

CITY OF MILFORD
REGULAR MEETING
APRIL 2, 2019
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Sr. Center Building in said City on the 2nd day of April 2019 at 7:00 pm. Present were: Mayor Patrick Kelley; Council members: Scott Bashore, Tony DeLong, Kelly Hesper; Attorney Mark Fahleson; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Absent: Council member Jason Stahl. Also present: Kevin Keib, Ashley Larsen with SENDD, Shirley Kness, Gerry Dunlap, Kyle Petsch, Julie Ogden with JEO and Chrissy Matzen.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:00 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

MINUTES: A motion was made by Bashore and seconded by Hesper to approve the minutes of the March 5, 2019 meeting. Roll call vote: Bashore yes, Hesper yes, DeLong yes, Stahl absent. Motion carried.

PAYMENT OF BILLS: A motion was made by DeLong and seconded by Hesper that the following accounts payable bills in the amount of \$80,483.17; payroll in the amount of \$37,983.32; totaling \$118,466.49 approved by the Auditing Committee be approved for payment. Roll call vote: DeLong yes, Hesper yes, Bashore yes, Stahl absent. Motion carried.

SALARIES:

66498	Mark Frey	207.79
66499	Forrest Siebken	1518.62
66500	Joseph Yocum	1304.76
66501	Kendall Hoggins	1281.94
66502	Mavis Ferris	101.73
66503	Jeanne Hoggins	1330.76

66504	Gary TeSelle	1061.07
66505	George Matzen	865.20
66506	Craig Carritt	10.60
66507	Jessica Wang	175.46
66508	Jon Wiedemeyer	335.75
66509	Travis Fougeron	888.88
66510	Amy Salistean	909.83
66511	Cathleen Fosler	370.91
66512	Ardella Huber	1055.42
66513	Denver Trojan	1224.21
66514	James Palensky	1251.72
66515	Owen Eickhoff	114.08
66518	Mark Frey	190.47
66519	Forrest Siebken	1518.62
66520	Joseph Yocum	1239.82
66521	Kendall Hoggins	1274.32
66522	Mavis Ferris	137.77
66523	Jeanne Hoggins	1330.76
66524	Gary Teselle	1061.07
66525	George Matzen	865.20
66526	Craig Carritt	16.95
66527	Jessica Wang	190.82
66528	Jon Wiedemeyer	335.75
66529	Travis Fougeron	888.88
66530	Amy Salistean	905.40
66531	Cathleen Fosler	356.07
66532	Ardella Huber	1009.52
66533	Denver Trojan	1040.60
66534	James Palensky	1354.82
66535	Owen Eickhoff	59.15
66538	Scott Bashore	138.52
66539	Patrick Kelley	184.70
66540	Waylon DeLong	138.52
66541	Kelly Heser	138.52
66542	Jason Stahl	138.52

GENERAL FUND:

66442	UNITED STATES POSTMASTER	WATER/SEWER BILL POSTAGE	100.38
66442	UNITED STATES POSTMASTER	WATER/SEWER BILL POSTAGE	100.38
66446	ADVANCED GRAPHIX INC	100-2018 DECALS-ATV/UTV	98.00
66448	AMERITAS LIFE INSURANCE CORP.	APRIL 2019 DENTAL INSUR.	121.56
66452	BLACK HILLS ENERGY	2-5-19 TO 3-6-19 SERVICE	425.76
66453	BROADVIEW NETWORKS	3-1-19 TO 4-1-19 PHONE SERV.	169.66

