

MILFORD AGING SERVICES COMMISSION
REGULAR MEETING
NOVEMBER 22, 2016
MINUTES

The Milford Aging Services Commission met on Tuesday, November 22, 2016 at the Senior Center. Vi Stutzman, chairperson, opened the meeting at 1:00 p.m., acknowledging the Open Meeting Act requirement.

ROLL CALL:

- Present: Kathy Ruzicka, County Aging Director; Vi Stutzman, Ray Hostetler, Roy Cast, and Rosalie Huss.
- Absent: Jeff Baker, City Council Representative; and Elna Lambert

MINUTES:

The minutes from the October 25th meeting were approved as printed.

MANAGERS' REPORT:

- No report available.

FINANCIAL/BUDGET REPORT:

- Ray Hostetler made a motion to approve the budget, seconded by Roy Cast.

NEW BUSINESS:

- Items that still need to be done for the remodeling were discussed. The board will have a walk through the project, with Lezlie Patton, before she can receive the final payment for the remodel.
- Kathy Ruzicka suggested we look at the rental agreement and adjust as needed, for the care of the center. Some of these are:
 - No scrubbing of kitchen floor
 - Vacuuming of floors-yes
 - Bunn coffee maker not to be used-other large coffee makers are available.
 - Roasters may be used.
 - T.V. not to be used for games that the renters bring.
 - Not to use the microwave (new one is more complicated)
 - Not to use the dishwasher
 - Garbage should be taken to garbage cans in the alley.
- The center should be rekeyed. Right now the rental keys allow access into the office & other places not allowed.
- There will be interviews next week for a new manager. Hopefully on Monday, November 28th.
- Vi Stutzman suggested we use donated money to carpet the basement. Also, we would like to buy new silverware for the center.
- Kathy Ruzicka reported on the treadmill accident Gwen Hershberger had. There were two others, in the exercise room, at the time of the incident.
- The Open House will be later-January or February 2017.

No further business.

ADJOURNMENT: Ray Hostetler made a motion to adjourn, seconded by Roy Cast. The meeting adjourned at 2:00 p.m.

Rosalie Huss Secretary