Kevin recognized the board members and noted the Program Administrator position is vacant at this time. As of December 31, 2018 there is approximately \$162,000.00 in the account. We are exceeding the guaranteed amount of \$1,000.00 per month by depositing approximately \$1200.00 per month. He presented a

spreadsheet showing the history of applications and activity of the committee and reviewed the same.

Jonathan Jank shared his appreciation for Kevin's leadership and Jeanne's work as well as all the community members involved in the process. With no further comments Mayor Kelley closed the Public Hearing at 7:32 pm.

**Council Vacancy Ward II – Affirmation of Oath:** Mayor Kelley mentioned this topic has gone on for several meetings now with much deliberation at many levels. The City Office received two resumes and Mayor Kelley received a phone call from an individual that was not qualified to fill the position, as he did not live within Ward 2. Mayor Kelley moved a name forward which the Council rejected. Mayor Kelley had reservations with moving the other applicant's name forward as he had received an email from Councilmember Bashore. The Mayor read the email into the record & submitted the email to be included in the minutes. (Exhibit A) Mayor Kelley noted the other applicant did not come to City Hall to collect the application information, but instead, an employee of Mr. Dunlap came in his place. Mayor Kelley has received additional emails to further his suspicion of interest into the Council position that Mr. Dunlap is moving forward. The Mayor read another email into the record & submitted the email to be included in the minutes. (Exhibit B) Mayor Kelley reached out to legal counsel again to insure he was conducting his actions properly, with integrity and representing the people of this community appropriately according to State Statute. At the last meeting Attorney Sheldon indicated that Mayor Kelley could move the name forward again and there were no restrictions in doing so. Attorney Sheldon reached out to legal counsel again and after further review discovered some miscommunication or clarification on the term "another" with respect to the State Statute. Attorney Sheldon added, in speaking with the Secretary of State's election office, they originally informed Justin, there was no rule against re-nominating another individual. They later apologized to Mr. Sheldon for their misstatement in earlier conversations. Later in the afternoon another email was received. The Mayor read another email into the record & submitted the email to be included in the minutes. (Exhibit C) Mayor Kelley assured the board he will not be moving the other applicants name forward as it is inconsistent with what he believes to be in the best interest of the City of Milford and its citizens. Mayor Kelley was prepared to give the Council another name as he had been reviewing community members from Ward 2.

Mayor Kelley set the following guidelines: After a name is presented he will open the floor for 5 minutes to allow anyone present to speak on behalf of that individual. Discussion from the Council will then be held.

Mayor Kelley presented the name **Doug Yoder**. Doug is a member of Ward 2, President of Seward County Extension Board, served in city recreation program as a basketball coach, elder in his church and brought Subway Sandwich shop to Milford. He has been a president of his Church of Christ, past president of Eagle Works and Development Group and past president of Midwest Claims and Investigation. Doug would serve this community well and represent Ward 2 with distinction. Mayor Kelley set his clock for 5 minutes: (7:49 pm.) After 5 minutes had lapsed Mayor Kelley closed discussion from the public and opened discussion with the Council. Councilmember Bashore asked if Mr. Yoder had filled out the application and resume. Mayor Kelley reiterated from a previous meeting; there's no requirement for a resume/application to be provided, but one was initially asked for in order to gain knowledge about the individual interested in serving the Ward 2 position. Bashore asked again... Mayor Kelley stated, no. A motion was made by Bashore and seconded by Heser not to approve the appointment of Doug Yoder. Roll call vote: Bashore yes, Heser yes, DeLong yes. Motion carried.

Mayor Kelley presented the name **Jeff Baker**. Jeff Baker has served 13 years on the City Council, a vested person within the community, with the VFW and done a lot of great things. Mayor set the clock for 5 minutes and opened the floor for anyone to speak on behalf of Jeff Baker. (8:00 pm)

Christina Matzen, 616 8<sup>th</sup> Street: If Jeff is willing to do it again for a little while; it would help the Council immensely. His experience is very valuable. Dean Bruha, 219 2<sup>nd</sup> St.: Jeff Baker would do an excellent job, he knows a lot about the position. It takes a lot of work to be a councilmember and Jeff has worked very hard for the city. He and Jeff did not always agree on things but he will tell you straight up what he thinks. It would be beneficial to this Council to have someone with experience. 5 minutes had lapsed and the Mayor closed the floor for public comment. Mayor Kelley shared in detail his involvement in the renovation of the pool. Councilmember Bashore asked if Mr. Baker had filled out an application or submitted a resume. Mayor Kelley stated, he has not. A motion was made by Heser and seconded by DeLong not to approve the appointment of Jeff Baker. Roll call vote: Heser yes, DeLong yes, Bashore yes. Motion carried.

The next name presented was **Jason Stahl**. Jason Stahl is a Teammates leader and a State Patrolman. Mayor set the clock for 5 minutes and opened the floor for public comment on behalf of Jason Stahl. (8:15 pm.) Jeffrey Baker, 320 S. B Street: Jeff thanked the board for not appointing him, his wife would not have been happy. There was a reason he got off this Council. Baker stated, we could do this all night, we shouldn't, but we could. What we do know is, he read the emails and we know what they say.

We just received an award and the first thing mentioned was “The City of Milford, because of their LB840 program and multiple other initiatives were chosen to receive this Leadership Certification”. We know who you are listening to; we know what’s been said because it has been read. Reflecting on the minutes of August 22, 2018; the individual that is directing and advising you was against LB840. It was not something he could support as a businessman. We deserve better, it shouldn’t be about a resume; Doug Yoder would’ve been great, Leslie Toovey even better. Conversation with DeLong led Baker to believe this is not personal. “It is to somebody and the question is to who”? Milford is better than what is being displayed tonight. Baker suggested reconsidering Leslie Toovey as she is the best person for this position. “As a representative of this community you were elected to represent all of us, not Gerry Dunlap”. “Not anyone that doesn’t live here”. Jeff is a registered voter of Ward 2 and he advised the Board to approve Mr. Stahl and move forward with a full Council. Accountability and transparency is important. Kelli Keib, 202 4<sup>th</sup> St.: She has met Jason Stahl, he shows leadership in being part of the Teammates and also being a State Trooper. She would support his appointment. He seems like a very nice man and she likes his leadership skills. Mayor closed the public input session, opening it up to the Council. Councilmember Bashore asked if Mr. Stahl had filled out an application or submitted a resume. Mayor Kelley stated, he has not. Bashore asked if he is here as he had no idea who he was. Mayor asked Jason to stand and be recognized. In reference to Mr. Baker, Bashore stated, “nobody besides me and the good Lord is guiding my decisions”. Councilmember DeLong knows Jason and made a motion to move Jason’s name forward for the council vacancy in Ward 2. Motion seconded by Bashore. Roll call vote: DeLong yes, Bashore no, Heser yes. Motion carried.

City Clerk Hoggins swore in Councilmember Stahl and he took his seat on the Governing Board as a representative of Ward 2.

**Election of Officers: President of Council:** A motion was made by Heser and seconded by Stahl to nominate Scott Bashore as President of Council. Roll call vote: Heser yes, Stahl yes, Bashore abstain, DeLong yes. Motion carried.

**Acting President of Council:** A motion was made by DeLong and seconded by Bashore to nominate Kelly Heser as Acting President of Council. Roll call vote: DeLong yes, Bashore yes, Heser abstain, Stahl yes. Motion carried.

**Council Assignments:** Mayor Kelley made the following 2019 Council Assignments: **Bashore:** Water & Sewer, Seward/Saline Solid Waste Management Agency Representative (SSSWMA), Library and Community

Betterment Committee. **DeLong:** Streets, Parks, Citizen Advisory Review Committee (Economic Development) and Auditing Committee. **Heser:** Fire Department, Recreation Dept., Webermeier Scholarships and Auditing Committee. **Stahl:** Pool, Cemetery, Sr. Center and Community Betterment Committee. **Kelley:** General, ADA & OSHA Compliance, Seward County Chamber & Development Partnership Representative (SCCDP).