66459	CULLIGAN WATER CONDITIONING	5 GAL BOTTLE WATER & RENTAL	15.87
66464	EAKES OFFICE SOLUTIONS	CUSTODIAL SUPPLIES	180.51
66467	ERICA PALLAS	16.5 HRS. REC. DEPT	68.75
66468	FARMERS COOPERATIVE	FUEL	45.26
66473	MIDWEST AUTO PARTS	WRENCHES,PLIERS,SPRAYER	78.42
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	136.70
66480	PAC-N-SAVE MILFORD	POT. BAKE FUNDASER	7.49
66484	SEWARD COUNTY INDEPENDENT	2-6-19 PUBLICATIONS	291.69
66497	UNION BANK & TRUST COMPANY	HSA for 8 employees	16.00
66490	URIBE REFUSE SERVICES, IN	TRASH SERVICE	22.00
66492	VERIZON WIRELESS-P	1-29-TO 2-28 PHONE SERVICE	62.10
66494	WINDSTREAM	2-25-19TO 3-24-19 SERVICE	43.74
66495	WOLFE SNOWDEN	FEB. LEGAL SERVICES 2019	1,258.00
66450	ARAMARK	FEB. 2019 PANTS/RAGS	443.04
66452	BLACK HILLS ENERGY	2-5-19 TO 3-6-19 SERVICE	122.84
66457	CENTRAL STATES LAB	36 GAL ICE MELT	2,328.83
66463	DIVERSIFIED CHEMICAL	40 - 50 LB. BOX ICE MELT	845.90
66468	FARMERS COOPERATIVE	FUEL	1,255.22
66469	GRAINGER, INC.	PAVEMENT REPAIR PATCH	1,285.50
66472	MEYER LABORATORY, INC.	RED/WHITE TRAFFIC PAINT	1,566.86
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	2,715.35
66483	SACK LUMBER COMPANY	PLYWOOD & TUBE SAND	173.90
66484	SEWARD COUNTY INDEPENDENT	2-6-19 PUBLICATIONS	28.90
66448	AMERITAS LIFE INSURANCE CORP.	APRIL 2019 DENTAL INSUR.	214.84
66453	BROADVIEW NETWORKS	3-1-19 TO 4-1-19 PHONE SERV.	84.83
66454	UNIVERSAL PREMIUM	FEBRUARY FUEL BILL	530.57
66459	CULLIGAN WATER CONDITIONING	5 GAL BOTTLE WATER & RENTAL	15.88
66460	DAS STATE ACCTG-CENTRAL FINANC	SUS RADIO FEES FEB. 2019	93.00
66461	DELL MARKETING L.P.	23' MONITOR	113.59
66464	EAKES OFFICE SOLUTIONS	CUSTODIAL SUPPLIES	8.80
66473	MIDWEST AUTO PARTS	WRENCHES,PLIERS,SPRAYER	5.49
66476	NEBRASKA STATE PATROL	DEC. TRAC. USER LICENSE FEE	245.00
66487	SUPER SPRAY CAR WASH	75 \$2.00 TOKENS FOR CAR WASH	150.00
66492	VERIZON WIRELESS-P	1-29-TO 2-28 PHONE SERVICE	62.09
66494	WINDSTREAM	2-25-19TO 3-24-19 SERVICE	21.86
66452	BLACK HILLS ENERGY	2-5-19 TO 3-6-19 SERVICE	450.13
66455	CARROT-TOP INDUSTRIES	FLAG POLE & SUPPLIES	229.85
66465	E M P,INC	HEAD STABILIZER, BLANKET	264.34
66468	FARMERS COOPERATIVE	FUEL	209.52
66471	MATHESON TRI-GAS,INC	COMPRESSED AIR/OXYGEN	126.00
66474	MILFORD PLUMBING INC.	HOOKUP GAS LINE/COOK STOVE	217.62
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	193.91
66490	URIBE REFUSE SERVICES, IN	TRASH SERVICE	102.00
66491	VERIZON WIRELESS	FIRE DEPT. INTERNET	142.26
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	39.65
66448	AMERITAS LIFE INSURANCE CORP.	APRIL 2019 DENTAL INSUR.	121.56

66472	MEYER LABORATORY, INC.	RED/WHITE TRAFFIC PAINT	1,041.20
66473	MIDWEST AUTO PARTS	WRENCHES,PLIERS,SPRAYER	78.94
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	34.21
66493	WERGIN'S LAWN SERVICE	PARK SIDEWALK SNOW REMOVAL	75.00
66472	MEYER LABORATORY, INC.	RED/WHITE TRAFFIC PAINT	1,183.92
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	34.21
66464	EAKES OFFICE SOLUTIONS	CUSTODIAL SUPPLIES	8.80
66467	ERICA PALLAS	16.5 HRS. REC. DEPT	206.25
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	136.31
66448	AMERITAS LIFE INSURANCE CORP.	APRIL 2019 DENTAL INSUR.	31.24
66452	BLACK HILLS ENERGY	2-5-19 TO 3-6-19 SERVICE	205.00
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	181.15
66490	URIBE REFUSE SERVICES, IN	TRASH SERVICE	22.00
66451	BARCO MUNICIPAL PRODUCTS, INC.	2 PR. HIP BOOTS	333.17
66452	BLACK HILLS ENERGY	2-5-19 TO 3-6-19 SERVICE	122.84
66462	DHHS-ENV HEALTH UNIT	GRADE IV WATER CONF. FEB.2019	520.00
66464	EAKES OFFICE SOLUTIONS	CUSTODIAL SUPPLIES	8.80
66466	ERIC RILEY ELECTRIC	4 SECURITY LIGHTS,THERMOSTAT	1,199.45
66468	FARMERS COOPERATIVE	FUEL	288.80
66470	JEO CONSULTING GROUP, INC.	NEW WELL	5,753.25
66474	MILFORD PLUMBING INC.	HOOKUP GAS LINE/COOK STOVE	118.44
66475	NEBRASKA PUBLIC POWER DISTRICT	1-25-19 TO 2-22-19 SERVICE	1,230.81
66477	NORRIS PUBLIC POWER DIST	WELLS 1 & 2	427.82
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	25.16
66484	SEWARD COUNTY INDEPENDENT	2-6-19 PUBLICATIONS	28.90
66448	AMERITAS LIFE INSURANCE CORP.	APRIL 2019 DENTAL INSUR.	62.04
66452	BLACK HILLS ENERGY	2-5-19 TO 3-6-19 SERVICE	222.59
66458	COMPANY CARE	T.FOUGERON DRUG TESTING	39.00
66464	EAKES OFFICE SOLUTIONS	CUSTODIAL SUPPLIES	14.09
66468	FARMERS COOPERATIVE	FUEL	36.75
66473	MIDWEST AUTO PARTS	WRENCHES,PLIERS,SPRAYER	193.31
66475	NEBRASKA PUBLIC POWER DISTRICT	1-25-19 TO 2-22-19 SERVICE	180.73
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	565.66
66479	ONE CALL CONCEPTS	LOCATOER FEES	5.77
66488	TOOFAST SUPPLY	SHOVELS	99.96
66490	URIBE REFUSE SERVICES, IN	TRASH SERVICE	136.00
66448	AMERITAS LIFE INSURANCE CORP.	APRIL 2019 DENTAL INSUR.	31.24
66449	AMY SALISTEAN	REIMB. WOODEN DOWEL PINS	10.32
66452	BLACK HILLS ENERGY	2-5-19 TO 3-6-19 SERVICE	245.04
66456	CASH-WA DISTRIBUTING	CHEESE SAUCE	143.63
66464	EAKES OFFICE SOLUTIONS	CUSTODIAL SUPPLIES	62.73
66478	NEBRASKA PUBLIC POWER DIST	1-25-19 TO 2-22-19 SERVICE	182.07
66480	PAC-N-SAVE MILFORD	POT. BAKE FUNDASER	145.74
66481	PIZZA KITCHEN	FEB. BIRTHDAY MEALS	152.50
66485	SHARON BENDER	MARCH PARTY SUPPLIES	23.44
66486	SUNRISE COUNTRY MANOR	MEALS FOR FEBRUARY	619.50

66490	URIBE REFUSE SERVICES, IN	TRASH SERVICE	41.00
66447	AFLAC	MARCH SUPPL. INSURANCE	408.20
66516	RETIREMENT PLANS DIVISION	PENSION-133011	1,449.52
2085146	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,083.62
2085147	NE DEPT OF REVENUE	STATE TAX	574.01
66517	UNION BANK	HSA	746.15
66536	RETIREMENT PLANS DIVISION	PENSION-133011	1,449.52
2085148	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	4,088.23
2085150	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
2085149	NE DEPT OF REVENUE	STATE TAX	591.52
66537	UNION BANK	HSA	746.15
66545	RETIREMENT PLANS DIVISION	10-1-27TO 9-30-18 ANNUAL BASE	1,060.00
66548	BLUE CROSS & BLUE SHIELD	APRIL 2019 HEALTH INSURANCE	1,854.35
66549	CANON FINANCIAL SERVICES	FEB. MONTHLY CHARGE FOR COPIER	37.63
66552	CARD SERVICE CENTER	RUGGED P.C. DOCK	80.76
66553	CARLSON WEST POVONDRA	ATCHITECTURAL SERVICES	1,692.55
66559	EAKES OFFICE SOLUTIONS	3-2' RING BINDERS/TOLIET TISS	43.65
66568	MILFORD SCHOOL DIST. #5	TOB. LICENSE	225.00
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	127.58
66549	CANON FINANCIAL SERVICES	FEB. MONTHLY CHARGE FOR COPIER	37.65
66554	CENTRAL STATES LAB	2 PALLETS ICE MELT(INV.9440)	9,128.30
66563	GRAINGER,INC.	PAVEMENT REPAIR PATCH	2,571.00
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	58.36
66548	BLUE CROSS & BLUE SHIELD	APRIL 2019 HEALTH INSURANCE	3,611.75
66549	CANON FINANCIAL SERVICES	FEB. MONTHLY CHARGE FOR COPIER	37.65
66552	CARD SERVICE CENTER	RUGGED P.C. DOCK	110.91
66555	CONSOLIDATED MANAGEMENT CO	1-7 TO 1-9-19 PALENSKY MEALS	80.99
66562	FIRST WIRELESS, INC.	PROG.W-2WAY RADIO,KNOB	54.60
66568	MILFORD SCHOOL DIST. #5	TOB. LICENSE	90.00
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	63.80
66550	CAPITAL OVERHEAD DOOR	PROG.2 KEYPAD,LUBE,ADJ.DOOR	119.50
66556	DEARBORN NATIONAL LIFE INS CO	4-1 TO 4-30-19 LIFE INS.	116.96
66560	ERIC RILEY ELECTRIC	AC/HEATER WIRING	227.70
66570	NE STATEWIDE EMS CONFEREN	8 FOR EMS CONFERENCE	1,600.00
66573	RAMADA	4 RMS/2 NIGHTS SPRING CONVENT.	879.30
66577	VOSS LIGHTING	15 BULBS	101.10
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	70.72
66580	ZITO MEDIA	HD. DIGITAL ADAPTER	5.09
66548	BLUE CROSS & BLUE SHIELD	APRIL 2019 HEALTH INSURANCE	1,524.68
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	9.85
66543	ABANTE MARKETING	SOCCER SHIRTS	1,055.07
66561	ERICA PALLAS	LABOR 3-15 TO 3-28 REC. SERV.	153.15
66569	MILFORD PHARMACY	SUPPLIES FOR 1ST AID KITS	46.63
66546	BAKER & TAYLOR	BOOKS FOR LIBRARY	565.41
66548	BLUE CROSS & BLUE SHIELD	APRIL 2019 HEALTH INSURANCE	413.91
66552	CARD SERVICE CENTER	RUGGED P.C. DOCK	251.46

66557	DEMCO, INC	BOOK COVERS	282.83
66559	EAKES OFFICE SOLUTIONS	3-2' RING BINDERS/TOLIET TISS	16.98
66547	BARCO MUNICIPAL PRODUCTS, INC.	HIP WADDER BOOTS	187.32
66548	BLUE CROSS & BLUE SHIELD	APRIL 2019 HEALTH INSURANCE	678.73
66549	CANON FINANCIAL SERVICES	FEB. MONTHLY CHARGE FOR COPIER	37.65
66552	CARD SERVICE CENTER	RUGGED P.C. DOCK	440.93
66560	ERIC RILEY ELECTRIC	AC/HEATER WIRING	676.35
66564	HAWKINS INC.	WATER CHEMICALS	398.00
66565	JEO CONSULTING GROUP, INC.	ENG.SERVICES THRU 3-15-19	448.75
66566	KELLY SUPPLY COMPANY	SUMP PUMP	162.34
66567	MILFORD A/C & APPLIANCE, INC.	AC/HEATER/WELCH PARK RD.	2,937.44
66571	NEBRASKA PUBLIC HEALTH	WATER TESTS	30.00
66574	TRAVIS FOUGERON	OPERATOR LIC.FEE REIMB.	115.00
66576	VERIZON WIRELESS	WELL CONTROL MONITOR	75.13
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	58.35
66548	BLUE CROSS & BLUE SHIELD	APRIL 2019 HEALTH INSURANCE	631.68
66549	CANON FINANCIAL SERVICES	FEB. MONTHLY CHARGE FOR COPIER	37.65
66552	CARD SERVICE CENTER	RUGGED P.C. DOCK	1,117.32
66572	ONE CALL CONCEPTS	26 LOCATOR FEES	27.30
66575	GARY TESELLE	ACCT.5562939-GARY TESELLE	58.80
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	58.36
66544	ALOHA ROTH	MARCH BIRTHDAY CAKE	65.00
66552	CARD SERVICE CENTER	RUGGED P.C. DOCK	130.50
66558	DENNIS COLEMAN	SR.CTR. TUNE PIANO	75.00
66559	EAKES OFFICE SOLUTIONS	3-2' RING BINDERS/TOLIET TISS	38.68
66578	WINDSTREAM NEBRASKA INC	3-19 TO 4-18-19 PHONE/INTERNET	135.06
66579	WING CONSTRUCTION	ADJUST FRONT DOOR	58.00
66580	ZITO MEDIA	HD. DIGITAL ADAPTER	8.00
66575	GARY TESELLE	ACCT.5562939-GARY TESELLE	400.00
	F & M BANK	DEPOSIT BOOKS	49.90
	NE DEPT OF REVENUE	SALES TAX FEBRUARY	1,930.59
	STOP ACCOUNT	DARE SUPPLIES	67.50
	DEPOSITORY	BOND INT & WIRE FEE	1,981.25
	PAYROLL CHECKS ON 3/18/2019		14,008.73
	PAYROLL CHECKS ON 4/01/2019		14,514.77
	**** PAID TOTAL ****		118,466.49
	***** REPORT TOTAL *****		118,466.49

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received: Milford Aging Services Committee minutes for March 19, 2019; Pool Board minutes from March 27, 2019; Webermeier Scholarship Committee minutes from March 28, 2019; Community Betterment Committee minutes from March 28, 2019; Police Activity Report for March 2019; Library monthly report for March.

DeLong – met with Gary and Julie Ogden last Friday and swept the town looking at street conditions trying to prioritize repairs. The limited budget

will determine what can be accomplished. A needs assessment was discussed with Gary. Items such as: lawn mowers, sprinklers in the Uptown Park along with the alley and parking at the new city building will take some budgeting consideration. Heser – 18 Rescue calls: 14 Milford, 3 P.D. 1 Mutual Aid with Dorchester. 2 Fire calls. Working with Troy Pickerill on grant options for a new defibrillator. Webermeier Scholarship board member Sharon Hull has resigned per position as of 4/1/19. Bashore – attended meetings of the Community Betterment Committee and the SSCSWMA. TeSelle - Water main project along Hwy 6 will be delayed until the fall due to increased material costs and available contractors with all the flood damage. Cemetery lots have settled over the winter and they will be filled when it dries out. Rock will be added to the roads prior to Memorial Day. Water tower will be painted, waiting for the ground to dry out. Working on a logo. Maintenance Dept. was able to keep the flood water out of the wastewater plant by acting quickly to install planks. Rock & gravel has been ordered, to place on the alley's, but is being mandated to the communities that experienced flooding. Chief Siebken – Yocum and Palensky are doing a good job. Palensky is a sponge, asking lots of questions. Gary also reported that Travis Fougeron passed his water certification. J. Hoggins noted, \$575.00 in donations have been collected for the third flagpole. Milford will be participating in the Great Park Pursuit from May 1 thru Sept. 16, 2019. A pole is placed in a designated park to highlight something specific in the park or the park itself. 20 Parks across Nebraska are chosen each year and has been a summer activity for families for 11 years.

COMMUNICATIONS: *Sales tax received for the month of January 2019 in the amount of \$17,360.20. *NPPD lease rebate payment for the month of February 2019 received in the amount of \$17,760.43. *Milford family in need of assistance due to flood. Jack Kramer is in need of the following items: electric panel, furnace, water heater and propane tank. They are also looking for help to clean up on Saturday.

PUBLIC HEARING:

NE Affordable Housing Trust Fund: Mayor Kelley opened the Public Hearing at 7:16 pm. Ashley Larsen with SENDD has been directly involved with writing this grant application and is very excited to answer any questions relating to the project. Milford is applying for \$252,000.00 from the NE Affordable Housing Trust Fund which is a program offered thru the NE Dept. of Economic Development. The hope is to rehab either 8 or 9 houses in the city limits. The City of Milford, as part of the program, is required to put up a cash match which is 10% of the total requested funds. The application is near completion. All rehab will need to meet minimum

standards by the HQS, which is an eleven page document/checklist the housing inspectors will use to make sure everything is being done within code standards. SENDD has certified housing inspectors that will evaluate the home prior to and after completion. The City match will need to be determined by April 15th. Pre-applications are available at the City Office. With no further comments Mayor Kelley closed the public hearing at 7:23 pm.

NEW BUSINESS:

Introduction and Adoption of Resolution – Authorize Mayor’s signature on NAHTF documents: Councilmember Bashore introduced the following resolution:

RESOLUTION NO. 582

RESOLUTION AUTHORIZING CHIEF ELECTED OFFICIAL TO SIGN AN APPLICATION & OTHER DOCUMENTS REFERENCING THE NAHTF OWNER OCCUPIED REHABILITATION APPLICATION.

WHEREAS, the City of Milford, Nebraska, has obtained its citizens’ comments on community development and housing needs; and has conducted a public hearing upon the proposed application and received favorable public comment respecting the application which for an amount of \$252,000.00 for a NAHTF owner occupied rehabilitation program (OOR); and,

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Milford, that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between the City of Milford and the Nebraska Department of Economic Development so as to effect acceptance of the grant application.

Roll call vote: Bashore yes, DeLong yes, Heser yes, Stahl absent. Motion carried.

Passed and adopted this 2nd day of April, 2019.



Jeanne Higgins
City Clerk

Patrick Kelley
Mayor

Authorize Mayor’s signature on the 2019 Application for Nebraska Affordable Trust Fund (NAHTF) – Housing Project: A motion was made by Heser and seconded by Bashore to authorize the Mayor’s signature on the 2019 Nebraska Affordable Trust Fund (NAHTF) application. Roll

call vote: Heser yes, Bashore yes, DeLong yes, Stahl absent. Motion carried.

Hire Receptionist/Recreation Coordinator and set wage: A motion was made by Heser and seconded by DeLong to approve hiring Amber Legband as the part-time Receptionist/Recreation Coordinator at an hourly rate of \$12.50; after a 6 month review increasing to \$13.00 per hour, working from 8:30 am to 3:00 pm with an hour lunch. Roll call vote: Heser yes, DeLong yes, Bashore yes, Stahl absent. Motion carried.

Hire Pool Employees and set wages: A motion was made by Bashore and seconded by Heser to approve hiring Christopher Scdoris and Joselyn Bell as lifeguard at \$9.00 per hour pending certification. Roll call vote: Bashore yes, Heser yes, DeLong yes, Stahl absent. Motion carried.

Hire Police Officer and set wage: A motion was made by Bashore and seconded by DeLong to approve hiring Juan Ramirez as a fulltime Police Officer starting at \$17.75 per hour; signature of promissory note; and increasing to \$18.25 pending graduation from the Police Academy. Roll call vote: Bashore yes, DeLong yes, Heser yes, Stahl absent. Motion carried.

Hire part-time Summer Maintenance Employee and Set Wage: A motion was made by Heser and seconded by Bashore to approve rehiring Kyle Hoggins as part-time summer maintenance help at \$9.50 per hour. Roll call vote: Heser yes, Bashore yes, DeLong yes, Stahl absent. Motion carried.

Discuss/Action – Disbursement for Webermeier Scholarships: Heser reported: 11 applicants were received from the 2019 senior class and 10 interviews were conducted. All 11 applicants were considered during the selection process. There were also 16 renewals to consider. The pool of individuals that applied were very talented and if the money was available all 11 could have been chosen. Heser was very impressed with the kids that interviewed. A motion was made by Heser and seconded by DeLong to award 6 new Webermeier Scholarships and 16 renewals for the 2019-2020 school years, with a total disbursement of \$20,000.00, divided equally between all recipients. Each recipient will receive \$909.09 in the fall of 2019. Discussion: DeLong asked what is gained by conducting interviews? Heser shared, each board member has a specific question they ask the applicant. It gives the board insight on the individuals strengths, weakness, interests, what their goals/plans are, how they plan to utilize the scholarship money. Roll call vote: Heser yes, DeLong yes, Bashore yes, Stahl absent. Motion carried.

Community Betterment Committee request for funds - Flagpole @ B Street: Larry Heyen with the Legion presented an application to replace the memorial flagpole at the north end of the B Street median. The mechanics

on the pole are no longer functioning. The Community Betterment Committee recommended approving the project and funding not to exceed \$2100.00. City personnel will conduct the installation. A motion was made by Bashore and seconded by Hesser to approve Community Betterment funding not to exceed \$2100.00 for the replacement of the B Street flagpole. Roll call vote: Bashore yes, Hesser yes, DeLong yes, Stahl absent. Motion carried. Bashore reported the request for underground sprinklers in the Uptown Park was denied.


Report of Geotechnical Engineering Study form Mid- State Engineering; Julie Ogden , JEO: Julie Ogden - The city hired Mid-State Engineering to conduct testing on F Street to figure out why the street looks like it does. There has been a lot of patching down the center panel of the street where the sanitary sewer line lies. Mid-State Engineering discovered the soils used during the development of this subdivision, soil that was brought in, was a highly expansive clay. It is not recommended for roadways. When it gets wet it really swells up and when it dries out it really shrinks down. This is causing movement on the concrete pavement constantly. The soil below the top 12" which is more native to the area is more conducive for paving. Their recommendation is to remove the top 12 to 18" and replace with new soils. The updated opinion of cost to replace "F" street from Oak to Locust has gone up from the one we did in May last year. Last May the opinion of cost was just under \$400,000.00 and now we are almost \$440,000.00. This is a project that needs to be done but maybe not today. It will take some planning to budget. Since it is a paved street we cannot do assessments for the funding and our Low to Moderate income does not meet the criteria for a CDBG grant. We will need to look into other avenues, which may be the sales tax initiative if there is a desire within the community to improve streets. JEO did prepare an agreement for professional services if the Council would decide to move forward with this project in the amount of \$70,685.00. Timeframe on this project is 3-5 years out. The best solution is doing some crack sealing throughout the whole community. The best preventative maintenance is staying on top of sealing the cracks. With the recent flooding the demand for contractors and material are being used on emergency routes. The earliest we could plan on doing this project would be 2020 or 2021.

Discuss/Action – Community Wide Street Patching Program; Julie Ogden, JEO: Julie shared the bid packet example from Fort Calhoun; they are planning their street maintenance program this summer. The 20 page document is what Julie would propose for Milford. The agreement with JEO for professional services will be calculated hourly or \$6,875.00.00. Julie would go around with Gary and get exact measurements and prioritize areas.

This would give us a base bid group then alternates would be calculated beyond that. Calculating \$87.50 per sq. yard with a \$75,000.00 budget we could do about 855 sq. yards of patching across town if we wanted to spend \$75,000.00. A motion was made by DeLong and seconded by Bashore to accept the agreement between JEO and the City of Milford for professional services for the community wide street patching program. Roll call vote: DeLong yes, Bashore yes, Heser yes, Stahl absent. Motion carried.

Re-evaluate accrued vacation time for Chief Siebken: This item stems back from October when Officer Hull approached the Council about vacation time and his lack of ability to take that time and accrue vacation above the max amount of 200 hours set by the City of Milford personnel manual. At that time the Council approved to allow Officer Hull and Chief Siebken to exceed their max vacation time for 6 months. Based on the current situation, Chief Siebken does not see himself being able to take a substantial vacation (2 weeks or a week) until after March of next year when James graduates from the Academy. Chief is currently sitting at 320 hours of vacation. Discussion was held regarding buying the Officers hours down rather than continue to accrue. Attorney Fahleson noted this is a legal option. Bashore questioned financially is it an option. Bashore suggested extending it another 6 months and look at it again with potential options. A motion was made by Bashore and seconded by Heser to allow Chief Siebken to exceed max vacation time for the next 6 months and be re-evaluated at that time looking into possible payout options. Roll call vote: Bashore yes, Heser yes, DeLong yes, Stahl absent. Motion carried.

ADJOURNMENT: A motion was made by Bashore and seconded by Heser to adjourn the meeting. Roll call vote: Bashore yes, Heser yes, DeLong yes, Stahl absent. Motion carried and meeting adjourned at 8:25 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor


CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 2, 2019 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one

copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)




Jeanne Hoggins, City Clerk