

CITY OF MILFORD
REGULAR MEETING
MAY 6, 2014
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 6th day of May at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Jeff Baker, Rick Fortune, Dan Kral; Chief of Police Forrest Siebken; Attorney Robert Blevens; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Absent: Council member Jeff Heckman. Also present: Kevin Wingard, Larry Lindquist, Dave Welch and Logan Tuttle with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:32 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Baker and seconded by Kral to approve the minutes of the April 1, 2014 meeting. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman absent. Motion carried.

A motion was made by Kral and seconded by Fortune to approve the minutes of the April 23, 2014 meeting. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman absent. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Baker that the following accounts payable bills in the amount of \$73,282.30 and payroll in the amount of \$39,567.08 totaling \$112,849.38 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Baker yes, Fortune yes, Heckman absent. Motion carried.

SALARIES:

56906	Mark Frey	1465.31
56907	Forrest Siebken	1362.49
56908	Mavis Ferris	63.92

56909	Jeanne Hoggins	1343.93
56910	Gary TeSelle	800.40
56911	Robert Hull	1095.02
56912	David Dahle	2006.58
56913	George Matzen	696.29
56914	Tracy Yeackley	863.95
56915	Jenna Filbert	411.20
56916	Benjamin Rediger	1050.97
56917	Lisa Aschoff	606.74
56918	Timothy Long	151.65
56919	Cady Vaverka	137.25
56920	Kile Jackson	1149.64
56921	Heather Wiles	388.86
56922	Scott McNeil	403.51
56972	Mark Frey	1465.31
56973	Forrest Siebken	1362.49
56974	Mavis Ferris	78.12
56975	Jeanne Hoggins	1343.93
56976	Gary TeSelle	814.62
56977	Robert Hull	1105.75
56978	George Matzen	696.29
56979	Tracy Yeackley	806.79
56980	Jenna Filbert	386.87
56981	Benjamin Rediger	1089.07
56982	Lisa Aschoff	531.10
56983	Cady Vaverka	133.91
56984	Kile Jackson	1166.89
56985	Heather Wiles	342.55
56986	Scott McNeil	1021.34
56987	Sarah Long	143.96
56996	Rick Fortune	138.52
56997	Dean Bruha	184.70
56998	Jeff Baker	138.52
56999	Jeff Heckman	138.52
57000	Dan Kral	138.52
57001	Mark Frey	1465.31
57002	Forrest Siebken	1362.49
57003	Mavis Ferris	81.68
57004	Jeanne Hoggins	1343.93
57005	Gary TeSelle	757.76
57006	Robert Hull	921.26

57007	George Matzen	696.29
57008	Tracy Yeackley	790.74
57009	Jenna Filbert	311.68
57010	Benjamin Rediger	1050.97
57011	Lisa Aschoff	576.01
57012	Cady Vaverka	113.82
57013	Kile Jackson	1331.71
57014	Heather Wiles	340.78
57015	Scott McNeil	1066.60
57016	Sarah Long	113.82
57017	Craig Carritt	16.75
GENERAL FUND:		
56902	Clark Jamie-Refund	30.72
56903	Ty Davidson-Refund	69.10
56904	Jason Mach-Refund	75.00
56905	U.S. Postmaster-Utility Billing Postage	206.57
56923	Ameritas-Pension	1696.56
56924	Union Bank-H.S.A	870.00
56925	Aloha Roth-Cakes	58.00
56926	American Building Inspectors-Inspection Fee	620.00
56927	Aramark-Pants & Rags	1284.32
56928	AT&T-Long Distance	7.40
56929	Black Hills Energy-March Service	1349.93
56930	Canon Solutions-Copies, Maint Base	78.71
56931	Cash-Wa Distributing-Salad Bar Food	90.40
56932	Petty Cash-Stamps, Cards, Supplies, Food	50.74
56933	Concrete Works-Street/Hydrant Repairs	2965.00
56934	Creative Product Sourcing-Dare Supplies	53.00
56935	Culligan-Bottled Water, Cooler Rent, Softner	140.15
56936	David Rockenbach-Entertainment	50.00
56937	Diode Communications-March Services	55.22
56938	Eakes Office Plus-Binders, Envelope Moisten	11.16
56939	EBS-RMSCO, Inc-Vision Insurance for April	139.70
56940	Farmers Cooperative-Gas/Diesel for March	1836.74
56941	Gall's-Equipment For 44	88.69
56942	Gerhold Concrete Company-Crushed Concrete	50.05
56943	Grainger, Inc.-Flow Switch	195.00
56944	Jack Downs-Entertainment	100.00
56945	Matheson Tri-Gas-Bottle Rental	96.72
56946	Midwest Service-Blade for Snow Plows	173.50
56947	Milford Plumbing-Service Call	35.00

