

CITY OF MILFORD
REGULAR MEETING
MAY 7, 2013
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 7th day of May 2013 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Also present: Elaine Plessel, Matthew Roque with JEO, Larry Lindquist, Matt Meierdierks and Logan Tuttle with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:35 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Baker and seconded by Kral to approve the minutes of the April 2, 2013 meeting. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

A motion was made by Fortune and seconded by Heckman to approve the minutes of the April 11, 2013 meeting. Roll call vote: Fortune yes, Heckman yes, Baker yes, Kral yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Heckman that the following bills in the amount of \$92,819.96 and payroll in the amount of \$39,492.66 totaling \$132,312.62 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

55159	Mark Frey	1501.89
55160	Forrest Siebken	1334.60
55161	Mavis Ferris	76.60
55162	Jeanne Hoggins	1304.32

55163	Gary TeSelle	770.48
55164	Robert Hull	1157.55
55165	David Dahle	1087.69
55166	George Matzen	682.41
55167	Tracy Yeackley	767.88
55168	Benjamin Rediger	969.79
55169	Craig Corder	1258.19
55170	Jason Meyer	971.67
55171	Lisa Aschoff	605.40
55172	Erica Pallas	230.17
55173	Timothy Long	167.43
55215	Mark Frey	1501.89
55216	Forrest Siebken	1334.60
55217	Mavis Ferris	80.07
55218	Jeanne Hoggins	1289.32
55219	Gary TeSelle	714.66
55220	Robert Hull	1136.44
55221	David Dahle	1048.99
55222	George Matzen	682.41
55223	Tracy Yeackley	741.65
55224	Benjamin Rediger	987.31
55225	Craig Corder	1307.19
55226	Jason Meyer	962.74
55227	Sean Stahly	224.56
55228	Erica Pallas	332.77
55229	Timothy Long	70.05
55237	Ricky Fortune	138.52
53238	Dean Bruha	184.70
55239	Jeff Baker	138.52
55240	Jeff Heckman	138.52
55241	Dan Kral	138.52
52248	Mark Frey	1501.89
52249	Forrest Siebken	1334.60
52250	Mavis Ferris	80.07
52251	Jeanne Hoggins	1289.32
52252	Gary TeSelle	749.54
52253	Rob Hull	880.38
52254	David Dahle	1293.30
52255	George Matzen	682.41
52256	Tracy Yeackley	767.88
52257	Benjamin Rediger	969.79

52258	Craig Corder	1258.19
52259	Jason Meyer	962.74
52260	Dean Stahly	149.71
52261	Lisa Aschoff	1111.95
52262	Erica Pallas	315.46
52263	Timothy Long	105.93

GENERAL FUND:

55118	Antonio Hemsath- WA/SW Deposit Refund	21.86
55158	US Postmaster- Utility Billing Postage	191.36
55174	Union Bank- HSA	815.00
55175	Ameritas- Pension	1684.08
55176	American Building Inspectors- Inspections & Fee	1615.00
55177	Aramark Uniform- Pants & Rags	824.89
55178	AT&T- Long Distance	16.26
55179	Ben Rediger- Meeting, Mileage & Meals	285.23
55180	Berry- Directory Advertising	16.75
55181	Black Hills Energy- Service for March	1198.81
55182	Canon Solutions- Copies, Maint Base	86.48
55183	Coventry Health- Health Ins May 2013	8516.12
55184	Culligan- Water, Cooler Rent, Salt	103.75
55185	Diode Communications- Service for March	55.22
55186	Eakes Office Plus- 2 ink Cartridges for Printers	43.00
55187	Emergency Medical Products- Gloves	168.30
55188	Farmer's Co-op- Fuel for March, Tire Repair	1866.17
55189	Forrest Siebken- Training St. Paul	176.52
55190	Graham Tire- Tire	413.09
55191	Hawkins- Parts for Pumps, Freight	134.61
55192	JEO- Blight Study	1700.00
55193	John Deere Financial- Hyd Inter, Oil Filter	149.33
55194	Lori McCullough- Web Rent Reimbursement	50.00
55195	Matt Parrott- Disconnect Notices	239.06
55196	Melodie Peterson- Reimburse Softball Registration	35.00
55197	Midwest Refuse- Service for March	139.24
55198	Nebraska Motor Parts- Hose, Swivel, Filters, Soap	586.46
55199	Nebraska Public Health- Blood Test	98.00
55200	Nebraska Public Power Dist- Service for March	6201.30
55201	One Call Concepts- Locates & Fees	9.20
55202	Pac-N-Save- Supplies, Food, Dog Food	75.72
55203	Rediger Automotive- Oil Change Unit #2	29.55
55204	Roxanne Roth- Cleaning Services	50.00
55205	Seward Co Public Power Dist-Wells 1&2	473.46

55206	Seward County Independent- Notices, Minutes, Ord.	316.73
55207	Shell Fleet Plus- Gas	236.78
55208	Sunrise Country Manor- Meals for Feb.	572.25
55209	TCA Outdoor Power- Parts for Mowers, Spreader	3173.15
55210	Verizon Wireless- Mar & April Charges	187.24
55211	Verizon Wireless- Air Card Expense	80.02
55212	Verizon Wireless- Dept Cellular Charges	102.18
55213	Wayne Stohlman- Emerg. Management Conf.	273.00
55214	Windstream – March Service	516.62
55230	Ameritas-Pension	1627.78
55231	Union Bank- HSA	815.00
55232	Aflac- Dis, Cancer, Acc, Suppl	513.36
55233	Companion Life- Dental Coverage	595.52
55234	Companion Life- Vision Coverage	23.39
55235	Fort Dearborn- Life Insurance	92.88
55236	Mutual of Omaha- Disability	30.24
55242	Michelle Bedke- WA/SW Deposit Refund	58.72
55243	James Brownell- WA/SW Deposit Refund	14.33
55244	Hayden Farnstrom- WA/SW Deposit Refund	69.47
55245	Kendal Nitzsche- WA/SW Deposit Refund	75.00
55246	Mark Sklenar- WA/SW Deposit Refund	50.68
55247	U.S. Postmaster- Utility Billing Postage	194.17
55264	Ameritas Group- Pension	1684.08
55265	Union Bank- HSA	815.00
55266	Aloha Roth- Cake	40.00
55267	American Legion Post 171- Flags	123.50
55268	American Library Association- Membership	130.00
55269	Baker & Taylor- Books	215.44
55270	Ben Rediger- Steel Toe Boots	99.46
55271	Berry- Directory Advertising	33.50
55272	Blevens Law Office- Legal Services May 2013	350.00
55273	BSN Sports- Batting Tees & Home Plate	139.67
55274	Canon Financial- Contract Charge	254.00
55275	Card Service Center- Cylinder for Blade, Laptop bag	536.22
55276	Petty Cash- Mileage, Kleenex, Postage	36.68
55277	Concrete Works- Work done on 1 st Street	24,172.00
55278	Culligan Water- Water, Cooler Rent, Softener	46.95
55279	DHHS- Book, Test for Ben	178.00
55280	Digital Ally, Inc- Software Upgrade	270.00
55281	Earl Carter- Repair Garage Door	110.00
55282	Emergency Medical Products- Sheets, Masks	120.46

55283	GreatAmerica- Meter Rent	80.00
55284	Hawkins Inc.- Pump Parts, Freight	124.71
55285	Heiman- Fire Hose, Freight	547.62
55286	JEO- Pool, Blight Study	1092.50
55287	JR Welding- 1x8x14, Cut Charge	11.35
55288	Kelly Supply Company- Parts	43.50
55289	Matheson Tri-Gas- Oxygen, Compressed Air	79.98
55290	Menard's- Felt Paper, Roof Nails, Screws	91.39
55291	Meyer Automotive- Air Cleaner, Oil	27.64
55292	Meyer Laboratory- Blue Pool Paint, Trash Liners	4122.69
55293	Midwest Refuse- Service for March	114.24
55294	Milford Plumbing- Faucet & Urinal Repair, Brass Cap	283.11
55295	Milford School Dist.- Parking Fines, Liquor Lic.	1030.00
55296	Nebraska Public Health- Coliform, Nitrate	70.00
55297	Pizza Kitchen- March Meals	510.00
55298	Racom Corporation- Radio, Portable Radio	7088.80
55299	Reader Service- Books	12.99
55300	Sack Lumber Co.- Concrete, Sealant, House Wrap	232.87
55301	Seward County Independent- Want Ad (Library)	73.35
55302	Seward Electronics- Service on Repeater	1537.98
55303	Shell Fleet Plus- Fuel	847.20
55304	Shell Fleet Plus- Car Gas	38.38
55305	TeSelle Services- Steel Toe Boots	73.99
55306	Tvrdy's Lock & Key- Repair Locks	342.54
55307	Union Bank- Gary TeSelle Acct, Medicare Part D	431.50
55308	Wal-Mart- Blank DVD's, Supplies, Food, Fundraiser	247.90
55309	Wergin's Lawn Service- Fert, Plus Pre-Emergent	169.00
55310	Windstream- Service for April	613.39
55311	Acuity Specialty Products- Sewer Aid	515.70

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for April 18, 2013; Milford Aging Services Commission minutes for April 23, 2013; Pool Board minutes for April 22, 2013; Police Dept. activity report for February and March, 2013; MVFD Fire & Rescue NARSIS Report for April 2013. Heckman – the rain has put the pool project behind. Items to complete yet: landscaping, pour the pad, lighting, siding on the building and finishing touches. Opening day is scheduled for May 25. Kral – waiting to hear from the State of NE Roads Dept. to complete the street lighting project along Hwy 6 going west out of town. Chief Siebken – the budget is being prepared by the E911 Board Committee which will be submitted for approval. Remodeling and consolidation with Lincoln 911 Center is being

discussed. Srgt. Corder and Officer Meyer will be attending a Child Abuse training program thru the Child Advocacy Center in Lincoln. Baker – reported on a meeting that was organized by Jonathan Jank. Jerry Zatson who is professional site selector and community organizer will talk about Economic Development and he will be taking a tour of Seward County. He will be in Milford on May 20, 2013 at 3:00 pm. Baker also reported on the success of the Chamber of Commerce banner project. They have 27 banners displayed and a few more being made. A walk-thru with Sports Express Softball and Storm Baseball will be held later to highlight and identify some issues and improvements.

COMMUNICATIONS: *Sales tax received for the month of February 2013 in the amount of \$11,994.53. * Black Hills Gas Utility annual franchise taxes received in the amount of \$15,838.76. *Thank you received from Webermeier Scholarship recipient Sean Stahly. *Ben Rediger completed his Grade 4 Water Operator Certification increasing his pay by \$1.00 as approved previously by the Council.

UNFINISHED BUSINESS:

Action – Street Lighting along Hwy 6, west of “F” Street: Council member Kral reported on this item in communications.

Discuss/Action City of Milford website & uniform e-mails: Matt Meierdierks highlighted his work on the website for the Bellwood Church. He explained what options were available for setting up a website by using word press templates. We also visited Crete’s website for ideas on a municipal page. Matt explained to the Council that it’s basically up to the Council and what they want on the Milford website. A committee of Chief Siebken, Clerk Hoggins, Council members Baker and Heckman will work together to create and design the beginning steps for a City of Milford website. Uniform emails accounts were also discussed and the Council would like to establish them immediately.

NEW BUSINESS:

Hire additional Pool Staff and set wages: A motion was made by Heckman and seconded by Fortune to approve hiring the following pool employees and their appropriate wages: Assistant Manager: Alexa Stauffer - \$9.50; Head Guard: Becca Anderson - \$8.00; Lifeguards: Ian Rempel - \$7.40, Sean Fredericksen - \$7.25, Hunter Jensen - \$7.25, Trevor Hartgerink - \$7.40; Lifeguard/Sub: Cole Hartgerink - \$7.25. Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried.

Hire Assistant Librarian Director and set wage: A motion was made by Heckman and seconded by Fortune to hire Jenna (Jolly) Filbert as the Assistant Librarian Director at an hourly wage of \$9.00. This is a 20 hour

per week position. Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried.

Receive & Refer Blight Study & Redevelopment Plan to Planning & Zoning Commission: Matthew Roque with JEO presented the findings of the Blight and Substandard Study. After reviewing the map and documents presented, the Council asked for additional areas to be added to the study. A motion was made by Fortune and seconded by Baker to send the study back to JEO for revisions to include the east side of Hwy 6 going north out of town into the Blighted and Substandard area. Roll call vote: Fortune yes, Baker yes, Heckman yes, Kral yes. Motion carried.

Discuss/Action on LB840 Guidelines: Council member Baker noted the guidelines are basically done but need to be reviewed by the Committee one more time before presenting them to the Council. The finished product will be a good guide with details and responsibilities of individuals involved. Attorney Blevens will also be included in the review process. Item tabled.

Approval of Strategic Planning Survey for distribution to community: After review of the survey and a few minor changes, a motion was made by Baker and seconded by Fortune to approve the Strategic Planning Survey with changes indicated. Roll call vote: Baker yes, Fortune yes, Heckman yes, Kral yes. Motion carried.

Ben Rediger pay increase – Water Operator Grade 4 Certification: Agenda item not needed.

ADJOURNMENT: A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 9:42 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 7, 2013 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the

said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk