

MILFORD AGING SERVICES COMMISSION  
REGULAR MEETING  
AUGUST 28, 2012  
MINUTES

The Milford Aging Services Commission met Tuesday, August 28, 2012 at the Senior Center. The meeting has been posted and the agenda sent to members.

Vi Stutzman, chairperson, opened the meeting, acknowledging the Open Meeting Act.

ROLL CALL:

Present: Vi Stutzman, Keith Heckman, Jeff Baker (City Council Rep), Lisa Aschoff (manager), Kathy Ruzicka (Co. Aging Director), Doris Kunzie.

Absent: Vera Havener, Ron Eberspacher.

MINUTES:

The minutes were read aloud. A correction was made: on October 1, the rental fee to use the center will be \$75.00 (for each level) – not the deposit fee as stated. The deposit fee will remain \$50.00.

Also, a change on the congregate meals: since Kathy reported in July, there have been revisions made: we need to serve 13 meals per day, for a total of 65 per week.

With those corrections, Keith made a motion to accept the minutes, Vi seconded it. Motion carried.

FINANCIAL/BUDGET REPORT:

The financial report was gone over. Keith moved to accept it, Vi seconded it. Motion carried.

Jeff gave us some information on our financial recordings and reporting to the city.

- The city needs the number of meals ordered daily, and the number of meals served daily, and the amount of money donated for the meals, daily.

COMMUNICATIONS:

Kathy had a letter explaining the process for money we will be eligible for, towards payment for the new stove.

UNFINISHED BUSINESS:

- The new stove is installed. Lisa paid Ernie's in Ceresco for it. She was reimbursed from the 2400 account. The 2400 account will be reimbursed when we get payment from Aging Partners. Hopefully we'll receive 75% of the stove cost. That price was \$433.00. Ernie's charged \$15.00 to take the old stove, which is our expense.

- Memory Plates: Kathy and Lisa plan to work on this Thursday (August 30<sup>th</sup>).
- Forty-seven attended August 27<sup>th</sup> 's birthday dinner.
- Paul Tvrdy has not put a lock on the supply room door yet.
- We received \$50.00 from Wal-Mart, for supplies for the Potato Bake Fundraiser.
- The request of \$100.00 from the Friends of the Library, for programs, is on hold.

**NEW BUSINESS:**

- Only Sunrise Country Manor submitted a bid for noon meals. It is \$5.50 per plate. The bid was accepted. The suggested donation will stay at \$4.50 per plate. USDA reimburses \$.57 per plate. Fundraising will pay the rest (\$.43).

Keith made a motion to accept this plan, Vi seconded it. Motion carried.

- Polk County is donating a Salad Bar to our Senior Center.

**ADJOURNMENT:**

No further business. Keith made a motion to adjourn, Vi seconded it. Motion Carried.  
Adjourned at 2:08 p.m.

Doris Kunzie  
Secretary