

CITY OF MILFORD
REGULAR MEETING
JUNE 6, 2017
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Sr. Center Building in said City on the 6th day of June 2017 at 7:30 pm. Present were: Mayor Nick Glanzer; Council members: Jeff Baker, Scott Bashore, Patrick Kelley, Dan Kral; Attorney Krista Carlson; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle, Library Director George Matzen, Building Inspector Kendall Hoggins, Secretary Erica Pallas and City Clerk Jeanne Hoggins. Also present: Roy Cast, Barb Liska, Troy Johnston, Roxanne Glanzer, Ryan Stauffer, Brad & Donna Havener, Jean Ferrill, Katie Wergin, Mandy Kreikemeier, Dane Simonsen and Dean Bruha.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Nick Glanzer called the meeting to order at 7:30 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall at the Sr. Center.

MINUTES: A motion was made by Baker and seconded by Kral to approve the minutes of the May 1, 2017 meeting. Roll call vote: Baker yes, Kral yes, Bashore yes, Kelley yes. Motion carried.

A motion was made by Kelley and seconded by Bashore to approve the minutes of the May 2, 2017 meeting correcting the total amount of Accounts Payable to \$152,768.05. Roll call vote: Kelley yes, Bashore yes, Baker yes, Kral yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Kelley that the following accounts payable bills in the amount of \$113,301.72; payroll in the amount of \$42,430.40; totaling \$155,732.12 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Kelley yes, Baker yes, Bashore yes. Motion carried.

SALARIES:

62905	Mark Frey	632.08
62906	Forrest Siebken	1419.33
62907	Kendall Hoggins	1276.67
62908	Mavis Ferris	105.98
62909	Jeanne Hoggins	1386.76
62910	Gary TeSelle	982.62
62911	Robert Hull	882.05
62912	George Matzen	787.73
62913	Benjamin Rediger	1047.83
62914	Craig Corder	36.94
62915	Stacey Rediger	253.50
62916	Erica Pallas	942.34
62917	Scott McNeil	916.88
62918	Sarah Long	420.19
62919	Craig Carritt	20.77
62920	Jason Brownell	518.14
62921	Lewis Barker	1099.68
62922	Travis Fougeron	931.11
62923	Corrine Bashore	141.29
62924	Kyhana Barnes	97.78
62925	Sandra Shaw	617.05
62926	Amy Salistean	111.75
62996	Mark Frey	641.17
62997	Forrest Siebken	1419.33
62998	Kendal Hoggins	1180.86
62999	Mavis Ferris	105.98
63000	Jeanne Hoggins	1386.76
63001	Gary TeSelle	1182.62
63002	Robert L Hull	882.15
63003	George Matzen	787.73
63004	Benjamin Rediger	1047.82
63005	Kyle A Hoggins	476.14
63006	Stacey Rediger	149.61
63007	Erica Pallas	864.67
63008	Scott McNeil	878.67
63009	Sarah Long	265.50
63010	Craig Carritt	24.94
63011	Jason Brownell	715.96
63012	Lewis Barker	1099.68
63013	Travis Fougeron	909.32

63014	Corrine Bashore	141.29
63015	Kyhana Barnes	133.97
63016	Sandra Shaw	359.80
63017	Amy Salistean	525.71
63018	Lori Johnson	581.48
63019	Violet Stutzman	265.50
63023	Jeffrey Baker	138.52
63024	Dan V. Kral	138.52
63025	Scott Bashore	138.52
63026	Patrick Kelley	138.52
63027	Nick Glanzer	184.70

GENERAL FUND:

62902	CENTRAL MANAGEMENT GROUP	BASEMENT REMODEL	\$10,383.68
62903	SIGN SOLUTIONS	NEW SIGN	\$1,125.05
62904	U.S.POSTMASTER	UTILITY BILLING POSTAGE	\$197.66
62927	RETIREMENT PLANS DIVISION	PENSION-133011	\$2,032.89
62928	KANSAS PAYMENT CENTER	CHILD SUPPORT	\$177.23
62929	UNION BANK	HSA	\$1,007.50
62930	ALOHA ROTH	BIRTHDAY CAKE	\$25.00
62931	ARAMARK	PANTS & RAGS	\$284.79
62932	AT&T	LIBRARY LONG DISTANCE	\$12.62
62933	BEN MYERS	UMPIRE FEES	\$75.00
62934	BLACK HILLS ENERGY	SERVICE FOR APRIL	\$358.22
62935	CANON SOLUTIONS AMERICA	MAINT BASE & COPIES	\$168.86
62936	CASH-WA DISTRIBUTING	POTATOES FOR FUNDRAISER	\$29.32
62938	CONCRETE WORKS, INC	STREET CURB ESU #6	\$7,416.00
62939	CREATIVE PRODUCT SOURCING INC	DARE EDUCATION SUPPLIES	\$99.00
62940	DREW KOTIL	12U LEAGUE FEES X1 TEAM	\$200.00
62941	CRETE LUMBER	SEEDING HIGHWAY	\$539.00
62942	CULLIGAN WATER CONDITIONING	B/W, COOLER RENT	\$50.30
62943	D & D COMMUNICATIONS	RADIO ANTENNA'S	\$23.00
62944	DCAC	10U LEAGUE FEES X2 TEAMS	\$400.00
62945	DYLAN PENAS	UMPIRE FEES 5/8/17	\$30.00
62946	EAKES OFFICE SOLUTIONS	T.P,PAPERTOWELS,STAPLES,PAPER	\$94.85
	EMERGENCY MEDICAL		
62947	PRODUCTS,INC	CLIPPERS	\$156.65
62948	FARMERS COOPERATIVE	89 DODGE TIRES, SHOP SUPPLIES	\$2,331.67
62949	G & P DEVELOPMENT LANDFILL	TRASH SEWER PLANT	\$15.57
62950	ISSAC FRANKLIN	UMPIRE FEES 5/8/17	\$30.00
62951	JOHN DEERE FINANCIAL	GATOR REPAIRS & BRAKES	\$609.10
62952	JR WELDING	BASE REPAIR	\$25.00
62953	LEAGUE OF NE MUNICIPALITIES	JEANNE & ERICA ACCT & FINANCE	\$840.00
62954	MATHESON TRI-GAS,INC	O2 & AIR BOTTLE RENTAL	\$115.20
62955	MEYER LABORATORY, INC.	PAINT	\$5,457.72

62956	MID AMERICA RECYCLING	RECYCLING JAN & APRIL	\$78.75
62957	MIDWEST AUTO PARTS	MOWER PARTS & OILS	\$42.34
62958	MILFORD VALU RITE PHARMACY	ORAL SYRINGE	\$2.39
62959	MUNICIPAL SUPPLY,INC. OF OMAHA	BREAK REPAIR SUPPLIES	\$1,124.95
62960	NATE MYERS	UMPIRE FEES 5/9/17	\$75.00
62961	NEBRASKA FIRE SPRIKLER	ANNUAL SPRINKLER INSP.	\$273.00
62962	NEBRASKA PUBLIC POWER DISTRICT	SERVICE FOR APRIL	\$5,842.57
62963	NEWMAN TRAFFIC SIGNS	SPPED LIMIT 15 MPH SIGNS	\$199.74
62964	NMVCA	MEMBERSHIP & FOGGERTESTING	\$60.00
62965	ONE CALL CONCEPTS	18-ONE CALLS	\$16.23
62966	PAC-N-SAVE MILFORD	FOOD	\$160.00
62967	PHILLIP SCHILDT	UMPIRE FEES 5/9/17	\$35.00
62968	RAY HOSTETLER	MIRACLE GROW & PLANTS	\$55.24
62969	RECYCLELINK	SERVICE FOR MARCH-JUNE	\$40.00
62970	REDIGER AUTOMOTIVE	2016 FORD SERVICE	\$23.33
62971	SACK LUMBER COMPANY	WINDOW SUPPLIES OFFICE	\$24.96
62972	SAM'S CLUB	CONCESSION STAND SUPPLIES	\$968.14
62973	SHELL FLEET PLUS	FUEL	\$180.92
62974	SHELL FLEET PLUS	GAS	\$29.39
62975	SUNRISE COUNTRY MANOR	APRIL MEALS	\$446.25
62976	SUPER SPRAY CAR WASH	75-CAR WASH TOKENS	\$150.00
62977	TCA OUTDOOR POWER	POWER WASHER	\$990.45
62978	TOOFAST SUPPLY	POOL SEALANT	\$629.03
62979	URIBE REFUSE SERVICES, IN	TRASH SERIVE APRIL/MAY	\$139.00
62980	VERIZON WIRELESS	CELLPHONES	\$31.66
62981	VERIZON WIRELESS	JET PACK	\$19.53
62982	VERIZON WIRELESS-P	DEPT CELL	\$129.62
62983	WASTE CONNECTIONS OF NEBRASKA	TRASH SERVICE	\$124.02
62984	WINDSTREAM NEBRASKA INC	PHONE/INET APRIL	\$654.04
62985	WOLFE, SNOWDEN,HURD,LUERS, &	LEGAL SERVICES FOR APRIL	\$1,553.50
62986	ZAC TONNIGES	UMPIRE FEES 5/9/17	\$35.00
62987	AFLAC	SUPPLEMENTAL INSURANCE	\$342.61
62988	CANON FINANCIAL SERVICES	CONTRACT CHARGE	\$254.00
62989	DANA COTTER	8U GIRLS LEAGE FEES X2 TEAMS	\$170.00
62990	DEARBORN NATIONAL LIFE INS CO	LIFE INSURANCE	\$116.96
62991	FEDERATED HEALTH INSURANCE	HEALTH,DENTAL,LIFE JUNE 2017	\$9,395.14
62992	MELISSA DITTMER	10U GIRLS LEAGUE FEES X1 TEAM	\$95.00
62993	PIZZA KITCHEN	BIRTHDAY & VOLUNTEER MEAL	\$521.39
62994	SHELL FLEET PLUS	FUEL EXPENSE	\$526.07
62995	VERIZON WIRELESS	WELL CONTROL MONITOR	\$40.01
63020	RETIREMENT PLANS DIVISION	PENSION-133011	\$2,032.89
63021	KANSAS PAYMENT CENTER	CHILD SUPPORT	\$177.23
63022	UNION BANK	HSA	\$1,007.50

63035	ALEXANDER REIMERS	UMPIRE FEES 5/15/17	\$30.00
63036	ALOHA ROTH	BIRTHDAY CAKE	\$25.00
63037	ANTONIO GONZALEZ	UMPIRE FEES 5/15/17	\$30.00
63038	BAKER & TAYLOR	BOOKS	\$1,004.71
63039	BARCO MUNICIPAL PRODUCTS, INC.	BARRICADE SHEETING	\$327.45
63040	BEN MYERS	UMPIRE FEES 5/31/17	\$35.00
63041	BLUE RIVER TRANSMISSIONS	'98 DOGE PICK UP	\$296.00
63042	BSN SPORTS INC	11' GIRLS SOFTBALLS	\$108.38
63043	CARD SERVICE CENTER	SWING REPAIRS	\$3,564.23
63044	CASH-WA DISTRIBUTING	FOOD	\$29.32
63045	CONCRETE WORKS, INC	HWY 6 DRAINAGE	\$18,920.00
63046	CONSOLIDATED MANAGEMENT CO	MEALS FOR 43/44@ NLETC	\$42.84
63047	HACH COMPANY	DPD TEST PACKS	\$33.14
63048	HAWKINS INC.	CHEMICALS & NEW TEST KIT	\$535.79
63049	ISAIAH KOTTICH	UMPIRE FEES 5/23/17	\$70.00
63050	JEO CONSULTING GROUP, INC.	WATER SYSTEM IMP ENGINEERING	\$13,719.50
63051	JOSEPH REIMERS	UMPIRE FEES 5/15/17	\$30.00
63052	JR WELDING	GATE REPAIR	\$171.36
63053	JUST US	BIRTHDAY ENTERTAINMENT	\$70.00
63054	KELLY SUPPLY COMPANY	SLIDE REPAIRS SAM'S CLUB AND WALMART	\$442.67
63055	LORI JOHNSON	SUPPLIE	\$40.13
63056	MENARDS-LINCOLN NORTH	EAGLE VARNISH	\$34.59
63057	MID-IOWA SOLID WASTE	SEWER JET NOZZLE	\$505.00
63058	MIDWEST MEDICAL TRANSPORT	REMAINGIN BALANCE T-BLAND	\$203.61
63059	MILFORD SCHOOL DIST. #5	PARKING FINE	\$145.00
63060	NATE MYERS	UMPIRE FEES 5/30/17	\$35.00
63061	NATIONWIDE	ERICA-NOTARY BOND #7900454969	\$257.00
63062	NEBRASKA NOTARY ASSOC	NOTARY RENEWAL 41 & 42	\$308.00
63063	NEBRASKA PUBLIC POWER DISTRICT	SERVICE FOR MAY 2017	\$1,437.62
63064	NEWMAN TRAFFIC SIGNS	PARKING SIGNS 1ST ST.	\$70.28
63065	NORRIS PUBLIC POWER DIST	WELLS 1 & 2	\$467.00
63066	OFFICE DEPOT BUSINESS ACCOUNT	DVD'S, NOTEPADS, OFFICE CHAIR	\$181.67
63067	CARD SERVICES	TREE CITY- TREE	\$24.99
63068	PHILLIP SCHILDT	UMPIRE FEES 5/15/17-5/30/17	\$105.00
63069	SACK LUMBER COMPANY	SIGN POST CONCRETE	\$36.43
63070	SAM LEWIS	UMPIRE FEES 5/23/2017	\$70.00
63071	SECRETARY OF STATE	ERICA NOTARY TEST & STAMP	\$101.00
63072	SEWARD COUNTY INDEPENDENT	LEGALS,MIN,NOTICE,ORDINANCES FLOWERS FOR WEB.MEMORIAL	\$245.59
63073	TERRI LEA ROTH	GRAVE	\$220.00
63074	TOOFAST SUPPLY	MARKING PAINT	\$39.48
63075	TVRDY'S LOCK & KEY	RE-KEY CONCESSIONS	\$268.00

63076	GARY TESELLE	GARY TESELLE ACCT#5562939	\$400.00
63077	WALMART COMMUNITY BRC	FOOD	\$414.68
	WASTE CONNECTIONS OF		
63078	NEBRASKA	TRASH SERVICE MAY 2017	\$202.60
63079	ZAC TONNIGES	UMPIRE FEES 5/30/17	\$75.00
2085024	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$4,760.15
2085025	NE DEPT OF REVENUE	STATE TAX	\$591.10
2085026	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$4,969.97
2085027	NE DEPT OF REVENUE	STATE TAX	\$592.51
2085028	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	\$122.44
	PAYROLL CHECKS ON 5/15/2017		\$14,628.47
	PAYROLL CHECKS ON 5/30/2017		\$16,026.98
	PAYROLL CHECKS ON 6/01/2017		\$738.78
	NE DEPT OF REVENUE	MAY 2017 SALES TAX	\$2,420.74
	PEPSI	CONCESSION STAND POP	\$1,233.20
	REC START UP CASH	START UP CASH	\$150.00
	POLICE GRANT FUND	AMAZING PIZZA MACHINE	\$500.00
	POLICE EQUITABLE SHARING ACCT.	AMAZING PIZZA MACHINE	\$500.99
	**** PAID TOTAL ****		\$155,732.12
	***** REPORT TOTAL *****		\$155,732.12

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received: Milford Aging Services Commission minutes from May 23, 2017; Library Report; Website overview for May 2017. Baker – Parks look good. Roy Cast reported on behalf of the Aging Services Commission. Things are going well; Vi is acting as interim Manager, served 16 for lunch, Sr. water aerobics started 2 men and 7 ladies attending. Sharon is doing a great job. The facility remodel project is complete except a door. Baker appreciates all the work Roy is doing with the Aging Services Commission and Sr. Center. A post-employment meeting was conducted with Sandy Shaw to reflect on challenges and ways to improve the Center’s operations. Kral reported no fire calls for May, 22 rescue calls: 18 in Milford and 4 in P.D. TeSelle reported on the lagoon discharge process, Welch Park Rd overlay will begin June 12, 2017, City Hall is experiencing problems with the A/C, the unit takes the old R22 Freon and it was checked for a possible leak. Hopefully it holds the charge. The GIS Mapping grant has been submitted. Mosquito Fogger is ready to go. Letter going out with June water bills informing residents to eliminate the disposal of grease down the sink as it causes problems with the sanitary sewer system. Baker asked if Gary has a schedule for mosquito spraying. Gary noted he would respond to complaints or the bite test. Chief Siebken informed the Council that Officer Stone had resigned from her P.T. position. Chief is receiving limited response of applicants. He ordered portable radios to function with the State radio system. This will allow communication at a clearer level with Seward

P.D. and the County Sheriff. Kelley – Cemetery looked amazing for Memorial weekend. Lori Johnson is doing a great job managing the pool, things are going well. All guards passed the initial drug test. Gary is assisting with maintenance issues. Pallas – Recreation program is going well. Tournaments are scheduled for every weekend in June. Once the additional parking was identified it was utilized. Clerk Hoggins - A plaque was presented to the City of Milford from the Ponca Nation recognizing the generous contribution and assistance with their Ponca Remembrance Walk. Approximately 30 people were served supper at the Fire Station with community volunteers providing soup, rolls, desserts and drink. Participants in the Ponca Walk camped at the South Park.

COMMUNICATIONS: *Sales tax received for the month of March 2017 in the amount of \$17,770.47. *NPPD quarterly lease payment received in the amount of \$47,874.46. *Zito Media franchise fee received in the amount of \$3,538.86 for the 2nd half of 2016. *Service Agreement received from the State of NE regarding name change from Seward County Rural Power District to Norris Public Power District.

Mayor Glanzer excused himself from the meeting as he has a conflict of interest in the Public Hearing agenda items.

President of Council Jeff Baker conducted this portion of the meeting.

PUBLIC HEARINGS:

Request to Rezone Property from TA to R-1 along West Milford Road:

President of Council Baker opened the Public Hearing at 7:45 pm. Building Inspector Kendall Hoggins informed the Council of a proposal for a subdivision with 17 lots along West Milford Road, currently the property is zoned Transitional Ag. In order to facilitate this development we need to change it to R-1 which is low density residential. Discussion held at the Planning & Zoning Public Hearing consisted of: Concern of traffic flow along West Milford Road, there is already a high traffic flow at high speeds. Welch Park Rd is a main arterial road and should handle most of the traffic. P & Z did not pursue the matter as they didn't feel it was a concern at this time. Kendall explained the difference between R-2 and R-1. R-2 is medium density residential with smaller lots and smaller setbacks (5'). R-1 is designed for single family dwellings, larger lots and bigger setbacks (8'). There are more restrictions in the R-1 district, not allowing multi-family units. P & Z member Jean Ferrill noted her concern with the recent changes in zoning and felt it was a step backward from the current zoning map. Roy Cast asked for an explanation of the zoning map in the area of discussion.

Kendall explained the zoning districts in the N.W. section of the map. Roxanne Glanzer explained with 17 lots they could accommodate more houses and was a good fit for the community. Half acres lots would allow

for a nice size lot and yet be affordable. With no further questions President of Council Baker closed the public hearing at 7:51 pm.

Preliminary Plat for Camden Addition: President of Council Baker opened the Public Hearing at 7:52 pm. Building Inspector Hoggins spoke on behalf of the Planning & Zoning Commission and the recommendation made by the group. A preliminary plat with seventeen (17) ½ acres lots, all facing West Milford Road, was presented to the P & Z for review. The developer is anticipating annexation after the development is complete. No part of the development is in the flood plain. The P & Z felt the preliminary plat deviated from the requirements of the Subdivision Regulations of the City of Milford's design standards. Attached to these minutes is the checklist discussed with the deviated areas highlighted. The recommendation made by the Planning & Zoning Commission is to accept the preliminary plat and take into consideration the items that didn't meet the design standards. Troy Johnston is working with the developers and certainly wants to collaborate with the City. The items that the developers have no problem addressing are: the public land/walking trail, fire hydrants, drainage study is a major and valid concern – just waiting to see which direction the City would go with the paving and storm sewer decision. The drainage at this point is being taken off the lots and routing it to the north, which is still on the owners land. The landscape screening may need some more definition, Troy does not agree with the intent of this regulation in terms of a screen across the whole north side of the development. He doesn't see this as a major hurdle and hopes to work thru it. The developers are looking for input tonight from the City for their thoughts and wishes on the street development. Paving would be a big financial impact on the subdivision. K. Hoggins explained the reason for the landscape screening. The comprehensive plan requires a buffer for protection of residential properties along major streets, railroad right-of-way, and land uses which are substantially different from that proposed in the subdivision. (Section 5.06) Trees or shrubs are sufficient but there are no specifications as to how thick. Dean Bruha shared a bit of history regarding past subdivisions the City of Milford approved, where the Council required the developers to pave streets. He also shared the different methods in which the paving could be financed. Ryan Stauffer would like to keep the existing gravel and the country-feel. It makes it more feasible to develop and keeps the lot prices down. TeSelle reported the 6" water main will be increased to handle larger volume and the City will pick up the additional cost to increase the size. Roy Cast mentioned 2 areas of town, which are substantial tax payers, that were required to provide their own paving. This would not be prudent to make an

exception to any new development. With no further comments President of Council Baker closed the public hearing at 8:14 pm.

Mayor Glanzer returned to conduct the next portion of the meeting.

UNFINISHED BUSINESS:

Discuss/Action – Update Employee Handbook: The Employee Handbook was updated and revised by Melanie Whittamore-Mantzios with Wolfe, Snowden, Ahl. The Council received a copy for review. Certain areas of the Handbook may need further discussion as employment responsibilities shift and overtime discussion is held. A motion was made by Kelley and second by Bashore to approve the Employee Handbook as presented dated June 2017. Roll call vote: Kelley yes, Bashore yes, Baker yes, Kral yes. Motion carried.

NEW BUSINESS:

Discuss/Action – Street closing for Fun Days, Chamber of Commerce: Chamber President, Katie Wergin provided detailed street closing information and mapping for the Fun Days Activities. The date has changed to the end of July (28&29) and no big concert has been scheduled. The beer garden will be open from 7:00 pm to 9:00 pm. with fireworks following. Katie is requesting the use of cones and barricades for street closing. Mandy Kreikemeier organizes vendors in the City Park and would like the City to consider providing electricity to the south side of the park. With the inflatables and food vendors everything seems to be crowded along 2nd Street. Being able to utilize the entire Park would be very beneficial to the event. Gary will work with Mandy to coordinate electrical hook-ups. Baker suggested in the spirit of friendship and cooperation Gary could check with Seward and see if they have suggestions or equipment we could borrow. Kral questioned closing off First Street @ B & C for Fire Dept. access. After discussion this area will only be closed temporarily for certain events. A motion was made by Bashore and second by Kral to approve the street closing proposal as provided by the Chamber of Commerce for Fun Days. Roll call vote: Bashore yes, Kral yes, Baker yes, Kelley yes. Motion carried.

Discuss/Action – Special Designated Liquor License, Beer Garden @ Fun Days, Sheri's Grill & Bar: An application was submitted by Sheri's Grill & Bar. Discussion was held regarding the location of the beer garden and the distance from the Methodist Church. Second & B Streets may not work. The Chief will look into the required distance from a Church and whether it applies to a SDL. A motion was made by Baker and second by Kral to approve the Special Designated Liquor License for Fun Days on July 29, 2017 contingent on the distance from the Church. Roll call vote: Baker yes, Kral yes, Bashore yes, Kelley yes. Motion carried.

Mayor Glanzer excused himself again for the following agenda items.

President of Council Baker conducted the meeting.

Introduction and Adoption of Ordinance – Rezone property from TA to R-1 along West Milford Road: President of Council Baker read the Ordinance and asked for any further discussion. Councilmember Kral introduced the following Ordinance:

ORDINANCE NO. 913

AN ORDINANCE TO CHANGE THE ZONING OF CERTAIN REAL ESTATE FROM TA TO R-1; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PRESCRIBING THE TIME THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT. (See Ordinance Record)

Discuss/Action – Preliminary Plat for Camden Addition: Baker asked Troy, as the appointed Street Superintendent for the City of Milford, “What would be your recommendation as it relates to the paving”. (To pave or not to pave) Troy – It’s the desire of the developers to work with the City of Milford. The big thing for them is feasibility and trying to provide affordable lots. Looking at the long lasting health of the road, it would likely be more beneficial if it was paved. Johnston noted, he thought everyone would like it paved. It comes down to the dollars and cents and what is feasible for the developers. The City also has skin in the game with paving a portion of the road. Troy questioned if the roadway needs to be 37’ wide when you turn south on Welch Park Rd and the street is a hair over 25’ wide. Representing the owners, tonight they are just looking for the pulse of the Council and whether the City will require paving or not. If the desire of the Council is to pave then they will go back and do their homework and weigh their options. Kral – it comes down to 2 options 1. Pave it now and each person buying a lot pays 1/17 of half of the road and the City pays the other half of the road. 2. The rest of the people in town, thru a bond, pay for the concrete. The development is a God send for Milford and Kral wants to do everything we can to help them but he thinks we need to pave the road as part of the development. Bashore wasn’t comfortable with annexing a gravel road. The drainage can still go towards the pond. Baker mentioned some drainage issues already on West Milford Road. Ryan Stauffer noted it is obviously poor as water already sits there. They will have it engineered and do everything in their power to make sure it drains properly. Bruha mentioned a method where the City assumes a bond for the entire paving project and as the lots are sold the portion due by the purchasing party would pay then pay the City. The City would still be responsible for the interest and if the lots were not all sold, the developer would have to pay the interest. The City will have their own expense of paving the south side. Due to the possibility of paying the bond off early a pre-payment clause would need to

be addressed. Troy explained the process of an improvement district. City borrows money, owners of record responsible for yearly assessments. As lots sold assessments must be paid for clear title. Risk for the City is if something happens and it goes bust, ultimately the City owns the lots. Kral noted the details can be worked out at a later date as the issue at hand is if we are going to require paving. The landscape screening could be addressed at a later date if additional development is planned. Baker addressed the need for a drainage study. Kelley mentioned if streets are being required to be paved then the center section of the development should also be paved. He did not want this to be a point of contention later on. Roxanne stated it was designed as an entry way for future development. Ryan stated they enjoy being back in the community and this is not a big money maker for them. They just want to develop affordable lots. Roxanne stated it's not that they don't want to pave the road but wanted the City to think past that and look at the great opportunity. They want to start right away. Paving is a big thing to ask and they are already doing a big thing in Roxanne's opinion. After due consideration a motion was made by Baker and second by Kral to approve the preliminary plat as presented with all of the conditions listed by Kendall with exception for landscape screens & public land, those conditions need not be met in the area where there will be future development for a grace period of 5 years. City Clerk Hoggins verified the motion included paving. Roll call vote: Baker yes, Kral yes, Bashore yes, Kelley yes. Motion carried.

Mayor Glanzer returned to the meeting.

Discuss/Action – E-911, 2017-2018 Budget – Barb Liska: Barb Liska has been the E-911 Director since 7/1/96. In 95-96 the City of Seward and Seward County decided to consolidate the 2 dispatch centers, which is now the Seward County E-911 Center. In 2002 the City of Milford decided to opt in. In recalculating the percentages it was determined that the County would pay 63% the City of Seward would pay 33% and Milford would pay 4%. The E-911 Center is funded with tax dollars and surcharges from land lines and cell phones. A new radio system was purchase and the Dispatch Center is ready to go on the State Radio System based on City of Seward and the Seward County Sheriff getting their equipment in place. The cost of the new radio system was paid for out of the inheritance fund by the County. The City of Milford will be responsible for paying their portion. There is a possibility that Barb will be able to put \$35,000.00 towards the radio system to pay back the inheritance fund. If so the amount will be reduced for each entity. She is not sure what to expect next year but the budget presented to the Council has a .04% reduction. The City has 30 days to review the budget and file any adjustments.

Discuss/Action – Amendment #1 to 2017 Water System Improvements:

Dane Simonsen with JEO reported the design phase is over 60% completed. The amendment includes: 1. approximately 1300' of distribution main along Welch Park Road from 1st Street to Oak Avenue. 2. Rehabilitation of Well 4 to restore its capacity. A motion was made by Kral and second by Kelley to approve Amendment #1 of the 2017 Water System Improvements. Roll call vote: Kral yes, Kelley yes, Baker yes, Bashore yes. Motion carried.

Discuss/Action – Interim Sr. Center Manager & Set Wage: With the resignation of Sandy Shaw the Aging Board is trying to come to a consensus as to the role of the Manager position. Baker would like to appoint Vi Stutzman as she has been the fill-in during transition from one Director to another. Vi does a wonderful job. Amy Salistean from City Hall has been shadowing Vi and learning the management side of the position. Discussion has been held regarding adding a Hostess position to open, make coffee and assist in the kitchen. This trial period will continue thru June and further discussion will be held at the June 27th Milford Aging Services meeting. A motion was made by Baker and second by Kelley to appoint Vi Stutzman as the interim Director at an hourly rate of \$12.50. Roll call vote: Baker yes, Kelley yes, Bashore yes, Kral yes. Motion carried.

Discuss/Action – Proposal to change policy regarding VAC/ILL leave for permanent part-time positions: Baker held discussion with the Milford Aging Services Commission since Sandy Shaw resigned and he would like the Council to consider offering some type of pro-rated vacation and sick leave for employees working 30 hours a week. This discussion can be held again at a later date when a decision is made with the Sr. Center Manager position.

Change date for regular meeting in July: The Mayor and Council will meet July 5, 2017 at 7:30 pm at the Sr. Center.

Approve Fire Dept. membership roster: Councilmember Kral noted that Jerry Shald should be removed from the roster. A motion was made by Kelley and second by Kral to approve the Milford Fire Dept. Roster as presented removing Jerry Shald as an active member. Roll call vote: Kelley yes, Kral yes, Baker yes, Bashore yes. Motion carried.

Discuss/Action – Update Comprehensive Plan with JEO: Kendall had drafted a letter to the Council giving them factors to consider when deciding whether the study was needed at this time. Mayor Glanzer read the letter to the group. Councilmember Kral agreed with Kendall's recommendation. We will not update our Comprehensive Plan at this time. The letter is attached to these minutes.

Set date for budget work night: Baker encouraged a different format while presenting budget figures. The Dept. Heads would present their

budget to the council explaining their needs. Budget work night is scheduled for July 18, 2017 at 8:00 pm at the Sr. Center.

ADJOURNMENT: A motion was made by Baker and seconded by Bashore to adjourn the meeting. Roll call vote: Baker yes, Bashore yes, Kelley yes, Kral yes. Motion carried and meeting adjourned at 10:30 pm.

Jeanne Hoggins, City Clerk

Nick Glanzer, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 6, 2017 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk