

Milford Aging Services Commission

Regular Meeting

February 28, 2017

Minutes

Roll Call:

Present: Ray Hostetler, Elna Lambert, Roy Cast, Sandy Shaw, Manager, and Kathy Ruzicka, County Aging Director, and Lezlie Patton.

Absent: Susan Burkey, Jeff Baker, City Council Representative, and Sandra Reed.

Minutes:

The Open Meeting Act was observed.

The minutes from the January 24, 2017 meeting were approved as printed.

Managers Report:

Sandy stated that the elevator was fixed. Sandy has called Hockenbergs and Hobarts concerning the dishwasher not cleaning the dishes as when first installed. Sandy said that Hobarts can do a service call, if the problem is under warranty there would be no charge, if not under warranty the service call could be around \$80. The board decision was to go ahead with the service call, Sandy will take care of this.

Financial/Budget Report:

The budget report was accepted as presented.

New Business:

- a. Basement remodel quotes from Lezlie Patton, Lezlie and the board members did a walk through before the meeting, she had already met with Vi Stutzman and Rosalie Huss. The remodel will entail, putting the same carpet downstairs as we have upstairs, stripping and waxing the tile in the bathrooms and kitchen. The bathrooms, kitchen and stairways, and closets will be get painted, and baseboards will get replaced. The bathrooms will get new fixtures and damaged ceiling tile will be replaced. She met with the Legion representative about the remodel and they are working together on the remodel. Ray Hostetler made the motion to accept Lezlie remodel proposal not to

exceed \$30,000 as presented to the board,Elna Lambert seconded,motion carried.Lezlie stated she can start after March 12 and approximate end date middle of April or sooner.

- b. . New silverware request-Sandy said that Vi and Rosalie would like a request from the board to purchase new silverware for the center. Ray made the motion for them to purchase new silverware not to exceed \$1000,Elna seconded, motion carried.
- c. . Nu Step-Sharon Bender has presented information on buying another Nu Step for \$4123. The need for another NU Step is from the growing number of participants that currently use the one the center has.Ray made the motion to purchase another NuStep with Sharon Bender taking care of ordering it not to exceed the \$4123,Elna seconded it,motion carried.
- d. Keys-Sandy said the building has been rekeyed and that Jeanne will be in charge of giving the keys out when the center is reserved,Sandy will still be in charge of taking care of the reservations and Jeanne and her will be working together on this.
- e. Electronic area shelving request-Sandy said that Bob Robotham would like notches in the shelves so wires can go down them,to make getting at the equipment better. Roy will visit with Bob on this issue.
- f. Money Market CD- Sandy presented the CD information to the board,Ray made the motion to renew the CD,Elna seconded,motion carried. Sandy will let Jeanne know the board decision.
- g. Open House- there were 40 people that signed in for the Open House,we probably were closer to 50 attendees.

Adjournment: The meeting adjourned at 2:30 pm.

Respectfully Submitted,

Kathy Ruzicka,acting secretary