

CITY OF MILFORD
SPECIAL MEETING
AUGUST 13, 2015

A special meeting of the Mayor and City Council of the City of Milford, Nebraska was held at the City Hall Office, 505 1st Street in said City on the 13th day of August 2015 at 5:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle; City Clerk Jeanne Hoggins and Emily Hemphill with the press.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 5:30 pm. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the south wall of the meeting room at the City Office.

Discuss/Action – Sidewalk bids: 2 bids have been received and will first need to be presented to the Community Betterment Committee prior to the funding request. The request for funding will be made to the City Council after bids are reviewed, details are worked out and actual cost is decided. Discussion was held regarding the available easement for sidewalks at the intersection of Hwy 6 & D St., the Northwest corner of that intersection has an unusual jog in the street. Heckman will talk to the property owner. The proposed sidewalks in this area will be 5' in width and the property owners are aware that they will be responsible for snow removal. Item tabled until Community Betterment Committee can review and act on the proposals.

Discuss/Action – Interlocal Agreement for Prosecution Services: Attorney Carlson has reviewed the agreement and made a few adjustments. The term dates on the document will change from August 1, 2015 – July 31, 2016 to September 1, 2015 thru August 30, 2016. The fees will be paid out of the General Fund. A motion was made by Baker and seconded by Kral to authorize the Mayor to sign the Interlocal Agreement with Seward County for prosecution services. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried. (Interlocal Agreement attached to these minutes).

Salary/Merit Increase 2015-2016 Fiscal Year: Mayor Bruha presented a revision of the salary worksheet from the regular meeting for the Council to consider. Comments: Baker asked if these were merit or cost of living increases. If cost of living, then Matzen should be considered for an increase as well. The Council increased George Matzen's by 2% or .28. Erica will receive 2% at this time, which is similar to everyone else and after each year of completing her Clerk's Schooling she will at that time also receive .25. Compensation for completion of her schooling will over time increase her salary by \$1.00 per hour. She will then be appointed to Deputy Clerk. This does not include any discussion of cost of living increase at budget time. Brenda Kalnins will receive an additional .50 at 6 months (December 2015) of employment which has been standard procedure of the last few hiring's. A motion was made Heckman and seconded by Kral to submit the salary figures as agreed upon to the accountant to be presented in the Salary Ordinance at time of the budget hearings. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

Discuss/Action – Vacation/Sick Leave pay-out options: Council member Heckman put together options for discussion regarding pay-out of vacation time. The proposals included full pay-out, 50% pay-out over 2 years as well as a 3 year pay-out option. Discussion was also held regarding the max or cap amount of vacation time an employee could accrue and maintain per year. Attorney Carlson will be presenting options for discussion at our next meeting so the Council will have time to think about the direction they want to go. Item tabled until the Sept. meeting.

ADJOURNMENT: A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried and meeting adjourned at 6:06 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of August 13, 2015 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at

the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk