

CITY OF MILFORD
REGULAR MEETING
JANUARY 4, 2011
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 4th day of January 2011 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Also present: Laura Peterson, Donna Havener, Pastor Michael Curd, Pastor David Geary, Troy Johnston with JEO and Jim Wesley.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 7:30 pm. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Heckman and seconded by Kral to approve the minutes of the December 7, 2010 meeting. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune abstain. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Heckman that the following bills in the amount of \$89,095.12 and payroll in the amount of \$25,771.65 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

50797	Mark Frey	1438.29
50798	Forrest K Siebken	1451.17
50799	Mavis Lynn Ferris	63.61
50800	Jeanne M Hoggins	1344.92
50801	Gary Lee TeSelle	870.11
50802	Robert L Hull	943.41

50803	Beverly J Wehrs	546.57
50804	David R Dahle	1041.02
50805	George A Matzen	660.06
50806	Tracy L Yeackley	754.58
50807	Benjamin L Rediger	833.00
50808	Craig A Corder	1087.29
50809	Nathen T Gortemaker	845.13
50810	Deondra J Lashley	331.63
50811	Shawna M Fredericksen	118.84
50812	Aaron M Hostetler	105.45
50819	Mark Frey	1457.65
50820	Forrest K Siebken	1332.71
50821	Mavis Lynn Ferris	34.20
50822	Jeanne M Hoggins	1361.88
50823	Gary Lee Teselle	921.20
50824	Robert L Hull	1229.84
50825	Beverly J Wehrs	477.67
50826	David R Dahle	1044.72
50827	George A Matzen	304.66
50828	Tracy L Yeackley	752.08
50829	Benjamin L Rediger	841.91
50830	Craig A Corder	1432.36
50831	Nathen T Gortemaker	1166.29
50832	Deondra J Lashley	133.98
50833	Shawna M Frederickson	46.17
50834	Aaron M Hostetler	44.47
50837	Ricky Fortune	141.52
50838	Dean Alan Bruha	188.70
50839	Jeffrey M Baker	141.52
50840	Jeff Lee Heckman	141.52
50841	Dan V Kral	141.52
GENERAL FUND:		
50731	Shawna Buckley – WA/SW Deposit Refund	38.90
50732	Lloyal Burkey – WA/SW Deposit Refund	75.00
50733	Steven Eichner – WA/SW Deposit Refund	20.70
50734	Joe Scott – WA/SW Deposit Refund	59.40
50735	US Postmaster – Utility Billing Postage	163.91
50736	Allied Surveying – Survey for Sirens	632.50
50737	American Bldg Inspectors – Bldg Perm/Monthly Fee	2455.00
50738	Ameritas Group – Dental & Vision	937.64
50739	Aramark – Pants & Rags	353.96

50740	Black Hills – November 2010 Service	496.50
50741	Culligan Water Conditioning – Soft Water	21.00
50742	Custom Woods – Keyboard Slide	117.65
50743	Deep Rock – Drinking Water	35.60
50744	Diode Communications – Service for November	54.16
50745	Eakes Office – Copy Paper	41.99
50746	EMP – Gloves, Masks, Scoop Stretcher	1108.28
50747	Farm Plan – Chain Saw, Bar Oil	722.92
50748	Farmers Coop – Gas/Diesel for November	1112.89
50749	Feld Fire – Titan Gauntlet, Batteries	429.07
50750	Fire Programs – Support Service	455.00
50751	Gall’s – Dome light, Flashlight, Uniform turtleneck	93.96
50752	Great Plains One Call – Locate Requests	17.64
50753	Hach Co – Water Testing	33.79
50754	Jones National Bank – Loan Payment (SW Jet)	9197.64
50755	Kremer Electric – Yellow Flashing Light	6250.00
50756	LABUA – Annual Fee (Umpires)	120.00
50757	Linda Johnson – Refund Fire Hall Rental	100.00
50758	Linweld – Oct & Nov Rental	82.35
50759	Mainstreet Designs – Pole Plates & Bands	284.00
50760	Matthew Bender & Co – NE Traff & Criminal books	100.71
50761	Memorial Health Care – Flu Shots	375.00
50762	Meyer Ford – Oil Filter Assy, Rags, Solv	45.38
50763	Midwest Mailing Solutions – Inkjet Cartridge	209.00
50764	Milford Art Club – Window Painting	25.00
50765	Milford Frame Clinic – Repair Pickup	550.00
50766	Milford Plumbing – Ball Valve, Nipple, Coupling	25.69
50767	Milford Volunteer Fire – Rescue Lights, NEMSA Dues	541.84
50768	Municipal Supply – 2” Ball Valve, 1” Meters	922.81
50769	Mutual of Omaha – Medicare Supplement (TeSelle)	528.44
50770	Mutual of Omaha Co – Disability	30.24
50771	NE Dept of Revenue – November Sales Tax	1971.33
50772	NE Environmental Products – Belt, Belt Hrdwre	1304.95
50773	Nebraska Motor Parts – Chain, Heater Hose	122.07
50774	NE Public Health – Blood Analysis	84.00
50775	NPPD – Service for November	4364.93
50776	NE Tech & Telecomm – Service for Nov	408.29
50777	Paper Tiger Shredding – Minimum Pickup	75.00
50778	Pizza Kitchen – Catered Meal	763.00
50779	Plains Power & Equip – Spark Plug, Filter, Chain	168.77
50780	Powerplan – Thermostat, Gasket, Switch	982.03

50781	Robert Boshart – Motel & Meals	264.37
50782	Roxanne Roth – Cleaning Services	50.00
50783	Schluckebier Electric – Wiring For Automatic Door	240.00
50784	Servi-Tech – Ammonia Nitrogen	72.70
50785	SPPD – Wells 1 & 2	453.80
50786	Seward Co Ind – Receptionist Ad, Notices	200.85
50787	Shell Fleet Plus – Fuel '08 Pickup	93.04
50788	Shell Fleet Plus – Car Gas	31.68
50789	Sunrise Country Manor – Nov Meals	698.25
50790	The Garbage Co – Service for Nov	130.24
50791	The Island Supply – Tar for Street	2024.88
50792	Toby Pickerill – 2 printers for tablets	352.29
50793	Verizon Wireless – Cellular Service	89.97
50794	Verizon Wireless – Cellular Service	102.47
50795	Watchguard Video – 4 Lapel Microphones	68.00
50796	Windstream – Local/Internet, Library Phone	477.80
50813	Ameritas Group – Pension, Pension X	1554.55
50814	Union Bank – HSA	495.00
50815	Aflac – Dis, Cancer, Acc, Suppl	463.96
50816	Coventry Health Care – Health Insurance	6124.12
50817	Fort Dearborn – Life Insurance	113.52
50818	Shell Fleet Plus – Fuel (Cruisers)	741.59
50835	Ameritas – Pension, Pension X	1554.55
50836	Union Bank – HSA, HSA City Contribution	1831.00
50842	American Legion Post – Flags	113.32
50843	Atco – Devour	1020.00
50844	Baker & Taylor – Books	1003.31
50845	Blevens Law Office – Legal Service	350.00
50846	City of Milford (Petty Cash) – Postage, Bolts	22.81
50847	D & D Communications – Pagers	384.50
50848	Earl Carter Lumber Co. – Shop Door	190.85
50849	Electronic Engineering – Siren/Speaker Bracket	164.47
50850	EMP – Test Strips	131.90
50851	Gale – Books	74.75
50852	Graham Tire – Tires for Unit #2	400.00
50853	GreatAmerican Leasing – Meter Rental	80.00
50854	Heartsong Presents – Books	12.99
50855	Ikon – Meter Rental 12/4-1/3/11	205.00
50856	JEO – 2010 Road Program	2100.00
50857	Kremer Electric – Materials	26.84
50858	League of NE Municipalities – Snowball Conf	130.00

50859	Lee's Refrigeration – Repair Ice Maker	109.00
50860	Lincoln Journal Star – Newspaper	132.60
50861	Milford Community Chamber – 2011 Membership	75.00
50862	Milford Fire & Rescue – CPR Class (6)	180.00
50863	Milford School Dist – Parking Fines, Tobacco Lic	40.00
50864	NE Public Health – Membrane Tests, Blood Analysis	116.00
50865	NMC – Shims, Strips	893.14
50866	Omaha World Herald – Newspaper	102.44
50867	Orscheln – Bolt, Outlet Adapter	19.46
50868	Powerplan – Switch, Shipping	74.84
50869	Roxanne Roth – Cleaning Services	75.00
50870	Sack Lumber Co – Lumber	73.71
50871	Seward County Clerk – 2010 General Election Cost	63.84
50872	Seward County Communications – Dispatch Services	20216.00
50873	Subway Motors – Freeze Plugs, Antifreeze, Labor	176.65
50874	TCA Outdoor Power – Mower Repair Parts	1178.46
50875	Tee's Plus – Dare Supplies	60.00
50876	Union Bank – Gary TeSelle Acct, Medicare Part D	447.20
50877	Verizon Wireless – Well Control Monitor	43.03
50878	Walmart – Printer, Ink, Books, 16 GB USB	138.08

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for December 9, 2010; Milford Fire Dept. minutes for November 9, 2010; Police Dept. activity report for December 2010; Milford Rescue NARSIS report for December 2010. Heckman reported donations of \$135,677.00 have been received to date for the Swimming Pool Improvement Project. This does not include the City's contribution.

COMMUNICATIONS: *Sales tax received for the month of October 2010 in the amount of \$15,221.02.

UNFINISHED BUSINESS:

Hire Police Officer and set wage: There is currently one opening in the department and Nathen Gortemaker has just submitted his resignation. His last day will be January 8, 2011 and he will be starting with the Seward County Sheriff's Dept. on January 13, 2011, leaving the department with 3 officers. Chief Siebken recommended hiring Jason Meyer at \$16.00 per hour with pay increases of .25 at 6 months and 1 year. He will not be in line to receive an annual/fiscal increase until 2012. He is a certified Police Officer and is currently working on his Bachelors Degree thru Doane College. A motion was made by Kral and seconded by Fortune to hire Jason Meyer at \$16.00 per hour. Baker questioned whether he is willing to move to Milford as was required with hiring of the other officers. Chief Siebken noted that

he was informed of this and his lease will be up in May. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

Webermeier Scholarship Committee – Council Assignment: Mayor Bruha noted that a Council member needs to be assigned to the Webermeier Scholarship Committee as Jeff Heckman has deferred his position due to a potential conflict of interest. Jeff Baker questioned if the assignment was only for 1 year. It was noted that Heckman would take the assignment back next year. Council member Baker accepted the assignment for one year.

Fire Station Bids: Council member Kral has 2 more people interested in bidding the job. Item tabled.

Discuss/Authorize City of Milford credit card: Hoggins presented the information gathered from both local banks. One company required an annual fee for each card and the other one did not. A motion was made by Baker and seconded by Heckman to authorize the City Clerk to sign up the 3 Dept. Heads ie. Forrest Siebken, Mark Frey and Jeanne Hoggins with a credit card thru Farmers & Merchants Bank. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

NEW BUSINESS:

Mayor Bruha moved item (d) to the top of the agenda.

Kiwanis Uptown Park Project –Laura Peterson: Kiwanis and Little Leaps of Faith Daycare will partner a fundraising effort to purchase playground equipment for ages 0-5 years. They are asking the Council's permission to place such equipment in the Uptown City Park. This equipment will color match the big equipment set, have ground covering matting and a 4' chain link fence around it. They are not asking for any funding from the City. Location was discussed as it was previously mentioned to remove the blue and yellow equipment and place this equipment in that area. After research Laura Peterson stated that they no longer wanted to remove the blue and yellow equipment. The area being considered is the area where the slide is presently located. Peterson noted that of the \$36,000.00 the only bid missing is for the concrete. Maintenance of the equipment was questioned. Both the Kiwanis and Maintenance Dept. have kits to make repairs. The two groups already have almost \$7,000 toward the project. A motion was made by Baker and seconded by Heckman to authorize Kiwanis and Little Leaps of Faith Daycare to pursue the purchase of the playground equipment to be placed in the Uptown City Park. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

Approve 2011 Committee List: It was noted that there are some vacancies that need to be filled. Discussion was held regarding membership for the Fire Dept. A motion was made by Kral and seconded by Fortune to approve

the 2011 Committee List as presented. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

Review Road Program – Troy Johnston, JEO: Mr. Johnston reviewed the requirements of the program: 25% match, preparing the One & Six Year Plan, updating lane miles and annual reporting of expenditures and revenues. The City of Milford's funding is mainly used for maintenance. Mayor Bruha remarked on the condition of the asphalt alleys and noted that something will eventually need to be done to repair them. The plan can be amended at any time and it doesn't mean you have to do the project immediately. Mr. Johnston requested the information on the alleys as soon as possible so he could amend the plan prior to the Public Hearing on February 1, 2011. Sidewalks were mentioned and it was noted that the One & Six Year Plan is focused mainly on transportation.

Set Public Hearing Date – One & Six Year Plan: Mayor Bruha set February 1, 2011 at the regular council meeting for the public hearing of the One & Six Year Plan.

Hire part time Receptionist/Asst. Recreation Director & set wage: A recommendation was made by Hoggins to hire Melissa Kepler at an hourly rate of \$8.50. This position fills the vacancy of Tiffany Fougerson along with assisting Tracy Yeackley in the Recreation Dept. Melissa's hours will be Monday thru Friday 8:30 am to 1:00 pm. A motion was made by Fortune and seconded by Baker to hire Melissa Kepler as receptionist/asst. recreation director at an hourly rate of \$8.50. Roll call vote: Fortune yes, Baker yes, Heckman yes, Kral yes. Motion carried.

Go out for bids, WA/SW down Oak Ave.: Council member Fortune brought forth the question of whether the City shall put water and sewer mains down Oak Ave. Discussion was held regarding the area of development, where the lines would run and looping the water system. Fortune recommended Olsson Associates to provide the engineering service. Mayor Bruha noted that a request for proposal should be written up. A motion was made by Fortune and seconded by Kral to write up a request for proposal and advertise the same. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

Discuss Ordinance – Engine Brake Noise: Chief Siebken reported that Gene Reil has had his peace disturbed by the engine brake or jake brake noise. Mr. Reil lives just south of the bridge, along the west side of Hwy 6 going north out of town. Chief Siebken researched the cause of the noise and it's not the standard pipes that cause the noise it is the individuals that take off the standard pipes and put on straight pipes. Chief Siebken presented two different ordinances for discussion. A permit from the State of NE will be needed to place the signs along state right-of-way

approximately a mile outside of the city limits. A motion was made by Fortune and seconded by Baker to have Attorney Blevens write an ordinance for consideration at next months meeting. Roll call vote: Fortune yes, Baker yes, Heckman yes, Kral yes. Motion carried.

ADJOURNMENT: A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried and meeting adjourned at 8:50 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 4, 2011 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk