

CITY OF MILFORD
SPECIAL MEETING
AUGUST 12, 2010
MINUTES

A special meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Library in said City on the 12th day of August 2010 at 6:30 pm. Present were: Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Chief of Police Forrest Siebken; Maintenance Supt. Mark Frey; City Clerk Jeanne Hoggins. Absent: Mayor Dean A. Bruha and Attorney Robert Blevens. Also present: Fire Chief John Melena, Fire Secretary Marcy Hostetler.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: President of Council Jeff Baker called the meeting to order at 6:30 p.m.

President of Council Jeff Baker publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the meeting room at the Webermeier Community Room.

Part-time Receptionist Position/Recreation Director: Baker presented the option of doing away with the Recreation Director position and giving it back to the Clerk's Office. Tracy would be the main contact for this position and she would receive an increase in pay of \$1.50 per hour. This would be funded thru the Recreation Dept. Maintenance Supt. Frey was consulted regarding reducing his summer help to one employee. The tournaments would be handled by the maintenance dept and comp time would be used rather than overtime. Fortune recalled adding this position because it was too much of a load on the Clerk's office in the past. Hoggins stated that with the turn over of Recreation Directors she ends up training someone new every year and is just as involved as doing herself. Our office has been thru several summers and would like to try running the program again ourselves. A motion was made by Baker and seconded by Fortune to combine the position of Receptionist and Recreation Director authorizing Hoggins to

advertise for this position. Roll call vote: Baker yes, Fortune yes, Heckman yes, Kral yes. Motion carried.

Salaries – 2010-2011 Fiscal Year: Heckman presented a spread sheet showing anticipated pay increases for all employees. Some people were bumped up more than others. Heckman's proposal was read and adjustments were made.

Nancy McGill arrived.

A motion was made by Baker and seconded by Heckman to approve the proposed numbers of the planned salary amounts (hourly rate) pending the outcome of the budget presented to Accountant Dennis Kubicek. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried. (See attached spread sheet)

Re-work Budget Figures: Baker had prepared documentation showing areas where additional revenue could be added along with changes to some previous submitted numbers. He came up with a potential difference of \$121,000.00 from the last submitted budget worksheet. Kral reviewed line items from Streets, Fire Dept. and Police Dept. and requested that these cuts/changes remain submitted. Heckman also had a few line items in Library that will remain as submitted. Baker suggested a Community Betterment Fund which would be a separate line item to establish funds for future equipment or projects. Fortune agreed that a Capital Equipment plan should be established for 5 years out. This idea will be presented to the Accountant to see if it is possible. Hoggins will complete the budget worksheet including salaries, health insurance and general liability insurance and get the document to Dennis Kubicek.

ADJOURNMENT: A motion was made by Kral and seconded by Fortune to adjourn the meeting. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 8:39 pm.

Jeanne Hoggins, City Clerk

President of Council, Jeff Baker

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of August 12, 2010 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one

copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk