

Milford Senior Center Board

Of the City of Milford, NE

June 20, 2023

The Open Meeting was called to order by Chairperson Marian Eicher at 3:05 p.m. with the following Board Members in attendance: Mary Wiese, Linda Nelson, Diane Kemper, and Mike Moritz. Others in attendance were: Kelli Keib, City Council Liaison Representative; Kathy Ruzicka, Seward County Aging Partners Program Manager; Sandy Shaw, Lana Carter, Connie Miller, Roy Cast, Susan Trabert, Arlene Moritz, and Sharon Bender.

The Open Meeting Act Requirement was met.

The minutes of the June 1, 2023 meeting were approved. (Linda/Mary)

Reports: Kelli reported there were 3 plus 1 (on the way) applicants for the position of Senior Center Manager. Interviews are scheduled for the week of the 26 June at which time a recommendation will be sent to the City. Background check and drug testing will take place the week of 5 July which means a new Senior Center Manager could be on the job in July. When questioned as to whether this matter has to go back to a City Council Meeting, Kelli said "NO". Kelli reported the remaining monies from Amy's vacancy CAN NOT be put into our Senior Center's General Fund. But, the "unused" monies will remain in our Senior Center account with City's Budget. But, then again, these funds may be applied to the new Senior Center Manager's salary. Therefore, we must plan accordingly when planning next year's Senior Center's Budget. This Senior Center Budget is due to the City by the 17 July 2023.

Marian's Report: Microwaves have been donated and "Thank You's" will be written. Sign Boards are on their way!!! Sneeze Guards—lots of discussion concluding Kelli will check with the City's Covid Guards and other places to check out for guards.

Roy Cast voiced his concern for more clarification as to the "Chain of Command" pertaining to the operations of the Senior Center and he also suggested Vi Stutzman be a part of the Interview Team as she has actual on-the-job experience.

Sandy Shaw spoke of her understanding of the Manager's job and her job which again reflected on the need of an answer from the city as to the "Chain of Command" regarding the Center.

Mary Wiese wanted to know the relationship between the Center and Aging Partners? Kathy and Sandy both replied that Aging Partners is not the Center's governing body. They are just there to assist with programing such as foot clinics, insurance info, meal funding, etc.

Marian addressed the upcoming contract with Great Western who supply our meals. She is awaiting a return phone call from them; but, she will keep pursuing the issue.

Brownville Trip—explanation given, sign up, and Kelli offered her van and Sharon Bender will drive if necessary.

Potato Bake start Money??? Petty cash fund.

NEW BUSINESS:

- a. Request to considering raising the allowance amount for special parties from \$60 to \$100: Motion made by Linda/Diane to raise the allowance to \$100. Motion carried.
- b. Consideration of developing By-Laws for this Board—tabled till next meeting.
- c. Fundraiser Balance Sheet—Receipts from purchases would help us analyze our actual profits. Are we making money?? Question asked over and over---probably not much; but, the Center always has done a fundraiser and community expects it.
- d. Car repair bills----after much discussion including how much used and insurance issues, it was decided to use the vehicle we have and be sure all drivers are insured by the City.
- e. Operations/Volunteer---some area churches are responding to our request for volunteers. July deliveries—Tues, Wed, and Friday will be done by a church group.

OTHER DISCUSSION:

Kathy reminded everyone to sign up for meals on the sheets near the sign-in computer. Or, call in! Birthday Dinners included.

Discussion of the existing meal deliveries resulted in a motion (Diane/Mary) that the Senior Center Board and the Linden Village Board meet to discuss problems/issues regarding the meal deliveries and collections. Motion carried

A discussion regarding Fundraiser funds vs Donations ended with a motion made by Mary/Linda that funds collected at Fundraisers be put into the Fundraiser Acct. Motion carried.

Piano downstairs issue---Kelli will take pictures and post for sale.

Once again---Reminder to put "Thank You to all Volunteers" in the next newsletter.

The next meeting is July 18, 2023 at 3 p.m.

Motion made by Linda/Diane to adjourn. Meeting adjourned at 4:45 p.m.

Respectfully submitted,

Diane Kemper, Secretary