

CITY OF MILFORD
REGULAR MEETING
MAY 7, 2024
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 7th day of May 2024 at 7:00 pm. Present were Mayor Patrick Kelley; Council members: Tony DeLong, Kelli Keib, Mike Roth, Chief of Police Darrin Kremer, Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Absent: Becky Freeman. Also present: Whitney Parks, and Kylie Douty.

Notice of the meeting was given in advance thereof by publishing in the Milford Times a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. The availability of the agenda was communicated in advance and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 7:03 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by Keib and seconded by Roth to approve the agenda as submitted. Roll call vote: Keib yes, Roth yes, DeLong yes, Freeman absent. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS: Mayor Kelley shared that the forms are available on the east table.

REPORTS/COMMUNICATIONS: Written reports received: Police Department Activity Report for April 2024; Pool Board minutes from May 1, 2024; Library Board minutes from April 25, 2024; Milford Sr Center Newsletter for May 2024; Seward/Saline County Solid Waste Management Agency minutes from February 29, 2024; Water sample lab results.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: April 2, 2024 and April 23, 2024
- b. Approval of Claims: Accounts Payable - \$183,346.76; Payroll - \$50,942.82; Totaling \$234,289.58 by the Auditing Committee.
- c. Approve Treasurer's Report for March 2024 by Auditing Committee
- d. Reports/Communications filed by Governing Board and City Personnel.
- e. Appointment to Library Board: Deb Eberspacher (4-year term)

A motion was made by DeLong and seconded by Keib to approve items on the consent agenda as read. Roll call vote: DeLong yes, Keib yes, Freeman absent, Roth yes. Motion carried.

SALARIES:

4783	Mavis Ferris	160.00
4784	Jeanne Hoggins	1675.45
4785	Gary Teselle	1211.87
4786	Whitney Parks	1225.05
4787	George Matzen	753.63
4788	Benjamin Rediger	1458.81
4789	Craig Carritt	24.24

4790	Jessica Swanson	513.42
4791	Ardella Huber	1093.66
4792	Lisa Wiedemeyer	1084.77
4793	Steve Fiala	863.81
4794	Darrin Kremer	2131.55
4795	Lance Sprouse	1833.70
4796	Katherine Pauley	181.35
4797	Klaus Schachtschabel	1786.71
4798	Mystique Lauer	1183.45
4799	Tanner Paap	1143.83
4800	Sadie Frazier	164.84
4864	Mark Frey	761.73
4865	Mavis Ferris	130.90
4866	Jeanne Hoggins	1675.45
4867	Gary Teselle	1211.87
4868	Whitney Parks	952.40
4869	George Matzen	753.63
4870	Benjamin Rediger	936.70
4871	Craig Carritt	21.82
4872	Jessica Swanson	438.56
4873	Ardella Huber	1093.66
4874	Lisa Wiedemeyer	900.79
4875	Steven Fiala	1547.43
4876	Darrin Kremer	2131.55
4877	Lance Sprouse	1841.71
4878	Katherine Pauley	171.41
4879	Klaus Schachtschabel	1857.02
4880	Mystique Lauer	1183.45
4881	Tanner Paap	1173.19
4882	Sadie Frazier	172.12
4885	Patrick Kelley	184.70
4886	Waylon DeLong	138.52
4887	Becky Freeman	138.52
4888	Kelli Keib	138.52
4889	Michael Roth	138.52

GENERAL FUND:

4734	VICTORIA HAASE	UB Refund	20.22
4735	FINN NEIMAN	UB Refund	51.42
4782	UNITED STATES POSTMASTER	MARCH U.B. POSTAGE	262.21
95	LANCE SPROUSE	WRISTBANDS	61.12
4801	RETIREMENT PLANS DIVISION	PENSION	1,397.44
4802	OMNIFY BENEFITS	HSA	610.00
4803	AFLAC	MARCH 2024 SUPP INS.	842.34
4804	ALLO COMMUNICATIONS	PHONE CHG.3-24 TO 4-23	1,014.08
4805	AMANDA HROMEK (REIMB)	REIMB. BASEBALL BASE ANCHORS	185.69
4806	AMERITAS LIFE INSURANCE CORP.	MAY DENTAL COVERAGE	641.76
4807	VESTIS	5 INV.MATES,TOWELS, PANTS	921.31
4808	BARRY ERB	13 PICNIC TABLES WELCH PARK	14,591.20

