

CITY OF MILFORD
SPECIAL MEETING
JULY 15, 2014

A special meeting of the Mayor and City Council of the City of Milford, Nebraska was held at the City Hall Office, 505 1st Street in said City on the 15th day of July 2014 at 5:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Chief of Police Forrest Siebken; Gary TeSelle and City Clerk Jeanne Hoggins. Also present: Josie Stauffer.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 5:35 pm. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the south wall of the meeting room at the City Office.

Fun Days Water Wheel Sculptures – Josie Stauffer: Josie reviewed the proposed locations for the water wheel sculptures and discussed the concrete pad dimensions. The sculptures are made of steel and will be primed and painted. A concern was noted regarding snow removal around the sculptures placed on sidewalks as well as snow accumulating on water wheels and then melting. A motion was made by Baker and seconded by Kral to authorize Josie Stauffer to precede with the placement of the water wheel sculptures for Milford's 150th Fun Days Celebration. Roll call vote: Baker yes, Kral yes, Heckman yes, Fortune yes. Motion carried.

Hire Maintenance Superintendent & Set Wage: The interview committee consisted of Mayor Bruha, Councilmembers Kral and Heckman. Kral noted the committee unanimously ranked their choices 1 thru 5 with Gary TeSelle as the top choice. Kral recommended hiring Gary TeSelle as the Maintenance Supt. at an annual salary of \$45,000.00. This adds up to roughly a \$2.00 per hour increase in pay. Heckman added that with each candidate the Council expressed their concerns with changes that need to be made, working on efficiencies and cross training is #1. Kral noted the groups #1 concern was to get the 4th guy hired and hopefully that can happen before the end of July. Probationary period was mentioned by Mayor Bruha

and a punch list of duties will be provided as well as monitoring and evaluation of these duties. Heckman noted there is a talent group which should be taken advantage of; make use of the talent pool. Cross training is huge so we are covered in case someone is gone. Council will be looking for plans, schedules of training/classes as well as delegation. A motion was made by Kral and seconded by Heckman to appoint Gary TeSelle as the new Maintenance Superintendent at an annual salary of \$45,000.00. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

Budget Preparation for 2014-2015 Fiscal Year: The Mayor and Council reviewed and discussed areas of the budget as each Dept. Head or Council liaison presented their funding request. Areas of discussion: Utilizing a part time officer to help the Police department as officers takes vacation or medical leave, meet with Jason Suelter regarding the structural report of City Hall, Economic Development administrative fees should be taken out of the General Account to build up the Economic Development Account, postage will be adjusted from all accounts and handled thru General, purchase of a new pick-up and shredder for the maintenance dept.; grass rig and ambulance for the Fire dept.; create a sinking fund for Recreation; the condition of the Library building and water and sewer projects.

Salaries 2014-2015 Fiscal Year: Baker suggested having some figure to work with relating to salaries. Kral suggested 3%. In reviewing the cost of living rate Baker suggested we start with 2.5% and see how it affects the overall budget.

ADJOURNMENT: A motion was made by Kral and seconded by Fortune to adjourn the meeting. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 9:37 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of July 15, 2014 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the

said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk