

MILFORD AGING SERVICES COMMISSION  
REGULAR MEETING  
MAY 22, 2012  
MINUTES

The Milford Aging Services Commission met Tuesday, May 22, 2012 at the Senior Center. The meeting had been properly posted and members had received the April minutes and May's proposed agenda.

Vi Stutzman, chairperson, opened the meeting at 1:05p.m., mentioning the Open Meeting Act.

**ROLL CALL:**

Present: Vi Stutzman, Vera Havener, Doris Kunzie, Keith Heckman, Lisa Aschoff (Manager), Kathy Ruzicka , (Co. Aging Director, arrived at 1:25 p.m.)

Absent: Ron Eberspacher, Jeff Baker (City Council Rep.)

**MINUTES:**

They were read aloud: there were no corrections or additions. Vera made a motion to approve them, Keith seconded it. Approved

**FINANCIAL/BUDGET REPORT:**

The committee members went over it: Keith made a motion to approve the report, Vera seconded it. Approved.

**COMMUNICATIONS:**

- Lisa had received a call from a Chamber member, asking if we plan to hold a Potato Bake, during Milford Fun Days. We do. Plans will be made later.
- Wendy Dale had called from Sunrise (she's the cook). She will have menus to Lisa on a 5-week plan. The first will be to Lisa in time for the monthly newsletter sent to the public.

**UNFINISHED BUSINESS:**

The memory boards still aren't updated, Lisa and Kathy will work on this.

**NEW BUSINESS:**

After discussion about some things being left undone when rental groups leave, it was the consensus of the committee that requiring a deposit may be necessary and appropriate. The committee recommend to the City Council that when the rental fee is paid, a \$50.00 deposit be paid separately, accompanying the rental fee. When the facility is deemed in satisfactory condition, the \$50.00 will be given back to the renter by Lisa.

[This proposal came about because of a rather bad “spill”. It took a lot of work by Lisa to be cleaned up after a rental.]

Lisa will lock supplies up in the store room to prevent public use.

For June’s Birthday Dinner, Lisa will contact Cloy and Linda Stutzman for entertainment. If they can come it will be an evening affair: June 25<sup>th</sup>, catered dinner at 6:00 p.m., followed by the program.

**KATHY RUZICKA’S REPORT:**

Aging Partner’s fiscal year ends the end of June.

- Milford Center probably won’t get our incentives.
- We’ll begin the new year, July 1 and work toward those incentives.

Lisa will soon have to be working on budget—the new one goes into effect on October 1<sup>st</sup>.

**ADJOURNMENT:**

No further business- Vera made a motion to adjourn, Keith seconded it. Approved. Adjournment at 1:45 p.m.

Next meeting, June 26<sup>th</sup>.

Doris Kunzie  
Secretary