4809	BIG STATE INDUSTRIAL	WORK GLOVES, BLUE NITRILE	423.88
4810	BLACK HILLS ENERGY	ACCT. 3646-FIRE HALL GAS	1,094.79
4811	BLUE RIVER LEAGUE	8U,10U,12U,14U 8-20 PONY FEE	1,850.00
4812	BOB'S AUTOMOTIVE	3 HR.LABOR CHANGE WATER PUMP	311.00
4813	CODY GROVER	1/2 COST VEHICLE WINDOW REP	251.16
4814	CONCRETE WORKS, INC	REM.PAVING/POUR NEW/6/FAIRWAY	21,725.00
4815	CULLIGAN WATER CONDITIONING	ACCT. SR.CTR.RENTALS	89.25
4816	D-BATS	78 CAMPERS @ \$40.00 EACH	3,120.00
4817	DAN SCHWEITZER	USED REFRIGERATOR/CONC.STAND	150.00
4818	DAS STATE ACCTG-CENTRAL FINANC	MARCH STATE RADIO/PATROL VEH	104.00
4819	DATAVIZION	SYSTEM BACKUP TO CLOUD	1,260.60
4820	BOUND TREE -EMER MED.PROD	GLOVES,NEBULIZERS,MED.SUPP	175.32
4821	FARMERS COOPERATIVE	FUEL FOR ALL CITY DEPT.	1,323.09
4822	GREAT WESTERN DINING	174 SR. CT. MARCH MEALS	1,209.30
4823	HAWKINS INC.	WATER TREATMENT CHEMICALS	4,370.53
4824	HYDRO OPTIMIZATION & AUTO	2024 ALARM SUB. NOTIFICATION	266.25
4825	IIMC	PARKS/FULL MEMBER/MUN.CLERK	125.00
4826	JEO CONSULTING GROUP, INC.	WATER MAIN.AMEND. #2	15,682.50
4827	JOHN DEERE FINANCIAL	DRAIN FUEL/REPLACE NEW FUEL	197.05
4828	JR WELDING	LABOR REPAIR PLAYGR. EQUIP.	65.00
4829	KELLY SUPPLY COMPANY	PVC PIPE.SOCCER GOAL REPAIR	617.62
4830	LINCOLN WINLECTRIC SUPPLY	SCOREBD.FIELD #3 ELEC.SUPP.	5,063.00
4831	MATHESON TRI-GAS,INC	BOTTLED GAS FOR FIRE DEPT.	323.23
4832	MIDWEST AUTO PARTS	AIR FILTERS,OIL FILTERS	821.78
4833	MILFORD PLUMBING INC.	REP.OUSIDE FAUCET/MAIN.BLDG	75.40
4834	MUNICIPAL SUPPLY,INC. OF OMAHA	18- 3/4' WATER METERS	5,050.74
4835	MYGOV, LLC	ASSET MAN./WORK ORDER SUB.	5,544.00
4836	MYSTIQUE LAUER	REIM.SR.CTR. PITCH TREATS	31.08
4837	NE PUBLIC HEALTH ENV. LAB	WATER TESTING COLIFORM	31.00
4838	NEBR.STATE VOL.FIREFIGHTERS	5 FIRE REG. FIRE SCHOOL	830.00
4839	NEBRASKA PUBLIC POWER DISTRICT	ELECT. FOR ALL DEPTS.	5,493.31
4840	NEXT GENERATION RECREATION	PLAYGROUND SLIDE REPAIR PART	815.76
4841	NORRIS PUBLIC POWER DIST	ACCT. #1 NORTH WELL	297.38
4842	ONE CALL CONCEPTS	247 LOCATES MINUS DISCOUNT	199.12
4843	OSWALD ELECTRIC	LABOR DISCONNECT STOVE BURN	110.00
4844	OVERHEAD DOOR CO. OF LINCOLN	REMOTE FOR POLICE VEHICLE	60.00
4845	PERCH MERCH	EMPLOYEE ENTRANCE ONLY-3 WD	30.00
4846	PIZZA KITCHEN	FEB. 13&28, 48 & 55 SR.MEAL	1,087.25
4847	RAMADA	5 NIGHTS CLERKS CONF/COLUMBUS	495.00
4848	REBEKAH FREY	CLEAN CITY HALL	100.00
4849	REMBOLT LUDTKE LLP	D.FARNSTROM CORRESPONDENCE	5,934.50
4850	SACK LUMBER - SEWARD	INSULATION,BOARDS, BOLTS	1,469.22
4851	SEILER INSTRUMENT & MANU.	CATALYST 10 HR.PACK	130.00
4852	SEWARD COUNTY INDEPENDENT	ANNUAL WATER QUALITY REPORT	488.63
4853	SEWARD LUMBER	SOCCER GOAL PAINT	53.03

4854	SUSAN TRABERT	BINGO PRIZES SR.CTR.REIMB.	24.75
4855	TOOFAST SUPPLY	TRASH PICKING GRABBER TOOL	65.98
4856	TVRDY'S LOCK & KEY	2 HR. LABOR/DEADBOLT.RESTRM	184.71
4857	UNITED STATES POSTMASTER	1ST CLASS PERMIT SORT	320.00
4858	OMNIFY BENEFITS	8 EMP.@ \$2.00 EA. HSA	16.00
4859	UNIVERSAL PREMIUM	3-6 THRU 4-5 PATROL FUEL	696.96
4860	VERIZON WIRELESS	FIRE DEPT. PHONE	93.52
4861	WERGIN'S LAWN SERVICE	PRE-EMERG.CRABGRASS PREV.	1,535.00
4862	WINDSTREAM NEBRASKA INC	IT OFFICE PHONE	57.98
4863	ZITO MEDIA	APRIL T.V. SERVICE FIRE DPT.	6.09
4883	RETIREMENT PLANS DIVISION	PENSION	1,397.44
4884	OMNIFY BENEFITS	HSA	610.00
2007	CROUCH RECREATION	PARK EQUIPMENT 50%	39,123.00
96	POSITIVE PROMOTIONS	WRISTBANDS	178.85
97	CARD SERVICES	DARE T-SHIRTS	682.24
99	CITY OF MILFORD	CONC STND START UP MONEY	150.00
4915	ADVANCED GRAPHIX INC	100 '2024' DECALS	112.00
4916	ALAN MINCHOW	25 LBS. BLUE MASTER GRASS SEED	120.14
4917	AMANDA HROMEK	47 HRS. REC. COORD. APRIL TIME	500.00
4918	AMANDA HROMEK (REIMB)	240 MILES REIM.PKUP JERSEYS	160.80
4919	VESTIS	5842,8325,1842,4822,7830 MOPS	201.65
4920	BLACK HILLS ENERGY	ACCT. 5366 SR.CTR. GAS BILL	190.88
4921	CANON FINANCIAL SERVICES	APRIL COPIER RENTAL RET.4-15	174.87
4922	CAPITAL ONE (WALMART)	SR.CTR. FOOD ITEMS	414.37
4924	CARD SERVICE CENTER	SOCCER NETS, BASE ANCHOR PLUGS	2,201.17
4925	CASH-WA DISTRIBUTING	DAIRY CREAMER FOAM CONTAINERS	117.47
4926	CREATIVE INK	121 SOCCER SHIRTS	961.95
4927	CULLIGAN WATER CONDITIONING	3-5 GALLON WATER LIBRARY	40.75
4928	DAN PEARSON	DEC-APRIL 5 PLUMB.INSPECTIONS	175.00
4929	DEARBORN GROUP	MAY 2024 FIREMENS INSURANCE	123.84
4930	DOLLAR GENERAL-REGIONS 410526	AIR FRESHNERS FOR CITY OFFICES	30.65
4931	EMSAR	4 TRANSP.WHEEL KIT	465.22
4932	FIRSTAR FIBER INC.	MAR. 5 TRIPS	384.70
4933	INGRAM LIBRARY SERVICES	LIBRARY BOOKS	336.66
4934	JOSH TAYLOR	UMPIRE SOLO/10 UNDER BASEBALL	130.00
4935	KELLY HANEY	APRIL 5-17TH, 6 SR.CTR.YOGA	310.00
4936	MACQUEEN EQUIPMENT	TRAILER JET LEAK REPAIR	1,882.44
4937	MARY WIESE	6 CANS CHILI POT.BAKE SR. CTR.	39.78
4938	MEDICA HEALTH PLAN	MAY HEALTH INS. FOR CITY EMP.	9,994.06
4939	MENARDS-LINCOLN NORTH	64 BAGS CONCRETE MIX	371.91
4940	MILFORD PLUMBING INC.	LABOR/SERV.CALL URINAL/CLOSET	289.30
4941	MYSTIQUE LAUER	YOGA BLOCKS-COOKIES/DONUTS	123.76
4942	NATALIE YODER	MARCH 28 FIRE HALL CLEANING	300.00
4943	NE PUBLIC HEALTH ENV. LAB	PESTICIDE/NITRATE WATER TESTIN	556.00
4944	NEBRASKA FIRE SPRINKLER	SR.CTR.ANNUAL INSP.FIRE SPRINK	315.00

4945	NEBRASKA PUBLIC POWER DISTRICT	ACCT. ELECTRICITY	1,967.93
4946	OSWALD ELECTRIC	LABOR-POWER CTR. B STREET	214.72
4947	PAUL SIEBERT	AUG. 28 SR.CTR. ENTERTAINMENT	150.00
4948	POWERPLAN	LABOR-HOSE LOOSE/WASHED OFF	477.69
4949	REBEKAH FREY	4-7,4-21 4 HRS.\$25.00/HR.CLEAN	100.00
4950	RYCOM INSTRUMENTS INC.	LOCATOR REPAIR	275.06
4951	SEWARD COUNTY CHAMBER &	P.KELLEY LUNCHEON MEAL EXPENSE	12.00
4952	SEWARD COUNTY INDEPENDENT	APRIL 2 PROCEEDING	80.91
4953	SUPER SPRAY CAR WASH	50 CAR WASH Tokesn POLICE DEPT	100.00
4954	SWEET CANVAS CAKES	2-9X13 SR.CTR. CAKES @ \$28. EA	101.00
4955	TRUCK CENTER COMPANIES	DUMP TRUCK PARTS-1 BAND	35.02
4956	TVRDY'S LOCK & KEY	LABOR/SERV.CALL REP.LOCKS	250.00
4957	GARY TESELLE	ACCT. G.TESELLE	600.00
4958	UNITED RENTALS	SCISSOR LIFT RENTAL	399.99
4959	URIBE REFUSE SERVICES, IN	APRIL-MAY TRASH PKUP	410.00
4960	VERIZON WIRELESS-P-CITY OFFICE	BLDG. INSPECTOR PHONE	29.60
4961	VERIZON WIRELESS	I-PAD MAINT. DEP.	92.20
4962	WINDSTREAM NEBRASKA INC	FIRE HALL PHONE	229.28
	NE DEPT OF REVENUE	MARCH SALES TAX	1,072.98
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,404.18
	NE DEPT OF REVENUE	STATE TAX	835.24
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	5,536.78
	NE DEPT OF REVENUE	STATE TAX	859.87
	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	122.44
	NE DEPT OF REVENUE	APRIL SALES TAX	1,037.93
	Total Payroll: 4/08/24		18,490.14
	Total Payroll: 4/22/24		18,955.39
	Total Payroll: 5/01/24		738.78
	***** REPORT TOTAL *****		234,289.58

CURRENT BUSINESS:

Consider Community Betterment recommendation: Application from Recreation Coordinator Amanda Hromek for canopy on field #3 and base system in the amount up to \$20,000.00.

A motion was made by DeLong and seconded by Roth to table the item for discussion to reduce the cost of the project. Roll call vote: DeLong yes, Roth yes, Freeman absent, Keib yes. Motion carried.

Discuss/Consider pool board recommendation for operating the swimming pool, staff and hours.

Council member Freeman provided talking points for the council. Mayor Kelley read the recommendations from the pool board allowing for further discussion.

* Everyone has the goal of opening the pool this season. With that in mind a lot of plans may need to be flexible.

* We have 5 lifeguard applicants and 1 manager applicant. We also have 3 adults who are willing to obtain their pool op and help out if needed. Plus, there are 2 guards from last year who are willing to be lifeguard subs if need be. We need to know if the adults can be volunteers or if they need to be hired.

* Pool board is asking to hire the above individuals (listed on the sheet provided by Jeanne) pending an interview next week and passing a background check and drug screen.

* The board did not settle on wages as we have not held the interviews. They ask that wages be between \$12-\$20 an hour. Wage will be determined after the interviews. The higher end of that would be for the manager. The intention is to pay the new guard's minimum wage. Returning guards would receive minimum plus their normal increase for returning. The board asks for flexibility in setting the wages.

* Hours may be adjusted week by week based on who is available. Will limit days for pool parties and swim lessons.

* Would like to open the pool early June.

A motion was made by DeLong and seconded by Keib to approve the pool board's recommendations for operating the swimming pool, staff and hours and giving them the discretion to hire and set the wages outside of a council meeting. Additional discussion:

A question was posed regarding the reason we are not getting applications. Mayor Kelley noted a workforce issue. Other communities are having the same problems with hiring pool staff. He noted over the last several years, we start out with a good number of employees and then as the season progresses the numbers falls off. Other activities, vacations etc... It is a tough job being in the sun all day especially by the time we get into July.

Council member DeLong proposed additional ideas. What is the difference between an EMT and a Lifeguard. Mayor Kelley explained the requirements of the pool per State of NE as well as testing and certifications needed to become a lifeguard.

Roll call vote: DeLong yes, Keib yes, Freeman absent, Roth yes. Motion carried.

Hire part-time Library Clerk and set wage.

A motion was made by Keib and seconded by DeLong to approve the hiring of Michelle Richards as part-time library clerk starting at \$12.00 per hour pending background check and drug screening. Hours are after school and Saturdays. Roll call vote: Keib yes, DeLong yes, Freeman absent, Roth yes. Motion carried.

Consider Library Board recommendation approving donation funds to be used for flooring at the Library.

The Library Board recommends carpet tiles from Ernie's in Ceresco for the library in the amount of \$10,763.53 and epoxy flooring for the community room by Kykins Epoxy totaling \$5,550.00.


A motion was made by Keib and seconded by Roth to approve the request for donation funds for flooring not to exceed \$20,000.00. Roll call vote: Keib yes, Roth yes, DeLong yes, Freeman absent. Motion carried.

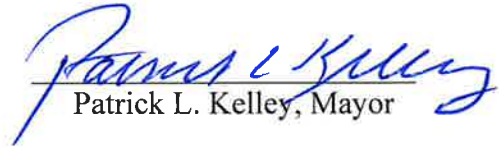
Further ideas were discussed regarding updating the library kitchen.

Consider Library Board recommendation to increase library employee pay to at least current minimum wage as minimum wage increases.

As a municipality we are not required to pay minimum wage but it may be a good practice. A motion was made by Keib and seconded by DeLong to increase library employees' pay to the current minimum wage. Roll call vote: Keib yes, DeLong yes, Freeman absent, Roth yes. Motion carried.

ADJOURNMENT: A motion was made by Keib and seconded by Roth to adjourn the meeting. Roll call vote: Keib yes, Roth yes, DeLong yes, Freeman absent. Motion carried and meeting adjourned at 7:39 pm.


Jeanne Hoggins, City Clerk


Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 7, 2024 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.


Jeanne Hoggins, City Clerk

(SEAL)