#### **UNFINISHED BUSINESS:**

**Discuss/Action – Milford City Flag Design, Final Decision, Nolan Eickhoff:** In July Nolan proposed to the Council his Eagle Scout project which included designing and adopting a City flag. With community input, Nolan designed 12 flags which were presented back to the community for a vote. Nolan provided a packet including the top 4 flags with additional detail as well as voter results. Nolan asked the Council's opinion as to their preference of flag. Councilmember Heser commended Nolan on a fantastic presentation. It is a well-rounded presentation as he provided alternative choices, plus reasoning under each flag selection behind the design, symbols and colors used. It is very spectacular! Heser expressed her opinion on one specific flag as it speaks to the community, not as a High School flag, but as a community flag. Bashore shared the situation of losing one of the flag poles at the new municipal building while making cuts. We now only have 2 flag poles in the plans which may only be temporary. Bashore suggested taking the top 3 choices; #5, 8 and 10; possibly coming up with 2 or 3 more ideas and running another vote. TeSelle shared the B Street median flagpole is no longer functioning and will hopefully be replaced. There would be room on this pole for a City flag. Bashore didn't know if the board was prepared to make a decision on one flag but will keep the top 3 choices available for later discussion. Heser questioned adding more choices and if Bashore was asking him to come up with additional designs. Bashore noted polling the community for additional ideas or the Council coming up with additional ideas but still using Nolan's top 3. In order for Nolan to complete his Eagle Scout project he would like to have one flag designated as the top choice. Nolan is hoping to complete his project by spring. Heser reflected on the time and effort Nolan has already put forth towards this project. In order to expedite the process, take the top 3 choices; present them to the community thru water bills, the website and Facebook encouraging another community vote. Item tabled.

#### **NEW BUSINESS:**

**Discuss/Action – Economic Development recommendation, funding for land purchase to develop a drive-thru only Runza Restaurant:** Kevin Wingard noted on November 26, 2018 the C.A.R. committee considered the LB840 application for the drive-thru only Runza restaurant at 200 S. Hwy 6.

The Citizen Advisory Review committee made a motion to approve Runza's funding request in the amount of \$16,051.78 up to \$20,000.00 for consideration of a different site with a 5 year forgivable loan at 20% forgiveness per year based on a viable profitable business after 5 years. This project was possible because of the newly approved plan. Making the funds forgivable over 5 years incentivizes them to have a long term commitment to Milford. The long range goal of their business plan is to add seating. Both LB840 and TIF funds are being requested for site acquisition. Runza will be investing about \$450,000.00 in constructing the building, parking lot, drive-thru, and lighting. Economic Development funds are available to pursue business opportunities and this is truly recruitment activity for Milford. We appreciate Jonathan for recruiting them and working with them from the beginning to establish the site. LB840 funds are being used as gap financing and the TIF funding has already been approved. The C.A.R. is very supportive of this project and asking the Council to consider approval of the request for LB840 funds in the amount \$16,051.78 up to \$20,000.00. Kevin commented, at the Planning & Zoning meeting the City's TIF Attorney Andrew Willis was excellent. He did a dynamite job of explaining the process and how the funds are being used. A motion was made by Hesper and seconded by Bashore to approve Runza the use of LB840 funds for gap financing in the amount of \$16,051.78 not to exceed \$20,000.00 at a 5 year forgivable loan. Discussion: Hesper recognized the phenomenal work of Jonathan Jank within the community and county. Roll call vote: Hesper yes, Bashore yes, DeLong yes, Stahl yes. Motion carried.

**Discuss/Action – Change Order #8, Myers Construction:** Aaron Beauclair with JEO announced the well project has been completed. It was a very good project and came in under budget. The last change order is for material not used. The change order reflects a decrease of \$510.00. A motion was made by Bashore and seconded by DeLong to approve change order #8 in the amount of -\$510.00. Roll call vote: Bashore yes, DeLong yes, Hesper yes, Stahl yes. Motion carried.

**Discuss/Action – Pay application request #7, Myers Construction:** A motion was made by Bashore and seconded by Hesper to approve the final pay application to Myers Construction in the amount of \$127,200.22. Roll call vote: Bashore yes, Hesper yes, DeLong yes, Stahl yes. Motion carried.

**Approve 2019 Fire Dept. Roster:** A motion was made by Hesper and seconded by Bashore to approve the 2019 Fire Dept. Roster. Roll call vote: Hesper yes, Bashore yes, DeLong yes, Stahl yes. Motion carried. Mayor Kelley recognized the Fire Dept. and greatly appreciates these individuals and their service to the community.

**Review One & Six Year Plan – Troy Johnston, JEO:** Julie Ogden with JEO reviewed what a One & Six Year Plan is since there are 3 new Councilmembers. The city receives highway allocation funds from the State of NE on a monthly basis, which is the gas tax. The State has a formula in which they include lane miles, registered vehicles and population for each community to determine the amount of highway allocation distribution. These funds are to assist the Street Dept. with any projects, maintenance, equipment, buildings or salaries street related. Documentation requirements include: Annual One & Six Year Street Plan; Verifying lane miles, which is done in July and Fiscal year-end reporting which is provided to the State.

The One & Six Year Plan is a road map to help plan for street improvement projects and to prioritize them. Julie provided a map of Milford's proposed projects. Last year Milford had 2 projects on the plan, one of which was the trail project and has since been removed. The other project is the extension of Oak Avenue. Any street related project must be shown on the One & Six Year Plan even if it is built by a developer and no city funds are used. Oak Avenue is currently shown under the six year plan indicating no plan to construct within the next 12 months. It can remain on the six year plan as long as we want and in no way is it committing us to the project. Discussion has been held with regards to "what's next" since the downtown improvements are complete. One conversation between Gary and Julie has been a potential citywide pavement patching program. It would be added to the One & Six Year Plan as it would be large enough to include. JEO would work with Gary and Councilmember DeLong to prioritize the worst areas and research funding. Julie mentioned the F Street project which will be discussed later on in the agenda. She mentioned instead of doing that project as a whole we could consider a citywide pavement patching project. In the past Julie has prioritized the streets, done some estimated quantities for portions of those streets and then put together an abbreviated specification book. Benefits include: minimizing engineering involvement so the money can be spent on the streets and not engineering. During the review of the streets, if 1/3 to 1/2 of the street needs to be patched, the Council would need to evaluate if patching is worthwhile. Julie recommends adding the patching program to the One & Six Year Plan if it is something the City is interested in. If the Council decides to move forward with the F Street project, then we would need to add it to the One & Six Year Plan. There's not a lot of funding sources for streets. DeLong questioned if an assessment is used to determine which streets or areas need work or is it a personal opinion. TeSelle commented both. Julie reviews the panels to see if they have settled showing a difference in elevation or if a



crack is opening up. Cracks will happen and keeping them sealed is the best practice.

**Set Public Hearing Date for One & Six Year Plan:** Mayor Kelley set the Public Hearing for the One & Six Year Plan for February 5, 2019.

**Appointments/Re-Appointments:**

A motion was made by Bashore and seconded by DeLong to accept the Mayor's appointment of Penni Arbach to the Housing Authority Board as Linden Village Representative, for a 3 year term, 1/1/19 thru 1/1/22. Roll call vote: Bashore yes, DeLong yes, Hesel yes, Stahl yes. Motion carried.

A motion was made by Hesel and seconded by Bashore to accept the Mayor's appointment of Connie Miller to the Housing Authority Board for a 3 year term, 1/1/19 thru 1/1/22. Roll call vote: Hesel yes, Bashore yes, DeLong yes, Stahl yes. Motion carried.

A motion was made by DeLong and seconded by Stahl to accept the Mayor's appointment of Doug Eicher to the Housing Authority Board for a 3 year term, 1/1/19 thru 1/1/22. Roll call vote: DeLong yes, Stahl yes, Bashore yes, Hesel yes. Motion carried.

A motion was made by Stahl and seconded by Hesel to accept the Mayor's re-appointment of Amy Danekas to the Citizen Advisory Review Committee for a 2 year term, 1/1/19 thru 1/1/21. Roll call vote: Stahl yes, Hesel yes, Bashore yes, DeLong yes. Motion carried.

A motion was made by Bashore and seconded by Hesel to accept the Mayor's re-appointment of Kevin Wingard to the Citizen Advisory Review Committee for a 2 year term, 1/1/19 thru 1/1/21. Roll call vote: Bashore yes, Hesel yes, DeLong yes, Stahl yes. Motion carried.

A motion was made by DeLong and seconded by Bashore to accept the Mayor's re-appointment of Josalyn Taylor to the Pool Board for a 3 year term, 1/5/19 thru 1/5/22. Roll call vote: DeLong yes, Bashore yes, Hesel yes, Stahl yes. Motion carried.

**Hire Library Clerk and Set Wage:** A motion was made by Bashore and seconded by Hesel to approve hiring Owen Eickhoff as Library Clerk at a starting wage of \$9.15 per hour. Roll call vote: Bashore yes, Hesel yes, DeLong yes, Stahl yes. Motion carried.

**Award bid for 1997 Ram 1500 Pickup:** A single bid was received from Travis Fougeron in the amount of \$75.12 for the 1997 Ram 1500 pickup. Discussion was held as to the poor condition of the vehicle. A motion was made by Bashore and seconded by DeLong to award the bid for the 1997 Ram 1500 pickup to Travis Fougeron in the amount of \$75.12. Roll call vote: Bashore yes, DeLong yes, Hesel yes, Stahl yes. Motion carried.

**Discuss/Action – Professional Engineering Services with JEO for F Street Improvements, Oak Ave. to Locust Streets:** Julie Ogden with JEO

provided a proposal agreement for complete removal and replacement of F Street between Oak Ave. and Locust Street. In reviewing this section of F Street we would be pushing the 30% for patching and there have already been a number of patches done on this site. The proposal presented includes complete removal of the street, replacing it with new concrete, new curb and gutter at the same grade, length and width. The proposed cost estimate for this project is just over \$400,000.00. JEO is proposing engineering services in the amount of \$70,685.00 which includes preliminary design, bidding and construction observation services. The City Attorney did review the contract requesting a few changes, which JEO has already made. TeSelle noted it will be difficult to budget this amount of money. Bashore questioned if this section of street has the bad subsurface. TeSelle noted, yes. This proposal includes fill to correct the subsurface problem on F Street. If the F Street project is considered Julie highly recommended entering into an agreement with Mid-State Engineering & Testing to take some borings and take a look at the subgrade and make sure it is addressed properly. Mayor Kelley asked for the length of the project and Julie noted 1,245' and 30' wide. No new storm sewer would be added, basically just putting it back the way it is. Gary recommended the city wide patching and believes a lot of what's down there can be fixed that way. Emphasis on completing the downtown improvements has been priority over the last 5 years. DeLong questioned the citywide resurfacing and what does that usually buy a community in number of years. Ogden - Pavement patches will get you 15 to 20 years and if you overlay them, even longer. Bashore mentioned he would be in favor of looking at the patching overlay option. DeLong mentioned it would impact more of the city. Time frame on the agreement could be held for 3 to 4 months. Julie suggested still working with Mid-State Engineering to gather some basic information on patching this area. A motion was made by Bashore and seconded by DeLong to table this item until the March meeting. Discussion: Stahl questioned the timeframe of March and if the Council decided to move forward with the testing would that allow enough time for them to gather the information. Julie thought it would be an adequate amount of time. Roll call vote: Bashore yes, DeLong yes, Heser yes, Stahl yes. Motion carried.

**Discuss/Action – Mid-State Engineering & Testing Agreement for Geotechnical work on the F Street Project:** A motion was made by DeLong and seconded by Stahl to approve the proposal of engineering services by Mid-State Engineering & Testing to evaluate “F” Street in the amount not to exceed \$1740.00. Roll call vote: DeLong yes, Stahl yes, Bashore yes, Heser yes. Motion carried.

**Discussion – Posting the Agenda:** Heser posed a concern with improving the city's policy on posting the agenda. Thoughts were to post the agenda

no later than Friday prior to the meeting in several locations throughout town. She mentioned the Post Office, Sr. Center, Banks, Library and City Hall. It was agreed that more transparency is needed as a governmental agency allowing citizens the ability to access what is being discussed at the local level. The agenda should be placed on the website as well as the city's Facebook page and everyone was encouraged to share the page. Heser asked for this item to be placed on the February meeting to discuss specifics. Councilmember Heser also requested that the website is kept up to date.

**ADJOURNMENT:** A motion was made by Bashore and seconded by Heser to adjourn the meeting. Roll call vote: Bashore yes, Heser yes, DeLong yes, Stahl yes. Motion carried and meeting adjourned at 10:02 pm.

---

Jeanne Hoggins, City Clerk

---

Patrick L. Kelley, Mayor

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 8, 2019 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

---

Jeanne Hoggins, City Clerk