



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Tuesday, April 6, 2021, 7:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. REPORTS/COMMUNICATIONS

- a. Mayor
- b. Council members
- c. City Clerk
- d. Department Heads

- 4. CONSENT AGENDA** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: March 2, 2021
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for February 2021 by Auditing Committee
- d. Hire part-time summer maintenance employees and set wages.
- e. Appointment to Board of Adjustments
- f. Accept letters of resignation from Economic Development Program Administrator Jeff Baker, Community Betterment Committee member Andreea Baker and Building Official Kendall Hoggins.

5. PUBLIC HEARINGS AND PRESENTATIONS

Public Hearing to provide opportunity for public comment on the City of Milford's intent to file an application to USDA Rural Development for financial assistance in the amount of approximately \$105,000 for a generator.

6. CURRENT BUSINESS

- a. Consider approval of Project #007– Per Housing Committee Recommendation.
- b. Consider Pool Board's recommendation to hire pool staff for the 2021 season and set wages.

7. RESOLUTIONS AND ORDINANCES

Resolution No. 616 – AUTHORIZE THE MAYOR AND CLERK OF THE CITY OF MILFORD TO EXECUTE DOCUMENTS REQUIRED TO RECEIVE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FINANCIAL ASSISTANCE.

ORDINANCE NO. 957 - AN ORDINANCE OF THE CITY OF MILFORD AMENDING THE CITY CODE AS PROVIDED HEREIN TO CREATE AN APPOINTED OFFICIAL POSITION TO OVERSEE BUILDING INSPECTIONS, CODE ENFORCEMENT, AND STREET SUPERINTENDENT DUTIES"

8. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
APRIL 6, 2021
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 6th day of April 2021 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, Kelli Keib, Mike Roth; Attorney Mark Fahleson; Maintenance Supt. Gary TeSelle, Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Also present: Kevin Keib, Craig Bontrager, Barry Erb and Misty Ahmic.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by DeLong and seconded by Freeman to approve the agenda as submitted. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth yes. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS:

REPORTS/COMMUNICATIONS: Written reports received: Pool Board minutes for March 25, 2021; Police Dept. Activity Report for February 2021; Fire Dept Report for March 2021. Senior Center minutes for March 16, 2021 and April 2021 Newsletter.

DeLong – *Street patching project: Panels replaced on North F Street. Clair Lane is scheduled next, there is a gas main to consider. Street sweeping will start soon. Parks – mowers are ready. Sidewalk poured for access to the small Little Leaps equipment. Vandalism to some fences in the park.

Freeman – *Webermeier Scholarship Committee will meet this month to conduct interviews. Wells Fargo updated procedures and application process will be conducted thru CSA next year, a scholarship agency. Webermeier Scholarship Committee will continue recommendations, but Council will have final approval and will sign off on all the official documents. Supt. of Schools, Kevin Wingard will be more involved. It was suggested to award fewer scholarships to increase the amount the recipients would receive. All Board members approved the draft procedures presented in their packets.

*Recreation – maintenance dept will be lining soccer fields and placing goals. Soccer starts this Saturday thru May 8th. Unisex restroom will be open at the concession stand. Baseball and Softball practice has started. Games start May 3rd (softball) May 4th (baseball). Hoping concession stand remodel is done, waiting on cabinets.

*Aging Services Commission – As of March 16, 2455 meals have been delivered. Amy continues to deliver 60-75 per week. The Center re-opened March 22, limited to include couple hours of social time (bring your own coffee). An hour of organized activity in the a.m. (wii bowling), exercise room opened 2 hours in the p.m. Will have Foot Care Clinic

and Blood Pressure checks, scheduling in advance. Need to make repairs to the shuttle. First week open was slow. This week scheduled exercise classes are going well. Offering a new drumming class. Mayor is working to get answer from Sunrise on when they will provide meals again. Some have expressed desire to open everything. Over Christmas, Roger @ Pizza Kitchen offered gift cards to be purchased by community members to give to seniors. 65 were purchased. 24 additional ones were given to Amy to distribute as needed.

Roth reported on Fire & Rescue activity for the month of March: Two vehicle fires and two grass fires; 17 rescue calls, 14 medical and 3 accidents. Main crossing at Coon Creek washed out, repaired by VanKirk. Three water leaks to be repaired. Cross connection surveys were mailed out today. They are to be returned by the community. State Inspection went well, some housekeeping issues to take care of. Brown water over the weekend was caused by fighting a pretty good sized fire.

Chief Siebken will be involved in the E911 budget preparation. *An interview was conducted, offer of employment was made and the candidate declined the position.

Keib – *Cemetery: sunken graves have been filled. Several headstones have fallen over, scheduled to be repaired. *New concrete at the front door of the Library has been poured. *SSCSWMA met March 18. Josh Boyer with Ripple Glass presented options for glass recycling. Grants are available for a bunker and trailer. Glass picked up 3-4 times a year from company in K.C. Reimbursement for recycling costs have been dropped to 25% from the SSCSWMA. Adjusting tipping fees is under consideration. *Pool Board met March 25. Still in need of additional lifeguards, ad has been run again. Deadline this month is 4/21, Pool Board will meet again at the end of the month. Opening date set for June 1st. Gary has tested mechanics of the pool and all systems are functioning. Painting pool at the end of the month. Staying with shift hours to sanitize in between and offer concessions. Attorney Fahleson suggested reviewing the new CDC guidelines that just came out today, regarding sanitizing.

Mayor Kelley shared that he met with Dave Henke from JEO to discuss possibilities of a splash pad. Dave is looking into funding.

Clerk Hoggins – *Sales tax received for the month of January 2021 in the amount of \$20,245.53. *NPPD lease rebate payment for the month of February 2021 received in the amount of \$19,011.97. *Received reimbursement from the State of NE for the PWS Water Security Grant in the amount of \$7,740.00. *Brief introduction of the American Rescue Plan Act (ARP).

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Meeting Minutes of – March 2, 2021
- b. Approval of Claims: Accounts Payable - \$89,202.59; Payroll - \$38,787.97. Totaling \$127,990.56 by Auditing Committee.
- c. Approve Treasurer's Report for February 2021 by Auditing Committee.
- d. Hire part-time summer maintenance employees and setting wages.
Jeremiah Taylor @ \$9.25 p/h, Janae Nitzsche @ \$9.00 p/h and Madaux DeLong @ \$9.00 p/h.
- e. Appointment to Board of Adjustments – P & Z Representative Roger Kontor with a 3-year term: 4/6/21 – 4/6/24.
- f. Accept letters of resignation from Economic Development Program Administrator Jeff Baker, Community Betterment Committee member Andreea Baker and Building Official Kendall Hoggins.

A motion was made by Freeman and seconded by Keib to approve items on the consent agenda as presented. Roll call vote: Freeman yes, Keib yes, DeLong abstain, Roth yes. Motion carried.

SALARIES:

70155	Forrest Siebken	1916.57
70156	Jeanne Hoggins	1427.94
70157	Gary Teselle	1065.34
70158	George Matzen	857.05
70159	Craig Carritt	28.39
70160	Jon Wiedemeyer	177.96
70161	Amy Salistean	886.14
70162	Ardella Huber	971.58
70163	James Palensky	1773.72
70164	Owen Eickhoff	120.43
70165	Jeremiah Taylor	33.25
70166	Marissa Parman	627.75
70167	Hanna Fougeron	118.13
70168	Dustin Hultgrien	794.30
70169	Austin Tucker	1343.00
70170	Joseph Kallhoff	1098.32
70215	Forrest Siebken	1608.08
70216	Jeanne Hoggins	1427.94
70217	Gary Teselle	1265.34
70218	George Matzen	849.68
70219	Craig Carritt	26.21
70220	Amy Salistean	1008.82
70221	Ardella Huber	967.17
70222	James Palensky	1731.85
70223	Owen Eickhoff	158.35
70224	Marissa Parman	662.07
70225	Hanna Fougeron	144.48
70226	Dustin Hultgrien	1034.59
70227	Austin Tucker	1571.20
70228	Joseph Kallhoff	1127.18
70231	Patrick Kelley	184.70
70232	Waylon DeLong	138.52
70233	Becky Freeman	138.52
70234	Kelli Keib	138.52
70235	Michael Roth	138.52

GENERAL FUND:

70154	UNITED STATES POSTMASTER	MARCH UB MAILING	221.22
70173	AFLAC	FEB. SUPPLEMENTAL INSURANCE	380.28
70174	AMERICAN LEGAL PUBLISHING CORP	UPDATE MUNICIPAL CODE BKS (3)	1,203.00
70171	RETIREMENT PLANS DIVISION	PENSION	1,424.36
70175	ARAMARK	SHOP PANTS, RAGS, TOWELS/MATS	610.69
70176	BLACK HILLS ENERGY	CITY HALL GAS SERV	2,024.96
70177	CULLIGAN WATER CONDITIONING	LIBRARY COOLER/H2O	23.50
70178	DAS STATE ACCTG-CENTRAL FINANC	FEBRUARY SRS MONTHLY CHARGE	93.00
70179	DOLLAR GENERAL-REGIONS 410526	FOLDERS/SUMMER BALL COACHES	12.00

70180	EAKES OFFICE SOLUTIONS	2 INK CARTRIDGES/PRINTER	407.87
70181	EMERGENCY MEDICAL PROD.	DIS.PILLOWCASES/CS.DISP.GLOVES	304.89
70182	EMSAR MIDWEST	COT REPAIRS/EMS SERVICE	236.32
70183	FARMERS COOPERATIVE	FUEL STREET DEPT.	1,424.26
70184	FIRST WIRELESS, INC.	TOWER ANTENNA & LABOR	6,969.52
70185	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	294.84
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	3,908.81
70186	JEO CONSULTING GROUP, INC.	DRAINAGE STUDY	410.00
70187	JER'S REPAIR	TRUCK #50 GENERATOR REPAIR	104.45
70188	JOHN DEERE FINANCIAL	FILTERS, GROUND CABLE, TIRES	500.17
70189	MATHESON TRI-GAS, INC	OXYGEN/HAZ MAT CHARGE/COMP.GAS	199.87
70190	MIDWEST AUTO PARTS	TRUCK REPAIRS	562.25
70191	MIDWEST SERVICE & SALES CO.	GRADER BLADES	233.56
70192	MILFORD FIRE & RESCUE	8 EMTS 2021 CONFERENCE	2,005.00
70193	MILFORD PLUMBING INC.	PIPE NIPPLES, REPAIRS	5.11
70194	MT GODWIN LLC	1,000 LBS. ICE MELT	271.85
	NE DEPT OF REVENUE	STATE TAX	570.00
70195	NE PUBLIC HEALTH ENV. LAB	NITRATE TESTING WATER SAMPLES	16.00
70196	NEBRASKA PUBLIC POWER DISTRICT	ELECT. 1-26-21 TO 2-22-21	5,087.09
70197	NMVCA	MEMBERSHIP DUES/MACHINE CALIBR	65.00
70198	NORRIS PUBLIC POWER DIST	SOUTH WELL	364.59
70200	PIZZA KITCHEN	FEB. 22 - 35 MEALS	201.60
70201	REDIGER AUTOMOTIVE	LABOR	303.07
70202	REMBOLT LUDTKE LLP	LEGAL SERVICES/FEB. 2021	2,361.00
70203	SAM'S CLUB	BOTTLED WATER & FORKS	13.84
70204	SEWARD COUNTY INDEPENDENT	3-2-21 COUNCIL PROCEEDINGS	71.69
70205	TCA OUTDOOR POWER	TRACTOR PLOW BLADE	5,239.99
70172	UNION BANK	HSA	675.00
70206	UNION BANK	5 EMPLOYEES HSA ACCT.	10.00
70207	UNIVERSAL PREMIUM	2-6-21 TO 3-5-21 POLICE FUEL	409.20
70208	URIBE REFUSE SERVICES, IN	FEB.2 30 YRS. ROLLOFF/DISP REC	528.76
70209	VERIZON WIRELESS	FIRE DEPT. SERVICE	94.14
70210	VERIZON WIRELESS-P	POLICE PHONE LINES	96.24
70211	WINDSTREAM ENTERPRISE	6 PHONE RENTALS	252.69
70212	WINDSTREAM NEBRASKA INC	MAIN PHONE	469.88
70213	ZITO MEDIA	MARCH TV/DVR VIDEO APP.	12.19
70214	NEBRASKA UC FUND	PAUL CHILDERS 4TH QTR UNEMPLOY	2,031.02
70229	RETIREMENT PLANS DIVISION	PENSION	1,424.36
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,006.80
	NE DEPT OF REVENUE	STATE TAX	587.29
70230	UNION BANK	HSA	675.00
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
70236	Carleen L. Kinney-Brown	UB Refund	5.00
70237	Hope Richardson	UB Refund	50.21
70238	JOHN/TRACY STAUFFER	UB Refund	75.00
70239	CINDY VENTRY	UB Refund	32.66
70281	UNITED STATES POSTMASTER	APRIL POSTAGE FOR MARCH U/B	348.68

70240	ALOHA ROTH	MARCH BIRTHDAY SHEET CAKE	25.00
70241	AMERITAS LIFE INSURANCE CORP.	APRIL COVERAGE	866.16
70242	AMY SALISTEAN	REIMB. FOR GROC.FOR SR. CTR	9.06
70243	BLUE CROSS & BLUE SHIELD	APRIL HEALTH INSURANCE	9,890.42
70244	CANON FINANCIAL SERVICES	March copier contract	165.00
70246	CARD SERVICE CENTER	Book Covers/Flags, Boxes	1,223.00
70247	CARD SERVICES (VISA)	Nylon Life Straps	29.70
70248	COAST TO COAST COMPUTER PROD.	Library Toner Cartridges	289.96
70249	CONCRETE WORKS, INC	F Street Repair - 2 sections	9,565.00
70250	CULLIGAN WATER CONDITIONING	Sr. Ctr. Softener/Cooler rental	41.25
70251	DEARBORN GROUP	April Accid. Life Ins.	127.28
70252	DELL MARKETING L.P.	2-i5 Dell Computers/Monitors	2,199.62
70253	DRAGONFLY	Sr. Ctr.Meals-2-23,3-2,9,16th	264.00
70254	EAKES OFFICE SOLUTIONS	2 Dura-Lip Mats-office chairs	89.98
70255	GREAT PLAINS UNIFORMS LLC	A. Tucker Shirts & Pants	241.81
70256	HAWKINS INC.	Pool Chemicals	5,705.64
70257	HOLIDAY INN	9 Hotel rooms/9 Firemen/2 nights	1,979.10
70258	INGRAM LIBRARY SERVICES	Library Books	336.92
70259	INTERSTATE ALL BATTERY CENTER	Light Battery	460.80
70260	JEO CONSULTING GROUP, INC.	Highway Water Main Relocation	3,877.50
70261	LINCOLN WINWATER WORKS	Sewer Pipe & Fittings	134.63
70262	MARISSA PARMAN	Tempo(Bayer) Insecticide/sprayer	95.38
70263	MICHELLE FOLKERS	4 hrs. Cleaning City Offices	100.00
70264	MILFORD SCHOOL DIST. #5	Police Fines Income	172.50
70265	MUNICIPAL SUPPLY, INC.	Water Line Supplies, Curb Box	722.99
70266	NE PUBLIC HEALTH ENV. LAB	EPA Pesticide Testing	959.00
70267	NEBRASKA PUBLIC POWER DISTRICT	2-23 to 3-24-21	1,624.16
70268	NEBRASKA STATE PATROL	2021 Tracs User Fees	246.00
70269	POWERPLAN	O'Ring, Fuel Filter crushed	742.77
70270	REP CO MARKETING	Datamaster Simulator Solutions	27.90
70271	SERVI-TECH INC.	Water Tests/Ammonia/Nit/Colifo	98.25
70272	UBO	Milford 12U - Team 1	700.00
70273	GARY TESELLE	Gary TeSelle	476.70
70274	VABA	Milford 10 U - Team 1	500.00
70275	VERIZON WIRELESS	3-11 to 4-10-21	85.15
70276	WALMART COMMUNITY BRC	Groceries for Sr. Center	792.91
70277	WEATHERCRAFT OF LINCOLN	Roof Repair on Fire Hall	630.76
70278	WINDSTREAM NEBRASKA INC	Maintenance	359.75
70279	WRECKONCILED	Ford F-150 Collision Repairs	1,313.85
70280	ZITO MEDIA	T.V. Service for Fire Hall	5.59
	PAYROLL	3/15/2021	13,239.87
	PAYROLL	3/29/2021	13,582.96
	COUNCIL PAYROLL	4/1/2021	738.78
	NE DEPT OF REVENUE	SALES TAX FEBRUARY	2,412.50
	DEPOSITORY TRUST	BOND FUND INTEREST PMT	763.75
	F & M BANK	BOND FUND WIRE FEE	15.00
		TOTAL	127,960.56

PUBLIC HEARING AND PRESENTATIONS:

Public Hearing to provide opportunity for public comment on the City of Milford's intent to file an application to USDA Rural Development for financial assistance in the amount of approximately \$105,000.00 for a generator. Mayor Kelley opened the public hearing at 7:26 pm. The generator is for the primary lift station at the wastewater plant.

Kevin Keib – 202 4th St.: There is military surplus available, have we looked into this? Gary explained we had a military surplus generator about 3 year ago and it was hard to get parts to repair it. Keib asked if we will use the entire \$105,000.00? Gary noted the cost may come in lower. With no further comments or discussion, the public hearing was closed at 7:31 pm.

CURRENT BUSINESS:

Consider approval of Project #007 – Per Housing Committee Recommendation.

A motion was made by DeLong and seconded by Roth to award contract #007 of the Milford Housing Rehabilitation Program in the amount of \$16,120.00. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib yes. Motion carried.

Consider Pool Board's recommendation to hire pool staff for the 2021 season and set wages. A motion was made by Keib and seconded by Roth to approve the pool board's recommendation to hire pool staff and set wages.

Mayor Kelley noted concerns with what the pool board recommended. He did not believe it to fall within the pool budget. He calculated the increase in pay for the pool season of just the new guards. This increase alone is more than \$5,000.00. The pool budget cannot handle that type of increase without consideration. The pool budget is tight, not much of a revenue generator. There is a time to discuss wage increases and that is during budget preparation. We can revisit this during budget prep.

Keib noted concern as Milford does not offer competitive wages with surrounding pools. Beaver Crossing pay Managers \$14.00 p/h, Asst. Managers \$13.00 p/h, returning guards \$10.00 p/h and new guards \$9.75 p/h. Seward is somewhat similar. Crete has not responded.

Mayor Kelley suggested an increase in management wages for the year to be more comparable to surrounding communities.

Council member Keib retracted her previous motion, Councilmember Roth withdrew his second.

A motion was made by Keib and seconded by Roth to approve the pool staff and wages presented under the 2021 season, setting wages for the Manager's wage to \$12.00 p/h and Asst. Manager wage to \$11.00 p/h. Roll call vote: Keib yes, Roth yes, DeLong yes, Freeman yes. Motion carried.

RESOLUTIONS AND ORDINANCES

Resolution No. 616 – AUTHORIZE THE MAYOR AND CLERK OF THE CITY OF MILFORD TO EXECUTE DOCUMENTS REQUIRED TO RECEIVE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FINANCIAL ASSISTANCE.

RESOLUTION NO. 616

AUTHORIZE THE MAYOR AND CLERK OF THE CITY OF MILFORD TO EXECUTE DOCUMENTS REQUIRED TO RECEIVE UNITED STATES DEPARATMENT OF AGRICULTURE RURAL DEVELOPMENT FINANCIAL ASSISTANCE.

The following motion was introduced and adopted this 6th day of April, 2021, by the Board of the City of Milford, Milford, Nebraska.

NOW, THEREFORE, BE IT RESOLVED BY:

The City Counsel of the City of Milford, Milford, Nebraska, resolves that the Mayor and City Clerk are authorized and directed to execute any and all documents and security instruments or other memoranda between the bond of the City of Milford, Milford, Nebraska and the USDA Rural Development so as to effect the application for assistance.

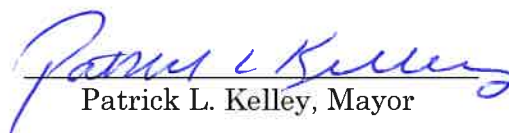
If the Mayor or the Clerk should change because of an election or other reasons during the processing of the USDA Rural Development application(s), the board of the City of Milford, Milford, Nebraska (will not) need to amend this resolution so the Mayor and the Clerk can sign any form(s) and security instrument(s) to finalize the USDA Rural Development financial assistance.

Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth yes. Motion carried.

PASSED AND APPROVED THIS 6TH DAY OF APRIL 2021.

CITY OF MILFORD, NEBRASKA




Patrick L. Kelley, Mayor

ORDINANCE NO. 957 - AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA AMENDING THE CITY CODE AS PROVIDED HEREIN TO CREATE AN APPOINTED OFFICIAL POSITION TO OVERSEE BUILDING INSPECTIONS, CODE ENFORCEMENT, AND STREET SUPERINTENDENT DUTIES.

Mayor Kelley has been considering this type of joint position for some time now. Creating a way to better serve our community as we get a little bit larger. A new subdivision is on its way, plus all the regular projects the maintenance dept. is involved with. One employee within the maintenance dept. was also tasked with the Building Inspection duties. As the community grows, adding responsibilities, it makes sense to incorporate a fulltime position in this direction. Having someone tied up with maintenance duties and being pulled away to conduct inspections did not work well. Mayor took duties from 3 different positions (Code Enforcement, Building Inspector and Streets) and created a fulltime position to meet the needs in our community. Mayor researched other communities to see how many combine all the duties our Maintenance Supt. oversees. It is a lot of different areas to oversee. We have the potential to receive SRF (State Revolving Funds) to start replacing water mains throughout town and Gary's main focus could be tied up with this very large project. How will he have time to plan street repairs or continue with our street patching

project. Mayor is asking the Council to approve this ordinance creating one position that would oversee the areas mentioned: Code Enforcement, Building Inspector and Street Superintendent. Plan and prepare for street projects, taking that pressure off Gary. Gary could then focus on all the other areas he is taxed with. Communication with the maintenance dept. would flow thru work orders. If time allows this additional position would assist with street sweeping and snow removal. During slower times, this position could assist the maintenance dept. with many different duties.

1st Reading – April 6, 2021:

ORDINANCE NO. 957

Councilmember DeLong introduced, seconded by Councilmember Keib, Ordinance No. 957 entitled: **AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA AMENDING THE CITY CODE AS PROVIDED HEREIN TO CREATE AN APPOINTED OFFICIAL POSITION TO OVERSEE BUILDING INSPECTIONS, CODE ENFORCEMENT, AND STREET SUPERINTENDENT DUTIES.**

Discussions: Roth – Q: Why appointed instead of applied? A: Dept. Heads are appointed with consent of Council. DeLong – Q: With the job description, is this kind of like a City Administrator position? Mayor Kelley - A: Some similarities, but he would not look at it that way. The focus is narrowed to just the 3 areas mentioned. DeLong – With positions overlapping, where would the money come from to pay the salary. Mayor Kelley - \$55,000.00 was budgeted in the street department which including overtime. DeLong questioned how busy this person would be and the longevity of the position. Also, if the duties carry over to the maintenance department and the “team” questions the difference in pay scale it could cause conflict. Mayor Kelley explained the sheer knowledge required to be a Building Inspector as well as budget preparation in the street department, this position will be a Department Head, more like Gary’s position. This will be an ongoing position as our town grows.

Barry Erb, 117 Maple St. – at his job employees specialize in their area and yet join efforts when needed. He sees the need for this position. It will be an improvement in the community. Keib asked if the Mayor had someone in mind. Mayor Kelley inquired within, but the individual was not interested.

Additional concerns were discussed: Not hiring back the 4th person in the maintenance dept. Mayor Kelley noted this could be reevaluated at budget time.

DeLong – Gary has the capability to continue with the street department. He works well with Denny. Gary did not want to give up the street department.

Seward County Commissioner Misty Ahmic suggested looking into an interlocal agreement to fulfill Building Inspector position.


Craig Bontrager shared his experience as Building Inspector and Code Enforcement Agent in Dorchester. He noted the position is needed.

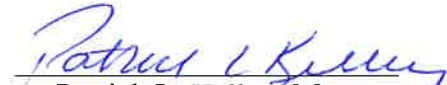
After lengthy discussion, a motion was made by DeLong, seconded by Roth to amend Ordinance 957 striking all references to anything dealing with the Street Superintendent or street duties. Discussion: Keib asked Chief Siebken his thoughts on Code Enforcement position. Chief noted, being understaffed makes it difficult. He can address nuisance properties but addressing dilapidated buildings is not his expertise. He has no problem helping out where needed.

Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib yes. Motion carried.

Roll call on the original reading: DeLong yes, Keib yes, Freeman yes, Roth yes. Motion carried. Ordinance No. 957 passed as amended on first reading only.

ADJOURNMENT: A motion was made by Keib and seconded by DeLong to adjourn the meeting. Roll call vote: Keib yes, DeLong yes, Freeman yes, Roth. Motion carried and meeting adjourned at 9:09 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 6, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.


Jeanne Hoggins, City Clerk



