

## Milford Aging Services Commission Meeting March 28, 2017

Members present: Roy Cast, Sandy Shaw, Ray Hostetler, Kathy Ruzicka, Susan Burkey, Elna Lambert and Joyce Daake.

Members absent: Jeff Baker

Meeting called by President, Roy Cast with self introductions of members present.

Minutes of February 28, 2017 meeting were reviewed, and discussed.

Motion to accept --Ray, Second--Elna, Motion carried.

Secretary position to be held by Joyce Daake,

### Managers Report--Sandy Shaw

- Discussed the proposed disposal of excess furniture in the basement area. Motion authorizing this disposal made by Elna, second--Joyce, motion carried.
- Review of March activities and upcoming events.
- Elevator repairman is still looking for parts to complete the repair, he is keeping in contact with Sandy.
- The NuStep was delivered last week
- Basement remodel work began yesterday
- Volunteer responsibilities and cooperation were discussed.

### New Business:

- Visual rendering and estimate of \$1125.05 from Sign Solutions were discussed and a motion was made by Ray to accept the bid, Susan--second, motion carried.
- Shuttle drivers Robert and Ron have advised the need for new tires. Maintenance money would pay for the tires. Ray moved that we should get bids for the four new tires. Susan--second. Motion carried.

### Financial report

- Ray moved that the report be accepted as presented, Elna-second. Motion carried.

## Upcoming events

- April 19,2017--Sandy and Kathy will be attending a required training session while Susan covers their positions at the center.
- April 23-29 is Volunteer Week. Motion for a free lunch honoring volunteers to be catered by Pizza Kitchen on wed April 26 made by Joyce, second by Elna. Motion Carried.

Meeting adjourned at 2:30 pm.

Respectfully submitted,

Joyce Daake, secretary

A handwritten signature in cursive script that reads "Joyce Daake".