

CITY OF MILFORD  
REGULAR MEETING  
SEPTEMBER 2, 2014  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 2nd day of September at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Also present: Elaine Plessel, Kyle Fastenau, Robert Como, Tim Stewart, Travis Fougeron, Jeremy Dinges, Josie Stauffer, Susan Hackbart, Jon Truell, John Melena, Miriam Eicher, Gerry Dunlap, Kendall Hoggins, Jonathan Jank, George Matzen and Logan Tuttle with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Bruha called the meeting to order at 7:35 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

**MINUTES:** A motion was made by Fortune and seconded by Kral to approve the minutes of the August 5, 2014 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

A motion was made by Baker and seconded by Kral to approve the minutes of the August 27, 2014 meeting. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

**PAYMENT OF BILLS:** A motion was made by Kral and seconded by Heckman that the following accounts payable bills in the amount of \$90,479.47 and payroll in the amount of \$29,955.45 totaling \$120,434.92 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

**SALARIES:**

57580      Forrest Siebken

1362.49

57581	Kendall Hoggins	1276.48
57582	Mavis Ferris	127.83
57583	Jeanne Hoggins	1308.36
57584	Gary TeSelle	861.13
57585	Robert Hull	1137.92
57586	George Matzen	703.23
57587	Tracy Yeackley	602.22
57588	Jenna Filbert	342.28
57589	Benjamin Rediger	1066.17
57590	Hunter Jensen	528.25
57591	Joshua Dalton	265.00
57592	Cole Hartgerink	207.58
57593	Cady Vaverka	113.82
57594	Kile Jackson	1003.04
57595	Heather Wiles	467.08
57596	Scott McNeil	1008.32
57597	Sarah Long	113.82
57598	Ashley Kontor	160.69
57599	Joshua Schaben	466.76
57600	Alison Walla	160.69
57601	Craig Carritt	20.08
57602	Lindsey Sample	345.61
57603	Sandy Fisher	366.05
57604	Zach Danekas	217.60
57605	Natalie Kremer	351.51
57606	Brett Kremer	164.04
57607	Jeremiah Miller	456.96
57608	Aidan Pauley	266.14
57609	Mitchell Tucker	23.44
57610	Addison Pauley	346.49
57611	Maci Wingard	242.71
57612	Trey Frey	528.66
57613	Robin Kremer	288.48
57690	Forrest Siebken	1362.49
57691	Kendall Hoggins	1285.82
57692	Mavis Ferris	81.68
57693	Jeanne Hoggins	1308.36
57694	Gary TeSelle	861.13
57695	Robert Hull	954.01
57696	George Matzen	696.29
57697	Jenna Filbert	423.36

57698	Benjamin Rediger	1031.29
57699	Erica Pallas	855.39
57700	Cady Vaverka	80.35
57701	Kile Jackson	1015.97
57702	Heather Wiles	171.62
57703	Scott McNeil	863.45
57704	Sarah Long	150.65
57705	Joshua Schaben	260.23
57706	Craig Carritt	5.02
57707	Robin Kremer	573.08
57708	Jeffery Troyer	474.07
57712	Rick Fortune	138.52
57713	Dean A. Bruha	184.70
57714	Jeffrey Baker	138.52
57715	Dan Kral	138.52
<b>GENERAL FUND:</b>		
	F & M Bank – Safe Deposit Rent	50.00
57572	Eileen Booton – Deposit Refund	75.00
57573	Cassandre O’Dell-Divis – Deposit Refund	19.81
57574	Darren Gingerich – Deposit Refund	75.00
57575	Joshua Helenhouse – Deposit Refund	14.89
57576	Larry Spaugh – Deposit Refund	34.22
57577	Karmen Young – Deposit Refund	.57
57578	U.S. Postmaster – Postage U.B.	200.12
57579	Co-Opportunity Health – New Application	VOID
57614	Ameritas-Pension	1407.32
57615	Kansas Payment Cntr.-Child Support/McNeal	230.31
57616	Union Bank-H.S.A	720.00
	NE Dept. of Revenue – Sales & Use Tax	2113.75
57617	Addison Pauley – Pool Guard Cert. Reimb.	175.00
57618	AFLAC – Dis, Acc, Cancer, Supplemental	328.05
57619	Aiden Pauley – Pool Guard Cert. Reimb.	175.00
57620	American Building Inspectors – Insp & Monthly Fee	200.00
57621	American Fence Co. – Gate	3967.00
57622	Aramark – Pants & Rags	627.60
57623	AT & T – Long Distance	35.44
57624	Black Hills Energy – Serv. For July 2014	315.12
57625	Brett Kremer – Pool Guard Cert. Reimb.	175.00
57626	Burkey Farms – Web. Rent Overpay Reimb.	50.00
57627	Canon Solutions – Maint. Base, Copies	79.34
57628	Cash-Wa Distr. – Food, Cheese & Plates	311.38

57629	City of Milford - Petty Cash	59.29
57630	Cole Hartgerink – Pool Guard Cert. Reimb.	125.00
57631	Department of Pathology – Tox Report	140.00
57632	Diode Communications – Internet	55.22
57633	Eakes Office Plus – Calendars, Planners, Paper	123.43
57634	EBS-RMSCO – Vision Insurance	78.08
57635	EMC – Pool Slide Insurance	20.00
57636	Farmers Cooperative – Gas & Diesel	2000.65
57637	G & P Development – Const. & Demo Waste	50.74
57638	Gerhold Concrete Co. – Crushed Concrete	62.48
57639	Graphic Screen Printing – T.C. Uniforms	108.00
57640	Hawkins Inc. – Hydrolic Acid, Blackdrum	282.69
57641	Heartland Auto Body – Door/Window Switch	86.45
57642	HOA Solutions – Yaskawa P100 VFD & Install	4540.00
57643	Hunter Jensen – Pool Guard Cert. Reimb.	125.00
57644	JEO Consulting – Trail Master Plan, Pool Slide	2351.50
57645	Jeremiah Miller – Pool Guard Cert. Reimb.	175.00
57646	John Deere Financing – Mower Repairs	518.18
57647	Josh Dalton – Pool Guard Cert. Reimb.	125.00
57648	JR Welding – 2x2 Flat for Grate, Lab	443.29
57649	League of NE Municipalities – Membership & Fees	3108.00
57650	Lindsey Sample – Pool Guard Cert. Reimb.	235.00
57651	Maci Wingard – Pool Guard Cert. Reimb.	175.00
57652	Matheson Tri-Gas – Oxygen & Compressed Air	96.72
57653	Menards – Roofing Supplies for Cemetery	1031.76
57654	Midwest Service & Sales – Capsign, Sq Edge, Plow	296.00
57655	Milford A/C & Appliance – A/C Repair Sr. Center	76.15
57656	Milford Chamber of Comm – ½ Banner Brackets	685.00
57657	Milford Fire & Rescue – NSVFA Membership	780.00
57658	Mitchell Tucker – Pool Guard Cert. Reimb.	175.00
57659	Municipal Supply – Warranty Update, Brass	2100.60
57660	Natalie Kremer – Pool Guard Cert. Reimb.	175.00
57661	NE Law Enforcement Training – Material, Cert. Fee	145.00
57662	NE Public Power Dist. – Service for Jul 2014	9723.19
57663	NE Secretary of State – Hoggins Notary Renew	30.00
57664	NE Motor Parts – Fleet Maint., Sprayer & Mower Rep.	137.28
57665	Northern Agri-Service – Sprinklers, Water Reel parts	750.98
57666	One Call Concepts – Locates	25.10
57667	Pac N Save – Fundraising Supplies	121.38
57668	Police & Sheriffs Press – Commission Cards	32.49
57669	Police Grant Fund – Reimb acct for back door purch	1363.00

57670	PowerPlan – 310 K Door Cylinder	94.55
57671	Rediger Automotive – Oil Change Unit #1	41.17
57672	Roxanne Roth – Cleaning City Hall	75.00
57673	Sam’s Club – Pool Candy	417.56
57674	Sandy Fisher – Pool Guard Cert. Reimb	235.00
57675	Servi-Tech – Water Test	55.45
57676	Seward Co. Public Power Dist. - Wells 1 & 2	408.94
57677	Seward County Independent – Minutes, Notices, etc.	715.91
57678	Seward Lumber – Roof Repairs	129.30
57679	Sports Express – Baseball Hats	287.55
57680	Stutzman Digging – Water Service Milford Menn	1548.50
57681	TCA Outdoor Power – Mower Repair & Parts	828.54
57682	TooFast Supply – Soap Dispenser, 10” Hose Bands	194.62
57683	Trey Frey – Pool Guard Cert. Reimb.	235.00
57684	United Industries – Rope, Floats, Floatkeepers	125.84
57685	Verizon Wireless – Cellphones	95.14
57686	Verizon Wireless – Dept. Cellular	104.97
57687	Waste Connections of NE – Trash Service	395.21
57688	Windstream – Service for July	575.01
57689	Zach Danekas – Pool Guard Cert. Reimb.	175.00
57709	Ameritas – Pension	1458.12
57710	Kansas Payment Center – Child Support Pmt.	230.31
57711	Union Bank – HSA Contributions	695.00
57716	Aaron Thompson- Bldg. Inspector Training	345.00
57717	Allied Insurance – Crime Bond	100.00
57718	Aloha Roth- Birthday Cakes	43.00
57719	Aramark- Custom screen print T-shirts	124.88
57720	ATCO- Devour	813.00
57721	Baker & Taylor- Books	23.19
57722	BARCO- LED Hazard Lights	192.66
57723	Black Hills Energy- Service for August	289.60
57724	Blevens Law Office- Legal Services for Aug.	350.00
57725	Canon Financial- Contract Charge	254.00
57726	Card Service Center- Postage, Powers Elec, Ammo	2065.75
57727	VOID	0.00
57728	Central States Lab- Triple Melt, 12 Gal. Mun 3	5166.30
57729	City of Milford- Postage, 3 Ring Binder, Cups	29.47
57730	VOID	0.00
57731	Consolidated Management- Meals McNeil	69.75
57732	Culligan- Bottled Water, Cooler Rent	89.85
57733	Dearborn National- Life Insurance	120.40

57734	DHHS- Nitrate, Coliform. VOC's	789.00
57735	Drake Refrigeration- Repairs to Fridge	195.00
57736	Emergency Medical Products- Medical Supplies	247.55
57737	12-Lead EKG Monitor	6500.00
57738	George Matzen- Movies, Books, Toner	206.45
57739	Gerhold Concrete- Gravel Mix, Crushed Concrete	135.96
57740	Hawkins- Azone, LPC-4, Freight	1647.94
57741	Hunter Jensen- Pool Oper. Permit, Reimbursement	60.00
57742	Kremer's Inc- Repair Light at Well #3	138.92
57743	Midwest Service & Sales- Stainless Steel Strapping	249.28
57744	Milford A/C & App.- A/C Repair & Maintenance	549.89
57745	Milford Plumbing- Install Water Heater, Fountain	1335.12
57746	Milford School Dist- Liq. Lic.	25.00
57747	Kathy Ruzicka- Fall Conference- Robin	90.00
57748	National Wash Authority- Water Tower Wash	4995.00
57749	NPPD- Service for August	2799.56
57750	Nebraska Public Health- BAC Analysis	105.00
57751	Northern Lawn & Underground- Reverse 5004 Rotor	222.50
55752	Office Depot- 6x9 Clasp Envelope, Fee	35.93
57753	Orschlens- Weed Sprayer Parts	85.99
57754	Oswald Electric- Install Hot Water Heater	65.65
57755	Pizza Kitchen- Catered Meals	370.00
57756	PowerPlan- Repair Door 310 K	253.65
57757	Racom- 2- Speaker Mics For Portables	290.00
57758	Reader Services- Books	12.99
57759	Reimers Kaufman- Marble Dust, Drop Charge	344.72
57760	Roxanne Roth- Cleaning Services	50.00
57761	Sack Lumber- Roof Repair	397.43
57762	Shell Fleet Plus- Fuel Expense	885.95
57763	Shell Fleet Plus- Gas for Car	37.81
57764	Show Me Books- Books	1320.00
57765	Sunrise Country Manor- July Meals	724.50
57766	TooFast Supply- Inverted Paint, Ear Plugs, Kit	470.44
57767	Union Bank- Medicare Part D- Gary TeSelle	450.50
57768	Verizon Wireless- Well Control Monitor	40.01
57769	Walmart- Wire Brushes, Tape, Food, Supplies	329.20
57770	Wergin's Lawn Service- Grub Control, Fertilizer	979.00
57771	Windstream- Service for August	187.57
57772	Zito Media- HDTV Adaptor	5.47

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports received were Milford Housing Authority minutes for August 14,

2014; Milford Aging Services Committee minutes for August 26, 2014; Police Dept. activity report for July 2014; MVFD Fire Report for August 2014. Matzen – Library report – August check-outs 1764, up 150 from last year; Overdrive check-outs 126, up 2 times the usage from last year. Movie Night showing of The Muppets Most Wanted 25-30 in attendance. Book Sale Fundraiser received \$900.00 in Donations. The entryway roof leaked again and the City Maintenance cleaned out the drain again. Kral – Fire and Police Reports provided. TeSelle – Outside of water tower cleaned and bottom of bowl showing signs of needing paint. The tower itself is in good condition. First street sidewalk/curb repairs have been held up due to rain and water service repairs. The business owners have been very patient to work with. 4<sup>th</sup> & B Street is closed off as the street is hallowed out underneath and starting to move. Sewer plant has a grinder that needs to be replaced. This will be placed on next month's agenda. A right-of-way tree dropped a branch on the roof of a home. There was damage to the roof. Our insurance adjuster has been notified. Chief Siebken attended an E911 Board meeting. Areas discussed: Beaver Crossing lost a repeater system, E911 property which has been reinstalled. Garland is asking the E911 Board to remove the antenna on their water tower so they can paint it, E911 Board considering options to move it to a different location or put it back up. Peace App. Association which is made up of 14 counties in the southeast region are looking at going together as a group to offset cost of a 911 phone system and equipment. This could possibly save money on the working hours of the 911 center. Installing a microwave system on the Erickson tower in Seward which will interact with NE Regional Satellite System allowing use of internet, mobile data and 911 NCIC and saving money. Baker at the Sr. Center meeting last week he updated the Board members on the status of the donated money. Project ideas will come from those individuals engaged at the Sr. Center. Baker attended a Seward County Economic Development Committee meeting as well as an Economic Development Executive Board meeting. Director Jonathan Jank updated the Council on Economic Development issues throughout Seward County. Highlights: Lunch and Learn event partnering with Seward area Chamber of Commerce. Attended a Community Venture Network recruitment event and met with companies that want to expand or relocate to rural Midwest communities. Hosted a couple site visits at the Seward/Lincoln Regional Rail Campus. Hosted the NE Department of Economics Development, the entire recruitment staff, they toured western Nebraska. Jonathan updated the Council on upcoming training events as well as notifying them of the annual meeting which will be held September 26, 2014. The keynote speaker will be covering information from 2 studies recently completed. The Seward County Labor Study and the

Commute pattern study. Jonathan gave information about the Dick Wehrs' Integrity Loan Fund Program which assists people that cannot get a traditional loan. He is working with the Village of Utica as they consider a sales tax and working with Milford on the Downtown revitalization as well as a housing meeting being held tomorrow. The Seward County Commissioners approved the ½ mile paving project on West Van Dorn Rd. (Lindsey Irrigation and Coop) Private contributions came from the individual businesses as well as matching funds from the County.

Hoggins - an updated budget worksheet is in the Council packet. Erica Pallas has started and is doing a very good job. Terry Buchli has been contacted to look at the front windows in City Hall. He tore off the paneling exposing the brick. He noted the mortar is crumbling away and didn't want to dig any further into the project until it was discussed further.

**COMMUNICATIONS:** \*Sales tax received for the month of June 2014 in the amount of \$16,486.98. \*Donation received from Garcia/Chicoine recognizing DARE in the amount of \$1,000.00. \*NPPD lease agreement payment for the 2<sup>nd</sup> Quarter in the amount of \$46,624.26.

**UNFINISHED BUSINESS:**

**Introduction and Adoption of Resolution – 2014 Local emergency Operations Plan (LEOP):**

RESOLUTION NO. 501

The following resolution was introduced by Fortune, who moved its adoption, seconded by Heckman.

BE IT RESOLVED BY THE CITY OF MILFORD, NEBRASKA:

That in order to provide for a coordinated response to a disaster or emergency in Seward County, the City of Milford and other cities and villages in Seward County, the Milford City Council deems it advisable and in the best interests of the community and the County to approve the attached Seward County Local Emergency Operations Plan. Acceptance of this 2014 Local Emergency Operations plan supersedes all previous approved Seward County Local Emergency Operations Plans.

Passed and approved this 2<sup>nd</sup> day of September, 2014.

Roll call vote: Fortune yes, Heckman yes, Baker yes, Kral yes. Motion carried.

Attest: \_\_\_\_\_

City Clerk

\_\_\_\_\_

Mayor

(SEAL)



**Award Bid for Fire Dept. Grass Rig/Brush Truck:** The bids were opened on August 28, 2014 at 3:20 pm. The truck committee reviewed the bids and Jeremy Dinges reported that the Blanchat truck met all the specifications and has safety features well above the other trucks. They would like to recommend the purchase of the Blanchat Brush Truck. A motion was made by Kral and seconded by Fortune to award the bid to Blanchat for the Brush Truck in the amount of \$105,616.00. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

**NEW BUSINESS:**

**Discuss/Action: Milford Community Development – Goals & Ideas:** Mechanical Engineer Bryce Johnson with T4 Consulting introduced himself and shared some of the ideas that he and the Milford Community Development Group have been working towards. Pre-design improvement sketches were displayed of First Street Business District. He noted that First Street is kind of void at the human level. Ideas mentioned for improvements: gathering places, trees for beautification, a center median, reconfigure the parking arrangement in front of the Post Office, create build outs at the intersection of First and B Street, create crosswalks and maintain the angle parking. Improving signage along Hwy 6 directing people downtown was suggested. One way to beautify First Street is to get people downtown. People like cover from the elements and awnings were introduced as a way to improve the façade of businesses as well as provide cover. Jonathan Jank talked about funding and the key role of having the private sector participating. Areas of local funding include T. I. F and LB840. The State Community Development Block Grant Funds has a downtown revitalization initiative which creates a funding mechanism for downtown revitalization efforts. This funding mechanism has 2 phases: 1<sup>st</sup> – Planning Phase which creates about a \$30,000.00 pool with a 25% match from the community. The Municipality has to be the signer behind the plan. Phase 2 is a \$350,000.00 pool of funds that is injected into the plan, which is also a 25% match. The 25% match does allow for in-kind donations, counting volunteer hours. Due to the hours of paperwork involved with grant applications we would partner with SENDD, this is their area of expertise. Something Milford needs to consider is the designation of becoming an Economic Development Certified Community. Another source of funding is having the private sector members inject funding into downtown with low or no interest revolving loans. Jonathan expressed that the Milford Community Development group needs the City's partnership. He then turned the discussion over to members of the community that are investing their time and energy into the group/ideas. Gerry Dunlap is excited about the discussion to make improvements to First Street and seeing it bloom into

something that the people can enjoy. Mirian Eicher is hoping to see improvements to areas in the community that need some upkeep. Any idea to improve the community esthetically creates an atmosphere that people care. This group is willing to spearhead some of these ideas to help our community look better. Roger Wittrock has been involved since Josie approached the Chamber about beautifying downtown for the 150<sup>th</sup> Celebration. The introduction of the park let in front of his store spurred conversation and gave people a place to sit outside and enjoy the evening. Roger noted his property needs some paint and light repairs and would appreciate funding sources to make improvements to his building. Adding awnings would improve the look of downtown. Susan Hackbart and her husband have been business owners since 1992. They are also interested in beautifying the front of their business and creating an atmosphere welcoming new families to the community. Josie Stauffer thanked the Council for allowing them to present what they have so far and hope to continue the conversation with the City. Baker - the City of Seward just received CDBG funds to pave a one mile road by Tenneco and their medium household income is \$20,000.00 more than ours, we need to make the application. We also need to become a certified city and become a member of the Main Street program. SENDD can be hired to assist us with the application process to become a certified city. We can talk about this at our next meeting.

**Discuss/Action: Future Technologies Wireless Internet:** Jon Truell with Future Technologies specializes in bringing high speed broadband internet to rural communities. They currently serve southeastern NE and western Iowa. He is here to see if the City of Milford would be interested in working with them. In order to facilitate this they would need space on our water tower for their antenna. It is not feasible for them to be building towers. In exchange for the use of the tower they will provide some free connections for the City. The equipment is not large, there would be no modifications to the tower and they cover an 8 mile radius depending on the trees. They usually have a 40 – 60% coverage rate in town. It would be another option for Milford residents. They cater to rural communities. Heckman asked about speeds, residential offers 15meg. Very little power is needed. They are based out of Lincoln. Mr. Blevens will look over the contract and we can revisit this next month. They are requesting at least a 3 year lease.

**Discuss/Action: Hire part time maintenance employee and set wage:** Discussion was held last month regarding additional help with mowing. With the rain the maintenance dept. cannot keep up. Mark Frey is interested in working part time to help out. A motion was made by Baker and seconded by Heckman to hire Mark Frey as part time help at an hourly rate

of \$8.50. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried. Baker questioned if Mark's retirement would be affected if we hired him. This will be looked into.

**Introduction and Adoption of Depository Resolutions: Accounts at F&M Bank and Jones National Bank:** The resolutions are attached to these minutes. Council approval and action as follows:

RESOLUTION NO. 502 – General Account: Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

RESOLUTION NO. 503 – Economic Development, Concession Stand and Pool Accounts: Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

RESOLUTION NO. 504 – Stop and Grant Accounts: Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried.

RESOLUTION NO. 505 – Safe Deposit Boxes: Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

RESOLUTION NO. 506 – General Account: Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

RESOLUTION NO. 507 – Equitable Sharing Account: Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

**Discuss/Action: Employee Handbook Committee:** Discussion was held regarding confirmation of names to be appointed to the committee. A motion was made by Kral and seconded by Heckman to approve the Mayors recommendation to appoint Chief Forrest Siebken, Library Director George Matzen, Mayor Dean Bruha, Council members Jeff Baker, Jeff Heckman, Taylor Felix H.R. personnel with Seward County and Robert Blevens as legal counsel. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

**Discuss/Action: Senior Center Building Issues:** It was noted that the Sr. Center has sustained damage due to the continuous groundwater around the foundation and into the basement. The steps at the southeast entrance going into the basement are rotten and need to be replaced immediately. Entrance into the building from this doorway is prohibited at this time. The original Contractor Dick Beal was contacted to assess the building. He will put together a bid to do the repairs. Council member Kral asked Kendall Hoggins to report on what he found the morning they visited the building. Hoggins noted the foundation is a foot and a half below grade. It was designed this way to eliminate steps into the building. Water can't drain away on the north side, west side or south side. The water sits there and seeps in thru the foundation which has rotted the steps out. The sill plate around the top of the foundation has evidence of rot. The floor joists around the outside are starting to rot. There are mold issues that should be

addressed immediately. It needs a new roof. The surrounding buildings are either dumping water on or around the Sr. Center property and it's not draining away from the building. Hoggins suggested digging around the foundation and placing a rubber membrane along the basement walls. The cost is unknown at this time. Dick Beal with Central Contractors has been out to look at the Sr. Center and give an opinion and estimate of repairs. With the mold concern Heckman questioned closing down the Sr. Center. Blevens suggested hiring a water proofing company.

**Discuss/Action: Reorganize City Buildings Committee:** Mayor Bruha mentioned that a building committee was appointed years ago and we no longer have such a committee. His perspective on the matter would be that the Council member over that Dept. should be on first alert as far as looking at a building. He questioned the Council as to creating a new committee or having the Council overseeing the buildings. Fortune noted the tools are in place to oversee the buildings. There was a problem with the Library, George called the maintenance dept.; problems with the Fire Station Dan was on the roof etc... The committee was originally created when we were discussing options for a new City Hall. The reason Baker put this on the agenda was not for inspecting the current buildings but to decide future use. Discussion has been held about possibly joining with the School District on projects. There's been discussion about City Hall, what are we going to do with that? The reason for the committee is to discuss the future of our buildings. The committee should not be made up of City employees but members of the community so they can discuss the issues at hand. This will create more of a need picture instead of a want picture. These lengthy discussions can be held outside the Council meeting as needed; allowing the important facts from the committee to be brought back to the Council. Heckman asked if there are going to be requirements for the people on this committee; construction experience etc... someone that can give us a good opinion. Kral questioned tabling the agenda item as we will be collecting additional information this month. We are meeting with the structural engineer again and will also gather information from the Sr. Center contractor. Baker wanted to discuss the layout of the committee. We already have people on board that can serve in this capacity dealing with areas of the community. The first person Baker would like to assign is our new Building Inspector, Kendall Hoggins. We could also assign a couple Council members. Heckman requested a legitimate group that is knowledgeable. Item tabled to gather additional information.

**Introduction and Adoption of Resolution – Create a new budget account for a Library Sinking Fund as #33:** The following resolution was introduced by Heckman, who moved its adoption, seconded by Kral.

RESOLUTION NO. 508

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA THAT:

A new budget account is hereby established for the Library Sinking Fund as budget account #33.

Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes.  
Motion carried.

Dated this 2<sup>nd</sup> day of September, 2014.

Attest: \_\_\_\_\_  
City Clerk Mayor

(SEAL)

**Introduction and Adoption of Resolution – Create a new budget account for a General Sinking Fund as #34:** The following resolution was introduced by Heckman, who moved its adoption, seconded by Fortune.

RESOLUTION NO. 509

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA THAT:

A new budget account is hereby established for the General Sinking Fund as budget account #34.

Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes.  
Motion carried.

Dated this 2<sup>nd</sup> day of September, 2014.

Attest: \_\_\_\_\_  
City Clerk Mayor

(SEAL)

**ADJOURNMENT:** A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried and meeting adjourned at 9:44 pm.

\_\_\_\_\_  
Jeanne Hoggins, City Clerk

\_\_\_\_\_  
Dean A. Bruha, Mayor

## CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 2, 2014 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

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Jeanne Hoggins, City Clerk