

CITY OF MILFORD
REGULAR MEETING
MAY 4, 2011
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 4th day of May 2011 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Also present: Joel Cates, Elaine Plessel, Joyce Forst, Becky Haufle and Nancy McGill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Presentation of Poppies – Auxiliary: Joyce Forst presented poppies to the Mayor and Council and gave a brief presentation of the history behind the poppy.

CALL TO ORDER: Mayor Bruha called the meeting to order. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Kral and seconded by Baker to approve the minutes of the April 5, 2011 meeting. Roll call vote: Kral yes, Baker yes, Fortune abstain, Heckman yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Heckman that the following bills in the amount of \$62,364.25 and payroll in the amount of \$26,480.46 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

51289	Mark Frey	1,457.65
51290	Forrest K Siebken	1,332.71
51291	Mavis Lynn Ferris	61.56
51292	Jeanne M. Hoggins	1,316.47

51293	Gary Lee TeSelle	784.96
51294	Robert L Hull	872.08
51295	Beverly J Wehrs	507.37
51296	David R. Dahle	1,044.72
51297	George A. Matzen	664.43
51298	Tracy L. Yeackley	774.40
51299	Benjamin L. Rediger	816.03
51300	Craig Corder	1,106.84
51301	Deondra Lashley	319.93
51302	Shawna Fredericksen	104.32
51303	Aaron Hostetler	162.46
51304	Jason Meyer	888.26
51305	Melissa Kepler	353.14
51350	Mark Frey	1,457.65
51351	Forrest K Siebken	1,332.71
51352	Mavis Lynn Ferris	71.83
51353	Jeanne M. Hoggins	1,316.47
51354	Gary Lee TeSelle	897.51
51355	Robert L Hull	872.08
51356	Beverly J Wehrs	589.04
51357	David R. Dahle	1057.43
51358	George A. Matzen	664.43
51359	Tracy L. Yeackley	752.08
51360	Benjamin L. Rediger	847.06
51361	Craig Corder	1,311.65
51362	Deondra Lashley	337.92
51363	Shawna Fredericksen	150.49
51364	Aaron Hostetler	102.60
51365	Jason Meyer	1058.05
51366	Melissa Kepler	339.35
51374	Ricky Gene Fortune	141.52
51375	Dean Alan Bruha	188.70
51376	Jeffrey M Baker	141.52
51377	Jeff Lee Heckman	141.52
51378	Dan V Kral	141.52
GENERAL FUND:		
51278	US Postmaster – Utility Billing	163.91
51279	Kevin Bierman – WA/SW Deposit Refund	53.04
51280	Phillip Bruning – WA/SW Deposit Refund	75.00
51281	Jack Duke – WA/SW Deposit Refund	39.31
51282	Todd Frickel – WA/SW Deposit Refund	52.36

51283	Brad Furby – WA/SW Deposit Refund	11.40
51284	Brandon Paus – WA/SW Deposit Refund	57.84
51285	Gene Riser – WA/SW Deposit Refund	32.25
51286	Sherry Rogman – WA/SW Deposit Refund	61.03
51287	Tim Woolard – WA/SW Deposit Refund	19.58
51288	Joseph Yeackley – WA/SW Deposit Refund	52.10
51306	Ameritas – Pension	1560.95
51307	Union Bank – H.S.A. – City Contribution	1911.00
51308	Ameritas Group- Dental & Vision	897.00
51309	Aramark Uniform – Pants & Rags	496.19
51310	Black Hills Utility – March Services	1,244.12
51311	Bruce Stutzman – Volleyball Director	833.00
51312	Campbell Cleaning – Refinish Tile Floor Sr. Cent.	317.00
51313	City Petty Cash – Postage and Fuel	61.07
51314	Culligan Water Conditioning – Soft Water	21.00
51315	Deep Rock – Drinking Water	29.65
51316	Diode Communications – April Service	54.16
51317	Eakes Office – Paper, Binder, Shredder & Caster	349.99
51319	Emergency Medical – Gloves, Accu-Check	257.20
51320	Farmers COOP – Gas, Diesel, Tire Repair	1,854.57
51321	G&P Development – Solid Waste	24.30
51322	Great Plains One Call – Locate Requests	6.89
51323	Kremer Electric – Repair Heater	56.29
51324	Layne Christensen – Well # 1 Repair	12,848.79
51325	Matheson Tri-Gas – Oxygen Supplies	634.55
51326	Milford Plumbing – Material to Install Meter	158.91
51327	Milford Supermarket – Food	25.87
51328	Milford Volunteer Fire Dept – Fire School Regis.	750.41
51329	Mrs. Wayne Roth – Birthday Cake	16.00
51330	Municipal Supply – 1” Meters, Gaskets, Plate	888.46
51331	Mutual of Omaha – Disability	30.24
51332	NE Motorparts – Chain, Lock, Coupling	28.89
51333	NPPD – March Service	5,354.11
51334	Pizza Kitchen – Meals 3/16 & 3/28	237.00
51335	Ramada Inn – Room Charge	210.00
51336	Rediger Chevrolet – Module Replace/ Oil Change	643.78
51337	Roxanne Roth – Cleaning Service	75.00
51338	Seward Co. PPD – Wells 1&2	578.98
51339	Seward Co. Independent – Time Cards, Minutes, Ads	307.54
51340	Shell Fleet Plus – Fuel for '08 Truck	235.42
51341	Shell Fleet Plus – Car Gas	48.16

