

CITY OF MILFORD
REGULAR MEETING
JUNE 10, 2015
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 10th day of June 2015 at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Maintenance Supt. Gary TeSelle; Library Director George Matzen and City Clerk Jeanne Hoggins. Also present: Leah Kottwitz and Dane Simonsen with JEO, Larry Lindquist and Barb Liska with Seward County Communications Center.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:30 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Fortune and seconded by Kral to approve the minutes of the May 5, 2015 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman abstain. Motion carried.

A motion was made by Fortune and seconded by Kral to approve the minutes of the May 12, 2015 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Heckman and seconded by Kral that the following accounts payable bills in the amount of \$48,693.77 payroll in the amount of \$29,335.68 totaling \$78,029.45 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

59058	Mark Frey	600.90
59059	Forrest Siebken	1396.62
59060	Kendall Hoggins	1202.95

59061	Mavis Ferris	81.26
59062	Jeanne Hoggins	1307.66
59063	Gary TeSelle	860.20
59064	Robert Hull	888.67
59065	George Matzen	757.62
59066	Jenna Filbert	319.99
59067	Benjamin Rediger	962.19
59068	Erica Pallas	901.16
59069	Kile Jackson	983.66
59070	Scott McNeil	1018.73
59071	Sarah Long	125.60
59072	Craig Carritt	14.78
59073	Jessica Wang	125.60
59074	Jeffery Troyer	871.94
59075	Sarah Heliker	37.40
59076	Marilu Fichtner	180.33
59084	Mark Frey	515.35
59085	Forrest Siebken	1396.62
59086	Kendall Hoggins	1152.24
59087	Mavis Ferris	81.26
59088	Jeanne Hoggins	1307.66
59089	Gary TeSelle	860.20
59090	Robert Hull	996.70
59091	George Matzen	757.62
59092	Jenna Filbert	300.80
59093	Benjamin Rediger	980.08
59094	Craig Corder	23.09
59095	Erica Pallas	813.15
59096	Hunter Jensen	288.48
59097	Joshua Dalton	415.12
59098	Kile Jackson	1482.62
59099	Scott McNeil	1181.32
59100	Sarah Long	73.88
59101	Joshua Schaben	443.88
59102	Craig Carritt	16.62
59103	Lindsey Sample	262.08
59104	Sandy Fisher	99.27
59105	Zach Danekas	111.02
59106	Natalie Kremer	122.31
59107	Brett Kremer	158.06
59108	Jeremiah Miller	250.68

59109	Aidan Pauley	118.54
59110	Addison Pauley	161.83
59111	Maci Wingard	101.61
59112	Trey Frey	164.69
59113	Jessica Want	125.60
59114	Jeffery Troyer	854.52
59115	Marilu Fichtner	205.72
59116	Elianna Heyen	86.81
59117	Cameryn Kremer	168.42
59118	Erika Rolenc	20.32
59177	Ricky Fortune	138.52
59178	Dean Bruha	184.70
59179	Jeffery Baker	138.52
59180	Dan Kral	138.52
GENERAL FUND:		
58968	Beverly Churchill- WA/SW Deposit Refund	28.91
58969	E. Faye McGrady- WA/SW Deposit Refund	18.57
58970	Clarissa Palmer- WA/SW Deposit Refund	23.76
28974	Alberto Rossi- WA/SW Deposit Refund	23.84
58997	U.S. Postmaster- Utility Billing Postage	203.05
59000	American Fence Co- Auto Latches	116.14
59001	American Legion Post 171- Flags	110.27
59002	Aramark- Pants & Rags	862.04
59003	AT&T-Library Long Distance	16.95
59004	Black Hills Energy- Services for April	398.73
59005	Brandon Wood- Umpire (2) games 5/12	70.00
59006	Canon Financial Services- Contract Charge	254.00
59007	Canon Solutions America- Maint. Base & Copies	140.89
59008	Colin Electric- Chem. Pump Repairs	60.00
59009	Crete Glass Co.-Concession Stand Window Repair	36.36
59010	Eakes- Paper, Desk Calculator	149.97
59011	Elite Umpires- Umpire Fees	530.00
59012	Emergency Medical Products-CPR Supplies	140.70
59013	Erica Pallas-Mileage to Sam's & Seward	58.08
59014	Farmer's Co-op- Fuel, Tire, Oil changes, 2-4D	1743.99
59015	Heiman Inc.-Kit Shut Off, Nozzle Tips	272.52
59016	James Hall- Umpire (1) Game 5/12	40.00
59017	Joe Schluckebier- Reimburse for (2) Umpires	80.00
59018	John Deere Financial- Weed Eater String	56.99
59019	Josh June- Ace/Background Reimburse	20.00
59020	Kelly Supply Co.- Chem. Feeder Repairs	40.75

59021	Kremer's Inc.- Light Repair Kit Field #2	623.08
59022	Layne Christensen- Meter- Well #4	957.19
59023	Matheson Tri-Gas- O2 & Air Bottle Rent	93.60
59024	Memorial Health Care Systems- EMT Shots	21.78
59025	Meyer Laboratory- Garbage Bags	359.00
59026	Milford Fire & Rescue- Fire School (7), NEMSA	1115.00
59027	Milford Plumbing- Pool Plumbing	734.45
59028	Municipal Supply- Repair Lids & Freight	156.34
59029	NE DOL/ Boiler Inspection- Boiler Certification	18.00
59030	NE Fire Sprinkler Corp. - Fire Sprinkler Inspection	263.00
59031	NE Rural Water Assoc- Waste Water Class- Kendall	200.00
59032	NE Motor Parts- Head lamp, Repair Swings, Duct Tape	95.12
59033	NPPD- Service for April 2015	6034.65
59034	Oliva Audio-Visual Repair- Computer for Well #3	85.20
59035	One Call Concepts- One Calls	38.35
59036	Pac-N-Save- Food, Cat Food, Brooms, Bleach, Batteries	124.10
59037	Recyclelink- Recycle March-June	36.00
59038	Rediger Automotive- Oil Changes Units 1, 2 & 3	153.26
59039	Rep Co Marketing- Simulator Solution	28.25
59040	Ryan Trueblood- Umpire (2) Games 5/12	80.00
59041	Seward Co Public Power Dist- Wells 1&2	434.52
59042	Seward Co. Ind.- Legals, Notices, Help Wanted	424.30
59043	Seward Lumber- Bathroom Repairs	97.37
59044	Shell Fleet Plus- Gas	223.95
59045	Shell Fleet Plus- Gas	25.85
59046	Sports Express- Ball Uniforms	2911.52
59047	TooFast Supply- Pool Prep Supplies, Hand Soap	289.40
59048	Troyer Concrete- Reimburse for Floor Patch	135.87
59049	Uribe Refuse- April & May Services	96.00
59050	VABA- League Fees 2015	400.00
59051	Verizon Wireless- Cell Phones	80.19
59052	Verizon Wireless- Jet Pack	48.22
59053	Verizon Wireless- Dept. Cell	104.49
59054	Waste Connections- Trash Services	203.81
59055	Wergin's- Lawn Service	939.00
59056	Windstream- Service for April 2015	648.98
59057	Zito Media- HD TV	5.09
1086	Pepsi Cola- Pop for Concession Stand	576.50
1087	Farmer's & Merchants- Concession Stand Start-up	50.00
1088	Pepsi Cola- Pop for Concession Stand	297.20
59077	Ameritas- Pension	1632.90

59078	Kansas Payment Center- Child Support	177.23
59079	Union Bank-HSA	778.00
59080	Aflac- Dis, Cancer, Suppl, Accident	380.83
59081	BCBS- Health & Dental May 2015	8103.52
59082	Dearborn National- Life Insurance	116.96
59083	Life Time Benefit Solutions- Vision May 2015	91.09
59119	Ameritas- Pension	1632.90
59120	Kansas Payment Center- Child Support	177.23
59121	Union Bank- HSA	778.00
59122	Ackerman Rock & Gravel- Gravel	1634.00
59123	Aloha Roth- Birthday Cake	40.00
59124	Atco International- Devour	1470.00
59125	Baker & Taylor- Books	64.57
59126	Ben Rediger- Shoes	125.56
59127	Blue River Transmission- Alignment & Tire Rotation	100.00
59128	Boarder Inn & Suites- Fire School Hotels	1386.00
59129	Brandon Wood- Umpire 3 games	125.00
59130	Card Service Center- Postage, Stamps.com, First Aid	335.99
59131	Cash-Wa Distributing- Supplies, Food, Fundraising	191.24
59132	Central States Lab- Bac Dose	725.78
59133	City of Milford-Petty Cash- Postage	24.00
59134	Consolidated Management- Meals-McNeil	98.25
59135	Culligan Water- B/W, Cooler Rent, Softener, Salt	140.70
59136	Dylan Penas- Umpire 2 games	60.00
59137	Ed Gonzalez- Umpire 1 game	45.00
59138	Erica Pallas- Mileage to Sam's Club	52.57
59139	Frank Andrews- Umpire 2 games	60.00
59140	George Matzen- Book, Paper Dispenser, Soap	607.33
59141	Gerhold Concrete- Deck Patch	200.50
59142	Hawkins- Acid & Drum Charge	311.20
59143	James Hall- Umpire 3 ½ Games	125.00
59144	JEO- Safe Drinking Water Grant Fund	3974.25
59145	Jones Automotive- GPS for Patrol Unit	255.13
59146	Kelly Supply Co.- 3-2" PVC Fittings	12.17
59147	Logan Penas- Umpire 2 games	60.00
59148	Matheson Tri-Gas- 02 & Air bottle rent	104.16
59149	Med- Tech Resource- Supplies	93.61
59150	Menards- Slide Fence	336.34
59151	Midland Recycling- April Recycling Services	57.00
59152	Midwest Service & Sales- Flags	250.00
59153	Milford Plumbing- Stool Repair Uptown Park	215.45

59154	Natalie Nitzsche- Reimburse for Hotdogs	14.76
59155	Waste Water Exam- Kendall	150.00
59156	NE Rural Water Assoc.- Membership Dues	200.00
59157	Nebraska Public Health- 17 Water Test	288.00
59158	Orschlen's- Tree, Rain Gear	70.97
59159	Overhead Door Co.- Garage Door Maintenance	435.18
59160	Pizza Kitchen- Vol. Dinner & B-day Meal	415.00
59161	Reader Service- Books	13.99
59162	Reimer's Kaufman- Marble Dust, Drop Charge	351.86
59163	Servi-Tech- Lagoon Test	98.00
59164	Seward Co. Public Power Dist- Wells 1&2	413.04
59165	Shell Fleet Plus- Fuel	87.87
59166	Subway Motors- Oil Change Shuttle Card	50.09
59167	Sunrise Country Manor- Meals for April	682.50
59168	Super Spray Car Wash- Car Wash Tokens	150.00
59169	Tvrdy's Lock & Key- Keyless Door Lock- Shop	511.33
59170	Uribe- Garbage Service	37.00
59171	Verizon Wireless- Well Control Monitor	40.01
59172	Vi Stutzman- Replace Coffee Maker	44.35
59173	Wal Mart- Painting Supplies, Office Supplies, Food	405.53
59174	Windstream- Service for May 2015	475.54
59175	Zach Cambier- Umpire 2 games	85.00
59176	Zito Media- HD TV Adapter	8.09
59181	Trisha Daake- WA/SW Deposit Refund	75.00
59182	Todd Eberspacher- WA/SW Deposit Refund	75.00
59183	Brandon Ebert- WA/SW Deposit Refund	51.08
59184	Spencer Frazier- WA/SW Deposit Refund	75.00
59185	Christoria Nazario- WA/SW Deposit Refund	37.83
59186	Joshua Quincy-Churchill- WA/SW Deposit Refund	44.16
59187	Joel Riley- WA/SW Deposit Refund	21.08
59188	Cole Robinson- WA/SW Deposit Refund	42.04
59189	Katie Rumph- WA/SW Deposit Refund	51.08
59190	U.S. Postmaster- Utility Billing Postage	205.32
59191	Milford School Dist- Parking Fines, Liq. Lic.	330.00
59192	Union Bank- Gary TeSelle Medicare Part D	388.50

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Aging Services Commission minutes for May 26, 2015; Milford Housing Authority minutes for May 14, 2015; Library Board minutes for April 21, 2015; Economic Development Committee minutes for May 13, 2015; Cemetery Board minutes for June 1, 2015; Website overview for May 2015; Library Report for May 2015; MVFD

NARSIS report for May 2015; Building Inspector report for April and May 2015. Heckman – Pool open and running well. Summer reading program has begun at the Library. Book Fair went very well. Kral reported 16 rescue calls and 1 fire call. The Fire Dept. will be taking sealed bids to sell the 1976 Pumper Truck. TeSelle – due to the rain the alley paving project is a bit behind schedule. Mowing keeping them very busy and mosquito fogging has begun. Baker – Rec program is going well, scoreboards are up and running. Gary took care of some water issues. The Sr. Center committee will be touring different centers for improvement ideas. Marilu is back full time. No water issues in the basement lately.

COMMUNICATIONS: *Sales tax received for the month of March 2015 in the amount of \$14,350.01. *NPPD 1st Quarter rebate received in the amount of \$50,732.30. *Thank you in the Milford Times from the Milford American Legion commending the Maintenance Dept. on the appearance of Blue Mound Cemetery for Memorial Day. *Tire Recycling at G & P Landfill on July 1, 2015.

UNFINISHED BUSINESS:

Water Study Report – JEO: Dane Simonsen with JEO gave an overview of the Water System Engineering Report. He highlighted the primary concern as nitrate levels and presented options to improve our system. Blending of the water from different wells at this time is our way of controlling the nitrate levels. We need better options to address this issue because if well 3 or 4 would go down (these are our better wells) the community would be in trouble. Discussion was held regarding digging a new 400' deep Dakota Sandstone well or running a new transmission main from the existing transmission main connecting well #4 to well #3. Other areas of discussion were replacing the main along 5th Street as well as GIS mapping. The Council decided to ask for an extension with NDEQ to review the material and have further discussion on what direction they might want to go. The preliminary report is on file at the City Hall Office.

Request extension to NDEQ for filing Water Study Report: A motion was made by Heckman and seconded by Fortune to request a 5 month extension from NDEQ on filing the Water System report. Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried.

NEW BUSINESS:

Hire part-time receptionist and set wage: A motion was made by Heckman and seconded by Kral to approve hiring Brenda Kalnins as City Hall Receptionist at an hourly wage of \$9.50. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

Introduction and Adoption of Resolution – Approve the selection of Marvin Planning Consultants for Downtown revitalization planning

services: Kral questioned if the City was going to be financially responsible for any of this project and where those funds would come from. The Community Betterment Committee has already agreed to fund the matching portion of the CDBG (Community Development Block Grant) totaling \$7,500.00. A motion was made by Heckman and seconded by Baker to adopt the following resolution:

RESOLUTION NO. 519

A RESOLUTION OF THE CITY OF MILFORD, NEBRASKA APPROVING THE SELECTION OF MARVIN PLANNING CONSULTANTS TO PERFORM DOWNTOWN MASTER PLANNING SERVICES AS PART OF THE DOWNTOWN REVITALIZATION PROCESS.

A resolution to approve the recommendation of the Milford Downtown Improvement Committee regarding the selection of Marvin Planning Consultants to perform professional services related to the downtown master plan as part of the Downtown Revitalization Community Development Block Grant program.

Whereas the City of Milford, specifically the downtown improvement committee, as directed by the City Council, and with the assistance of the Southeast Nebraska Development District, decided to apply for the CDBG Downtown Revitalization program, and

Whereas the downtown improvement committee, working with the assistance of the Southeast Nebraska Development District, issued a request for proposals for downtown planning services, and

Whereas the City received seven proposals from qualified consulting firms, which were reviewed by the downtown improvement committee and then ranked according to which proposal best met the needs of the City,

Therefore be it resolved that the recommendation of the downtown improvement committee to select Marvin Planning Consultants be affirmed by the City Council, and that the Mayor be authorized to enter into negotiations with said consultant if and when the City is awarded a Community Development Block Grant in the Downtown Revitalization category.

Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

June 10, 2015

CITY OF MILFORD, NE

Attest: _____

City Clerk

Mayor

(SEAL)

Introduction and Adoption of Ordinance – Amend Section 4D of the Milford Economic Development Plan to provide a procedure for sale of Real Estate: Council member Heckman introduced the following ordinance:

ORDINANCE NO. 896

AN ORDINANCE TO AMEND PARAGRAPH 4 (D) OF THE MILFORD ECONOMIC DEVELOPMENT PLAN TO PROVIDE A PROCEDURE FOR THE SALE OF REAL ESTATE OR REAL ESTATE OPTIONS PURCHASED WITH ECONOMIC DEVELOPMENT FUNDS; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT. (See Ordinance Record)

Approve payment to JEO for NDEQ Water Planning Grant: A motion was made by Fortune and seconded by Kral to approve payment to JEO in the amount of \$3,974.25 for the water planning grant. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

Discuss/Action – 2015-2016 Budget for 911 Center: Barb Liska reported on the 911 Center budget. The County collects .45 per cell phone from the Public Service Commission for 911 services and 1.00 per land line. The income sources are not shown on the budget documents. She explained the transfer of money from the 2913 to the 2914 funds as well as the grant fund. The Council questioned the salary line items for the E911 Center as they reflected a 7% increase. This reflects a 2% merit increase as well as anticipated wage increases from a comparability study being conducted by the County. Barb also shared information on the new Justice Center and talked about moving all the equipment, when the time comes, hoping for a smooth uninterrupted transition. Discussion is being held with Crete as a back-up center. The Council thanked Barb for her attendance and information. A motion was made by Baker and seconded by Kral to approve the 2015-2016 Budget for the 911 Center. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

Appointment of new City Attorney: Mayor Bruha introduced the information from the law firm Wolfe, Snowden etc... and stated that Krista Carlson would be our contact person and legal representative at meetings. Their proposal of \$1200.00 per month includes 6 hours of work with meeting attendance. Additional time will be billed at \$225.00 per hour. (Proposal attached to these minutes) A motion was made by Heckman and seconded by Fortune to approve the Mayor's recommendation to appoint Wolfe, Snowden etc... as the City's legal representation per their proposal dated June 1, 2015. Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried.

Set date for Budget Work Night: Budget work night is scheduled for July 15, 2015, 5:30 pm at City Hall.

Closed Session – Personnel: Mayor Bruha stated the reason for the closed session was to discuss personnel. A motion was made by Kral and seconded by Baker to adjourn from regular session and enter into closed session at 9:36 pm. Roll call vote: Kral yes, Baker yes, Fortune yes, Heckman yes. Motion carried. A motion was made by Fortune and seconded by Baker to return to regular session at 9:55 pm. Roll call vote: Fortune yes, Baker yes, Heckman yes, Kral yes. Motion carried.

Action – Work/Certification Compensation Adjustment: A motion was made by Kral and seconded by Heckman to approve a .50 pay increase for each certification received that is requested by the employer. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

ADJOURNMENT: A motion was made by Heckman and seconded by Fortune to adjourn the meeting. Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried and meeting adjourned at 9:58 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 10, 2015 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk