

CITY OF MILFORD, NEBRASKA  
NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that a Special meeting of the Mayor and City Council of the City of Milford, Nebraska is to be held at 6:45 pm on Monday, July 22, 2024, at the City Hall Office, 402 1<sup>st</sup> Street, Milford, which meeting will be open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the City Clerk at the City Hall.

  
\_\_\_\_\_  
Mayor

ATTEST:   
\_\_\_\_\_  
City Clerk

Agenda matters are as follows:

1. Call to Order
2. Roll Call
3. Open Meeting Act Requirement
4. Public Comment
5. Consider amendment to Redevelopment Agreement and filing amended Notice to Divide for the Ana Patricia TIF Project.
6. Budget Preparation for 2024-2025 Fiscal Year
  - a. Cemetery
  - b. Police Dept.
  - c. Fire Dept.
  - d. Streets
  - e. Water
  - f. Sewer
7. Consider Health Insurance coverage for employees, fiscal year 2024-2025
8. Consider Salaries for 2024-2025 Fiscal Year
9. Adjournment

CERTIFICATION

I hereby certify that the above meeting notice was posted by me in three public places in the City of Milford as follows:

City Clerk's Office  
Farmers & Merchants Bank  
U S Post Office

at 1:00 pm on Friday, July 12, 2024.

  
\_\_\_\_\_  
City Clerk

CITY OF MILFORD  
SPECIAL MEETING  
JULY 22, 2024  
MINUTES

A special meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 22<sup>nd</sup> day of July 2024 at 6:45 pm. Present were Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, Kelli Keib, Mike Roth. City Clerk Jeanne Hoggins, Maintenance Supt. Gary TeSelle, Chief of Police Darrin Kremer. Also present: Whitney Parks, Jonathan Jank, Ron & Nancy Velder, Erika Stauffer, Jeremy Dinges and Carmen Standley with HBE.

Notice of the meeting was given in advance by posting in 3 public places a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in advance and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

**CALL TO ORDER:** Mayor Kelley called the meeting to order at 6:53 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

**PUBLIC COMMENT:** No public comments made.

**CONSIDER AMENDMENT TO REDEVELOPMENT AGREEMENT AND FILING AMENDED NOTICE TO DIVIDE FOR THE ANA PATRICIA TIF PROJECT:** A motion was made by Councilmember DeLong and seconded by Freeman to approve the recommendation by the CDA for the amendment to the Redevelopment Agreement and filing amended Notice to Divide Tax for the Ana Patricia TIF project splitting the legal fees with the City of Milford of \$250.00 each. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth yes. Motion carried.

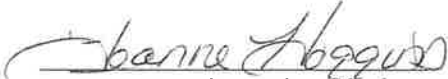
**BUDGET PREPARATION FOR 2024-2025 FISCAL YEAR:**

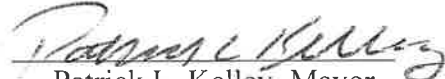
Mayor Kelley noted the budget worksheets have been provided to the board for review. The following funds were reviewed, and discussion was held pertaining to specific line items. Department heads available provided information for discussion. **Cemetery** – Very nice donation received. Discussion on adding columbarium to Blue Mound Cemetery as well as app for cemetery directory. Mowing staff something to plan for in the next year or so. Transfer for cemetery remains at \$7500.00. **Police Dept.** – budget close to what it was last year. Gas & Oil line item decreased by \$2,000.00. Reserves of \$287,000, ½ of budgeted expenses which is good planning. Transfer remains at \$385,000. 00. **Fire Dept.** – Need to spend approximately \$39,000.00 yet this year for oxygen cylinder system. Current year ending with +\$5,000.00. Discussion was held regarding making transfer to sinking fund this year, Jeremy Dinges decided not to make the \$30,000.00 transfer this year and carry over the positive among to reserves. Transfer increased to \$90,000.00 for the Fire Dept. Eliminated the \$15,000.00 transfer from Fire Equipment sinking to Fire Dept. **Streets** – Not many changes to streets, only anticipation of employee insurance and budgeting for new streetlights. Transfer remains at \$150,000.00. **Water** – Main discussion on reduction of equipment line items due to completion of water main replacements. **Sewer** – Reduced Equipment/Capital Outlay line item by \$100,000.00. No other major changes to the sewer budget. Accountant Carmen Standley provided information on reserve amounts and projected year end totals.

**CONSIDER HEALTH INSURANCE COVERAGE FOR EMPLOYEES, FISCAL YEAR 2024-2025:** Hoggins reported Medica Health Insurance renewal increase for the HSA plan of 1.49% and the PPO plan at 2.39%. Good rates and good news. A motion was made by DeLong and seconded by Roth to approve the renewal rates for health insurance coverage with Medica effective 9/1/24. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib yes. Motion carried.

**CONSIDER SALARIES FOR 2024-2025 FISCAL YEAR:** Mayor Kelley researched the Cost of Living (COLA) rate, which is currently at 3%. The salary spreadsheet provided reflects a 3% increase for employees. A motion was made by DeLong and seconded by Keib to approve the 3% salary increase for 2024-2025 fiscal year as presented. Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth yes. Motion carried.

**ADJOURNMENT:** A motion was made by Keib and seconded by DeLong to adjourn the meeting. Roll call vote: Keib yes, DeLong yes, Freeman yes, Roth yes. Motion carried and meeting adjourned at 8:10 pm.

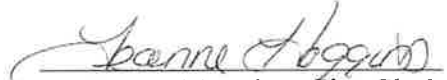
  
Jeanne Hoggins, City Clerk

  
Patrick L. Kelley, Mayor

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 22, 2024 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.



  
Jeanne Hoggins, City Clerk