

MILFORD AGING SERVICES COMMISSION
SPECIAL MEETING
JULY 8TH, 2016
MINUTES

The Milford Aging Services Commission met on Friday, July 8th, 2016 at the Senior Center. Vi Stutzman, chairperson, opened the meeting at 1:02 p.m., acknowledging the Open Meeting Act requirement.

Leslie met with Jeff on Monday night.

ROLL CALL:

- Present: Elna Lambert, Vi Stutzman, Ray Hostetler, Roy Cast, Nancy Buchli, Leslie Patton, and Jordan McGowen.
- Absent: Jeff Baker and Rosalie Huss

A special meeting will be held on Tuesday, July 12th at 5:30 p.m., at the Senior Center with the City Council members.

Discuss/Action-Redecorate/Update the Sr. Center

QUOTE INCLUDES EVERYTHING:

- Carpeting and floor in the kitchen and bathrooms. ACT-tile samples worked with carpet samples. Nancy questioned if the tiles need to be waxed, or not. Carpets are commercial grade.
- Countertop samples were shown that go with the carpet samples.
- Coffee Bar will be on the North wall. Brushed nickel hinges will go on coffee bar and storage area. Countertop will match what will be used in the kitchen area.
- Tables will have post legs that collapse, or are stackable.
- Shelves on top of storage area will have room to store items in, also use of dolly.
- Leslie asked Bill Saltzman about a storage unit, made with hardwood cabinetry, being built on the west wall, 2-42" cabinets.
- Removing stage and greeting/reception area between the offices doorways.
- Library shelves on east wall will hold all the wires for electronic devices.
- T.V. will be on an arm.
- Living room will be where the stage was. It will include arm chairs, couches, existing T.V. The piano will rest on coasters, to be able to move it.
- Literature will be from end of piano to Kathy's office with little cupboards and a literature rack, above that will be a corkboard.
- Coat rack and water bottle rack will go where current greeting space is.
- Nancy's office will get new blinds and bookshelves.
- Hardwire handicap doors, to be done by John and the company that installed them, to make them more functional.
- Kitchen countertops will be removed and replaced with new ones.

- Bathrooms will get new paint, sinks, lights, faucets, and countertops. Leslie showed us pictures of the new fixtures on her computer.
 - New ceiling fans will be installed in the kitchen and dining room.
 - New brushed nickel sconces will be installed on the south wall.
 - Two Moen faucets will be installed in kitchen sinks. Main sink will have 18" side boards set down in cabinet.
 - Utility sink will be updated to match kitchen.
 - Sink will be taken out of Arica's office.
 - The Cleaning storage area will be updated with shelves.
 - The chairs Leslie picked don't slide, so will check with Eakes Office furniture for chairs with vinyl on seats and backs.
 - One oval coffee table, one for puzzles and laptops-will match cupboards. The cart we have will be used for a charging station.
 - Table placement change-change direction.
 - Exit sign and security lights will be replaced.
 - Floor vents in the kitchen to be replaced.
 - Windows on south wall will have room darkening shades.
 - Silk Plants and greenery will be added to accent the center.
 - Estimated around \$95,000.00 for remodeling project cost.
 - Order all this by August 15th-finish end of October (30-45 days).
 - Jordan –idea of projector & screen-speakers.
 - Tablets instead of laptops-talked about bandwith needs.
 - Electrician will add wire and cap 5 projection up to \$1000.00.
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- **ADJOURNMENT:**
Roy Cast made a motion, seconded by Ray Hostetler to accept the proposal for remodel, to the City Council. Motion carried. Meeting adjourned at 2:55 p.m.

Kathy Ruzicka
Acting Secretary