

CITY OF MILFORD, NEBRASKA
NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that a Special meeting of the Mayor and City Council of the City of Milford, Nebraska is to be held at 6:30 pm on Monday, July 14, 2025, at the City Hall Office, 402 1st Street, Milford, which meeting will be open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the City Clerk at the City Hall.

Patrick C. Kelley
Mayor

ATTEST: Jeannie Haggard
City Clerk

Agenda matters are as follows:

1. Call to Order
2. Roll Call
3. Open Meeting Act Requirement
4. Public Comment
5. Budget Preparation for 2025-2026 Fiscal Year
 - a. Cemetery
 - b. Police Dept.
 - c. Fire Dept.
 - d. Streets
 - e. Water
 - f. Sewer
6. Consider Health Insurance coverage for employees, fiscal year 2025-2026
7. Consider Salaries for 2025-2026 Fiscal Year
8. Adjournment

CERTIFICATION

I hereby certify that the above meeting notice was posted by me in three public places in the City of Milford as follows:

City Clerk's Office
Farmers & Merchants Bank
U S Post Office

at 1:00 pm on Friday, June 27, 2025.

Jeannie Haggard
City Clerk

210667

CITY OF MILFORD
SPECIAL MEETING
JULY 14, 2025
MINUTES

A special meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 14th day of July 2025 at 6:30 pm. Present were Mayor Patrick Kelley; Council members: Dustin Bauer, Becky Freeman, Dainton Parks; City Clerk Jeanne Hoggins, Maintenance Supt. Gary TeSelle, and Chief of Police Darrin Kremer. Absent: Tony DeLong. Also present: Whitney Parks, Jeremy Dinges, Troy Pickerill, Carmen Standley and Shane Butrick with HBE.

Notice of the meeting was given in advance by posting in 3 public places a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in advance and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 6:30 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PUBLIC COMMENT: No public comments made.

BUDGET PREPARATION FOR 2025-2026 FISCAL YEAR:

Mayor Kelley noted the budget worksheets have been provided to the board for review. Clerk Hoggins informed the board of the following calculations included in the worksheet: General Insurance 9% increase, Employee Health Insurance average between policies is 4.62 5 increase and salary increase 3% increase. Transfers from 24-25 fiscal year were inserted as a beginning discussion point. The following funds were reviewed, and discussion was held pertaining to specific line items. Department heads available provided information for discussion.

Accountant Carmen Standley with HBE provided information on the new LB 647 budget changes. No longer need to track restricted revenue. State calculated a 5.17% inflation rate plus we need to factor the growth valuation provided by the County. Post card law reflects a 2% increase which means most likely we will need to attend this public hearing. **Cemetery** – \$23,000 in reserves projected at fiscal yearend 24-25. Proposed budget for 25-26 shows a drop of \$15,000 leaving the reserve at \$20,000. Transfer for cemetery remains at \$7500.00. **Police Dept.** – budget consistent to what it was last year. Salary line item was decreased due to 1 less employee . Discussion was held regarding a new vehicle as the 2016 car is requiring consistent work. After this years transfer the sinking fund will have \$49,000.00. Mayor Kelley suggested reaching out to the County Attorney for possible funds to assist with the new vehicle. Reserves of \$260,000, ½ of budgeted expenses which is good planning. Proposed budget would drop reserves to \$181,000. Transfer remains at \$385,000. 00. **Fire Dept.** – Increase to grant line item, offset by increase to miscellaneous line item in preparation for any grants that may be awarded. Repair & Maintenance line item was increased due to bay doors needing to be replaced or repaired. The roof is still leaking and needs some attention. Transfer increased to \$125,000.00 for the Fire Dept. Jeremy Dinges shared that the department is considering billing. They are looking into the logistics needed. Reserves remain steady and we will transfer the \$30,000 into the sinking fund.

Streets – Not many changes to streets. Transfer remains at \$150,000.00. Discussion was held regarding Oak Avenue and paving costs. DTR - Downtown Revitalization was also discussed and the process of paying for First Street repairs or replacement. A General Obligation Bond would require a vote of the people.

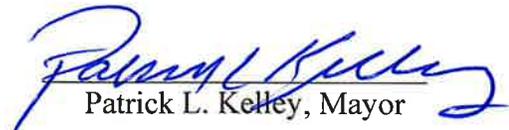
Water –Water main replacement north of First Street/Valley View and Park Avenue area is budgeted utilizing the remainder of the SRF award. We will need to have Randy Hellbush with NRWA reevaluate our water and sewer rates. It was also discussed to budget the addition of a new employee into the water fund. **Sewer** –No major changes to the sewer budget. Accountant Carmen Standley provided information on reserve amounts and projected year end totals.

CONSIDER HEALTH INSURANCE COVERAGE FOR EMPLOYEES, FISCAL YEAR 2025-2026: Hoggins reported Medica Health Insurance renewal increase for the HSA plan of 4.45% and the PPO plan at 5.12% overall average 4.62%. A motion was made by Bauer and seconded by Freeman to approve the renewal rates for health insurance coverage with Medica effective 9/1/25. Roll call vote: Bauer yes, Freeman yes, DeLong absent, Parks yes. Motion carried.

CONSIDER SALARIES FOR 2025-2026 FISCAL YEAR: Mayor Kelley researched the Cost of Living (COLA) rate, which is currently right around 3%. The salary spreadsheet provided reflects a 3% increase for employees. This is an across-the-board increase as we currently do not have individual performance evaluations. A motion was made by Freeman and seconded by Baur to approve the 3% salary increase for 2025-2026 fiscal year as presented. Roll call vote: Freeman yes, Bauer yes, DeLong absent, Parks yes. Motion carried.

ADJOURNMENT: A motion was made by Parks and seconded by Bauer to adjourn the meeting. Roll call vote: Parks yes, Bauer yes, DeLong absent, Freeman yes. Motion carried and meeting adjourned at 8:47 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 14, 2025 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk