

## **October 24, 2017 Milford Aging Services Commission Meeting Minutes**

Meeting called to order by President Roy Cast.

Roy indicated that Open Meeting Act Requirements have been met.

Roll call: Susan Burkey, Elna Lambert, Amy Salistean, Ray Hostetler, Bonnie Meints, and Joyce Daake. Jeff Baker, absent.

Susan Burkey moved to accept the minutes of the September 25, 2017 meeting as published. Elna Lambert, second. All in favor. Motion carried.

### **Old business:**

Amy Salistean presented the manager's report (copy attached). Joyce Daake moved to accept the manager's report as presented. Ray Hostetler, second. All in favor. Motion carried.

Amy Salistean presented the Budget Report. After discussion, Joyce Daake made the motion that the Budget Report be accepted as presented. Susan Burkey, second. All in favor. Motion carried.

Roy Cast will continue working on the Sneeze Guard for the salad bar.

Susan Burkey and Joyce Daake will be purchasing the new flatware and serving spoons for the center.

### **New Business:**

- Bonnie Meints was introduced as the new Kitchen/Dining Room Coordinator, she is the manager in charge in the morning until the Manager arrives. If she has a question, she will contact Amy at the City Office.
- The Center currently has a shortage of shuttle drivers. Bob will be gone for the next couple of weeks during harvest. Ron Eberspacher can't drive for now.
  - Deb drives on Mondays
  - Brownie on Fridays
  - Roy will be a substitute driver

- Current actions to include:
  - Amy will pick up the meals at Sunrise on a daily basis
  - Amy will advertise in the Milford times for volunteer shuttle drivers
- Discussion on providing daily meals for the Center Manager and Kitchen/Diningroom Coordinator. Roy Cast moved that the Center would provide meals for the Center Manager and Kitchen/Diningroom Coordinator on a daily basis as part of their compensation. Susan Burkey, second. All in favor. Motion carried.

Next monthly meeting is scheduled for November 24, 2017 at 1:00pm.

Meeting adjourned at 1:50.

Respectfully submitted,

Joyce Daake, secretary