56948	Milford Valu-Rite Pharmacy-Index Cards	3.38
56949	Municipal Pipe Services-6" Tap	500.00
56950	Municipal Supply-Tapping Sleeve	771.06
56951	Nebraska Motor Parts-Wisk Broom	4.69
56952	Nebraska Public Power District-Service for March	6749.36
56953	Norfolk Lodge & Suites-NEMSA Rooms	924.00
56954	One Call Concepts-Locates	15.90
56955	Pac-N-Save-Dog Food, Food	101.00
56956	Racom Corporation-Radio Repairs	132.00
56957	Ramada Inn-Room for Clerk School	140.00
56958	Rediger Automotive-Oil Change Unit #3	289.18
56959	Reeves-Name Tag (44)	15.38
56960	Roxanne Roth-Cleaning Services	50.00
56961	Sam's Club-Paper Towels, Dare Supplies	167.39
56962	Seward Co Public Power Dist.-Wells 1 & 2	496.53
56963	Seward County Independent-Notices, Minutes, Ads	386.27
56964	Shell Fleet Plus-Gas	254.40
56965	Sunrise Country Manor-Food for March	525.00
56966	Union Bank-H.S.A Fee	40.00
56967	United Industries-Pump for New Slide	1127.70
56968	Verizon Wireless-Cell Phones	96.55
56969	Verizon Wireless-Dept. Cell	104.99
56970	Waste Connections of Nebraska-Service for March	118.14
56971	Windstream Nebraska-Service for March	183.59
1077	Pepsi Cola of Lincoln-Concession Stand	1919.30
56988	Ameritas-Pension	1587.78
56989	Union Bank-H.S.A	870.00
56990	VOID	
56991	Aflac-Dis, Cancer, Acc, Suppl	563.80
56992	BC&BS-Health/Dental for May	7965.99
56993	Fort Dearborn Life Insurance-Life Insurance	113.52
56994	Mutual of Omaha-Disability	30.24
56995	SLS League-8U/10U League Fees	270.00
57018	Ameritas-Pension	1587.78
57019	Union Bank-H.S.A	870.00
57020	Allied Insurance-T. Yeackley Bond Renewal	200.00
57021	Aloha Roth-Cake	30.00
57022	Baker & Taylor-Books	2984.34
57023	Blevens Law Office-Legal Services	350.00
57024	BSN Sports Inc.-Bases, Chin Straps, First Aid Kits	1129.16
57025	Canon Financial Services-Contract Charge	254.00

57026	Card Services Center-Postage/ Monthly Fee	286.75
57027	Cash-Wa Distributing-Food	99.00
57028	Petty Cash-Postage, Light Bulbs	40.85
57029	Concrete Works-Driveway Repair	2128.00
57030	Culligan-Bottled Water/Cooler Rent	93.90
57031	EBS-RMSCO-Vision Insurance for May	98.62
57032	Elite Umpires Association-Scheduling/Fees	1375.00
57033	George Matzen-Mounting Plates	31.40
57034	Heiman Inc-Gloves, Hoods, 1" Nozzle	495.80
57035	Helmink Printing-Permanent Paper	26.00
57036	JEO Consulting Group-Milford Trial Mater Plan	1550.00
57037	Kelly Supply Company-Coupling, Bushing	206.35
57038	Meyer Laboratory-Blue Paint, Traffic Paint	3226.38
57039	Milford Fire & Rescue-Fire School Registration	550.00
57040	Misko Sports-Baseballs, Scorebooks, Bats	345.87
57041	Nebraska Public Health-Coliform Test	30.00
57042	Nelson Contracting-Roof Repair	12182.30
57043	NE Wastewater Operators Division-Member Dues	40.00
57044	Pizza Kitchen-Food	201.30
57045	Reader Service-Books	12.99
57046	Seward County Independent-Want Ads	74.40
57047	Shell Fleet Plus-Fuel Expense	814.09
57048	Shirley Douglas-Entertainment	30.00
57049	Gary TeSelle-Account & Medicare Part D	431.50
57050	Utica Ball Organization-League Fees 12U (2 teams)	400.00
57051	Verizon Wireless-Well Control Monitor	40.01
57052	Walmart-Frozen DVD, Cash Box, Dare Supplies	46.43
57053	Windstream Nebraska-April Services	180.33
1054	Amazing Pizza Machine-Stop Program	50.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for April 17, 2014; Milford Aging Services Committee minutes for April 22, 2014; Pool Board Minutes for April 21, 2014; MVFD Rescue & Fire NARSIS Report for April 2014. Kral – the grass rig gave the Fire Dept. some entertainment and a major scare during one of the calls. Currently shopping for new rig if they can afford it. Frey – everything has been switched over from winter to summer. While working on the pool some major cracks were noticed in the pit. Hydrants have been flushed and 6 trees were planted for Arbor Day. Frey thanked the elementary school for providing the children to assist with planting. Siebken – no monthly report for April. Officer McNeal is doing quite well and Officer Jackson is also doing a good job. Chief Siebken is

looking into the Law Enforcement accreditation for Officer McNeal to see if his military training is equivalent. Baker – The intent to apply has been filed thru NEMA for a generator for Crestview Care Center. Meetings attended: Webermeier Scholarship Interviews, Maintenance Interviews, Master Trail Plan meeting with JEO and a gathering at the Easter Seal RR Crossing to discuss silencing the crossing.

COMMUNICATIONS: *Sales tax received for the month of February 2014 in the amount of \$12,555.55. *Black Hills Energy Franchise Fee received in the amount of \$19,260.03. *Safety dividend check in the amount of \$295.24 received from EMC Insurance.

UNFINISHED BUSINESS:

Authorize Mayors signature on the “Managed Agency (Discretionary) document from Union Bank Endowment Accounts (3): Item tabled.

Introduction and Adoption of Ordinance – Create Board for City of Milford Endowment Account “Milford Community Betterment Committee”: Item tabled.

Introduction and Adoption of Ordinance – Amend Zoning Regulations Ordinance #814, Section 4.20.03 regarding Mobile Home Non-conforming minimum requirements: Council member Baker introduced the following ordinance:

ORDINANCE NO. 882

AN ORDINANCE TO AMEND SECTION 4.20.03 OF THE ZONING REGULATIONS ORDINANCE TO REQUIRE THAT REPLACEMENT MOBILE HOMES WHICH ARE PART OF A NON-CONFORMING USE SHALL MEET THE DEFINITION MOBILE HOME AS DEFINED IN SECTION 2.02.137 OF THE MUNICIPAL CODE AND SHALL HAVE A STICKER OR CERTIFICATE OF TITLE ESTABLISHING THAT SAID MOBILE HOME WAS MANUFACTURED ON OR AFTER 6/15/1976.

(See Ordinance Record)

Introduction and Adoption of Ordinance – Amend Zoning Regulations Section 2.02.137 #3, Definition of Dwelling, Mobile Home: Council member Fortune introduced the following ordinance:

ORDINANCE NO. 883

AN ORDINANCE TO AMEND SECTION 2.02.137, OF THE ZONING REGULATIONS CODE TO INCLUDE HUD CERTIFICATES AND STANDARDS AS SET FORTH IN 4.20.03 IN THE DEFINITION OF DWELLING, MOBILE HOME; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH. (See Ordinance Record)

NEW BUSINESS:

Council agreed to change the agenda and move item 9 (g) to the top.

Joint projects with School District – Kevin Wingard: As the School District plans for student numbers and needs, they also look to projects. The City is also looking at projects designated by the strategic plan. Discussion between the two entities for future projects would benefit the community as a whole. Mr. Wingard asked the Council to consider forming a committee to discuss future joint projects. Council members Baker, Fortune and Heckman's name was mentioned as all being part of the discussion as long as they don't violate the open meeting laws. Mr. Wingard will begin polling the group for dates to meet.

Hire Pool Employees and Set Wages: A motion was made by Baker and seconded by Kral to approve hiring Brett Kremer, Jeremiah Miller, Aiden Pauley, Addison Pauley and Maci Wingard as lifeguards for the 2014 season pending their successful completion of lifeguard certification. All employees will start at an hourly rate of \$7.25. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman absent. Motion carried.

Approve Firework Sales permit for Ka-Boomers @ 410 S. State Hwy: A motion was made by Fortune and seconded by Kral to approve the sale of fireworks at 410 S. State Hwy by Ka-Boomers. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried.

Hire Full Time Maintenance Employee and set wage: Six applicants were interviewed and an offer was made to Kendall Hoggins for the full time maintenance position with additional duties of building permit inspections and moving into the Building Official position. Beginning hourly wage is \$17.50 with an increase to \$18.00 after successful completion of water certification. A motion was made by Kral and seconded by Fortune to approve hiring Kendall Hoggins with terms specified in his offer of employment letter. (Letter attached) Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman absent. Motion carried.

Discuss/Action on the 5th & F Street Sidewalk: Mayor Bruha mentioned the discussion in the past about the shrubs in the right-of-way at 5th & F Streets. It was noted to contact the property owner and discuss with them the City's intent of taking out the shrubs and the placement of a sidewalk along F Street. We would like to have this project completed prior to school starting. Mayor Bruha, Council member Heckman and Maintenance Supt. Frey will invite the homeowner for discussion.

Baker asked for a monthly review of nuisance properties. We have SENDD available for assistance if needed.

Set meeting date to complete the Strategic Plan: The meeting date is scheduled for Monday, May 19, 2014 at 6:30 in City Hall.

Discuss/Action on City Hall Roof bid/repair: Six years ago Council member Kral reported to this Council that he had been on the City Hall Roof

and that it was a bubble gum and band aid job because it was in bad shape and because what was between the roof and the basement floor he did not recommend spending any money on it. Frey and Kral met with two different roofers and speaking on his own behalf, the days of bubble gum and band aid repairs are over. The bid received to put a new roof on City Hall came in at \$18,946.00 plus another \$1,045 if we want the better underlayment. That doesn't address if there's structural issues, or if there's deterioration from water that's gotten in or if there's asbestos in the top ceiling of tile. Kral suggested leaving the tarp, 3 buckets and one trash can in the center of City Hall and investigate or at least discuss other possibilities with our neighbors before we spend \$20,000. Frey is concerned that if we have more water that gets inside, the ceiling could possibly collapse. He also explained that the membrane came loose on the west side and started flapping. The wind caught it and tore it. They tried to repair it with caulking and it held for a while but the next wind and rain storm that came thru tore the membrane further and dumped water all over the front office. Discussion was held regarding the poor condition of the bricks on the roof that the membrane is to adhere to. Bruha questioned the logic of putting money into the old building. Kral noted if an inspection was done by OSHA they would probably shut us down. The building is unsafe and we should consider getting our people out. Further discussion was held about temporary relocation. Fortune suggested having another professional inspection of the building done ASAP. It sounds like we either fix the roof or move. It was suggested to have the same structural engineer inspect the building to compare the condition from his last report and add the roof as part of this new inspection. This is an emergency situation and if the cost is not excessive, have the inspection done.

SCEDC Semi-Annual Report – Jonathan Jank: No Report

ADJOURNMENT: A motion was made by Fortune and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried and meeting adjourned at 8:50 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 6, 2014 that all of the subjects

included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk