

CITY OF MILFORD
REGULAR MEETING
AUGUST 7, 2018
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Sr. Center Building in said City on the 7th day of August 2018 at 7:00 pm. Present were: Mayor Nick Glanzer; Council members: Jeff Baker, Scott Bashore, Patrick Kelley, Dan Kral; Attorney Krista Carlson; Maintenance Supt. Gary TeSelle; Library Director George Matzen and City Clerk Jeanne Hoggins. Also present: Kelly Heser, Larry TeSelle, Bob Boshart, Craig Vincent and Doug Klug with NPPD, Shirley Kness, Dave Henke, Bob Engel, Jade & Katelyn Roth, Greg Dynek, Chrissy Matzen, Rick Nelsen, Dr. Henley, Kendall Hoggins, Larry Jantze, Bill Wiley, John Goertzen, Jonathan Jank, Sean and Stacy Kremer and Emily Hemphill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Glanzer called the meeting to order at 7:02 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

MINUTES: A motion was made by Baker and seconded by Kelley to approve the minutes of the July 10, 2018 meeting. Roll call vote: Baker yes, Kelley yes, Bashore yes, Kral yes. Motion carried.

A motion was made by Bashore and seconded by Baker to approve the minutes of the July 26, 2018 meeting. Roll call vote: Bashore yes, Baker yes, Kelley yes, Kral abstain. Motion carried.

PAYMENT OF BILLS: A motion was made by Kelley and seconded by Kral that the following accounts payable bills in the amount of \$143,100.02; payroll in the amount of \$52,180.67; totaling \$195,280.69 approved by the Auditing Committee be approved for payment. Roll call vote: Kelley yes, Kral yes, Baker yes, Bashore yes. Motion carried.

SALARIES:

65238 Mark Frey

616.73

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|-------|--------------------|---------|
| 65239 | Forrest Siebken | 1486.37 |
| 65240 | Kendall Hoggins | 1357.21 |
| 65241 | Mavis Ferris | 120.52 |
| 65242 | Jeanne Hoggins | 1299.83 |
| 65243 | Gary TeSelle | 1034.28 |
| 65244 | Robert Hull | 1122.70 |
| 65245 | George Matzen | 848.60 |
| 65246 | Erica Pallas | 971.84 |
| 65247 | Craig Carritt | 6.23 |
| 65248 | Lewis Barker | 366.53 |
| 65249 | Travis Fougeron | 926.22 |
| 65250 | Lane Mongeon | 638.63 |
| 65251 | Chloe Kolb | 223.39 |
| 65252 | Kyhana Barnes | 160.98 |
| 65253 | Amy Salistean | 844.24 |
| 65254 | Ethan Zegers | 287.10 |
| 65255 | Zachary Pauley | 237.06 |
| 65256 | Calyn Mowinkel | 399.36 |
| 65257 | Katie Patton | 406.53 |
| 65258 | Cathleen Fosler | 329.69 |
| 65259 | Liliana Alaniz | 66.50 |
| 65260 | Terrell Long | 1311.64 |
| 65261 | Andrew Carrico | 644.09 |
| 65262 | Jeremy Garbers | 967.19 |
| 65263 | Emma Stutzman | 193.32 |
| 65264 | Isaac Yeackley | 286.75 |
| 65265 | Savannah Bontrager | 379.08 |
| 65266 | Madilyn Daly | 629.79 |
| 65267 | Naudia Larsen | 174.54 |
| 65268 | Beau Hines | 263.72 |
| 65269 | Hunter Hines | 357.71 |
| 65270 | Cooper Yeackley | 212.90 |
| 65271 | Shelby Gropp | 330.38 |
| 65272 | Jessica Hollist | 219.15 |
| 65273 | Mavis Hansen | 135.75 |
| 65274 | Bryce Jakub | 166.39 |
| 65275 | Tatum Vondra | 110.13 |
| 65283 | Jeffrey Baker | 138.52 |
| 65284 | Dan V. Kral | 138.52 |
| 65285 | Scott Bashore | 138.52 |
| 65286 | Patrick Kelley | 138.52 |
| 65287 | Nicholas Glanzer | 184.70 |

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| 65295 | Mark Frey | 829.98 |
| 65296 | Forrest Siebken | 1486.37 |
| 65297 | Kendall Hoggins | 1184.51 |
| 65298 | Mavis Ferris | 130.90 |
| 65299 | Jeanne Hoggins | 1299.83 |
| 65300 | Gary TeSelle | 1034.28 |
| 65301 | Robert Hull | 1008.12 |
| 65302 | George Matzen | 848.60 |
| 65303 | Kyle Hoggins | 59.80 |
| 65304 | Erica Pallas | 839.95 |
| 65305 | Craig Carritt | 8.31 |
| 65306 | Lewis Barker | 366.53 |
| 65307 | Travis Fougeron | 982.72 |
| 65308 | Lane Mongeon | 421.80 |
| 65309 | Chloe Kolb | 165.51 |
| 65310 | Sydney Bontrager | 159.33 |
| 65311 | Kyhana Barnes | 49.87 |
| 65312 | Amy Salistean | 1117.98 |
| 65313 | Ethan Zegers | 278.47 |
| 65314 | Zachary Pauley | 249.87 |
| 65315 | Calyn Mowinkel | 243.46 |
| 65316 | Katie Patton | 261.88 |
| 65317 | Cathleen Fosler | 416.96 |
| 65318 | Liliana Alaniz | 207.56 |
| 65319 | Terrell Long | 1120.42 |
| 65320 | Andrew Carrico | 398.66 |
| 65321 | Jeremy Garbers | 933.21 |
| 65322 | Emma Stutzman | 193.32 |
| 65323 | Isaac Yeackley | 168.31 |
| 65324 | Savannah Bontrager | 493.02 |
| 65325 | Madilyn Daly | 531.30 |
| 65326 | Naudia Larsen | 166.23 |
| 65327 | Beau Hines | 245.51 |
| 65328 | Hunter Hines | 231.32 |
| 65329 | Cooper Yeackley | 24.94 |
| 65330 | Shelby Gropp | 230.65 |
| 65331 | Jessica Hollist | 227.26 |
| 65332 | Mavis Hansen | 89.35 |
| 65333 | Bryce Jakub | 120.16 |
| 65334 | Tatum Vondra | 116.36 |

GENERAL FUND:

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|-------|-------------------------------|-----------------------------|----------|
| 65190 | AMERITAS LIFE INSURANCE CORP. | DENTAL INSURANCE FOR AUGUST | \$557.12 |
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| 65191 | ASSURED FIRE PROTECTION | SERVICE/TEST FIRE EXTINGUISHER | \$377.00 |
| 65192 | ATCO INTERNATIONAL | DEVOUR | \$1,845.17 |
| 65193 | BLACK HILLS ENERGY | SERVICE FOR JUNE | \$285.49 |
| 65194 | BROADVIEW NETWORKS | PHONE SERVICE | \$273.66 |
| 65195 | BLUE RIVER UMPIRE ASSOCIATION | SCHEDULING FEE REG.SEASON GMS | \$206.00 |
| 65196 | UNIVERSAL PREMIUM | FUEL | \$536.51 |
| 65197 | CANON SOLUTIONS AMERICA | MAINT BASE & COPIES | \$158.27 |
| 65198 | ACCOUNTS RECEIVABLE | PAINTING SUPPLIES | \$298.84 |
| 65199 | CASH-WA DISTRIBUTING | SUPPLIES | \$18.90 |
| 65200 | COMPANY CARE | DRUG SCREEN JACOBI | \$39.00 |
| 65201 | CULLIGAN WATER CONDITIONING | SOFTNER RENTAL,SALT,FILTERS | \$208.75 |
| 65202 | EAKES OFFICE SOLUTIONS | DESK CALENDARS,PAPERTOWELS, | \$119.94 |
| 65203 | ERIC RILEY ELECTRIC | LIGHT REPAIRS | \$50.00 |
| 65204 | ERICA PALLAS | MILEAGE TO SAM'S RTN. PRODUCTS | \$28.34 |
| 65205 | FARMERS COOPERATIVE | FUEL | \$1,388.83 |
| 65206 | HAWKINS INC. | WATER CHEMICALS | \$1,506.53 |
| 65207 | INTERIOR SYSTEMS, INC. | POOL-NEW GRID | \$7,383.00 |
| 65208 | JOHN DEERE FINANCIAL | WEEDEATER REPAIRS | \$568.51 |
| 65209 | JR WELDING | LOCKER RACK & LABOR | \$1,482.40 |
| 65211 | MATHESON TRI-GAS,INC | OXYGEN/C-AIR/K-COMPRESSED | \$135.00 |
| 65212 | MIDWEST AUTO PARTS | PUMP REPAIRS | \$151.86 |
| 65213 | MILFORD VALU RITE PHARMACY | POSTERBOARD FOR TOURNAMENT | \$3.57 |
| 65214 | MUNICIPAL SUPPLY, INC. | MAINTENANCE AGREEMENT | \$1,448.40 |
| 65215 | MUNICIPAL SUPPLY,INC. OF OMAHA | LINE SUPPLIES | \$312.39 |
| 65216 | NEBRASKA PUBLIC POWER DISTRICT | SERVICE FOR JUNE | \$5,778.22 |
| 65217 | NORRIS PUBLIC POWER DIST NORTHERN LAWN & | WELL 1 & 2 | \$671.75 |
| 65218 | UNDERGROUND | SPRINKLER REPAIRS | \$457.30 |
| 65219 | ONE CALL CONCEPTS | LOCATES | \$42.87 |
| 65220 | PAC-N-SAVE MILFORD | POTATO BAKE | \$192.20 |
| 65221 | WEX BANK | FUEL PURCHASE | \$173.10 |
| 65222 | PIZZA KITCHEN | BIRTHDAY MEAL JUNE | \$245.41 |
| 65223 | REDIGER AUTOMOTIVE | R&R HEADLAMB UNIT#1 | \$150.24 |
| 65224 | SAM'S CLUB | POOL CANDY | \$555.58 |
| 65225 | SEWARD COUNTY INDEPENDENT | LEGALS,MIN,NOTICES,CLEANUPDAY | \$251.77 |
| 65226 | SEWARD LUMBER STOREY KENWORTHY/MATT | REPAIRS & MAINT TO REC.TRAILER | \$84.70 |
| 65227 | PARROTT | UTILITYBILLS/LATEFEES/FREIGHT | \$1,034.64 |
| 65228 | SUNRISE COUNTRY MANOR | MEALS FOR JUNE | \$850.50 |
| 65229 | TERRACON | SOIL TESTING | \$3,420.80 |
| 65230 | TRASH PANDA REFUSE | POOL TRASH | \$110.26 |
| 65231 | URIBE REFUSE SERVICES, IN | TRASH SERVICE | \$585.00 |
| 65232 | VERIZON WIRELESS | INTERNET | \$121.05 |
| 65233 | VERIZON WIRELESS | BUILDING INSPECTOR PHONE | \$122.70 |
| 65234 | WERGIN'S LAWN SERVICE | FERTILIZER/GRUB CONTROL | \$1,235.00 |
| 65235 | WINDSTREAM NEBRASKA INC | SERVICE FOR JULY | \$65.57 |

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| | WOLFE,SNOWDEN,HURD,LUERS, & | | |
| 65236 | AHL | LEGAL SERVICES FOR JUNE | \$1,227.25 |
| 65237 | XPEDITOR TECHNOLOGY | NE PENAL CODE MODULE | \$500.00 |
| 65276 | RETIREMENT PLANS DIVISION | PENSION-133011 | \$1,815.04 |
| 65277 | UNION BANK | HSA | \$988.15 |
| 65278 | AFLAC | SUPPLEMENTAL INSURANCE | \$342.61 |
| 65279 | ATCO INTERNATIONAL | DEVOUR | \$3,828.00 |
| 65280 | BLUE CROSS & BLUE SHIELD | HEALTH INSURANCE FOR AUGUST | \$8,851.01 |
| 65281 | DEARBORN NATIONAL LIFE INS CO | LIFE INSURANCE | \$120.40 |
| 65282 | VERIZON WIRELESS | WELL CONTROL MONITOR | \$40.01 |
| 65288 | ANNA DICK-BURKEY | UB Deposit Refund | \$75.00 |
| 65289 | ANGELO LARA | UB Deposit Refund | \$31.11 |
| 65290 | REBECCA PALMER | UB Deposit Refund | \$53.15 |
| 65291 | CLARK REDIGER | UB Deposit Refund | \$75.00 |
| 65292 | ROCKI ROTH | UB Deposit Refund | \$75.00 |
| 65293 | ABBEY SCHLUTER | UB Deposit Refund | \$75.00 |
| 65294 | U.S.POSTMASTER | U/B POSTAGE | \$313.73 |
| 65335 | RETIREMENT PLANS DIVISION | PENSION-133011 | \$1,815.04 |
| 65336 | UNION BANK | HSA | \$988.15 |
| 65337 | ALL ROAD BARRICADES, INC | 'ROAD CLOSED' SIGN RENTAL | \$48.75 |
| 65338 | ARAMARK | PANTS & RAGS | \$496.17 |
| 65339 | BAKER & TAYLOR | BOOKS | \$653.97 |
| 65340 | CARD SERVICE CENTER | BULBS, RESIN, TOOLHOLDER | \$947.61 |
| 65341 | CASH-WA DISTRIBUTING | DINNER NAPKINS | \$60.54 |
| 65342 | PETTY CASH | POSTAGE | \$41.80 |
| 65343 | CONCRETE WORKS, INC | 5TH & F ST. REPAIR | \$16,690.00 |
| 65344 | CONSOLIDATED MANAGEMENT | INVOICE #214051, 214084 | \$89.12 |
| 65345 | DANKO EMERGENCY EQUIP. DAS STATE ACCTG-CENTRAL | CAPICATOR,REINSTALL,MILEAGE, | \$1,200.35 |
| 65346 | FINANCE | SRS RADIO FEES | \$93.00 |
| 65347 | EAKES OFFICE SOLUTIONS | SUPPLIES | \$123.88 |
| 65348 | ERIC RILEY ELECTRIC | LIGHTS @ SHELTERS | \$900.00 |
| 65349 | FRANKLIN HRONIK | JULY ENTERTAINMENT | \$100.00 |
| 65350 | GIS WORKSHOP | GPS DATA COLLECTION | \$32,785.50 |
| 65351 | GRAINGER,INC. | PAVEMENT REPAIR PATCH | \$1,054.50 |
| 65352 | HAMILTON EQUIPMENT CO. | DITCH CLEAN OUT | \$84.40 |
| 65353 | HAMPTON INN-KEARNEY | 7-ROOMS | \$1,679.30 |
| 65354 | HAWKINS INC. | FILTER,POWDER,ACID | \$207.10 |
| 65355 | JEO CONSULTING GROUP,INC | WATER SYSTEM IMPROVEMENTS | \$19,087.00 |
| 65356 | LINCOLN JOURNAL STAR | 1 YEAR NEWSPAPER SUBSCRIPTION | \$429.00 |
| 65357 | MARTIN EXCAVATING | DITCH CLEAN OUT | \$150.00 |
| 65358 | MENARDS-LINCOLN NORTH | BATHROOM REPAIRS | \$183.60 |
| 65359 | MEYER AUTOMOTIVE | TRUCK REPAIRS | \$119.89 |
| 65360 | MILFORD SCHOOL DIST. #5 | PARKING FINES | \$25.00 |
| 65361 | NASC/ SENIOR CENTER | MEMBERSHIP APPLICATION | \$20.00 |
| 65362 | KATHY RUZICKA | NASC FALL CONFERENCE | \$90.00 |
| 65363 | NEBRASKA PUBLIC HEALTH | TESTS (4) | \$60.00 |
| 65364 | NEBRASKA PUBLIC POWER | SERVICE FOR JULY | \$1,749.78 |

| DISTRICT | | | |
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| 65365 | OFFICE DEPOT | REPLACEMENT CHAIR | \$17.40 |
| 65366 | OLYMPIA BOOK CORP. | KIDS BOOKS | \$422.16 |
| 65367 | CARD SERVICES | FAN | \$169.99 |
| 65368 | POWERPLAN | 310 K REPAIRS | \$1,197.81 |
| 65369 | SERVI-TECH INC. | TEST (1) | \$55.45 |
| 65370 | SHARON BENDER | PARTY SUPPLIES-JULY | \$46.69 |
| 65371 | STRYKER SALES CORP. | STAIR CHAIR | \$204.76 |
| 65372 | TOOFAST SUPPLY | EAR PLUGS& MARKING PAINT | \$292.33 |
| 65373 | TVRDY'S LOCK & KEY | DOOR LOCK NEW WELL | \$100.00 |
| 65374 | GARY TESELLE | GARY TESELLE ACCT#5562939 | \$456.20 |
| 65375 | WALMART COMMUNITY BRC | GROCERIES | \$407.77 |
| 65376 | WERGIN'S LAWN SERVICE | GRUB-X/FERTILIZER | \$205.00 |
| 65377 | WINDSTREAM NEBRASKA INC | SERVICE FOR JULY | \$769.24 |
| 65378 | ZITO MEDIA | DIGITAL ADAPTER | \$13.09 |
| 2085104 | IRS-FEDERAL WITHHOLDINGS | FED/FICA TAX | \$5,649.66 |
| 2085105 | NE DEPT OF REVENUE | STATE TAX | \$716.19 |
| 2085106 | IRS-FEDERAL WITHHOLDINGS | FED/FICA TAX | \$122.44 |
| 2085107 | IRS-FEDERAL WITHHOLDINGS | FED/FICA TAX | \$5,225.70 |
| 2085108 | NE DEPT OF REVENUE | STATE TAX | \$652.22 |
| | NE DEPT OF REVENUE | JULY SALES TAX | \$2,721.58 |
| | CREATIVE PRODUCT SOURCING | DARE SUPPLIES | \$104.50 |
| | PAYROLL CHECKS 7/23/18 | | \$20,133.07 |
| | PAYROLL CHECKS 8/01/18 | | \$738.78 |
| | PAYROLL CHECKS 8/06/18 | | \$18,942.61 |
| | **** PAID TOTAL **** | | \$195,280.69 |
| | ***** REPORT TOTAL ***** | | \$195,280.69 |

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received: Milford Aging Services Commission minutes for the July 24, 2018 meeting; Library Report for July 2018; Police Dept. activity report for June and July 2018; Recreation Director Report from Erica Pallas. Kelley – Pool will close August 10, 2018 but will accommodate the Sr. Center aerobics class until August 24, 2018. The “Doggie Dip” will be held on August 25th from 1:00 pm to 3:00 pm. Recreation Director report was read in its entirety. Bashore – Water well project going pretty well. Kral reported 19 Emergency calls for the month of July. 18 in Milford and 1 in P.D. 1 false alarm fire call. Baker – Lights have been installed in the Uptown Park shelter. The drinking fountain will be replaced on the outside of the restroom. Sr. Center had 45 attendees on a random Thursday to see the foot doctor, exercise and eat. 19 seniors attended the Brownville day trip for lunch and the “Steel Magnolias” play. This event was organized thru the Sr. Center along with Sharon Bender.

COMMUNICATIONS: *Sales tax received for the month of May 2018 in the amount of \$16,513.32. *Letter of resignation received from Jeremy Garbers. His last day was August 2, 2018.

NEW BUSINESS:

Discuss/Action – Change orders for 2017 Water System Improvements; #4 & #5: Dave Henke with JEO reported: #4 is a no cost change which allowed for poured walls on the well building instead of block walls. #5 added 2 months to the substantial completion date and items to make pipe connections at the ground level storage tank. Also add items to complete north connection for 10” line along Welch Park Road; items totaling an additional \$8,224.00. A motion was made by Bashore and seconded by Kral to approve change orders #4 and #5 as presented. Roll call vote: Bashore yes, Kral yes, Baker yes, Kelley yes. Motion carried.

Discuss/Action – Pay Application request #3, Myers Construction: Pay application #3 totals \$107,980.20 at 59% completion. JEO has reviewed and approves. A motion was made by Bashore and seconded by Kral to authorize payment of application #3 to Myers Construction in the amount of \$107,980.20. Roll call vote: Bashore yes, Kral yes, Baker yes, Kelley yes. Motion carried.

Discuss/Action – NPPD PRO Agreement with City of Milford, Craig Vincent: Last month Craig Vincent shared a number of NPPD initiatives. This led to conversation regarding the existing contract and Craig is asking the City to take action to extend the partnership between City of Milford and NPPD. The continuous question asked: Why should we enter into a contract extension at this point. Craig shared; NPPD has a very long term planning horizon. Some of the initiatives mentioned last month include: advanced metering system and LED street light program. These projects have a 20 year life and it is not uncommon for NPPD to invest in assets with a 50 to 60 year life span. The long term planning horizon requires a real commitment to the future. NPPD’s request to Milford: The current term on the existing contract has expired and we are basically on a year-to-year rollover. The 2003-2004 contract has run its course. NPPD must act now to implement these initiatives to stay ahead of the curve to be successful in the future. In order for this to happen, partnering communities must engage with NPPD, due to the level of investments. They need communities to engage to ensure the revenue stream to cover these investments.

Regarding finances: lease payments and city sales tax goes to the city and gross revenue tax, goes to County. Over \$300,000.00 per year goes toward these 3 areas. Rate stability means dollars the city and residents do not have to budget for increased energy cost.

Doug Klug, with NPPD Operations shared the number of programs implemented in the last 5 years and longer. Programs to maintain the System include: Feeder patrol programs, walking down the system looking for shortcomings; deterioration of the asset making sure improvements to system are made before it decreases reliability to the system. This is done

every 3 years. NPPD also has a tree trim program, on a 3 year cycle, for all communities. Sub T patrol evaluation. Storm restoration – NPPD has had some catastrophic events in communities across the State. They have bodies across the State to respond and make a quick assessment of damage; our local manager is Bill Johnson. Another program is called Distribution Line System, looking at worst performing circuits and money is spent to increase performance. NPPD takes great ownership and pride in infrastructure of the communities they serve. Capital Investments in Milford over the last 5 years; (including meters, poles, wire – improvements/investments) total \$443,000.00. \$200,000.00 has been spent on maintenance assets. NPPD has an outreach program and a representative is holding mock interviews at SCC. \$2,000.00 has been spent for community helping hand support. This is their long term commitment and they will continue this support.

Craig supplied additional information provided in the presentation document, attached to these minutes.

Contract Options: Amend to extend the term of the existing contract. This has been the most popular choice to a majority of the communities NPPD serves. It extends the term by a minimum of 15 years and a maximum of 25 years. Everything else stays as is.

The other option: Enter into a new Enhanced Agreement with a fixed 25 year term. There are other significant changes such as: the existing lease payment is 12% where the new lease agreement can be increased or decreased by .50% per year up to a capped 14%. The city gets a discount on electric rates along with tax supported entities such as: SCC, School District, ESU or any State entity in town. These entities are not paying the 12% lease payment under the current agreement. With the new agreement, the council can levy the lease payment on the tax supported entities as well. NPPD has been asked to provide this option by other communities. Currently quarterly lease payments are being made and that will change to monthly payments as of January 2019. Starting January 2019 customers will notice a major change to their line item summary on their bills. The new contract provides for the creation of a customer advisory committee. With the Enhanced contract, if the council would consider levying the lease payment to tax supported entities it would be all or none at the same rate. Craig shared if the Council considers the new enhanced agreement; a new franchise agreement will need to be adopted. The process in which to notify the public of a change includes publishing the Notice of Transaction 3 times and then a waiting period of 30 days prior to going into effect. This allows the public to protest. Craig was looking at a January 1, 2019 effective date. Mayor Glanzer recommended the new agreement with the flexibility to go up or down. Kral noted the good history, service and partnership we have with NPPD. Due to the 25 year commitment Baker asked Attorney Carlson

if she was comfortable with the language. Attorney Carlson supports the contract as presented. Baker mentioned working with NPPD has been exceptional. From the lighting in parks to Economic Development, NPPD has been here for our community. Baker stated, this is a big decision and committing the city to a long term commitment, he would like 30 days to consider it. A motion was made by Baker and seconded by Bashore to table the item until the September meeting. Roll call vote: Baker yes, Bashore yes, Kelley yes, Kral yes. Motion carried.

Introduction and Adoption of Resolution – NPPD PRO Agreement: No action taken.

Discuss/Action – Financing and Term limit for bond on new municipal building: A motion was made by Kral and seconded by Bashore to initiate construction loan for up to 15 months rolling into a 15 year bond term as one note. Roll call vote: Kral yes, Bashore yes, Baker yes Kelley yes. Motion carried.

Easement with School District – Water line placement, transmission main: During construction of the water main along the east side of the school, Kevin Wingard asked to move the main as far east as possible to allow expansion of their cafeteria. This will require a new easement and in the near future we will vacate the initial easement. A motion was made by Bashore and seconded by Kral to approve the new easement. Roll call vote: Bashore yes, Kral yes, Baker yes, Kelley yes. Motion carried.

Discuss/Action – Strategic Planning results: Rick Nelsen with NPPD Economic Development Dept. presented a 3 year draft Economic Development Strategic Plan. The process leading up to this point included the City's decision to pursue the Leadership Certified Community (LCC) designation thru the Department of Economic Development. One of the requirements for the LCC was to have an updated Strategic Plan and a community satisfaction survey which was tied into the process. It started with a town hall meeting being held early in April 2018. Jonathan Jank reviewed the accomplishments from the 2013 strategic plan as well as talking thru the entire LCC process. In May the community satisfaction survey was completed with 142 responses. There were 5 clear priorities identified in the survey: Increased Housing Opportunities, Business Development, Improving Broadband Services in the Community, Increased Recreation Opportunities and a Community Center. These topics were discussed at the June 28th meeting. The framework for the plan was developed from input from citizens at this meeting. The final packet is presented to the Council. This is a 3 year plan which is a fluid and flexible document. Rick encourages the City to use the plan to chart Milford's future growth. While the City Council has ultimate responsibility for the plan, it's incumbent on the citizens and other community partners to help Milford

reach the goals. NPPD and the Economic Development Team will continue to assist us, particularly with the Business Development goals. The team will also assist with packaging the LCC application for submittal.

Jonathan Jank encouraged the Council to use this document on a monthly or quarterly basis, to hold the community accountable in moving these items forward. Jonathan is also organizing the communities LB840 campaign to review the Economic Development fund for the next 10 years. He is asking the City Council to consider whether they want to keep the guidelines of the fund the same or make changes to support the Strategic Plans priorities. One area for specific consideration is finding space for future business growth. The downtown district is full. Determining where and the commitment to infrastructure for utilities, roads etc... Jonathan is excited to make this project a public/private partnership to accomplish the goal. Looking at all five goals; housing growth and business development have to take place to provide additional property, and sales tax to fund the new community center and increased recreational facilities.

The adoption of the Strategic Plan is the final piece to assemble the LCC application. Becoming a Leadership Certified Community gives us additional bonus points in some of the downtown grant opportunities. A motion was made by Bashore and seconded by Kelley to adopt the Strategic Plan as presented. Roll call vote: Bashore yes, Kelley yes, Baker yes, Kral yes. Motion carried.

Hire Receptionist and set wage: A motion was made by Kelley and seconded by Bashore to hire Kayla Anderson as part time receptionist at an hourly rate of \$12.00 pending background check and pre-employment drug screening. Roll call vote: Kelley yes, Bashore yes, Baker yes, Kral yes. Motion carried.

Discuss/Action – Bluestem Fiber/Network Contract: Greg Dynek, CEO of Bluestem Fiber, now Bluestem Network updated the Council on the status of optic fiber availability in Milford. He anticipates building in 6 to 8 weeks and lighting up customers in the business district in 8 to 10 weeks from today. They will be submitting their pole attachment agreement to NPPD and anticipate a response on those in the next month. They have the equipment, the fiber connection and the commitment of over 75% of the businesses in Milford. Since May of 2017, multiple meetings were held to drum up support for fiber to the business district and later to the entire community. There was good support, reaching the 75% by October 2017. Approximately one week later, they provided fiber wireless and managed Cloud IT services to businesses. Their largest tower, not owned by them, but they had wireless assests on it in the City of Lincoln fell over in a wind storm. It knocked out approximately 25% of customers. This caused a substantial business destruction taking 3 to 4 weeks to work on. The

equipment on the tower was destroyed as the owner of the tower caught the tower and building on fire. This caused an insurance property and casualty quandary. Creating and redesigning another format to bring fiber to Milford took roughly 6-8 weeks. They put this plan into place then their primary office building in Lincoln, caught on fire. All of this caused a substantial distraction and now they have property and casualty claims at three different locations. With all the delays they acquired, they now feel they are ready to move their business forward. A few businesses in Milford have asked for refunds due to the delay in service. Bluestem has received positive input regarding residential interest and look forward to building out Milford. Mr. Dynek apologized for the delay as it has been a challenging time for them. Council member Kelley posed several questions: The pole agreement with NPPD has not been completed? The process of where they started in the City and where they moved the connection led to a redesign. The operations person thought this design needed to be completed prior to submitting the pole agreement to NPPD. The individual is no longer running this part of operations. The information was gathered and they are in the process of submitting it this week. Is Bluestem anticipating signing an agreement with Windstream for use of their poles? Bluestem already has a global agreement with Windstream. Is a design already in place for the City of Milford, other than the pole agreement with NPPD? Bluestem has a design for the initial business build as well as a preliminary design for the residential district. Kelley asked if Greg could get a copy of the design. He indicated he could. Kelley reflected on all the steps involved with completing the design; not only the NPPD agreement but also locating all the easements. Bluestem has located easements for the initial build and a general schematic for the overall city. Their proposed plan for building was for the business district and soliciting the residential district getting 50% commitment. With everything they have going on they have been reticent to reach out to the residential district until they took care of the business district. Kelley - There have been dates proposed for both business and residential districts and those dates have come and gone. Bluestem needed to deliver a circuit between Lincoln and Milford to deliver internet. They anticipated this being done about 6 months prior to it being lit. This created another delay in delivering service. It represented a challenge to meet the dates promised. Kelley - The concern remains as we are a year down the road from when we thought we would have the business district lit. Greg understands our concern. Kelley also questioned Mr. Dynek regarding the design phase and the fact that, as of today, nobody from Bluestem has even contacted NPPD regarding the GIS mapping or pole agreement. Mr. Dynek stated they physically staked and mapped out the poles they anticipated being on. They have drawn up the design, converted it to GIS mapping and plan to submit it to NPPD

tomorrow. Bluestem has their own GIS mapping and Kelley asked if we could get a temporary password to access it. Greg will contact his tech people and get us the information. Kelley is familiar with the process and wondering if the 8-10 week timeline is realistic. The city sought Bluestem out because we need faster internet. Mr. Dynek stated that in the last year they have replaced people, redesigned the build-out. He realizes they have been slow to move but they are now ready to move forward. Attorney Carlson asked if Mr. Dynek could commit to a firm date for the business district. Mr. Dynek stated regarding the business district he gave a firm date of being done in 10 weeks. He would also provide an ongoing dialogue to keep the Council updated. Baker asked him if he was 100% confident that by October 1st Bluestem will be live in the business district in Milford. Mr. Dynek stated that in 6-8 weeks they will be building and in 8-10 weeks they will be lighting people up. They will be building up the business district by the end of September and lighting people up by the beginning of October. Baker stated by October 16th the business district will be all lit up based on the 75% saturation rate they have currently. Greg – that is correct!

Kelley also mentioned the rental agreement for use of the water tower. The same October 16th date is when we will see rental fees paid on the water tower usage. Kelley asked to see Bluestem's build sheet, build-out plan relative to the NPPD agreement as well as Windstream's agreement. He is hesitant to believe Bluestem has all the easement information necessary because in communicating with the county it is a very lengthy process to get. Kelley asked to have all this information to our Clerk within the next week and if we don't receive this information then meeting the 10 week deadline would not seem realistic. If we don't receive the information then he would look at ending the contract with cause. Greg understood.

Baker asked for the items Kelley expects to receive within the week. Kelley noted the build-out plan, for the business district to include both the pole agreement for NPPD... Craig Vincent asked to interject as he wanted to share details regarding NPPD's pole attachment process that could potentially affect the time line. NPPD won't sign pole attachment agreement with any provider unless that provider has been granted a franchise by the City. Until they see the build-out design he cannot give a firm date on how long it will take NPPD to respond and secure the design (How many poles and the impact on those poles). NPPD requires 3 primary items: Franchise, Proof of Insurance and a Bond. NPPD's franchise with the City is not exclusive. They will not look at the plans until they know they have been given the authority to operate in the right-of-way. Bluestem has a contract with the City and if it authorizes Bluestem to operate in the right-of-way then NPPD could accept it.

A motion was made by Kelley and seconded by Baker to have Bluestem Fiber/Network provide the following documents to the City Clerk by end of business day on August 14, 2018: Build-out plan of the business district including: easements, underground electric (if any) conduit, and aerial strand. NPPD permit application, Windstream pole agreement, and access to GIS mapping (temporary password). Roll call vote: Kelley yes, Baker yes, Bashore yes, Kral yes. Motion carried.

Discuss/Action – Oak Avenue Drainage Study: A final revised drainage study, dated July 2018, was received from Aaron Hirsh with Kirkham Michael. In June Kelley had asked for another alternative other than the above ground flow into one retention pond. He added the 2nd option to the study which included a 4” concrete drainage underground flowing into a retention pond with a cost estimate of \$270,300.00. This was adequate for what Kelley requested. Larry Jantze stated these are not real good options. He questioned the restrictions in our Comprehensive Plan Section 4.18 Design Standards: Storm Sewer System, of the Subdivision Regulations. In looking at the options, option #2 was very expensive and not the best option. Since the drainage study had already been started by Kirkham Michael at the request of Larry Jantze and Stacy Kremer the consensus of the Council was to use Kirkham Michael to complete the study adding additional options to the report. Kelley reiterated the desire to work with Larry and Stacy on the development and this study was completed by their choice of engineer. He questioned Larry on the resistance the Council was receiving when they are the ones who recommended K.M. Stacy Kremer arrived. Gerry Dunlap asked to see the drainage plan so they could look at it. Kendall explained the different options proposed by Kirkham Michael. The initial proposal which was presented with the preliminary plat was a tube system that would retain the storm water releasing it slowly, which was only for the 9 lots. Two proposals came with the K.M. study. The initial proposal was to have a detention pond which would direct the flow, requiring some landscaping, to the west to the current manhole on Oak Ave. and take it thru the ditch in front of Stacy Kramer’s house. The detention pond would slowly release the water so as to not increase the flow into the existing ditch. The next proposal, to eliminate the detention pond, was to have a bigger tube system. The tubing would run the entire length of the draw and release it slowly down by the railroad. This is the third option.

Stacy’s recollection according to an email: The original option, costing \$48,000.00 was drainage system just for the 9 lots only. The second going across her ground, with a possibility of 3 detention ponds. She is against having a bunch of dams and sitting water on her property. The third option, costing \$270,300.00 which would be its own contained system for all areas of development. This is a lot of money and increases the cost of the lots

making them not affordable. Stacy is leery to put the detention pond on her property as she has concerns with an easement and maintenance/upkeep. She doesn't want any issues to come back on her. Stacy would like to see the water channeled further back or north.

Bashore explained the reason we ordered the drainage study. We were taking into considerations, multiple future additions and repair of our own drainage issues down F Street. The recommendations that K.M. gave, do just that. Further discussion was held about placing the retention pond towards the back of Kremer's property. This option was not suggested by K.M.

Bill Wiley, residing at 401 N. F Street, provided photos of water running/flooding behind his residence. John Goertzen also lives in this area and shared the same concerns. They are not against the development but would like the Council to proceed with caution.

Mayor Glanzer noted from the city's perspective, we would like to see 2 things: New lots going in, houses going up and also making sure it's done correctly with the "F" Street issues taken care of. That is why the City paid for the drainage study. Dave Henke with JEO had to leave but, in order for JEO to review the study and give an opinion it is going to cost another \$1350.00 on top of the \$9500.00 that we already spent. A motion was made by Kral and seconded by Kelley to table this item and have JEO review the drainage study and make a recommendation to the City at the cost of \$1350.00. Roll call vote: Kral yes, Kelley yes, Baker yes, Bashore yes. Motion carried.

A motion was made by Kelley and seconded by Kral to approve payment of \$9,500.00 to Kirkham Michael for the revised Oak Ave Drainage Study presented to the City in July 2018.

Discuss/Action – Valley View West 3rd Addition, Preliminary Plat: A motion was made by Kelley and seconded by Kral to table the item pending the review by JEO and come back next month with the opportunity to review the preliminary plat with recommended changes, as well as deciding on a drainage solution. Discussion from the Council: Baker has been reflecting on the conversation and one of the things that happened earlier. He appreciates the work that Larry has done with the City to develop lots and the amount of time, effort and money involved. He also wanted to thank Kendall for taking the time to explain the information, being interrupted by Larry, and knows as a city employee he is only acting on the best interest of the city. Roll call vote: Kelley yes, Kral yes, Baker yes, Bashore yes. Motion carried.

ADJOURNMENT: A motion was made by Bashore and seconded by Kral to adjourn the meeting. Roll call vote: Bashore yes, Kral yes, Baker yes, Kelley yes. Motion carried and meeting adjourned at 9:43 pm.

Jeanne Hoggins, City Clerk

Nick Glanzer, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 7, 2018 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk