

CITY OF MILFORD  
SPECIAL MEETING  
JULY 23, 2013

A special meeting of the Mayor and City Council of the City of Milford, Nebraska was held at the City Offices in said City on the 23<sup>rd</sup> day of July 2013 at 6:00 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Also present: Logan Tuttle with the press.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Bruha called the meeting to order at 6:00 pm. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the south wall of the meeting room at the City Hall Office.

**Discuss/Action on LB840 Guidelines:** Baker noted that we have the final product to present and he thanked Attorney Blevens for reviewing and making changes. After the guidelines were reviewed by the Council a motion was made by Baker and seconded by Kral to approve the Economic Development LB840 Guidelines as presented with corrections noted. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

**Fun Days Booth – Milford Strategic Planning Survey:** Council member Baker asked for volunteers to work at the Business Expo to provide the strategic planning surveys to the public. We can provide a booth at the Expo as well as the City Park. He also asked for volunteers to help sell tickets for the “Fun Days” Friday evening events. Fortune volunteered for Saturday morning and Heckman volunteered for Friday night.

**Discuss/Action on N.D.O.R. – Nondiscrimination Agreement and Limited English Proficiency (LEP) Plan:**

A motion was made by Baker and seconded by Kral to approve the Nondiscrimination Agreement and the Limited English Proficiency Plan as provided, for the Civil Rights Office of the NE Dept. of Roads. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

**Revisit/Action – E911 Fiscal Year request for 2013-2014:** At the last meeting the Council voted to pay \$21,000 for E911 Dispatch Communications. The actual figure that was presented by County Clerk Schweitzer was \$21,965. It was explained that the City of Milford agreed in the interlocal agreement to pay 4% of the budget. Not paying our amount would put us in violation of the interlocal agreement. A motion was made by Kral and seconded by Fortune to pay the \$21,965 as requested by the County. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

**Hire Police Officer and set wage:** Chief Siebken presented 2 names after interviews. Kyle Jackson is currently attending the Academy and is scheduled to graduate Sept. 6, 2013. He has a Bachelor's Degree and is working towards his Masters. He has some experience and is originally from the Bellevue area. Terrance Wordeman has an Associate's Degree in Criminal Justice and minor experience. He is originally from Wayne. Chief Siebken recommended hiring Kyle Jackson at a starting hourly wage of \$15.75 with an increase at 6 months to \$16.00 per hour and \$16.25 at 12 months, all contingent on his successful completion at the Academy. Chief Siebken also asked permission to hire Terrance Wordeman if Kyle Jackson declined the position at a starting hourly wage of \$15.50 with .25 increases at 6 months and a year. There is no cost incurred to the City for either individual to complete their academy schooling. They are both aware that they must relocate to Milford. A motion was made by Kral and seconded by Fortune to approve the hiring of Kyle Jackson at the wage presented as well as hiring Terrance Wordeman in the event that Mr. Jackson declines the position at the wage presented. Roll call vote: Kral yes, Fortune yes, Heckman yes, Baker yes. Motion carried.

**Budget preparation for 2013-2014 fiscal year:** The City Council reviewed and had discussion over the budget figures presented. Specific areas of discussion included: paying the Seward Co. Econ. Dev. Director's salary out of General, increasing the employee health insurance line item in the Police Fund due to hiring a new officer that will receive this benefit, moving the dispatch communication line item into General or dividing the cost between Police and Fire, Adding Sinking Funds to the Library and Recreation Dept., moving forward with the R.V. camping spots in South Park and also Welch Park, purchasing a new mower deck, finishing up some projects at the swimming pool, adding a line item for income from the Banner Sales Project, increasing funds in the Library budget in case the heating or A/C units need to be replaced, moving forward with the blending project in the Water Department, bonding with user fees and balances due on our outstanding bonds. There was also discussion about planning financially for future growth, infrastructure and developments.

**Salaries 2013-2014 Fiscal Year:**

**Employee Health Insurance:** A motion was made by Kral and seconded by Heckman to table the last 2 items until the August meeting as the information needed is not available. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

**ADJOURNMENT:** A motion was made by Fortune and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 8:30 pm.

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Jeanne Hoggins, City Clerk

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Dean A. Bruha, Mayor

**CERTIFICATION**

I, the undersigned, City Council member of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of July 23, 2013 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

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Jeanne Hoggins, City Clerk