51342	Sport Supply Group – Baseballs	210.27
51343	Sunrise Country Manor – March Meals	931.00
51344	The Garbage Company – April Service	132.74
51345	Tvrdy’s Lock & Key – Repair Locks at Park Restroom	34.00
51346	U.S. Postmaster – Permit Renewal Fee	185.00
51347	Verizon Wireless – Cellular Bill	104.16
51348	Windstream NE – March Service	522.90
51349	Earl Carter Lumber – Motor, Capacitor, Lumber	266.40
51367	Ameritas Group – Pension	1,560.95
51368	Union Bank – HSA	575.00
51369	AFLAC – Dis, Cancer, Acc, Suppl	463.96
51370	American Building Inspectors – Inspections & Fee	500.00
51371	Coventry Health – Health Insurance	5785.57
51372	Fort Dearborn Life Ins. – Life Insurance	113.52
51373	Shell Fleet Plus – Fuel Expense	882.88
51379	Baker & Taylor – Books	902.66
51380	Blevens Law Office – April Services	350.00
51381	City Petty Cash – Postage	26.88
51382	D.J. Gongal & Assoc. – V Belts, O Ring, Bearing	109.84
51383	Deep Rock – Drinking Water	24.35
51384	Gale – Books	74.74
51385	Great American Leasing – Meter Rental	80.00
51386	Hawkins Inc. – Conditioners, Azone, LPC	1507.15
51387	Heartsong Presents – Books	12.99
51388	IKON Office – Meter Rent, Additional Images	371.76
51389	Meyer Laboratory – Street & Pool Paint, Tissue	4043.56
51390	Milford A/C – Service Furnace	122.00
51391	Milford Plumbing – Repair Water Heater, Bushings	61.55
51392	Milford School Dist. – Parking Fines, Liquor Lic.	930.00
51393	Milford Supermarket – Dog Food	11.39
51394	Municipal Supply – Repair Clamps, Curb Box	551.37
51395	NE Public Health	44.00
51396	Poolmart – Filter Cleaner, Metal Remover	1377.40
51397	SLS League – 8U League Fee	100.00
51398	Too Fast Supply – Restraint Lanyard	95.52
51399	Union Bank – Gary TeSelle Acct, Medicare D	431.50
51400	Upstart – Summer Reading Program	92.30
51401	Wergin’s Lawn Service – Fert. Sr. Cent. & B St	203.00
51402	Windstream – Sewer Plant Phone	47.74

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for April 14,

2011; Milford Aging Services Commission minutes for April 26, 2011; Police Dept. activity report for April 2011; Milford Fire and Rescue NARSIS report for April 2011. Heckman – Pool Board met and interviewed for Asst. Manager and Lifeguard positions. May 13, 2011 will be Library Director Deondra Lashley's last day. Kral – Roofers will be setting up at the Fire Station on Friday around 8:00 am. Approximately 1 week to complete roofing project. Baker – Sr. Center elevator is fixed. A very windy Arbor Day celebration included a tree planting at Welch Park with the assistance of a 4th Grade class. Ball Tournaments have started at Welch Park and a better way to run them will be discussed.

COMMUNICATIONS: *Sales tax received for the month of February 2011 in the amount of \$9,313.51. * Franchise Fee received from Black Hills Energy of NE in the amount of \$17,699.07. *Resignation from Milford Aging Services Chairman Willis Heyen. *Seward will host a small business training session in June utilizing Economic Development Funds and TIF Funds.

UNFINISHED BUSINESS:

Use of Uptown Park – Joel Cates: Joel reported the date of the event will be Sunday, June 12, 2011 from 12:00 – 3:00. A meal and games will be provided along with tours of the new Sunday School Rooms. If it rains they will have a movie at the Church. Joel asked for 2nd Street to be blocked off between “B” and “C” Streets. A motion was made by Baker and seconded by Kral to have 2nd Street blocked off between “B” & “C” Streets from 11:00 am to 3:00 pm. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

City Administrator Position: Council member Kral would still like to find someone to research funding for projects for the City of Milford. Brian Bashore has taken a position with SENDD and Kral asked to take the item off the agenda until further notice. Fortune commented on the minutes from the April meeting and agreed that the City needs a plan for the future. If grants are available we need to prioritize our projects and funds.

NEW BUSINESS:

Presentation of Dividend Check – Becky Haufle, INSPRO: Becky informed the Council that Employers Mutual has a dividend program that awards companies for safety. They have awarded dividend checks 13 out of the 17 years that the program has been in existence. Milford received a check in the amount of \$6,721.07 and Becky noted her appreciation of Milford doing business with INSPRO.

U.S. Cellular Proposal: Council member Heckman noted several areas of the contract that he had questions on. Areas included: leasing the equipment to someone else, amount of monthly fee, access road to equipment, access to

equipment, use of ground allowed by Game & Parks. Blevens will read the contract and write an opinion letter on the City of Milford's behalf.

Discussion on hiring immediate family members: Discussion was held regarding immediate family members as employees being directly under a supervisor. Blevens presented an ordinance to review and stated that sometimes you may not have a choice or it may be a good choice to hire an immediate family member. This ordinance will give the Council the discretion to decide and authorize hiring.

Introduction and Adoption of Ordinance – relating to nepotism: A motion was made by Heckman and seconded by Baker to introduce the following ordinance:

ORDINANCE NO. 841

AN ORDINANCE TO PROVIDE POLICY DIRECTION REGARDING THE HIRING OF RELATIVES AND/OR FAMILY MEMBERS OF EXISTING EMPLOYEES AND THE SUPERVISION THEREOF BY THE MUNICIPALITY; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT.

(See Ordinance Record)

Appointment: A motion was made by Fortune and seconded by Kral to approve the Mayor's recommendation to appoint Kevin Wingard to the Economic Development Committee. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

Hire Pool Assistant Manager, Lifeguards and set wages: A motion was made by Heckman and seconded by Kral to approve the following as Pool Staff for the 2011 Season: Megan Kremer, Assistant Manager @ \$9.50 per hour; Larissa Roth, Head Lifeguard @ \$8.00 per hour; Lifeguards – Keaton Schweitzer and Tell Jensen @ \$7.70 per hour; Shannon Horsley @ \$7.55 per hour; Josie Jensen @ \$7.40 per hour; Dylan Tegtmeier, Kyle Hoggins, Caleb Dahle, Becca Anderson, Trevor Hartgerink, Tiffany Blair and Allison Spath @ \$7.25 per hour. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

Hire Part-time Summer Maintenance Employee and set wage: A motion was made by Baker and seconded by Kral to approve hiring Alex Hull at \$7.40 per hour as the summer maintenance employee. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

Capital Improvement Plan: Blevens brought a copy of Seward's plan as a sample for the Mayor and Council to review. He noted that this is a compilation of projects or capital improvement needs prioritized by dept. to be used as a budget tool or for grants.

ADJOURNMENT: A motion was made by Heckman and seconded by Fortune to adjourn the meeting. Roll call vote: Heckman yes, Fortune yes, Baker yes Kral yes. Motion carried and meeting adjourned at 8:17 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 4, 2011 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk