

CITY OF MILFORD
REGULAR MEETING
JUNE 3, 2014
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 3rd day of June at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Rick Fortune, Jeff Heckman, Dan Kral; Chief of Police Forrest Siebken; Attorney Robert Blevens; Acting Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Absent: Council member Jeff Baker. Also present: County Commissioner Darrell Miller.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:32 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Fortune and seconded by Kral to approve the minutes of the May 6, 2014 meeting. Roll call vote: Fortune yes, Kral yes, Baker absent, Heckman abstain. Motion carried.

A motion was made by Kral and seconded by Heckman to approve the minutes of the May 19, 2014 meeting. Roll call vote: Kral yes, Heckman yes, Baker absent, Fortune yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Heckman that the following accounts payable bills in the amount of \$101,650.14; Bond Principal of \$25,000.00; Bond Interest of \$5,416.25 and payroll in the amount of \$37,517.96 totaling \$169,584.34 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Heckman yes, Baker absent, Fortune yes. Motion carried.

SALARIES:

57108	Mark Frey	1465.31
57109	Forrest Siebken	1362.49
57110	Mavis Ferris	85.22

57111	Jeanne Hoggins	1343.93
57112	Gary TeSelle	832.38
57113	Robert Hull	926.72
57114	George Matzen	696.29
57115	Tracy Yeackley	790.74
57116	Jenna Filbert	332.15
57117	Benjamin Rediger	1231.15
57118	Lisa Aschoff	273.05
57119	Cady Vaverka	88.71
57120	Kile Jackson	1119.45
57121	Heather Wiles	363.92
57122	Scott McNeil	1152.61
57123	Sarah Long	147.30
57124	Craig Carritt	11.72
57132	Mark Frey	9102.20
57133	Forrest Siebken	1362.49
57134	Kendal Hoggins	1087.42
57135	Mavis Ferris	67.47
57136	Jeanne Hoggins	1343.93
57137	Gary TeSelle	1207.67
57138	Robert Hull	999.52
57139	George Matzen	645.42
57140	Tracy Yeackley	790.74
57141	Jenna Filbert	261.81
57142	Benjamin Rediger	1082.72
57143	Hunter Jensen	413.72
57144	Joshua Dalton	187.41
57145	Cole Hartgerink	64.92
57146	Cady Vaverka	80.35
57147	Kile Jackson	1095.02
57148	Heather Wiles	290.92
57149	Scott McNeil	1491.54
57150	Sarah Long	93.74
57151	Ashley Kontor	374.94
57152	Joshua Schaben	397.91
57153	Alison Walla	374.94
57154	Craig Carritt	26.78
57155	Lindsey Sample	368.59
57156	Sandy Fisher	264.24
57157	Zach Danekas	202.53
57158	Natalie Kremer	174.08

57159	Brett Kremer	184.13
57160	Jeremiah Miller	242.71
57161	Aidan Pauley	108.80
57162	Mitchell Tucker	86.27
57163	Trey Frey	81.11
57166	Rick Fortune	138.52
57167	Dean Bruha	184.70
57168	Jeff Baker	138.52
57169	Dan Kral	138.52

GENERAL FUND:

57054	Agrilogic Ins. Service-Water Refund	52.67
57055	John Burkey- Utility Deposit Refund	75.00
57056	Kyle Gaston- Utility Deposit Refund	39.38
57057	Steve Russum-Utility Deposit Refund	53.88
57058	Christopher Wolf- Utility Deposit Refund	75.00
57059	U.S. Postmaster-Utility Billing Postage	205.69
57060	Alamar Uniforms-Flashlight Holder, Magazine	76.04
57061	Aramark-Pants & Rags	811.86
57062	Ashley Roth-ACE Certification/Background Check	25.00
57063	AT&T-Long Distance	3.72
57064	BCVFD-10U League Fees (BRL)	400.00
57065	Black Hills- Service for April	585.02
57066	Canon Solutions-Maint Base, Copies	95.39
57067	Central States Lab-Paint	909.22
57068	City Of Hastings-RIF 1 Softballs (8U)	150.66
57069	Petty Cash-Pool Start Up Money	20.00
57070	Diode Communications-Service for April	55.22
57071	Eakes Office Plus-Paper, Tape, Typewriter Ins.	416.35
57072	Farmers Coop-Gas/Diesel for April, Repairs	1332.14
57073	Fastenal Company-Screws	35.32
57074	G&P Development Landfill-Tourn Trash	16.09
57075	Hawkins Inc.-Hydrochloric Acid, Azone 15, LPC-4	2829.39
57076	Heartland Auto Body-Cruiser Repair	189.00
57077	John Deere Financial-Hose Fitting, Seat	208.11
57078	Josh June-ACE Certification/Background Check	25.00
57079	Memorial Health- McNeil Physical	155.00
57080	Menards-Lincoln-Cleaner, Saw blade, Concrete	282.76
57081	Milford A/C & Appliance-Replace Wall Return Grill	385.00
57082	Mutual of Omaha-Disability	30.24
57083	Natural Structures-Pool Slide, Tool Kit	37953.00
57084	NE Fire Sprinkler Corp.-Inspection	258.00

57085	NE Motor Parts-Disc Pad, Bushing, Hose, Maint Kit	126.34
57086	NE Public Power District-Service for April	6559.88
57087	One Call Concepts-Locates	28.05
57088	Pac-N-Save-Food, Fundraiser Food	321.68
57089	Pizza Kitchen-Food	408.90
57090	RecycleLink-RecycleLink Service	36.00
57091	Rediger Automotive-R/R Power Steering Pump	312.44
57092	Roxanne Roth-Cleaning Services	75.00
57093	Sack Lumber-Garage Door Stop, Nails	253.12
57094	Seward Co Public Power Dist.-Wells 1&2	365.80
57095	Seward Co Independent-Notices, Minutes, Ads	303.55
57096	Shell Fleet Plus-Gas	238.12
57097	Shell Fleet Plus-Car Gas	33.13
57098	Sports Express-T-Shirts, Hats, Visors, Socks	2005.40
57099	Stacy Kuklis-ASA Background Check	8.00
57100	Sunrise Country Manor-April Meals	525.00
57101	Tracy Yeackley-Mileage, ASA Background Check	80.24
57102	Verizon Wireless-Cell Phones	95.28
57103	Verizon Wireless-Dept Cell	105.01
57104	Waste Connections of Nebraska-Service for April	118.14
57105	Wergin's Lawn Service-Fertilize Sr. Center, Pool	219.00
57106	Windstream Nebraska-Service for April	588.79
57107	Zito Media-HD TV Box	13.16
1034	6 4 Fun, LLC-Dare Outting	559.50
1055	6 4 Fun, LLC-Dare Outting	559.50
1078	Pepsi Cola of Lincoln-Pop	1498.40
57125	Ameritas-Pension	1587.78
57126	Union Bank-H.S.A	870.00
57127	Aflac-Dis, Cancer, ACC, Suppl	513.49
57128	American Building Inspectors-Inspections & Fees	620.00
57129	Blue Cross & Blue Shield-Health/Dental June 2014	8803.26
57130	Fort Dearborn Life Insurance-Life Insurance	123.84
57131	NE Mosquito and Vector Control-Dues & Workshop	60.00
1080	Pepsi Cola of Lincoln-Concession Stand Pop	726.70
57164	Ameritas-Pension	1642.42
57165	Union Bank-H.S.A	870.00
57170	Aloha Roth-Birthday Cake	24.00
57171	Baker & Taylor-Books	118.96
57172	Blevens & Law Office-Legal Services	350.00
57173	Boarder Inn & Suites-Fire School Hotel	712.00
57174	Canon Financial Services	254.00

57175	Card Service Center-Postage & Stamps.com Fee	273.11
57176	Cash-Wa Distributing- Fundraiser Supplies	194.64
57177	Petty Cash-Postage	19.80
57178	Concrete Works, Inc.-Alley Project	1475.00
57179	Culligan-Bottled Water/Cooler Rent, Salt, Softener	48.95
57180	George Matzen-Podium, Color Printer, Cartridge	509.77
57181	Green Thumb Lawn Service-Mow Blue Mound	360.00
57182	JEO-Pool Slide, Water Planning Grant Study	4097.40
57183	Kelly Supply Company-Ell, Tee, Pipe	92.45
57184	Kremer's Inc.-Install Light on Well House	1520.81
57185	Loren Davidson-Entertainment	50.00
57186	Matheson Tri-Gas-Oxygen	93.60
57187	Milford Fire & Rescue-Fire School Meals	178.02
57188	Milford Plumbing Inc.-Faucet Repair, Stool Repair	270.35
57189	Milford School Dist. #5-Parking Tickets, Liquor Lic.	705.00
57190	Municipal Supply Inc.-Bonnet & Poppet Kit	129.14
57191	Mutual of Omaha-Medicare Supplement	1013.05
57192	Nebraska Public Health-Water Tests	111.00
57193	Northern Lawn & Underground-Sprinklers	4174.00
57194	Card Services-Trees	119.94
57195	Pac-N-Save-Batteries, Cleaner, Concession Supplies	91.26
57196	Randy Komenda-Umpire 4 games	180.00
57197	Roxanne Roth-Cleaning Services	75.00
57198	Seward County Independent-Subscription	40.00
57199	Shell Fleet Plus-Fuel	833.86
57200	Sign Solutions of Lincoln-New Sign Graphics	25.00
57201	Toofast Supply-Sealant	922.93
57202	Union Bank-Gary TeSelle Medicare Part D	431.50
57203	Upstart-Summer Reading Program	475.75
57204	Uribe Refuse Services-Garbage	133.00
57205	Verizon Wireless-Well Control Monitor	40.01
57206	Walmart-Supplies, Extension Cord, Folding Table	278.40
57207	Windstream Nebraska-May Services	231.19
57208	Zito Media-HD Cable	17.55

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for May 9, 2014; Milford Aging Services Committee minutes for May 15, 2014 and May 29, 2014; MVFD Rescue NARSIS Report for May 2014. Chief Siebken – no monthly report available. One Officer is out with illness for the next 5-7 days. Pursuing an individual on the High School Burglary. All 3 units have had the automatic vehicle locator installed. This will allow GPS tracking of

the patrol units. Gary TeSelle reported that the grass/mowing has been keeping them busy. Pool took a little longer to prep as they found large cracks in the pit. Working on street repairs. Heckman – Pool staff has been doing a great job, many positive comments on how well things are being run. We've had a snag on the pool slide but working towards a resolution. It should be up before too long. Library is starting their summer reading program soon. Fortune – there have been items other than brush showing up at the burn pile out at the Lagoons. We need to talk about gating this and supplying specific times for the public to take branches. Add this to next month's meeting.

COMMUNICATIONS: *Sales tax received for the month of March 2014 in the amount of \$18,451.68. *NPPD lease agreement payment for the First Quarter received in the amount of \$53,524.46. *Webermeier Scholarship recipient Thank You's from: Sierra Mongeon, Jamie Roth and Madison Hostetler. *Resignation letter from Webermeier Scholarship Committee member Nancy Nevius.

NEW BUSINESS:

Approve Street Closing for Fun Days – Chamber of Commerce: The map that was presented had no changes from last year. Chief of Police Siebken noted no issues. A motion was made by Kral and seconded by Heckman to approve the request for street closings for Fun Days as presented. Roll call vote: Kral yes, Heckman yes, Baker absent, Fortune yes. Motion carried.

Mill Sculptures around town – Josie Stauffer: Josie was not present due to inclement weather. No action taken.

E911 Budget – Barb Liska: Barb was not present due to inclement weather. County Commissioner Darrell Miller was present and explained the E911 Budget. There is a 2.54% increase in the budget. The Officials will be given a 2% cost of living increase in wages. Health Insurance cost is down and NACO increased 13%. Discussion was held regarding the lack of information on the revenue side of the budget. Darrell explained that they are not given revenue numbers. The City Council requested a copy of the monthly report that is distributed during the monthly meetings. Chief Siebken will make sure the Council receives this report.

Approve payment to JEO for NDEQ Water Planning Grant: A motion was made by Fortune and seconded by Kral to approve the payment of \$2,995.40 to JEO Consulting Group for services on the NDEQ Water Planning Study. Roll call vote: Fortune yes, Kral yes, Baker absent, Heckman yes. Motion carried.

Discuss/Action – Maintenance Supt. Position & Compensation: Council member Baker joined the meeting at this time via phone. Council member

Heckman requested that to make it fair for everyone the position should be advertised and applications should be collected. The decision will be based on the interview and a recommendation for hire will be presented at the City Council meeting. This will allow for internal and external applicants. Mayor Bruha suggested reviewing the current job description for the Maintenance Supt. since it had been so long since we've used it. The ad will be placed in the Milford, Seward, Crete and Friend newspaper. A request for salary range for this position will be made by Clerk Hoggins.

Introduction and Adoption of Resolution: Request Union Bank and Donor of Milford Endowment Accounts for the City of Milford, Sr. Center and Library, to establish a Charitable Trust or Foundation for those purposes of investing the donations and naming union Bank as Trustee for such Purposes, for the reason that the City of Milford is unable to invest in the type of Investments contemplated by the Donor of said gifts. A motion was made by Kral and seconded by Heckman to introduce the following resolution:

RESOLUTION NO. 500

BE IT RESOLVED BY THE CITY OF MILFORD, NEBRASKA:

1. That the City of Milford, Nebraska previously received notification from Union Bank and Trust Company of an anonymous charitable donation for the benefit of the City, it's Senior Center and it's Library with a requested format for establishment of a Managed Agency Discretionary Agreement for the investment and management of said funds, on a format provided by the Donor.
2. That the City of Milford, Nebraska, as a political subdivision of the State of Nebraska, has been advised that it is unable to invest said funds in the type of investments contemplated by the Donor, by reason of statutory restrictions with regard to the nature of investments and management of said funds, which appear to be inconsistent with the intent of the Donor.
3. That representatives from the trust department of Union Bank and Trust Company have indicated that rather than the direct management of said funds by the City of Milford, Nebraska, that the Donor has agreed to establish a charitable trust or foundation

for the purpose of investment and management of said funds to accomplish the purposes of the gift.

4.

That the Mayor and Council of the City of Milford hereby request the Donor establish a charitable trust or foundation for said funds, for the benefit of the City of Milford, Nebraska and it's Library and Senior Center, for the investment and management of said funds and providing a mechanism for the expenditure of said funds, in lieu of direct management of said funds by the City, and consent and agree that the Donor's funds deposited at Union Bank and Trust for safekeeping for the benefit of the City of Milford, Nebraska, be transferred to said charitable trust established by the donor in accordance with the intent of said Donor.

Dated: June 3, 2014.

CITY OF MILFORD, NEBRASKA

Attest: _____
City Clerk

Mayor

(SEAL)

ADJOURNMENT: A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker absent, Fortune yes. Motion carried and meeting adjourned at 8:29 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 3, 2014 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one

copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk