

MILFORD AGING SERVICES COMMISSION  
SPECIAL MEETING  
APRIL 4, 2016  
MINUTES

The Milford Aging Services Commission met on Monday, April 4, 2016 at the Senior Center.

Vi Stutzman, chairperson, opened the meeting at 1:00 p.m., acknowledging the Open Meeting Act requirement.

**ROLL CALL:**

- Present: Jeff Baker, City Council Representative; Nancy Buchli, Manager
- Vi Stutzman, Elna Lambert, Ray Hostetler, Roy Cast and Rosalie Huss.
- Also present: Building Committee members: Howard Wurst.

**NEW BUSINESS:**

**Recommendation to City Council to award bid for basement remodel project:**

Jeff Baker spoke about our responsibility to award a bid to the City Council for the basement remodel project. He showed us the two bids, one from Complete Carpentry (\$5770) and one from Brad Havener (\$5600). After discussion Ray Hostetler made a motion to award the bid for basement remodel project to Brad Havener. Roy cast seconded the motion. Motion passed.

Information was shown about the exercise equipment for the basement. Roy Cast made a motion to recommend the Integrated Medical bid for approval by the City Council. Ray Hostetler seconded the motion. Motion passed.

**Discuss/Action – Use of donated funds for basement remodel project and upstairs kitchen appliance(s):** Nancy Buchli spoke about the need for a new refrigerator for the kitchen. She has done research and is wondering if we need to commercial size refrigerator, freezer. There is no ice machine with it. Also the space for it in our present kitchen is not adequate.

She expressed the need for a kitchen committee to get things started for a kitchen remodel. No definite action was decided on.

It was also stated we need a committee to decide on the remodeling of the main area so we can move forward with use of our “gift” money. No decision made.

Nancy Buchli said she has two volunteers, Ann Hall and Gwen Hershberger, looking through old records and past materials of the center. The Board agreed this is a good idea and to allow these ladies to continue this project.

**Discuss/Action – Renew Aging Services Program CD/Rate:** Ray Hostetler made a motion to renew the CD for a 24 month period. Elna Lambert seconded the motion. Motion passed.

**ADJOURNMENT:**

No further business. Meeting adjourned at 2:15 p.m.

Rosalie Huss  
Secretary