

CITY OF MILFORD
REGULAR MEETING
SEPTEMBER 5, 2017
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Sr. Center Building in said City on the 5th day of September 2017 at 7:15 pm. Present were: Mayor Nick Glanzer; Council members: Jeff Baker, Scott Bashore, Patrick Kelley, Dan Kral; Attorney Krista Carlson; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle, Library Director George Matzen and City Clerk Jeanne Hoggins. Also present: Carmen Standley, Chrissy Matzen, Roy Cast, Mandy Craig, Dale Parkening, Jeff Ryan, Mark and Jeanine Soneson, Karen Mundhenke, Christine Klinker and Emily Hemphill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Nick Glanzer called the meeting to order at 7:15 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

MINUTES: A motion was made by Baker and seconded by Kelley to approve the minutes of the August 1, 2017 meeting. Roll call vote: Baker yes, Kelley yes, Bashore yes, Kral yes. Motion carried.

A motion was made by Bashore and seconded by Kral to approve the minutes of the August 17, 2017 meeting. Roll call vote: Bashore yes, Kral yes, Baker yes, Kelley yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Kelley that the following accounts payable bills in the amount of \$169,840.82; payroll in the amount of \$61,590.53; totaling \$231,431.35 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Kelley yes, Baker yes, Bashore yes. Motion carried.

SALARIES:

63441	Mark Frey	575.12
63442	Forrest Siebken	1419.33

63443	Kendall Hoggins	1455.92
63444	Mavis Ferris	128.83
63445	Jeanne Hoggins	1360.42
63446	Gary TeSelle	982.62
63447	Robert Hull	980.87
63448	George Matzen	787.73
63449	Kyle Hoggins	555.90
63450	Erica Pallas	867.33
63451	Scott McNeil	490.41
63452	Sarah Long	251.65
63453	Craig Carritt	6.23
63454	Zach Danekas	453.80
63455	Brett Kremer	121.15
63456	Jeremiah Miller	710.29
63457	Trey Frey	123.49
63458	Cameryn Kremer	55.82
63459	Jason Brownell	327.77
63460	Lewis Barker	1195.68
63461	Travis Fougeron	970.21
63462	Lane Mongeon	227.05
63463	Chloe Kolb	337.45
63464	Sydney Bontrager	118.30
63465	Phillip Schildt	487.99
63466	Corrine Bashore	101.81
63467	Kyhana Barnes	133.97
63468	Amy Salistean	900.92
63469	Lori Johnson	682.48
63470	Violet Stutzman	410.47
63471	Ethan Zegers	176.62
63472	Zachary Pauley	189.09
63473	Calyn Mowinkel	248.48
63474	Katie Patton	45.71
63518	Mark Frey	594.11
63519	Forrest Siebken	1419.33
63520	Kendall Hoggins	1000.08
63521	Mavis Ferris	118.44
63522	Jeanne Hoggins	1336.95
63523	Gary TeSelle	982.62
63524	Robert Hull	882.05
63525	George Matzen	787.73
63526	Kyle Hoggins	529.51

63527	Erica Pallas	871.21
63528	Craig Carritt	15.54
63529	Zach Danekas	270.54
63530	Brett Kremer	107.43
63531	Cameryn Kremer	19.33
63532	Jason Brownell	359.80
63533	Lewis Barker	1134.42
63534	Travis Fougeron	897.71
63535	Lane Mongeon	156.17
63536	Chloe Kolb	61.27
63537	Sydney Bontrager	82.39
63538	Phillip Schildt	247.17
63539	Kyhana Barnes	155.60
63540	Amy Salistean	940.02
63541	Lori Johnson	715.88
63542	Violet Stutzman	328.81
63543	Zachary Pauley	58.18
63544	Calyn Mowinkel	58.18
63545	Katie Patton	137.14
63553	Mark Frey	803.01
63554	Forrest Siebken	1419.33
63555	Kendall Hoggins	1418.01
63556	Mavis Ferris	116.36
63557	Jeanne Hoggins	1230.23
63558	Gary TeSelle	982.62
63559	Robert Hull	1119.24
63560	George Matzen	797.73
63561	Kyle Hoggins	516.16
63562	Erica Pallas	897.42
63563	Craig Carritt	16.62
63564	Jason Brownell	359.80
63565	Lewis Barker	1149.24
63566	Travis Fougeron	994.67
63567	Corrine Bashore	49.87
63568	Kyhana Barnes	220.00
63569	Amy Salistean	798.08
63570	Violet Stutzman	418.90
63573	Jeffrey Baker	138.52
63574	Dan Kral	138.52
63575	Scott Bashore	138.52
63576	Patrick Kelley	138.52

63577 Nicholas Glanzer

184.70

GENERAL FUND:

63400	APRIL BARKER	UB Deposit Refund	\$ 22.07
63401	AMANDA GURNSEY	UB Deposit Refund	\$ 43.30
63402	CORDELL RILEY	UB Deposit Refund	\$ 75.00
63403	TYLER ROTH	UB Deposit Refund	\$ 19.48
63439	U.S.POSTMASTER	UTILITY BILLING POSTAGE	\$ 197.67
63440	CORDELL RILEY	UB Deposit Refund	\$ 3.36
63475	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,747.69
2085039	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 5,149.95
2085040	NE DEPT OF REVENUE	STATE TAX	\$ 568.48
63476	UNION BANK	HSA	\$ 974.50
63477	BLUE CROSS & BLUE SHIELD	HEALTH INSURANCE SEPT 2017	\$ 9,092.18
63478	CATHER & SONS CONST., INC.	WELCH PARK RD	\$ 93,386.23
63479	WINDSTREAM NEBRASKA INC	PHONE/INET MAY,JUNE,JULY	\$ 2,794.16
63480	AFLAC	SUPPLEMENTAL INSURANCE	\$ 342.61
63481	ALOHA ROTH	2 SHEET CAKES	\$ 40.00
63482	ARAMARK	PANTS & RAGS	\$ 319.22
63483	BLACK HILLS ENERGY	SERVICE FOR JULY	\$ 168.31
63484	CANON FINANCIAL SERVICES	CONTRACT CHARGE	\$ 254.00
63485	CANON SOLUTIONS AMERICA	MAINT BASE & COPIES	\$ 107.24
63486	CARLSON WEST POVONDRA	ARCHITETURAL FEES	\$ 1,500.00
63487	CENTRAL STATES LAB	FILTER BAG CLEANER	\$ 480.59
63488	COMPANY CARE	DRUG TESTS	\$ 78.00
63489	CULLIGAN WATER CONDITIONING	B/W, COOLER RENTAL	\$ 184.70
63490	EAKES OFFICE SOLUTIONS	ENVELOPE MOISTENER, 6X9 ENVE.	\$ 19.17
63491	EMERGENCY MEDICAL PRODUCTS,INC	MEDICAL SUPPLIES	\$ 488.93
63492	FARMERS COOPERATIVE	FUEL	\$ 1,558.55
63493	HAWKINS INC.	TREATMENT CHEMICALS	\$ 2,107.08
63494	JOHN DEERE FINANCIAL	SAW REPAIRS	\$ 210.54
63495	MEYER LABORATORY, INC.	BLUE TRAFFIC PAINT	\$ 407.97
63496	MIDWEST AUTO PARTS	JET SEWERS & REPAIRS	\$ 73.02
63497	MUNICIPAL SUPPLY, INC.	HYDRANT PARTS	\$ 365.94
63498	NE PUBLIC HEALTH ENV. LAB	WATER TESTS	\$ 741.00
63499	NEBRASKA PUBLIC POWER DISTRICT	SERVICE FOR JULY	\$ 6,235.33
63500	OFFICE DEPOT BUSINESS ACCOUNT	NEW BATTERY BACK UP	\$ 74.99
63501	ONE CALL CONCEPTS	LOCATES	\$ 35.88
63502	PAC-N-SAVE MILFORD	GROCERIES	\$ 139.22
63503	PIZZA KITCHEN	BIRTHDAY MEAL	\$ 202.50
63504	REDIGER AUTOMOTIVE	OIL CHANGE UNIT 1&2	\$ 66.96
63505	SAM'S CLUB	POOL CANDY	\$ 299.36
63506	SCHMADER ELECTRIC CO., INC.	SIREN REPAIR	\$ 480.00
63507	SEWARD COUNTY INDEPENDENT	LEGALS,MINUTES,NOTICES,SUBSCRI	\$ 273.68
63508	SUNRISE COUNTRY MANOR	MEALS FOR JULY	\$ 834.75

63509	TCA OUTDOOR POWER	GRAVELY & SAW REPAIRS	\$ 1,387.53
63510	TVRDY'S LOCK & KEY	RELOK KEY POOL	\$ 946.62
63511	URIBE REFUSE SERVICES, IN	TRASH SERVICE	\$ 124.02
63512	VERIZON WIRELESS	PHONES/JET PACKS	\$ 118.90
63513	VERIZON WIRELESS-P	DEPT CELL PHONE	\$ 129.64
63514	WERGIN'S LAWN SERVICE	POOL MEDIAN, GRUB X, FERTILIZE	\$ 55.00
63515	WOLFE, SNOWDEN,HURD,LUERS, &	LEGAL FEES JULY 2017	\$ 1,226.75
63546	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,747.69
2085041	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 4,265.38
2085042	NE DEPT OF REVENUE	STATE TAX	\$ 489.29
63547	UNION BANK	HSA	\$ 1,138.50
63548	AMERITAS DENTAL	DENTAL INSURANCE	\$ 584.04
63549	DEARBORN NATIONAL LIFE INS CO	LIFE INSURANCE	\$ 113.52
63550	SHELL FLEET PLUS	FUEL	\$ 449.75
63551	SHELL FLEET PLUS	GAS- CAR	\$ 26.15
63552	VERIZON WIRELESS	WELL CONTROL MONITOR	\$ 40.01
63571	RETIREMENT PLANS DIVISION	PENSION-133011	\$ 1,747.69
2085043	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 4,278.31
2085045	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$ 122.44
2085044	NE DEPT OF REVENUE	STATE TAX	\$ 533.12
63572	UNION BANK	HSA	\$ 988.50
63578	ALOHA ROTH	1 SHEET CAKE	\$ 25.00
63579	BAKER & TAYLOR	BOOKS	\$ 188.59
63580	BLACK HILLS ENERGY	SERVICE FOR AUGUST	\$ 47.67
63581	BONSALL POOL CO	TESTING KIT SUPPLIES	\$ 50.85
63582	BLUE RIVER UMPIRE ASSOCIATION	UMPIRE SCHEDULING CHARGES	\$ 186.00
63583	CARD SERVICE CENTER	TRAINING AMMO	\$ 982.26
63584	CASH-WA DISTRIBUTING	TOWELS & PLATES- D11154255	\$ 140.72
63585	PETTY CASH	POSTAGE	\$ 34.05
63586	COAST TO COAST COMPUTER PROD.	COPY TONER	\$ 337.50
63587	CRETE GLASS COMPANY	WINDOW REPAIR	\$ 161.63
63588	GRAINGER,INC.	30 BAGS PAVEMENT PATCH	\$ 313.50
63589	HAWKINS INC.	POOL CHEMICALS	\$ 304.04
63590	HEIMAN INC	HOSE, NOZZLES, GLOVES	\$ 4,849.25
63591	JEO CONSULTING GROUP, INC.	WATER SYS IMPROV, GIS MAPPING	\$ 16,044.00
63592	JR WELDING	BENCH REPAIRS	\$ 15.16
63593	KENDALL HOGGINS	SAFETY BOOTS	\$ 150.00
63594	MEYER LABORATORY, INC.	TRASH BAGS	\$ 270.11
63595	MILFORD FIRE & RESCUE	NSVFA DEPT. MEMBERSHIP	\$ 840.00
63596	MILFORD SCHOOL DIST. #5	PARKING FINES	\$ 35.00
63597	NATIONWIDE	CRIME BOND	\$ 100.00
63598	NEBRASKA DEPT OF AGRICULTURE	ANIMAL SHELTER LICENSE	\$ 175.00
63599	NEBRASKA ENVIRONMENTAL PROD	SEWER JET REPAIR	\$ 304.65
63600	NEBRASKA PUBLIC HEALTH	WATER TEST AUGUST	\$ 109.75

63601	NEBRASKA PUBLIC POWER DISTRICT	SERVICE FOR AUGUST	\$ 1,893.65
63602	NORRIS PUBLIC POWER DIST	WELLS 1 & 2	\$ 942.98
63603	NSA/POAN CONFERENCE	NSA POAN CONFERENCE	\$ 125.00
63604	CARD SERVICES	CORDS FUNDAYS	\$ 363.39
63605	OSWALD ELECTRIC	ELECTRICAL REPAIR	\$ 217.24
63606	SEWARD COUNTY INDEPENDENT	HELP WANTED ADS	\$ 232.80
63607	SIGN SOLUTIONS OF LINCOLN	SIGN CORRECTION	\$ 37.50
63608	GARY TESELLE	GARY TESELLE ACCT#5562939	\$ 438.10
63609	WALMART COMMUNITY BRC	GROCERIES	\$ 321.05
63610	ZIMS SHOP REPAIR	CHAINS SHARPENED	\$ 91.00
63611	ZITO MEDIA	DIGITAL ADAPTER	\$ 13.09
	NE DEPT OF REVENUE	AUGUST 2017 SALES TAX	\$ 2,230.80
	PAYROLL CHECKS ON 8/07/2017		\$ 17,880.91
	PAYROLL CHECKS ON 8/21/2017		\$ 14,266.61
	PAYROLL CHECKS ON 9/05/2017		\$ 14,036.07
	**** PAID TOTAL ****		\$ 231,431.38
	**** REPORT TOTAL ****		\$ 231,431.38

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received: Milford Aging Services Commission minutes from August 22, 2017; Library Report; Police Dept. activity report for August 2017; Website overview for August 2017.

Kral – 13 rescue calls, 1 mutual aid with Goehner and 1 fire call. TeSelle – lost 1 section of the water system for 2 weeks and a new pump was installed. Tree clean-up from the storm went well. Street cleaning will take place after he trains someone. Kelley – Recreation program going great; soccer has started and basketball Skills & Drills for K-3 planning is underway. Trying to coordinate additional space for practice time. Pool is shut down and working on bids to remodel the bath house. Pool Board meeting scheduled for 9/12. Baker – Sr. Center operations are going well with the transition of Amy as Manager. Meeting held today to discuss some housekeeping/changes. Compliments to the maintenance crew regarding tree clean-up after the storm. Chief Siebken – E911 Board will be discussing how much each agency will be paying moving forward. Attorney Carlson will be involved with creating agreement.

COMMUNICATIONS: *Sales tax received for the month of June 2017 in the amount of \$18,298.99. *NPPD lease rebate payment received in the amount of \$45,925.48. *Thank you received from the Milford Chamber of Commerce Board for assistance with a successful Fun Days.

NEW BUSINESS:

Introduction and Adoption of Resolution – Exceed Budget Limit by 1%:
Councilmember Baker moved the adoption of the following Resolution second by Bashore.

RESOLUTION NO. 552

RESOLVED, that the City of Milford, Nebraska exceed the budget limit for the 2017-2018 fiscal year by an additional 1%.

Roll call vote: Baker yes, Bashore yes, Kelley yes, Kral yes. Motion carried and Mayor declared Resolution #552 passed and adopted.

Jeanne Hoggins, City Clerk

Nick Glanzer, Mayor

(SEAL)

Introduction and Adoption of Ordinance – Salaries 2017-2018 Budget Year: Councilmember Kelley introduced the following ordinance:

ORDINANCE NO. 915

AN ORDINANCE TO ESTABLISH SALARIES FOR FULL TIME AND PART TIME CITY EMPLOYEES OF THE CITY OF MILFORD, NEBRASKA FOR THE FISCAL YEAR 2017-2018; AND TO PRESCRIBE THE TIME WHEN THE ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT; AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH. (See Ordinance Record)

Introduction and Adoption of Resolution – 2017-2018 Budget:

After due consideration, Bashore moved the adoption of the following Resolution, which was seconded by Kral.

RESOLUTION #553 ADOPTING BUDGET

WHEREAS, the Mayor and Council of the City of Milford, Nebraska have proposed a budget for the fiscal year 2017-2018; and

WHEREAS, a public hearing has been held upon said proposed budget; and

WHEREAS, no objections or remonstrances have been made concerning said budget; and

WHEREAS, the budget shall be adopted in the form as presented.

NOW, THEREFORE, BE IT RESOLVED that the annual budget of the City of Milford, Nebraska, be and the same hereby is adopted as follows:

GENERAL FUND

General Government	\$12,571,928.00
Cash Reserve	\$2,287,751.00

Total	\$14,859,679.00
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BOND FUND

Principal & Interest & Transfers	\$2,451,763.00
Cash Reserve	\$187,194.00
 Total	 \$2,638,957.00

BE IT FURTHER RESOLVED that the portion of said expenditures to be raised by public taxation collected by a property tax levied upon the assessed valuation of property in the City of Milford, Nebraska in the following sums, to-wit:

General All Purpose Levy	\$479,192.00
Bond Levy	\$65,400.00
 Total	 \$544,592.00

BE IT FURTHER RESOLVED that the Clerk is hereby ordered and directed to certify to the County Clerk of Seward County, Nebraska the taxes levied under this Resolution.

Upon roll call vote, the vote was as follows: Voting "AYE": Bashore, Kral, Baker, Kelley. Voting "NAY": None. Absent and not voting: None

The Mayor declared said Resolution duly adopted and directed the Clerk to file a copy thereof with the County Clerk of Seward County.

Jeanne Hoggins, City Clerk

Nick Glanzer, Mayor

(SEAL)

Introduction and Adoption of Ordinance – 2017-2018 Budget:
Councilmember Baker introduced the following ordinance:

ORDINANCE NO. 916

“THE ANNUAL APPROPRIATION BILL OF THE CITY OF MILFORD, NEBRASKA, FOR THE FISCAL YEAR FROM OCTOBER 1, 2017 TO SEPTEMBER 30, 2018; TO PROVIDE FOR THE LEVYING OF TAXES FOR THE USE OF THE CITY OF MILFORD, NEBRASKA, FOR ALL MUNICIPAL PURPOSES FOR SAID FISCAL YEAR AS SHOWN ON THE ASSESSMENT ROLL FOR SAID YEAR, AND TO PROVIDE FOR CERTIFYING ALL TAX LEVIES AND DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY CLERK OF SEWARD COUNTY, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT.” (See Ordinance Record)

ADJOURNMENT: A motion was made by Kral and seconded by Bashore to adjourn the meeting. Roll call vote: Kral yes, Bashore, Baker, Kelley yes. Motion carried and meeting adjourned at 7:31 pm.

Jeanne Hoggins, City Clerk

Nick Glanzer, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 5, 2017 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk